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www.seadrifftx.org

CITY OF SEADRIFT

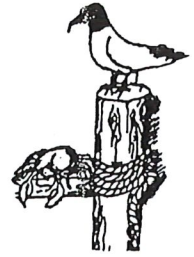
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NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

WORK SESSION AGENDA

TUESDAY, APRIL 8, 2025, AT 5:30 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a **Work Session** before the **Regular Meeting** on **Tuesday, April 8, 2025**, beginning at **5:30 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of allowing the City Council to study, gather information, and discuss items. *No action will be taken during the Work Session.*

REGULAR MEETING AGENDA

TUESDAY, APRIL 8, 2025, AT 6:00 P.M.

SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a **Regular Meeting** on **Tuesday, April 8, 2025**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the presiding officer during the meeting.*

1. **Call Meeting to Order**
 - a. Roll Call and Certification of Quorum
 - b. Invocation & Pledge of Allegiance
2. **Consent Agenda:** Approve the previous month's meeting minutes and approve bills.
3. **Department Head Monthly Reports.** Items in this section will not have any City Council action taken and are for general information only.


<ol style="list-style-type: none">a. Public Utilities, Tracey Johnsonb. Public Safety, Paul Gonzalesc. Municipal Harbor, Johnny Mikolasd. Streets & Drainage, Alysa Jarvis	<ol style="list-style-type: none">e. Solid Waste, Alysa Jarvisf. Parks & Recreation, Kenneth Reeseg. City Hall Administration, Tracey Johnson
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4. **Citizen Comments.** Rules for speakers: Speakers must sign up using the Comment Form before the City Council meeting. Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. Individuals wishing to speak during Citizen Comments must sign up before the meeting. Comment Forms can be found at Seadrift City Hall, before the meeting in the Council Chambers, or on the City's website at <https://seadrifftx.org/minutes-and-agendas>. Comment forms must be turned in and received by City Staff, before the Call to Order at the Council Meeting.
5. **Proclamation for Child Abuse Awareness and Prevention Month**—Take any action to adopt a proclamation making April Child Abuse Prevention Month.
6. **Proclamation for Sexual Assault Awareness Month**—Take any action to adopt a proclamation making April Sexual Assault Awareness Month.

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7. **Falcon Point Pump Repair** – Take any action on the proposal from Mercer Controls regarding needed repairs at Falcon Point. (*Mercer Controls*)
8. **In the Oaks Subdivision Tap Allocation** – Take any action to transfer the existing allocated water taps for Swan Point Landing to the new development called In the Oaks. (*Cindy Alford*)
9. **Building Permit Variance Request for 414 S. Main St.** – Take any action regarding a variance request from the property owner on 414 S. Main St. for an extension variance for a front porch. (*Charles J. Huckabee*)
10. **Replat Request for Block 24, Lots 8 & 9** – Take any action to approve the final survey to replat Block 24, Lots 8 and 9. (*John Monford*)
11. **Wounded Warriors Donation** – Take any action to make a donation from the Hotel Motel Funds. (*Gabriela Torres*)
12. **Surplus and Sale of Equipment** – Take any action to declare the following equipment as surplus by resolution:
 - a. 1995 Trailer VIN: 1W9SL20285C114605
 - b. 1997 New Holland Tractor Model 56105 (3C71427)
13. **Service Supply Quote** – Take any action to approve Quote 2344050 for \$16,481.98 from Service Supply of Victoria. (*Tracey Johnson*)
14. **Amendment to Employee Handbook**
 - a. **Director Vehicles** – Take any action to approve an amendment to the personnel policy for the Public Works Director and Chief of Police the option to take the city vehicle home or use the city fuel for personal vehicles. (*Alysa Jarvis*)
 - b. **Hiring and Firing Authority** – Take any action to approve an amendment giving the hiring and firing authority to the Department Heads with provisions. (*Tracey Johnson*)
15. **Amendment to Ordinance WW02 Water & Wastewater Extensions** – Take any action to approve an amendment to the Water & Wastewater Extension Ordinance regarding Pro Rata Fees. (*Alysa Jarvis*)
16. **Public Officials Decorum and Procedures Policy** – Take any action to approve a Decorum and Procedures Policy for Public Officials. (*Gabriela Torres*)
17. **Police Secretary Job Description** – Take any action to approve the job description for a Police Secretary. (*Cheyenne Beaver*)
18. **Code Enforcement Job Description** – Take any action to approve the job description for a Code Enforcement Officer. (*Alysa Jarvis*)
19. **Streets Maintenance Technician Job Description** – Take any action to approve the job description for a Streets Maintenance Technician. (*Alysa Jarvis*)
20. **Budget Amendment** – Discuss and Take any action to amend the 2024-2025 FY Budget to:
 - a. Move funds from Line Item 21 (Asst. Clerk 2 Position) into the Public Safety Budget as a Police Secretary position. (*Gabriela Torres*)
 - b. Move \$3,120 from Line Item 66 (Police Lieutenant) into the Police Secretary position to raise the pay to \$17/hour. (*Gabriela Torres*)
 - c. Move the Mechanic position into the Public Works Department as a Utility Maintenance Technician Position after the contract with Rene's Water Operations ends. (*Paul Gonzales*)
21. **Wastewater Treatment Plant & SSW Building** – Take any action to approve getting bids for electrical work to be done at the Wastewater/SSW building. (*Alysa Jarvis*)

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- 22. Dirt Pile behind Train Depot** – Take any action to approve the removal and sale of the dirt behind the Train Depot. *(Alysa Jarvis)*
- 23. FEMA Seawall Restoration Project** – Take any action to:
- a. Approve payment to SR Trident and G&W Engineers for remaining invoices from the Seawall Restoration Project from Harbor Funds. *(Alysa Jarvis)*
 - b. Approve payment of interest on the overdue invoices from SR Trident from the Seawall Restoration Project from Harbor Funds.
- 24. GLO 20-065-103-C278 Water Storage Tank** – Take any action to reallocate the remaining funds from the C278 Grant Project back to replace the Water Storage Tank with a new one. *(Gabriela Torres)*
- 25. Executive Session** – At any time the City Council may adjourn into an Executive Session as needed on any of the foregoing and following agenda items for one or more of the purposes authorized by Chapter 551 of the Texas Government Code, in accordance with the authority contained in the following sections: Sections 551.071 (Attorney Consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security), and 551.087 (Economic Development).
- 26. Adjournment**

CERTIFICATION

I certify that a copy of the Notice of Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.seadrifftx.org, in compliance with Chapter 551, Texas Government Code.

Signature: 
Gabriela Torres, City Secretary

Date Posted: 04/03/2025 @ 3:00 PM
Date and Time

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's Office at (361) 785-2251 or email g.torres@seadrifftx.org, two working days prior to the meeting for appropriate arrangements.



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