



Incorporated December 27, 1912  
[www.seadrifftx.org](http://www.seadrifftx.org)

## CITY OF SEADRIFT

Post Office Box 159/501 S. Main St.

Seadrift, Texas 77983

Tel: (361) 785-2251

Fax: (361) 785-2208

[seadrift@seadrifftx.org](mailto:seadrift@seadrifftx.org)



### NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.  
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

#### REGULAR MEETING AGENDA

**TUESDAY, DECEMBER 10, 2024, AT 6:00 P.M.**

**SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983**

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Regular Meeting on **Tuesday, December 10, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor or presiding officer during the meeting.*


Individuals wishing to speak on any agenda item or during Citizen Comments must sign up before the meeting. Comment forms can be found at Seadrift City Hall, before the meeting in the Council Chambers, or on the City's website at <https://seadrifftx.org/minutes-and-agendas>. Comment forms must be turned in and received by City Staff, before the Call to Order at the Council Meeting.

1. **Call to Order & Quorum Call**
2. **Invocation & Pledge of Allegiance**
3. **Meeting Minutes.** Approve the previous month's meeting minutes.
4. **Accounts Payable.** Approve bills for December 2024.
5. **Department Head Monthly Reports.** Items in this section will not have any City Council action taken and are for general information only.
  - a. **Public Utilities, Kenneth Reese**
  - b. **Public Safety, Paul Gonzales**
  - c. **Municipal Harbor, Johnny Mikolas**
  - d. **Streets & Drainage, Alysa Jarvis**
  - e. **Solid Waste, Alysa Jarvis**
  - f. **Parks & Recreation, Tracey Johnson**
  - g. **City Hall Administration, Tracey Johnson**
6. **Citizen Comments.** Rules for speakers: Speakers must sign up using the Comment form before the City Council meeting. Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. If an individual desires to speak to a specific agenda item listed, they must fill out a separate Comment Form and speak on that item when it comes up during the meeting.
7. **CivicPlus Municipal Website Proposal** - Review, Discuss, Consider, Take any action on a proposal from CivicPlus for website hosting and other services. (*Alysa Jarvis*)
8. **Water Treatment Plant** – Hear an update regarding the repairs to the Water Treatment Plant.
9. **Contract with Rene's Water Operations** – Review, Discuss, Consider, Take any action to authorize the City to enter into an agreement/contract with Rene's Water Operations for various duties that will be performed at the Water Treatment Plant and pay any expenses out of Line #49.

*AL*  
12/06/24

**CITY OF SEADRIFT – DECEMBER 10, 2024, CITY COUNCIL MEETING**

- 10. Variance Request** - Discuss, Review, Consider, Take any action regarding a variance request from the property owner on 414 S. Main St. for an 8-foot extension variance for a front porch. *(Charles J. Huckabee)*
- 11. Replat Request for Block 24, Lots 8 & 9** – Review, Discuss, Consider, Take any action to preliminary approve or deny a request to replat Block 24, Lots 8 & 9. *(John Monford)*
- 12. 1912 Minute Book Restoration** – Review, Discuss, Consider, Take any action to allocate funds from the Hotel-Motel Tax Funds to the restoration and scanning of the City of Seadrift's 1912 Minute Book. *(Gabriela Torres)*
- 13. TCEQ RESTORE Project #33242: Westend Improvement Grant Project** – Review, Discuss, Consider, Take any action to authorize payment of the following invoices when funds are received:
  - a. GrantWorks invoice# 002 for \$10,800
  - b. G&W Engineering invoice# 9697.090-0724 for \$1,485
  - c. G&W Engineering invoice# 9697.090-0924 for \$1,980
  - d. Shirley & Sons Pay Application #1 for \$104,053.50
  - e. Shirley & Sons Pay Application #2 for \$50,458.50
  - f. Shirley & Sons Pay Application #3 for \$21,442.50
- 14. GLO CDBG-DR 20-065-103-C278** – Review, Discuss, Consider, Take any action to use any remaining funds from the CDBG-DR Grant Project to install a 20,000-gallon water storage tank.
- 15. Amendment to Employee Handbook for Outside Employment** - Review, Discuss, Consider, Take any action to adopt an amendment regarding outside employment for law enforcement.
- 16. Seadrift Police Department Policy and Procedures** – Review, Discuss, Consider, Take any action to approve the currently existing policy manual for the Seadrift Police Department.
- 17. Outside Employment Request** - Review, Discuss, Consider, Take any action regarding an Outside Employment Request. *(Cheyenne Beaver)*
- 18. Chief of Police Job Description Amendment** – Discuss, Consider, Take any action to amend the Chief of Police Job description regarding response time to emergencies. *(Paul Gonzales)*
- 19. Municipal Advisory Agreement** - Review, Discuss, Consider, Take any action to enter into an agreement with Hilltop Securities Inc. for professional services. *(Alysa Jarvis)*
- 20. Lexipol Proposal for Seadrift Police Department** - Review, Discuss, Consider, Take any action on a proposal from Lexipol for policy manual writing and PoliceOne training. *(Cheyenne Beaver)*
- 21. Security Cameras** - Review, Discuss, Consider, Take any action to approve funds for security cameras at the Police Department out of the Municipal Court Security Funds. *(Paul Gonzales)*
- 22. Executive Session** – At any time during the Regular Meeting, the City Council may adjourn into an Executive Session as needed on any of the foregoing or following agenda items for one or more of the purposes authorized by the following section so the Texas Government Code: Section 551.074 for the discussion of possible personnel action regarding Public Official Paul Gonzales and Public Works Director, and Section 551.074 for consultation with the City Attorney regarding pending or contemplated litigation and/or any matter in which the attorney's duty to the City of Seadrift under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in an open meeting.

  
12/06/2024

**CITY OF SEADRIFT – DECEMBER 10, 2024, CITY COUNCIL MEETING**

**23. Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.

**a. Public Official** – Review, Discuss, Consider, Take any action on the grievance filed against Public Official Paul Gonzales.

**24. Adjournment**

**CERTIFICATION**

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, [www.seadrifftx.org](http://www.seadrifftx.org) in compliance with Chapter 551, Texas Government Code.

Signature: \_\_\_\_\_

*Gabriela Torres, City Secretary*

Date Posted: \_\_\_\_\_

*12/06/24 @ 4:30 P.M.*  
Date and Time

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or [g.torres@seadrifftx.org](mailto:g.torres@seadrifftx.org) for further information.



*[Signature]*  
*12/06/24*