



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

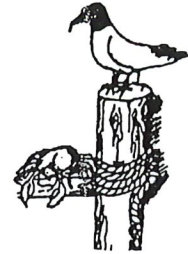
Post Office Box 159/501 S. Main St.

Seadrift, Texas 77983

Tel: (361) 785-2251

Fax: (361) 785-2208

seadrift@seadrifftx.org



NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

REGULAR MEETING AGENDA

TUESDAY, JUNE 11, 2024, AT 6:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Regular Meeting on **Tuesday, June 11, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

I. Call to Order:

1. Quorum Call
2. Invocation
3. Pledge of Allegiance

II. Consent Agenda. No discussion is anticipated on any of the items in this section because they are routine business, were included in the budget adoption process, or have been previously discussed as a staff report or discussion item. These items will be considered collectively by a single vote, unless a council member requests an item be removed from the consent agenda.

1. Minutes of May 7, 2024, Regular Meeting
2. Minutes of May 15, 2024, Election Canvass Meeting
3. Approve the bills for the month of June 2024.

III. Department Head Monthly Reports. Items in this section will not have any City Council action taken and are for general information only.

1. Department Head Assignments, *Jesse Hubbell*
2. Public Utilities, *Kenneth Reese*
3. Public Safety, *Paul Gonzales*
4. Municipal Harbor, *Geoff Hunt*
5. Streets & Drainage, and Solid Waste, *Alysa Jarvis*
6. Park & Recreation, and Civic Functions, *Tracey Johnson*
7. City Hall Administration, *Jesse Hubbell*

IV. Citizen Comments. Rules for speakers: Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. If an individual desires to speak to a specific agenda item listed, it is recommended that the individual address that item when it comes up during the meeting.

AL
06/03/2024
3:35 PM

CITY OF SEADRIFT – JUNE 11, 2024, CITY COUNCIL MEETING

V. Action Items. The City Council will discuss, consider, and take any action deemed necessary on items listed in this section.

1. **Municipal Harbor Improvement Project (EDA 08-79-05328):**
Review/Consider/Discuss/Take any action to approve Change Order #2 for the EDA Municipal Harbor Improvement Grant Project. (Matt Glaze with Urban Engineering)
2. **WWTP Proposal:** Review/Consider/Discuss/Take any action on a proposal from Lynn Engineering regarding the Wastewater Treatment Plant. (John Mercer with Lynn Engineering)
3. **Mayor Pro-Tem Election by City Alderman:** Review/Consider/Discuss/Take any action to select a Mayor Pro-Tem from the current City Council members. (*Mayor Pro-Tem is elected by a majority vote of the city alderman.*) (Jesse Hubbell)
 - i. Open the floor for nominations from alderman
 - ii. Close nominations
 - iii. Call for vote for each nominee
 - iv. The nominee receiving the most votes becomes the Mayor Pro-Tem for one year.
4. **2024-2026 Bank Depository:** Review/Consider/Discuss/Take any action on bids received for the City of Seadrift's Bank Depository Services for a two-year period beginning on July 1, 2024, to June 30, 2026. *Contract Ends June 30, 2024.* (Jesse Hubbell)
Options after discussion by Council:
 - i. Motion to approve Bank Depository bid from _____ bank as originally submitted and read at the May 7, 2024, Council Meeting.
 - ii. Motion to reject all bids and re-post for bank bids.
5. **Bank Signatories Resolution:** Review/Consider/Discuss/Take any action to approve Resolution 2024-01 to assign signatories for the City of Seadrift's bank accounts. (Jesse Hubbell and Gabriela Torres)
6. **Bayfront Park Playground Equipment Project:** (Tracey Johnson)
 - i. Review/Consider/Discuss/Take any action to approve applying for the TWPD's grant.
 - ii. Review/Consider/Discuss/Take any action to approve advertising for Request for Qualification for grant administrators for the TWPD's grant project.
7. **Development Project – Daniel Industries:** (Colt Daniel)
 - i. Presentation of Phase 1 and 2: Hear a presentation from Colt Daniel, with Daniel Industries, on a future development next to the Driftwood RV Park.
 - ii. Review/Consider/Discuss/Take any action on the proposal received from Colt Daniel regarding purchasing or acquiring a portion of Fig Street from Highway 185 to Hallie's Bayou from the City.
8. **Authorization of Travel:** Review/Consider/Discuss/Take any action to approve travel requests by City Council members for the Newly Elected Officials Workshop. (Paul Gonzales)
9. **Seadrift Service Club:** Review/Consider/Discuss/Take any action on approval of a 4th of July parade, hosted by the Seadrift Service Club, and authorize any road closures on Bay Avenue. (Deede McGhee)

CITY OF SEADRIFT – JUNE 11, 2024, CITY COUNCIL MEETING

- VI. Executive Session.** At any time, during the Regular Meeting, the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (attorney consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).
- VII. Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.
- VIII. Adjournment**

CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifttx.org in compliance with Chapter 551, Texas Government Code.

Signature: 
Gabriela Torres, City Secretary

Date Posted: 06/03/2024 @ 3:35 PM
Date and Time

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or g.torres@seadrifttx.org for further information.

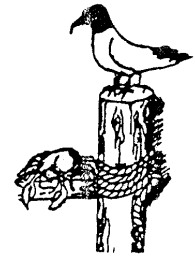




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Public Officials

Mayor

Jesse Hubbell

Mayor Pro-Tem & Alderperson

Tracey Johnson, Parks and Recreation

Alderman

Kenneth Reese
Public Utilities

Alderman

Paul Gonzales
Public Safety

Alderman

Geoffrey Hunt
Municipal Harbor

Alderman

Alysa Jarvis
*Streets & Drainage, and
Solid Waste*

City Attorney

Robert McKnight

City Secretary

Gabriela Torres

The Seadrift City Council met in a Regular Meeting on June 11, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

Meeting called at 6:00 PM.

I. Call to Order

Mayor Hubbell called the meeting to order at 6:00 PM.

1. Quorum Call

Present: Jesse Hubbell, Mayor
Kenneth Reese, Alderman
Geoffrey Hunt, Alderman
Alysa Jarvis, Alderman
Paul Gonzales, Alderman
Tracey Johnson, Alderman

2. Invocation

Becky Gray gave the invocation

3. Pledge of Allegiance

Mayor Hubbell led the Pledge of Allegiance for the United States and Texas flags.

II. Consent Agenda

1. Minutes for May 7, 2024, Regular Meeting
2. Minutes for May 15, 2024, Election Canvass Meeting

Motion: Alderperson Jarvis made the motion to approve the minutes from May 7, 2024, and May 15, 2024, as presented. Alderperson Johnson seconded the motion. Ayes: Alysa Jarvis, Tracey Johnson, Kenneth Reese, Paul Gonzales, and Geoffrey Hunt. Motion carried unanimously.

Alderperson Jarvis moved the Consent Agenda item #3 to the regular agenda.

3. Approve the bills for the month of June 2024

Mayor Hubbell stated that the Council can begin discussion of this item. Alderperson Jarvis asked what bank the two Harbor CDs were with. City Secretary Gabriela Torres answered that they were both with First National Bank. Alderperson Jarvis asked if Gabriela Torres knew when the CDs would mature, and Gabriela answered that she did not. From the list of unpaid bills, Alderperson Jarvis asked where Coastal Cutting-Edge Lawn Care was mowing. Gabriela Torres answered that they mow the Train Depot, the Seadrift Library, City Hall, and the Fire Department. Alderperson Jarvis asked what the Election System Software invoice was for. Gabriela Torres answered that it was for the paper ballots for the general election. Alderperson Gonzales stated that they wanted to be as transparent as possible. Alderperson Gonzales stated that he had spoken to Mayor Hubbell previously on some expenses and thanked him for answering his questions.

Motion: Alderperson Johnson made the motion to approve the bills for June 2024. Alderperson Jarvis seconded the motion. Ayes: Ayes: Alysa Jarvis, Tracey Johnson, Kenneth Reese, Paul Gonzales, and Geoffrey Hunt. Motion carried unanimously.

III. Department Head Monthly Reports

1. Department Head Assignments

Mayor Hubbell presented the department head assignments with Kenneth Reese over Public Utilities, Geoffrey Hunt over Municipal Harbor, Tracey Johnson with both Parks & Recreation and Civic Functions, Paul Gonzales with Public Safety, and Alysa Jarvis with both Streets & Drainage and Solid Waste.

Department Head Assignment attached.

2. Public Utilities

Kenneth Reese read the Utility report for May 2024 with 2 water taps installed. Kenneth Reese read the Water/Sewer Department Report from Public Works Director Robert Bryant with 710 manhours (including daily standby calls), 30 hours of maintenance, 12 water leaks repaired with 2 on the customer side, 6 sewer callouts, flushed lines on city mains on May 10th and May 24th, area beautification done weekly (mow and weed around water plant and Falcon Point Ranch), wind turbine still down, still waiting on generator mechanic to look at water plant generator, requesting cameras, will be doing maintenance on 54 hydrants when able, and working on completing new TCEQ requirements for a map of all city and customer line types (copper, plastic, etc.).

3. Public Safety

Chief of Police Marie Carisalez read the Police Report for May 2024 with 68 calls for service and 13 calls from the Calhoun County Sheriff's Office in Seadrift, 83 total traffic stops, 16 citations issued, 67 warnings issued, 2 reports written, and 4 arrests. Chief Carisalez commented that temperatures were reaching almost 100 degrees and asked that residents stay cool and hydrated. She also asked that residents make sure that outdoor animals are also provided adequate water and shade.

Paul Gonzales stated that he had a few things to talk about regarding the Police Department. There have been a couple of complaints submitted, but they will be handled as quickly as possible. The 2017 Tahoe is in the process of being decommissioned so that it can be auctioned. Paul stated that the vehicle was in his garage due to the heat. The K9 Officer Unit from Victorica came to the Lavaca River Ranch to train their dogs there and are also working with our K9 Roscoe. The Police Department wants letters of intent from other agencies to purchase Roscoe. The plan is to have a buyer and a new home for Roscoe within the next 45 days. The City had two power outages at City Hall and at the Police Department in May. There is currently no backup power supply to run the Police's electronics. Mayor Hubbell will be assisting them in looking for a solution. Paul continued that there would be weekend coverage and stated that Chief Carisalez would be assisting with weekend coverage. Paul stated that there are some challenges in the department, but they are working on having a better face when working with the citizens.

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4. Municipal Harbor

Geoffrey Hunt read the monthly Municipal Harbor Report prepared by Harbor Master Chris Ingram for May 2024: A community service worker cut grass and picked up trash at the Harbor (Harbor Master Chris Ingram also moved grass), a construction worker with Derrick Construction broke their foot, still working on getting lights fixed at the Harbor, working on getting another junk boat removed, a few boats unloading live bait, a lot of people have been fishing around the turnaround area, and general trash pickup every morning.

5. Streets & Drainage, and Solid Waste

Alsya Jarvis read the monthly report for Streets & Drainage prepared by Public Works Director Robert Bryant for May 2024 with 132-man hours, 150 yards of limestone used, 80 hours of backhoe usage, and 7 customer culverts installed. Work orders still on the books include: 12x30 culvert on 6th Dayton, 18x30 Culvert on 15th Bill Tindall, continue patching streets (premix), and continue with the new drainage project.

Alsya Jarvis read the Drainage Project Update prepared by Public Works Director Robert Bryant for May 2024: Contractors have installed 3000 feet of culverts. The Public Works Director and the Contractors agreed to change a couple of areas in the scope and use funds on other areas such as 2nd/Austin to Main/Austin and changing Elm/Austin West to Bayou to 15th Toledo to 9th Toledo. The contractor has run into a few areas where gas or water lines are shallow. Be prepared for the ditch-digging crew to break a few water lines. Public Works Director Robert Bryant commented that he would help aid in any needed emergency repairs.

Alysa Jarvis read the Solid Waste Report prepared by Solid Waste Director Terry Maddux for May 2024: Regular solid waste routes completed weekly, trucks washed for May, pressure washed some returned totes, completed checking and dumping totes on city property, took International/Pac-Mor garbage truck for flat tire repair, PM's on trash trucks weekly, picked up refrigerator and microwave for the solid waste/sewer building, pickup up shelving and put together for bathroom, storage closet, and stand for microwave in the solid waste/sewer building, countertops mounted, plumber completed plumbing at solid waste/sewer building, and took the International/Pac-Mor to Reliance for some adjustments to tipper.

6. Parks & Recreation, and Civic Functions

Tracey Johnson read the May 2024 Parks and Recreation Report prepared by Public Works Director Robert Bryant: 45 estimated man hours, 35 hours on the z-turn, 10 hours on the John Deere Tractor, and 3.5 gallons of round-up used. Items coming up include repairs needed at tin roofs at the T-ball parent's area, moving the fence on the T-ball field back to the original area, and working with Alderperson Johnson on getting grants for park equipment.

7. City Hall Administration

Municipal Court Clerk Marilyn Dufner read the Municipal Court report for May 2024 with 19 new cases, 20 closed cases, 114 current cases, and \$3,285 total fines collected.

Jesse Hubbell read the May 2024 Building Permit Report prepared by the Building Official Boyd Staloch with 2 building/construction permits issued for a tax valuation of \$224,500, 1 repair/remodel permit issued for a tax valuation of \$5,000, 2 placement/RV/carport/portables issued for a tax valuation of \$10,874, 1 demolition permits issued for a negative tax valuation of \$20,000, and an increase to the City with a gross property valuation of \$220,374.

Jesse Hubbell read the May 2024 Code Enforcement Report with 10 letters sent out for tall grass/weeds/clean-up/etc. There are currently 2 pending substandard structures due to working with owners, and permits, and 2 occupied substandard structures with no pending action.

IV. Citizen Comments

- Scott Mason, with G&W Engineers, commented that there was a final punch list walkthrough to identify items that need addressing. They hope to be completed by July 1st; and have the area cleaned up. They still need to hook the lights back up, but everything is looking good. Scott commented that a vehicle was down at the Bayfront Park. He asked that residents not drive down at the Bayfront Park, especially with the final stage of hydro-mulch seeding that will be done next. Vehicles, including golf carts, driving at the Bayfront Park during this time in development could hurt the germination of the hydro-mulch seeding. Scott commented that the broken sidewalk and the broken water line will be repaired by the contractor. Public Works Director Robert Bryant stated that he will be aiding with repairs to any broken water/sewer lines.
- Lacey Vasquez, president of the Seadrift Chamber of Commerce, commented that the Shrimpfest 2024 was a great success and had the largest turnout ever. She thanked the City Council, City Employees, and all volunteers who helped pull off another successful Shrimpfest event. Lacey commented that she would like to share some of their experiences and facts from the Shrimpfest weekend. She started by stating that their intention was not to devalue the Police Department but to shed some light on some issues they saw. They hoped that this could be a learning experience. The Chamber had three paid security guards on duty, but they had extended an invitation to the Seadrift Police Department to work at this event. The Chamber received no response. The Seadrift Police Department entered the festival at their leisure, visited several vendors, parked directly outside the gate, and observed them making several passes by the gate for the remainder of the evening. As the festival concluded, it was brought to her attention that one of the officers had made a traffic stop directly outside of the gate at the Coastline intersection. That intersection is typically a four-way, but barricades made it a two-way from Main to Houston. The traffic stop caused congestion since it was so close to the exit. Lacey stated that she sought out Alderman Paul Gonzales, in hopes that he could direct the officer to patrol further away from the exits. The message that was sent out to patrons was not in a positive light. Lacey commented that Alderman Paul Gonzales, along with an additional officer, accompanied her to the gate to observe. The rest of the night continued without incident. On Saturday, the Chamber had two paid officers on duty. Seadrift Police Department entered the festival to pick up a meal during the day. This officer then continued to enter the water plant throughout the day a minimum of three times. Lacey commented that it was frustrating to continually have the officer move the barricades and not return them to their place. The barricades were strategically placed to keep traffic out in the event the Fire Department needed to leave for a call. This officer came back later that Saturday to hand out stickers for the kids. Lacey concluded that an opportunity was missed by the Seadrift Police Department to reach out and meet the citizens they protect. They would have liked to have seen them be a more positive presence within the festival; mingling with the crowd rather than looking for an opportunity to write citations. The Chamber of Commerce works hard to put this event on with the hopes of bringing in commerce and visitors to Seadrift. The message that was conveyed was not beneficial in encouraging people to return. In the future, they hoped that they could be a team working together for the same goal. Lacey finished her comment by stating that this was the biggest event so far and had almost 30 vendors. They are ready to do it again next year.
- Bucky Clark stated that he has property at 1604 West Bay Ave. and has been coming for three years with a complaint about the drainage. He stated that between Bay Avenue and the bay, there was an actual drainage there that had been there for years and years. For some reason, one property owner decided to fill in the drainage ditch. This has caused Mr. Clark's ditches to remain full of water and not drain. He commented that the water goes up to his property since it cannot drain. Bucky Clark stated that every time he brought this up, he was told that it was under investigation and being handled. It has been three years since and he hopes that something can be done or have a direct answer to what is going on. Bucky Clark also commented that the fence, made from plywood, is an eyesore and is dangerous. If a hurricane came, the plywood would not stand. Alderperson Jarvis stated that they could make this an agenda item for next month's meeting. Mayor Hubbell asked if Mr. Clark could come into City Hall and provide pictures or information for next month's agenda.

V. **Action Items**

1. **Municipal Harbor Improvement Project (EDA 08-79-05328)**

Matt Glaze with Urban Engineering was in attendance to discuss Changer Order #2. The reason for this change order was to add additional dredging of boat slips at the Harbor, additional work at the disposal site, and additional bulkhead cap. This would increase the contract price by \$351,250 and bring the contract price to \$3,207,250. Alderperson Jarvis commented that the dump trucks hauling the sludge from the Harbor were causing damage to Main Street. She asked if funds could be applied for road repair. Matt Glaze stated that was talked about when this project first started but nothing had been committed until the project was further along. They wanted to make sure that the dredging went well, but thankfully it seems there may be additional funding available for that. Matt stated that he would talk to the contractor to see what needs to be repaired as they work towards the end of the project.

Motion: Alderperson Reese made the motion to approve change order #2 for the EDA Municipal Harbor Improvement Grant Project 08-79-05328. Alderperson Hunt seconded the motion: Ayes: Ayes: Alysa Jarvis, Tracey Johnson, Kenneth Reese, Paul Gonzales, and Geoffrey Hunt. Motion carried unanimously.

EDA 08-79-05328 - Change Order #2 attached.

2. **WWTP Proposal**

No action was taken.

3. **Mayor Pro-Tem Election by City Alderman**

Mayor Hubbell nominated Kenneth Reese for Mayor Pro-Tem. Alderperson Alysa Jarvis nominated Tracey Johnson for Mayor Pro-Tem. Mayor Hubbell called for votes for each nominee. Kenneth Reese had two votes with Alderman Geoffery Hunt and himself. Tracey Johnson had three votes with Alderman Alysa Jarvis, Paul Gonzales, and herself. Tracey Johnson, having received the most votes, becomes the Mayor Pro-Tem for one year.

4. **2024-2026 Bank Depository – First National Bank in Port Lavaca**

The City previously received and opened two bids for bank depository services from Prosperity Bank and First National Bank in Port Lavaca during the May 7, 2024, City Council meeting. The City Council was presented with the same bids. Alderperson Jarvis commented that First National Bank has a branch in Seadrift and is convenient for day-to-day operations. The City is opening the possibility of a liability by sending City workers to Port Lavaca. She commented that the City would also have to look at the city workers being away from the office and fuel costs. Alderperson Jarvis stated that in Local Government Code 105.018, Municipalities, in addition to depository services, may contract with financial institutions including banks, credit unions, and savings associations for additional financial services under a separate contract if the governing body determines that additional financial services are necessary for the administration, collection, investment, or transfer of municipal funds. Alderperson Jarvis stated that she saw no problem with taking advantage of Prosperity Bank's interest rates for CDs and even money market accounts. The code gives the City flexibility, so she did not see why it must be either or. The City can use the local bank since it will be more convenient. Alderperson Johnson commented that Prosperity Bank, along with its better interest rates, offers a cash box. This would provide the funds for the day-to-day operations. The City Staff would not have to make daily trips to the bank but coordinate when to drop off the cash box. Alderperson Johnson commented that it could be any city employee or Council member who is making a trip to Port Lavaca. The boxes are locked and are not just a bag. Alderperson Gonzales agreed and commented that the City should take advantage of the offered interest rates. Alderperson Jarvis commented that this is regarding the daily checks and deposits. She commented that it was not a good chain of custody that the cash box be given to any city employee who happened to be going into town that day. Seadrift does have a local branch and that is something that we don't want to lose as well. The citizens of Seadrift would be very upset if they decided to close this branch. Alderperson Gonzales stated that

City of Seadrift – June 11, 2024, Regular Meeting Minutes

this was bid out to handle the City's funds, not what is more convenient. Alderperson Jarvis stated that depository services, according to the Local Government Code, are not about investments but day-to-day operations. Alderperson Hunt asked City Secretary Gabriela Torres what the City Staff's opinion was. City Secretary Gabriela Torres commented that City Staff would prefer to stay with First National Bank since it is more convenient. If there are any transfers, or deposits that need to be made, the bank is just down the street.

Motion: Alderperson Johnson made the motion to continue bank depository services with First National Bank in Port Lavaca for a two-year period beginning on July 1, 2024, through June 30, 2026, and set up an account/contact with Prosperity Bank to take advantage of interest rates that are available to the City.

Mayor Hubbell requested clarification on Alderperson Johnson's motion regarding funds that could be invested at a higher interest rate. Alderperson Jarvis clarified that the motion would be to keep First National Bank as the City's depository and use any city funds for investment purposes at a higher interest rate at other institutions, not just prosperity. Alderperson Johnson clarified that since Prosperity submitted a bid and has been the only other financial institution to do so besides First National Bank, she would like to use Prosperity for investment purposes. Mayor Hubbell stated that there was a motion made and asked for a second. He then asked if there was any more discussion on the motion. Mayor Hubbell commented that we don't know if the rates presented would hold true with Prosperity Bank if the City changes the terms. Representatives with Prosperity Bank commented that they would have to go to management to see if this could be done. They stated the bid was submitted with the intent of getting all the city funds. Alderperson Hunt commented that the Council could choose to stay with First National Bank for depository services and look into better investment opportunities later. Attorney Robert McKnight commented that the problem will be if the City will be offered attractive rates without depository services. Alderperson Johnson stated that she would take the wording out of her original motion to say any financial institution for investment.

Alderperson Johnson made the motion to award First National Bank in Port Lavaca for bank depository services for a two-year period beginning on July 1, 2024, through June 30, 2026, with the option to also explore investment opportunities with other financial institutions. Alderperson Jarvis seconded the motion. Ayes: Tracey Johnson, Alysa Jarvis, and Geoffrey Hunt; Nays: Kenneth Reese and Paul Gonzales; Motion carried with 3 ayes.

5. Bank Signatories Resolution

Motion: Alderperson Johnson made the motion to approve Resolution 2024-01 to assign signatories Jesse Hubbell, Tracey Johnson, Kenneth Reese, Gabriela Torres, Alice Romero, and Marilyn Dufner for the City of Seadrift's bank accounts with First National Bank in Port Lavaca. Alderperson Jarvis seconded the motion. Ayes: Alysa Jarvis, Tracey Johnson, Kenneth Reese, Paul Gonzales, and Geoffrey Hunt. Motion carried unanimously.

Resolution 2024-01 attached.

6. Texas Parks and Wildlife Department - Bayfront Park Playground Equipment Project

Motion: Alderperson Jarvis made the motion to approve applying for TPWD's grants and advertise for request for qualifications for grant administrators. Alderperson Gonzales seconded the motion. Ayes: Alysa Jarvis, Tracey Johnson, Kenneth Reese, Paul Gonzales, and Geoffrey Hunt. Motion carried unanimously.

7. Development Project – Daniel Industries

No action was taken.

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8. Authorization of Travel – TML Newly Elected Officials Workshop

Motion: Alderperson Reese made the motion to approve the newly elected Council Member's travel requests to attend the TML Newly Elected Officials Workshop.

Alderperson Reese amended his previous motion. Alderperson Reese made the motion to approve any interested Council Member's travel requests to attend the TML Newly Elected Officials Workshop. Alderperson Johnson seconded the motion. Ayes: Alysa Jarvis, Tracey Johnson, Kenneth Reese, Paul Gonzales, and Geoffrey Hunt. Motion carried unanimously.

9. Seadrift Service Club

Deede McGhee, president of the Seadrift Service Club, was in attendance to announce the 4th of July Freedom Parade.

Attached is the letter submitted to the City Council.

Alderperson Jarvis asked if they needed to block off the streets if they had a police escort. Deede clarified that once Service Club received the okay from the City Council, they would be reaching out to the Calhoun County Sheriff's Officer to escort the parade. She further clarified that they would not be putting up barricades or blocking off streets.

Motion: Alderperson Johnson made the motion to approve a fourth of July parade, hosted by the Seadrift Service Club, and authorize any road closures on Bay Avenue. Alderperson Hunt seconded the motion. Ayes: Alysa Jarvis, Tracey Johnson, Kenneth Reese, Paul Gonzales, and Geoffrey Hunt. Motion carried unanimously.

VI. Executive Session

No Executive Session was called.

VII. Action on Executive Session Items

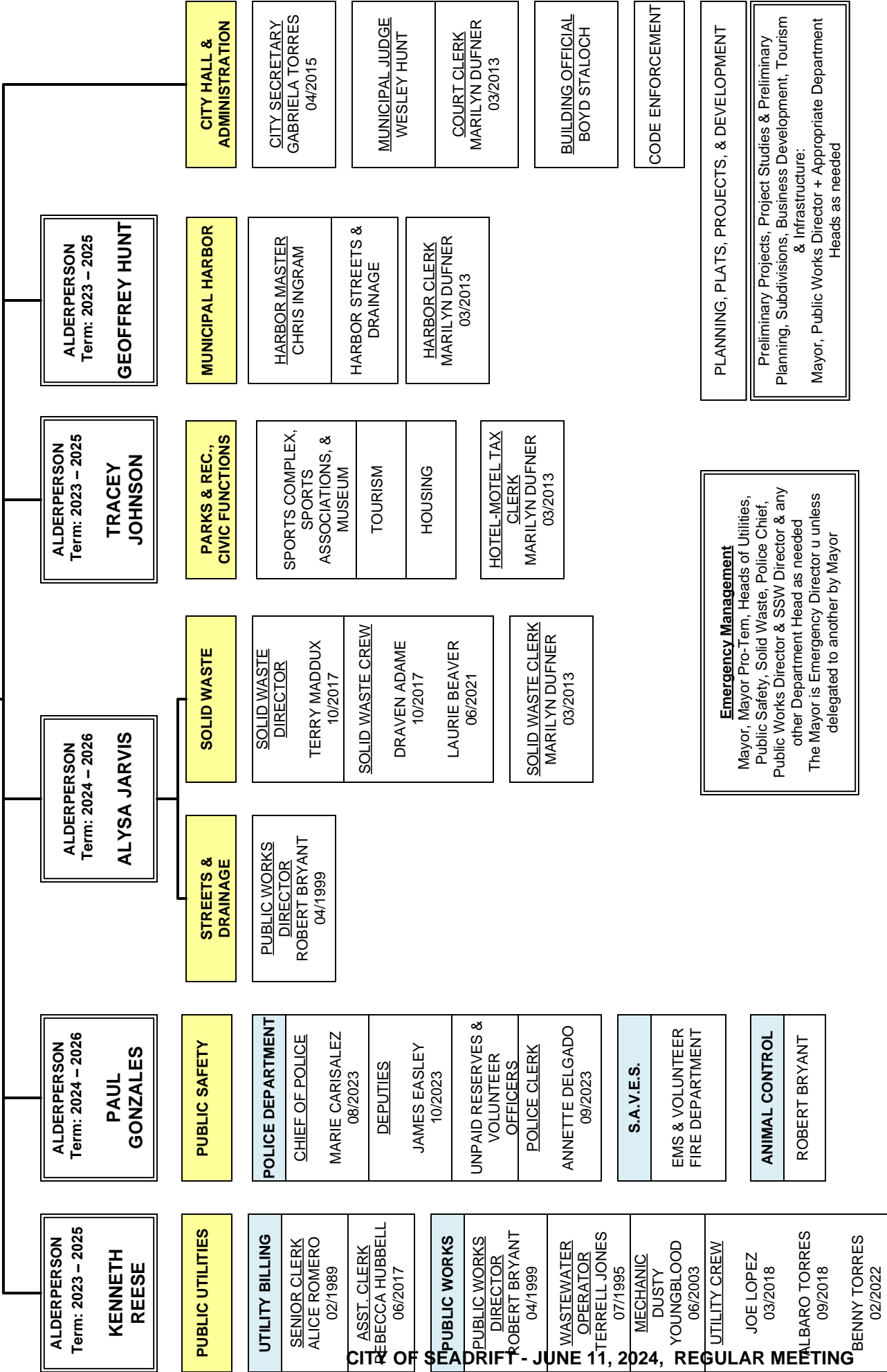
No action was taken.

VIII. Adjournment

Meeting adjourned at 7:39 PM.

CITY OF SEADRIFT
ORGANIZATION CHART
EFFECTIVE: MAY 22, 2024

MAYOR
Term: 2024 – 2026
JESSE HUBBELL



Section V. - Item 1: EDA Municipal Harbor CHANGE ORDER

No. 2

DATE OF ISSUANCE: May 13, 2024

EFFECTIVE DATE: May 13, 2024

OWNER: City of Seadrift
CONTRACTOR: Shirley & Sons Construction Co., Inc.
ENGINEER: Urban Engineering
CONTRACT: Various harbor improvements to include: 1) replace/repair/install approximately 1,100 linear feet of bulkhead using jetting or hydraulic driving to install, 2) replace/repair/install approximately 550 linear feet of limestone rip-rap, 3) replace/repair/install approximately 150 linear feet of timber breakwater within the Municipal Harbor, and 4) dredge the Municipal Harbor and connecting Channel consisting of an estimated 65,000 cubic yards of accumulated silt/sand/mud, including accumulation that occurred during Hurricane Harvey, DR4332 and additional harbor dredging of an estimated 24,000 cubic yards, respectively, in Seadrift, Texas.
PROJECT: City of Seadrift Municipal Harbor Improvements EDA Award Number 08-79-05328

OWNER's CONTRACT NO.: EDA Award Number 08-79-05328

ENGINEER's PROJECT NO.: E23603.00

You are directed to make the following changes in the Contract Documents:

Description: 1) Add Item #16 for Additional Work at the Disposal Site - 1 LS = \$33,750.00, 2) Add Item #17 Additional Dredging of Boat Slips - 15,000cy(estimate) @\$21.00/cy = \$315,000.00 and 3) Modify Item #11 Concrete Bulkhead Cap - Add 50lf @\$50.00/lf = \$2,500.00

Reason for Change Order: Additional harbor dredging of boat slips requested by Owner, work at the additional disposal site and bulkhead cap required for job

Attachments: Subcontractor - Derrick Construction Company, Inc. - Proposal dated March 29, 2024

CHANGE IN CONTRACT PRICE:
Original Contract Price: \$ 2,838,750.00
Net Increase (Decrease) from previous Change Orders No. 1 to 1: \$ 17,250.00
Contract Price prior to this Change Order: \$ 2,856,000.00
Net increase (decrease) of this Change Order: \$ 351,250.00
Contract Price with all approved Change Orders: \$ 3,207,250.00

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. _____ to No. _____: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: 
ENGINEER (Authorized Signature)

By: _____
OWNER (Authorized Signature)

By: _____
CONTRACTOR (Authorized Signature)

Date: 5/13/24

Date: _____

Date: _____

EJCDC 1910-8-B (1996 Edition)
Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

E23603.00 - Change Order
08/23

CITY OF SEADRIFT - JUNE 11, 2024, REGULAR MEETING

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Section V. - Item 1: EDA Municipal Harbor

OMB Number: 0610-0096
Expiration Date: 01/31/2025**ECONOMIC DEVELOPMENT ADMINISTRATION**
CHANGE ORDER FORMEDA Award Number: 08-79-05328 Date: 05/13/2024Recipient: City of Seadrift, Texas

Co-Recipient(s): _____

Recipient's Authorized Representative: Mayor Elmer DeForest (361) 785-2251
Name & Phone Number

Construction Contract No.	Contractor Name	Change Order No.
	Shirley & Sons Construction Co., Inc.	2

The Change Order will provide for the following:

1) Add Item #16 for Additional Work at the Disposal Site - 1 LS = \$33,750.00, 2) Add Item #17 Additional Dredging of Boat Slips - 15,000cy(estimate) @\$21.00/cy = \$315,000.00 and 3) Modify Bid Item #11 Concrete Bulkhead Cap - Add 50lf @\$50.00/lf = \$2,500.00

Change Order Justification (Include cost analysis, if not unit cost in bid proposal or schedule of values):

Additional harbor dredging of boat slips requested by Owner, work by subcontractor at the additional disposal site and bulkhead cap required for job

Attachment: Subcontractor - Derrick Construction Company, Inc. - Proposal dated March 29, 2024

	TOTAL	EDA Funded Amount	* Non-EDA Funded Amount
Original Contract Amount	\$ 2,838,750.00	\$ 2,838,750.00	\$
Current Contract Amount adjusted by previous Change Orders	\$ 2,856,000.00	\$	\$
<input checked="" type="checkbox"/> This Change Order will <input type="checkbox"/> (increase) <input type="checkbox"/> (decrease) the Contract Amount by:	\$ 351,250.00	\$	\$
The original, scheduled date of completion is/was:	On/Before 9/15/2024		
The new Contract Amount including this Change Order will be:	\$ 3,207,250.00	\$	\$
<input type="checkbox"/> The Contract Time will <input type="checkbox"/> (increase) <input type="checkbox"/> (decrease) the schedule by:	N/A calendar days	calendar days	calendar days
The estimated date for completion of all work is:	On/Before 9/15/2024 (Date)	(Date)	(Date)

* Construction components not part of the EDA Grant Project and do not include EDA funds nor local match funds.


Prepared By (Signature)


Date

Matt A. Glaze, P.E., Vice President - Urban Engineering

Prepared By (Typed or Written Name & Title)

DCCI**DERRICK CONSTRUCTION COMPANY, INC**

250 South Cove Harbor
 Rockport, TX 78382
www.derrickconstruction.net



Shirley & Sons Construction Company
 Highway 787 E.
 Cleveland, TX 77327
ssconstruction@earthlink.net

3/29/24

ATT: Ronald Shirley

RE: Additional Preparation at Gates Disposal Site | Boat Slip Dredging**Scope Of Work**

DCCI would like to request a change order for the additional work we've had to perform at the disposal site in an attempt to fit all of the dredge material from this project. After talking to the City of Seadrift, we learned that the city owns a 5-acre track directly behind the property outlined in the project drawings. We cleared all of the brush, constructed additional berms along the boundary, and created a channel for water to drain to the corner of the property on this additional land owned by the city so we can access it to place dredge material. This is because Trident is unwilling to accept any of the 15,000 yards of dredge material called to be disposed of at the Bayfront Park. The reasoning given to us was that it'd cause them extra work turning the material each day so it could dry, as well as possible project delays due to the material not drying fast enough.

DCCI would like to request a change order for additional dredging in the harbor. The City of Seadrift has requested us to dredge the boat slips inside of the harbor. DCCI estimates an additional 15,000 yards of material will be removed from the harbor. DCCI will be requested to perform further work at the disposal site to fit the additional yardage. We will do everything we can to make the dredge material fit at this disposal site.

DCCI Project Cost Breakdown

- **Additional Work at the Disposal Site** **\$33,750.00**
- **Additional Dredging (Boat Slips)** **\$21.00 (Per Yard)**

** Tax Exempt Certificate Required, Otherwise Sales Taxes will be applied at a rate of 8.25%**

Please Note: In addition to a signed proposal, DCCI will require the following documentation before providing services. W-9 | Tax Exempt Certificate (if applicable)

Approval and Acceptance

The undersigned agrees and certifies that he/she is authorized to sign on behalf of _____ and guarantees by his/her signature to compensate Derrick Construction Company, Inc., in full for all services performed as described above, which are due and payable 30 days after receipt of invoice.

Mailing Address | P.O. Box 1046 Rockport, TX 78381
 Phone | 361.729.2423
 Fax | 361.729.1218



Incorporated December 27, 1912
www.seadrifftx.org

CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.

Seadrift, Texas 77983

Tel: (361) 785-2251

Fax: (361) 785-2208

seadrift@seadrifftx.org



RESOLUTION NO. 2024-01

BANK SIGNATORIES FOR THE CITY OF SEADRIFT BANK ACCOUNTS

**A RESOLUTION OF THE CITY OF SEADRIFT, TEXAS,
DESIGNATING SIGNATORIES FOR ALL CITY ACCOUNTS;
SUPERSEDES ANY PREVIOUS RESOLUTIONS AND
PROVIDES AN EFFECTIVE DATE.**

WHEREAS, the City Council finds that it is in the best interest of the City of Seadrift to amend/assign the authorized signatories for the city bank accounts with First National Bank in Port Lavaca;

WHEREAS, former Public Officials and employees be removed from all accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE SEADRIFT CITY COUNCIL OF THE CITY OF SEADRIFT, TEXAS:

SECTION 1. All city bank accounts shall require two (2) authorized signatures. Authorized signatures can be two (2) Public Officials or one (1) signature of a Public Official and one (1) City Employee. One (1) signature MUST be a Public Official's signature.

SECTION 2. The authorized signatories are as follows:

1. Jesse Hubbell, Mayor
2. Tracey Johnson, Mayor Pro-Tem
3. Kenneth Reese, Alderperson
4. Gabriela Torres, City Secretary
5. Alice Romero, City Clerk
6. Marilyn Dufner, Court Clerk

SECTION 3: This Resolution shall become effective June 11, 2024.

Passed and approved by the Seadrift City Council June 11, 2024, during a Regular City Council meeting.

ATTEST:

JESSE HUBBELL, MAYOR

**GABRIELA TORRES, CITY
SECRETARY**

