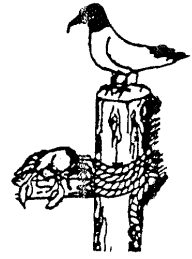




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# **CITY OF SEADRIFT**

## **FEBRUARY 11, 2025**

### **6:00 PM REGULAR MEETING**

# **AGENDA PACKET**

**Seadrift City Hall - Council Chambers**

**501 S. Main St., Seadrift, TX 77983**

**Office: (361) 785-2251**

**Website: [www.seadrifftx.org](http://www.seadrifftx.org)**



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### NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.

CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

#### WORK SESSION AGENDA

**TUESDAY, FEBRUARY 11, 2025, AT 5:30 P.M.**

**SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983**

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Work Session before the Regular Meeting on **Tuesday, February 11, 2025**, beginning at **5:30 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of allowing the City Council to study, gather information, and discuss items. No action will be taken during the Work Session.

#### REGULAR MEETING AGENDA

**TUESDAY, FEBRUARY 11, 2025, AT 6:00 P.M.**

**SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983**

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Regular Meeting on **Tuesday, February 11, 2025**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor or presiding officer during the meeting.*

1. **Call Meeting to Order**
  - a. Roll Call and Certification of Quorum
  - b. Invocation & Pledge of Allegiance
2. **Consent Agenda:** Approve the previous month's meeting minutes and approve bills.
3. **Department Head Monthly Reports.** Items in this section will not have any City Council action taken and are for general information only.
 

<ol style="list-style-type: none"> <li>a. <b>Public Utilities</b>, Tracey Johnson</li> <li>b. <b>Public Safety</b>, Paul Gonzales</li> <li>c. <b>Municipal Harbor</b>, Johnny Mikolas</li> <li>d. <b>Streets &amp; Drainage</b>, Alysa Jarvis</li> </ol>	<ol style="list-style-type: none"> <li>e. <b>Solid Waste</b>, Alysa Jarvis</li> <li>f. <b>Parks &amp; Recreation</b>, Kenneth Reese</li> <li>g. <b>City Hall Administration</b>, Tracey Johnson</li> </ol>
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4. **Citizen Comments.** Rules for speakers: Speakers must sign up using the Comment Form before the City Council meeting. Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. Individuals wishing to speak during Citizen Comments must sign up before the meeting. Comment Forms can be found at Seadrift City Hall, before the meeting in the Council Chambers, or on the City's website at <https://seadrifftx.org/minutes-and-agendas>. Comment forms must be turned in and received by City Staff, before the Call to Order at the Council Meeting.
5. **Extension of the Declaration of Local State of Disaster** – Take any action to extend the Declaration of Local State of Disaster that was extended by City Council on January 22, 2025. *(Declaration will expire on February 12, 2025)*

*Handwritten signature and date: 02/05/2025*

**CITY OF SEADRIFT – FEBRUARY 11, 2025, CITY COUNCIL MEETING**

6. **TDEM HMGP Generator Projects** – Discuss and consider awarding by resolution a contract for engineering services pertaining to the application and implementation, if awarded, of the City's 2024 Hazard Mitigation Grant Program (HMGP) projects from the Texas Division of Emergency Management (TDEM) and authorizing the execution of a contract. *(Gabriela Torres)*
7. **RESTORE 582-22-33342 Bayfront West End Improvements** – Discuss and take any action on the method of completing paving for the Bayfront West End.
8. **FEMA PA PW 4450 Seawall Restoration Project** - Review/Consider/Approve/Take any action to approve G&W Engineers Amendment No. 6 that will extend by one year the existing Engineer Services Contract related to FEMA projects until October 5, 2025, to assist with FEMA responses.
9. **OOG PSO Grant Application** – Take any action to approve a Resolution authorizing the submission of an application to the Public Safety Office (PSO) for the Seadrift Police Department. *(Cheyenne Beaver)*
10. **Resolution for Support of Advanced Nuclear Technology** – Take any action to adopt a Resolution to support the advancement and funding of advanced nuclear technology by the 89<sup>th</sup> Legislature of the State of Texas. *(Alysa Jarvis)*
11. **City Planning Board** – Take any action on the creation/development of a City Planning Board. *(Tracey Johnson)*
12. **Public Works Director Job Description** – Take any action on the proposed job description for Public Works Director.
13. **Public Works Laborer Job Description** – Take any action on the proposed job description for Public Works Laborer.
14. **Budget Amendments** – Take any action on budget amendments for the 2024-2025 FY Budget. *(Paul Gonzales)*
15. **Notice of Permanent Pay Status** – Approve notice of permanent pay status or termination of probationary employee Cheyenne Beaver. *(Paul Gonzales)*
16. **Interlocal Agreement with Port O'Connor Improvement District** – Take any action on the Interlocal Agreement between the City of Seadrift and the Port O'Connor Improvement District (POCID). *(Tracey Johnson)*
17. **Replat Request for Block 27, Lots 7 & 8** – Take any action to approve or deny a preliminary replat of Block 27, Lots 7 & 8. *(RP Hathcock)*
18. **Water and Sewer Installation for Block 171, Lot 3** – Take any action on a cost estimate for water and sewer line installation for Block 171, Lot 3. *(Alysa Jarvis)*
19. **Water and Sewer Estimate for Block 203, Lot 2** – Take any action on providing a price quote for water and sewer taps for Block 203, Lot 2. *(Waymond Williams)*
20. **Junk Ordinance Draft** – Take any action on a draft ordinance for Junk. *(Paul Gonzales)*
21. **Animal Control** – Take any action to temporarily suspend the Animal Control charge on utility bills. *(Tracey Johnson)*
22. **Rental for Lift** – Take any action to approve a rental for a lift for tree trimming. *(Tracey Johnson)*

  
02/05/2025



**CITY OF SEADRIFT – FEBRUARY 11, 2025, CITY COUNCIL MEETING**

- 23. Maintenance Contracts with Loftin** – Take any action to approve a maintenance contract with Loftin for the City’s generators. (*Paul Gonzales*)
- 24. Lexipol Proposal for Seadrift Police Department** - Review, Discuss, Consider, Take any action on a proposal from Lexipol for policy manual writing and PoliceOne training. (Paul Gonzales)
- 25. MIT 22-085-070-D328 Citywide Drainage Project** – Take any action to:
- a. Approve payment of Pay Application # 10 to KC Lease (dba Matagorda Construction & Materials) for \$261,900.75 when funds are received.
  - b. Review and Take any action on Change Order #3.
- 26. MIT-MOD 24-065-084-E760 Water Tower Project** – Take any action to:
- a. Payment of invoice 5995 for Langford Community Management Services for \$41,668.80.
  - b. Take any action on selecting a design for the Water Tower.
- 27. FEMA PA DAC PW 5697** - Take any action to approve payment of GrantWorks Invoice 91 (FY 2024 Q2 thru Q3) for \$7,380.
- 28. Executive Session** – At any time the City Council may adjourn into an Executive Session as needed on any of the foregoing and following agenda items for one or more of the purposes authorized by Chapter 551 of the Texas Government Code, in accordance with the authority contained in the following sections: Sections 551.071 (Attorney Consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security), and 551.087 (Economic Development).
- a. **Sections 551.071 (Attorney Consultation)** for consultation with the City Attorney regarding pending or contemplated litigation and/or any matter in which the attorney’s duty to the City of Seadrift under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in an open meeting.
  - b. **Section 551.074 (Personnel)** for discussion regarding appointment of Chief of Police.
- 29. Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.
- a. **Chief of Police** - Take any action regarding appointment for the position of Chief of Police.

**30. Adjournment**

**CERTIFICATION**

I certify that a copy of the Notice of Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City’s website, [www.seadrifftx.org](http://www.seadrifftx.org), in compliance with Chapter 551, Texas Government Code.

Signature: \_\_\_\_\_

*Gabriela Torres, City Secretary*

Date Posted: \_\_\_\_\_

*02/15/2025 @ 2:30 P.M.*  
Date and Time



The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary’s Office at (361) 785-2251 or email [g.torres@seadrifftx.org](mailto:g.torres@seadrifftx.org), two working days prior to the meeting for appropriate arrangements.



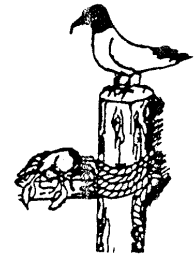
- 1. Call Meeting to Order**
  - a. Roll Call and Certification of Quorum
  - b. Invocation & Pledge of Allegiance
- 2. Consent Agenda:** Approve the previous month's meeting minutes and approve bills.



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### Public Officials

#### Mayor

n/a

#### Mayor Pro-Tem & Alderperson

Tracey Johnson, Public Utilities

#### Alderman

Kenneth Reese  
*Parks and Recreation*

#### Alderman

Paul Gonzales  
*Public Safety*

#### Alderman

Johnny Mikolas  
*Municipal Harbor*

#### Alderman

Alysa Jarvis  
*Streets & Drainage, and  
Solid Waste*

#### City Attorney

Robert McKnight

#### City Secretary

Gabriela Torres

The Seadrift City Council met in a Regular Meeting on January 14, 2025, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

#### *Meeting called at 6:00 P.M.*

#### 1. Call to Order & Quorum Call

Mayor Pro-Tem Tracey Johnson called the meeting to order at 6:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, Alysa Jarvis, and Johnny Mikolas.

#### 2. Invocation & Pledge of Allegiance

Becky Gray gave the invocation and Mayor Pro-Tem Johnson led the Pledge of Allegiance.

#### 3. Previous Month Meeting Minutes – December 2024

**Motion:** Alderperson Jarvis made the motion to accept the previous month's minutes with corrections. Alderperson Gonzales seconded the motion.

**Vote:** Motion passed unanimously 5-0.

#### 4. Bills for January 2025

**Motion:** Alderperson Reese made the motion to approve bills to be paid for January 2025.

Alderperson Mikolas seconded the motion.

**Vote:** The motion was passed unanimously 5-0.

Mayor Pro-Tem Johnson moved to item 22 Citizen Comments.

#### 22. Citizen Comments

- Frank Gerking, Fire Chief with the Volunteer Fire Department, stated that they were without water the other day and were not notified. Mayor Pro-Tem Johnson stated that it was an oversight but would make sure that they are notified if anything occurs.
- Danny Evans stated that the City needs a working bathroom on the Bayfront and a Water Treatment Plant that gives safe, reliable, and clean water. Mr. Evans commented that Council should table the agenda item regarding janitorial services for the future and have City Employees power wash the bathrooms. Mr. Evans stated that the legal counsel for the Texas Municipal League answered the question whether a City can attach a mandatory fee unrelated to utility service to water bills and the answer was no. The Attorney General concluded in opinion JM 338 that imposing an additional fee of \$6 on a water bill to fund the Police Department was an unconstitutional tax. The Attorney General came to the same conclusion in opinion GA084 regarding a mandatory fee of \$1.15 that was used to fund volunteer firefighting services. It was found that the fee imposed for the purposes of raising revenue was an unconstitutional tax. The



## City of Seadrift – January 14, 2025, Regular Meeting Minutes

Attorney General concluded that General Law cities have no inherent power to tax and may only impose a tax if the legislature is specifically bestowed the power through statute (Anderson Vs. the City of San Antonio, 67 SW 2<sup>nd</sup> 1036). The City may, however, request that its customers make a voluntary contribution via their water bill.

- Lacey Vasquez stated that she had spoken at the last meeting and wanted to urge the City Council to make Cheyenne Beaver a permanent employee. If she is good enough to have been here for seven months in the interim position, fill the void that was needed to fix public relations, to create and implement new things, update the policy that is now being used, to close 40 plus cases and do several investigations, what are we waiting for. Regarding Agenda Item # 17, she stated that she has never heard of somebody that expects to be on call and salaried. That is a hard thing to ask of somebody and does not think it is the best route to go.
- Christy Kosser asked if the boil water notice had been lifted. Mayor Pro-Tem Johnson answered that it has not been lifted. Ms. Kosser stated that she wanted to address the citizens' comments. She stated that it was a violation of Texas Government Code 551.007 that states that the governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. Christy Kosser clarified that comments have to be made at the time the agenda item is read. House Bill 2840 is another violation of the same situation. On bid process, contracts, and bids, the City Council is required to obtain three competitive written bids for purchases and contracts between \$3,000 and \$49,999. For anything over \$5,000, it has to be a formal sealed bid process. This is from Local Government Code Title 8, Section 252. Agenda items cannot be changed in executive session and then claimed as misread. Christy Kosser stated that meetings were not being adjourned properly under Robert's Rules of Order. You have to have a motion, a second and a vote, and then the mayor or acting mayor can adjourn the meeting.
- Lori Thomas commented that on agenda item 15 regarding the Junk Ordinance, nowhere does it say that a City Secretary should be in charge of junk. On agenda item 16, Lori stated that it says something about being a member of the Church. Mayor Pro-Tem Johnson stated that Agenda Item 16 was about permanent pay status for employees. Alderperson Jarvis commented that the insert in the packet was from the City's Personnel Handbook to show section 2.6 regarding Probationary Employees. Lori commented that that the City should ask Lester Contracting to send their invoices monthly instead of whenever they wanted to. Lori commented that in the minutes the City was supposed to have a Special Meeting to approve Mercer Construction's evaluation, but it was not in the minutes that the Council did that. She asked if Council went ahead and did it anyways.

Mayor Pro-Tem Johnson moved to item # 16.

### 16. Notice of Permanent Pay Status

Alderperson Gonzales recommended, with the suggestion from the City Attorney, that the City Council postpone this agenda item until the February Council meeting. This was to ensure that the agenda item has the correct language.

**Motion:** Alderperson Gonzales made the motion to postpone Agenda Item 16 until the February Council meeting. Alderperson Jarvis seconded the motion.

**Vote:** The motion was passed unanimously 5-0.

Mayor Pro-Tem Johnson moved back to item # 5.

### 5. Department Head Monthly Reports

#### a. Public Utilities

Mayor Pro-Tem Johnson stated that there will be a temporary change in Department Heads due to everything that is going on. She stated that she would be taking over the Public Utilities.

Mayor Pro-Tem Johnson read the monthly report, created by Rene Rodriguez with Rene's Water Operations, for December 2024 with the water system monthly bacteria samples taken on

## City of Seadrift – January 14, 2025, Regular Meeting Minutes

12/11/2024 at 601 Bay and 604 Highway 185, 44Cl2 distribution samples taken, 21 lbs. of CO2 gas used, Water Well #3 recorded 0 gallons, Water Well #4 recorded 0 gallons, and the Master Meter recorded 10,651,500 gallons.

Rene Rodriguez stated that in the last week of November, the City had an audit conducted by TCEQ. The City is still waiting for those results. The investigator with TCEQ came out again on the 9<sup>th</sup> and that is what sparked the Boil Water Notice. The City's system does not have the pressure in the system to fight a fire for longer than 10 minutes. If you open a fire hydrant right now, you can put your hand to stop the flow and that is not good. The City has been out of compliance, and it seems to have gone unnoticed. A small update, they have pulled out booster pump #1 and is being sent for repairs. It is either an impeller or motor issue. Right now, they are running on booster pump #2, and Mercer Controls was able to put a voltage power inverter to slow down the amperage to booster pump #2 to make it operable. The jockey pump is now being used as a backup. Even with the booster pump #2, the City is not maintaining the pressure that is needed to sustain flushing of our hydrants or our two-inch flush valves. Alderperson Jarvis commented that to rescind the Boil Water Notice, the City must flush the lines. Rene stated that you have to be able to flush the lines and maintain pressure throughout the City. So, if they open up a flush valve, the neighborhood around should not feel any disturbance. Rene stated that their primary goal was to find out which fire hydrants were working to make sure the City is ready to fight a fire. During this investigation, it was found that some of the fire hydrants were not even open. The Fire Department would have gone to open a fire hydrant and would find that it was not even open at the gate valve. Rene stated that they are working with TCEQ to see if there are any exemptions to lift this boil water notice. Even when we get the pumps, there is no guarantee that they can acquire the pressure needed. They are finding isolation valves in town that have been closed, but those are now open and will hopefully help with the circulation. We are going to be under this Boil Water Notice for an extended period of time until we can get the booster pumps up and running. Alderperson Jarvis asked if the samples and the water quality testing were still coming back good. Rene answered that they are getting stronger residuals in town. If they were to check the pressure with a handheld gauge, it's pretty similar to what they have at the water treatment plant. The only problem is that as soon as you open up a flush valve or a fire hydrant it dramatically strips all the water to that one section. The Fire Department would only have 20-30 minutes of good pressure and then it will go to a flow. Even though they are getting back strong residuals, it doesn't guarantee that the system is watertight. If they open up a fire hydrant and it has been raining, if there is water surrounding the pipe it could create a vacuum and bring surface water into your water system. They have to chase many feet of line to look for isolation valves that have not been marked. They are using green paint to mark them to determine that those isolation valves are open and not closed. Alderperson Jarvis clarified that circulation helps maintain pressure. Rene commented that the isolation valves also help them during water leaks to isolate that section of town so that they can fix the leak in that area. Alderperson Reese stated that they did not have pressure problems before but now do since they have been opening the gate valves. Alderperson Jarvis asked if there were any records of the water pressure during the previous flushing. Rene commented that if TCEQ were to come out right now and check the pressure it would look good, but if they were to check the pressure and open a fire hydrant that would not be the case. The City has been getting by without TCEQ knowing or being reported. This has been an ongoing issue and did not happen overnight. Rene stated that the boil water notice was not mandatory by TCEQ when they came out, but was suggested. Mayor Pro-Tem Johnson stated that she made the call to issue the notice after talking with several people including Terrell Jones and Rene Rodriguez. Mayor Pro-Tem Johnson stated that the City is not taking this lightly and will be doing everything that is required.

### **b. Public Safety**

Alderperson Gonzales stated that they are moving forward with the job announcement for the Chief of Police, and it will close on Friday. He will be conducting interviews on the 23<sup>rd</sup> and will have two different police departments to help with the interview process. This is so that the City can get a recommendation from professionals that have been in law enforcement a long time.



## City of Seadrift – January 14, 2025, Regular Meeting Minutes

Interim Chief Beaver read the monthly Police Department report for December 2024 with 108 calls for services this month for the SPD; of those calls there were 78 extra patrols, 57 traffic stops, 6 reports, and 3 arrests done by the SPD. There were 86 calls for service done by CCSO in Seadrift; of those calls 61 were for extra patrols. There were 2 EMS calls of which SPD responded to 2. There were no fire calls for the month. Interim Chief Beaver stated the following: “I would like to reiterate that if there is not an SPD Officer on duty, I sincerely apologize but there are only two of us until the Council makes a decision on the Chief of Police position. I would also like to try and again explain if there is not one of us here, that does not mean no one is available to help you. Calhoun County has a combined dispatch center who now dispatches all agencies in the county and county deputies will respond to Seadrift. There is a main number for the Sheriff’s Office 361.553.4646. Upon contacting them, you will be prompted with options, one of which is dispatch. They dispatch our Officer’s as well. I have provided the on-call public works number to central dispatch as well to ensure if you are to have a major water leak or something of that nature someone will be able to be contacted to help you. This should remedy the issues that have arisen regarding questions about contacting an on-call public works employee. Officer Easley will be attending Active shooter training very soon and I shortly thereafter will be attending Active shooter instructor training so I will be able to teach Active Shooter training following that. Last but not least we would like to extend a thank you to Ms. Jarvis for supplying our office with a heater during the cold weather as our office does not have central heat at this time. Thank you all for the continued support of me and of our department.”

### c. **Municipal Harbor**

Aldersperson Mikolas stated that it is quiet at the Harbor and things are going well. Aldersperson Jarvis commented that Harbor Master Chris Ingram showed her the concrete bulkhead by 100A and Alby’s Seafood. There is a gap that is causing a washout, so they want to see if the contractors who put it in can come and fix it.

### d. **Streets & Drainage, and Solid Waste**

Aldersperson Jarvis stated that the crew is busy working on water leaks and that is a priority right now. The City does have some reclaimed asphalt and limestone material available, so if residents have potholes to contact City Hall to get a workorder started. Regarding the Citywide Drainage Project, Aldersperson Jarvis asked the contractor to not use Main St. due to its current condition. The Project Manager stated that the City’s tie-in to the County’s project will be last thing we do on our side, so there will be point that we won’t be able to complete our project until the County does their portion on 9<sup>th</sup> St. The City has asked for an extension from GLO to 2027. Aldersperson Jarvis stated that if any residents had any issues, to reach out by email or text and she would get with the project manager to address them. Aldersperson Jarvis stated that she will be looking at the work completed before a pay application is submitted to Council.

Aldersperson Jarvis stated that all garbage trucks were washed, and totes were as well. A city tote was placed at the Bayfront Restroom and the trash totes will be taken out of the actual restrooms. There is only toilet paper in the restrooms that can be flushed. If people have trash, they can place it in the totes located outside the restroom and will be on the Solid Waste’s route to pick up as well. Solid Waste completed extra pickups, dumping at the fish station, and helping out at the mechanic shop.

### e. **Parks & Recreation, and Civic Functions**

Mayor Pro-Tem Johnson stated that the City was approved for a grant to get playground equipment and a sidewalk at the Bayfront Park. She thanked Patricia Massey for providing assistance with writing the grant.

### f. **City Hall Administration**

There were no reports or updates given.

## 6. **Order a Special Election for the Mayor position**

## City of Seadrift – January 14, 2025, Regular Meeting Minutes

**Motion:** Alderperson Reese made the motion to order a Special Election to be held with the Uniform General Election on May 3, 2025, to fill the vacancy for the remainder of the term for the Mayor's position. Alderperson Jarvis seconded the motion.

**Vote:** The motion was passed unanimously 5-0.

### 7. Order of General Election

**Motion:** Alderperson Reese made the motion to order a General Election for three Alderman positions on May 3, 2025. Alderperson Jarvis seconded the motion.

**Vote:** The motion was passed unanimously 5-0.

### 8. Interlocal Agreement with Port O'Connor Improvement District

Mayor Pro-Tem Johnson stated that she would like to postpone the agenda item due to a concern with the rates that are shown in the Exhibit A. She stated that she would like to verify them.

**Motion:** Alderperson Johnson made the motion to postpone item 8 regarding the Interlocal Agreement between the City of Seadrift and the Port O'Connor Improvement District (POCID) until the February Regular Meeting. Alderperson Mikolas seconded the motion.

**Vote:** The motion passed 4-1. Aye: Tracey Johnson, Johnny Mikolas, Kenneth Reese, and Paul Gonzales; Nay: Alysia Jarvis; Abstain/Absent: None.

### 9. Replat Request for Block 27, Lots 7 & 8

**Motion:** Alderperson Johnson made the motion to postpone Agenda Item 9 until the February Regular Meeting. Alderperson Gonzales seconded the motion.

**Vote:** The motion was passed unanimously 5-0.

### 10. Sewer Line Replacement Request for Block 44, Lots 9 & 10

Cindy Alford clarified that they were not asking for a sewer line, but a sewer tap. They are requesting that the existing sewer tap on lot 9 be located by the City or have a new one installed at their expense if not found. The owners of lots 9 & 10 will have to pay for a new water tap, but there should be a sewer tap on lot 9. The previous Public Works Director Robert Bryant had confirmed that there was a sewer tap in that area, and suspected that it was on lot 9. He had told her that if the existing sewer tap could not be found, the City would install a new tap at the City's expense. Cindy Alford stated that the City either needs to find the existing sewer tap or replace it at the City's expense. She stated that she did her due diligence and came to City Hall to see if there were any records regarding the placement of taps. If records have not been maintained, it is not the taxpayer's or property owners' fault to pay for another tap. Alderperson Jarvis stated that it was her understanding that this has been a policy for the City. Alderperson Mikolas asked how the City can be sure if there was one installed there.

**Motion:** Alderperson Jarvis made the motion to replace the sewer tap at no cost to the property owner on Block 44, lots 9 & 10 if it cannot be located. Alderperson Johnson seconded the motion.

**Vote:** The motion passed 3-2. Aye: Tracey Johnson, Alysia Jarvis, and Paul Gonzales; Nays: Johnny Mikolas and Kenneth Reese; Absent/Abstain: None.

### 11. Water and Sewer Installation for Block 171, Lot 3

Cindy Alford stated that there are currently no services available at this block. Lot 1 is vacant, but a new building just went on lots 2 and 3. About a year ago, she had inquired what the cost to have services brought in. Previous Public Works Director Robert Bryant had quoted her \$30,000 to bring both water and sewer to this area. She stated that she has a client that is interested in lots on this block. With the new building that was put in, she assumed that water and sewer had been run to the area. She came to City Hall to get a new estimate on the cost to bring services to the other lots. She learned that the property owner of lot 3 had only paid \$1,200 and the City would install it on the weekend. She did not understand how she was quoted \$30,000, and the other owner only paid \$1,200. Alderperson Jarvis stated that Robert Bryant determined what the cost would be to extend water and sewer to lot 3. So, the property owner paid an extra \$1,200 with his payment of the taps and was able to get a building placement permit. Currently, no work has been done by the City and block 171 still did not have services. Lester Contracting were contacted to see what the actual cost would be to bring services to this block. Estimate #1 had a cost of \$55,900 and would bring water and sewer to all of block 171. Estimate #2 had a cost of \$34,300 and would only bring



## City of Seadrift – January 14, 2025, Regular Meeting Minutes

services to lot 3 on block 171. A possible option would be to open the entire block for development. If allowed to, spread the cost on those undeveloped lots. Alderperson Jarvis stated that it was her understanding that the City could not go back to the property owner of lot 3 and have them pay the \$34,300 to get services to his property after he has paid. Alderperson Jarvis commented that the City did not have to use Lester Contracting. The City could have the City Crew do the job and possibly use the interlocal agreement with the Port O'Connor Improvement District to supervise and oversee the work. The City would essentially absorb the cost. Alderperson Mikolas asked why taxpayers have to pay the cost of these people's water. Alderperson Jarvis stated that the City would have to research what legal obligations it has with the property owner that has already paid for services. Attorney McKnight stated that from his understanding there is no written agreement but was entirely some sort of oral representation. Alderperson Jarvis clarified that it was a text message conversation between the Public Works Director Robert Bryant and the property owner that they agreed to and was paid. Cindy Alford clarified the other property owner on this block are not asking the City to do extension for free but are just wanting a cost.

**Motion:** Alderperson Gonzales made the motion to postpone item 11 until the February Regular Meeting. Alderperson Reese seconded the motion.

**Vote:** The motion passed unanimously 5-0.

### 12. Lester Contracting Invoice 2414701

**Motion:** Alderperson Mikolas made the motion to pay Invoice 2414701 to Lester Contracting for \$12,035.50. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.

### 13. Bayfront Restroom Janitorial Services

**Motion:** Alderperson Johnson made the motion to bid out for janitorial services for the bayfront restroom. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.

### 14. Justice Center AC

During a Special Meeting on December 30, 2024, the City Council discussed the replacement of the AC unit at the Police Department located in the Justice Center Building. The City received a quote from Airserv to replace the 5-ton AC unit with a total estimated cost of \$18,423.16. RJK Air Conditioning provided two proposals: 3-ton AC unit for \$10,950, and a 5-ton unit for \$12,096. Mayor Pro-Tem Johnson stated that Wehmeyer Services had given a verbal quote for \$14,000. Alderperson Mikolas commented that Roy January with RJK Air Conditioning had commented that there are delays in getting units and that they are coming in at \$400 more than was originally quoted to the City.

**Motion:** Alderperson Johnson made the motion to take a five-minute break. Alderperson Gonzales seconded the motion.

**Vote:** Motion passed unanimously 5-0.

**Motion:** Alderperson Johnson made the motion to award RKJ Air Conditioning for the five-ton unit for \$12,096 and to pay out of the Police Department's budget.

Alderperson Johnson amended her motion to award RKJ Air Conditioning for a three-ton unit for \$10,950, plus an additional \$400 and be paid out of Line #66 of the Police Department's budget. Alderperson Mikolas seconded the motion.

**Vote:** The motion passed unanimously 5-0.

### 15. Junk Ordinance Draft

**Motion:** Alderperson Gonzales made the motion to postpone item # 15 until the February Regular Meeting. Alderperson Reese seconded the motion.

**Vote:** The motion passed unanimously 5-0.

### 17. Salaried Employees

Attorney McKnight stated that to be overtime exempt means that these employees are paid a certain minimum weekly salary and have certain duties that qualify them as exempt employees. These positions

## City of Seadrift – January 14, 2025, Regular Meeting Minutes

are supervisory individuals and probably fall safely within either an administrative or managerial capacity. The question is whether their current salary is sufficient to qualify them as exempt. The Department of Labor has issued some rules that were going to increase the minimum salary level effective July, but that is wrapped up in litigation. Alderperson Gonzales stated that these positions are leaders in this town, and we expect more out of our leaders. They should be compensated, which they were this budget year with the 25% pay raise, but as you move up in your career there are things that are expected of you. Alderperson Mikolas commented that these positions would still get vacation, and sick time. He further explained that when you are salary you do not have to work 40 hours a week. Alderperson Jarvis stated that she would like employees who work over 40 hours to be compensated with comp time.

**Motion:** Alderperson Gonzales made the motion to make the positions of City Secretary, Chief of Police, and Public Works Director into salaried positions. Alderperson Johnson seconded the motion.

**Vote:** The motion passed 4-1. Ayes: Tracey Johnson, Paul Gonzales, Johnny Mikolas, and Kenneth Reese; Nay: Alysa Jarvis; Absent/Abstain: None.

### 18. Animal Control

Mayor Johnson suggested that the Council table this item until there is a true proposal on the cost for an Animal Control Officer and the legal requirements regarding housing of animals. Alderperson Mikolas stated that the City also needs to look at what Danny Evans had commented during Citizens Comments regarding if it was even legal to add the \$1 fee on the utility bills.

**Motion:** Alderperson Johnson made the motion to postpone item # 18. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.

### 19. GLO MIT Citywide Drainage Project (22-085-070-D328)

#### a. Pay Application 8

**Motion:** Alderperson Reese made the motion to authorize payment of pay application 8 to KC Lease (dba Matagorda Construction & Materials) for \$234,289. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.

#### b. Pay Application 9

**Motion:** Alderperson Reese made the motion to authorize payment of pay application 9 to KC Lease (dba Matagorda Construction & Materials) for \$233,776. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.

*Open Meeting closed at 8:40 PM. The City Council convened into an Executive Session at 8:41 PM.*

### 20. Executive Session

At 8:41 PM, the City Council closed the open meeting into an Executive Session under Section 551.071 Consultation with Attorney and Section 551.074 for Personnel.

*Executive Session closed at 9:31 PM. Open Meeting opened back up at 9:33 PM.*

### 21. Action on Executive Session Items

#### a. Appointment of Interim Utility Supervisor

**Motion:** Alderperson Jarvis made the motion to appoint Chris Ingram as the Interim Utility Supervisor and to be paid \$18 an hour. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.

### 22. Adjournment

**Motion:** Alderperson Jarvis made the motion to adjourn the meeting. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.



## **City of Seadrift – January 14, 2025, Regular Meeting Minutes**

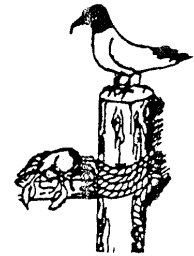
*The meeting adjourned.*



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## CITY OF SEADRIFT

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### Public Officials

#### Mayor

n/a

#### Mayor Pro-Tem & Alderperson

Tracey Johnson, Parks and Recreation

#### Alderman

Kenneth Reese  
*Public Utilities*

#### Alderman

Paul Gonzales  
*Public Safety*

#### Alderman

Johnny Mikolas  
*Municipal Harbor*

#### Alderman

Alysa Jarvis  
*Streets & Drainage, and  
Solid Waste*

#### City Attorney

Robert McKnight

#### City Secretary

Gabriela Torres

The Seadrift City Council met in a Special Meeting on January 22, 2025, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

#### *Meeting called at 6:00 P.M.*

#### 1. Call to Order & Quorum Call

Mayor Pro-Tem Tracey Johnson called the meeting to order at 6:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, Alysa Jarvis, and Johnny Mikolas.

#### 2. Extension of the Declaration of Local State of Disaster

**Motion:** Alderperson Jarvis made the motion to extend the Declaration of Local State of Disaster until February 12, 2025. Alderperson Johnson seconded the motion.

**Vote:** The motion passed unanimously 5-0.

#### 3. Executive Session

No Executive Session was called.

#### 4. Action on Executive Session Items

No action was taken.

#### 5. Adjournment

**Motion:** Alderperson Jarvis made the motion to adjourn the meeting. Alderperson Gonzales seconded the motion.

**Vote:** The motion passed unanimously 5-0.

*The meeting adjourned at 6:12 PM.*

Fund: General Fund  
Department: Revenue

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
1	Franchise Tax	\$40,000.00	\$13,356.52	\$2,636.65
2	Property Taxes (Delinquent, Penalties, and Interest)	\$30,000.00	\$15,842.10	\$10,804.16
3	Property Taxes - M&O <b>\$0.4200/100</b>	\$471,918.99	\$367,795.80	\$115,598.65
4	Property Taxes - Streets & Drainage	\$0.00	\$0.00	
5	Property Taxes - Debt Rate <b>\$0.1853/100</b>	\$208,206.17	\$162,245.71	\$50,994.02
6	Sales Tax	\$300,000.00	\$108,076.55	\$24,574.49
7	Donations	\$0.00	\$0.00	
8	Municipal Court Fines Collected	\$25,000.00	\$0.00	
9	Animal Control Fees Collected	\$10,000.00	\$13,656.00	\$858.00
10	Dog Impound Fees	\$0.00	\$0.00	
11	Interest Income	\$1,500.00	\$1,457.35	\$428.66
12	Dog Tags	\$0.00	\$0.00	
13	Alcohol Licenses	\$1,000.00	\$0.00	
14	Building Permits	\$15,000.00	\$3,925.00	\$348.00
15	Culvert Permits	\$20,000.00	\$2,123.80	
16	Dance Hall & Pool Table Permits	\$137.50	\$0.00	
17	Golf Cart Permits	\$2,500.00	\$780.00	\$90.00
18	Peddler Permits & Mobile Food Truck Permits	\$300.00	\$2,000.00	
19	RV Renewal Permits	\$13,500.00	\$2,300.00	\$2,100.00
20	Hotel/Motel & RV Park Occupancy Fees	\$2,000.00	\$0.00	
21	Miscellaneous Income	\$1,000.00	\$656.66	
22	Vehicle Storage/Towing/Impoundment Fees	\$0.00	\$0.00	
23	AD Powers Pavilion Rental	\$0.00	\$100.00	
24	Civic Center Rental	\$1,500.00	\$200.00	
25	Train Depot Museum Center - Visitor Fees	\$0.00	\$0.00	
26	Street & Drainage Estimates - Customer Paid	\$0.00	\$0.00	
27	Property Cleanup - Lien Payments	\$0.00	\$0.00	
28	TML Reimbursement - Tahoe Fire	\$14,000.00	\$0.00	
29	One-Time Loan from Contingency Funds	\$11,437.00	\$0.00	
30	Police Cont. Edu. Reimbursement	\$1,500.00	\$0.00	
<b>Total General Fund Revenue:</b>		<b>\$1,170,499.66</b>	<b>\$694,515.49</b>	<b>\$208,432.63</b>

Fund:  
Department: Gifts & Donations

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
31a	Blue Santa Event 12-07-2024 (Remaining Funds)		\$154.79	
31b			\$0.00	
31c			\$0.00	
31d			\$0.00	
<b>Total General Fund Revenue:</b>		<b>\$0.00</b>	<b>\$154.79</b>	<b>\$0.00</b>

Fund:  
Department: Grant Revenue

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
32a	Federal Funds		\$1,528,792.47	\$168,777.00
32b	State Funds		\$69,081.93	\$8,227.45
32b	DOW Chemical Foundation - Combined Dispatch Center Support (3 Yrs.)		\$15,000.00	
<b>Total General Fund Revenue (Not included in totals):</b>		<b>\$0.00</b>	<b>\$1,528,792.47</b>	<b>\$177,004.45</b>

Fund: Utility Fund  
Department: Revenue

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
33	Water Charges (Variable by consumption)	\$450,111.00	\$151,625.83	\$39,120.14
34	Water Tap Fees	\$24,500.00	\$10,500.00	
35	Regulatory Fees to TCEQ	\$11,000.00	\$3,536.00	\$886.00

36	Sewer Charges	\$214,000.00	\$75,449.15	\$19,883.30
37	Sewer Tap Fees	\$15,000.00	\$10,500.00	
38	Sewer Extension Projects (Customer Paid)	\$0.00	\$0.00	
39	WWTP Monthly Assessment	\$106,524.00	\$36,894.00	\$9,240.00
40	Angeli Subdivision		\$0.00	
41	Angeli Subdivision - Water Taps	\$0.00	\$0.00	
42	Angeli Subdivision - Sewer Taps	\$0.00	\$0.00	
43	Falcon Point Subdivision		\$0.00	
44	Falcon Point Subdivision - Water Taps	\$0.00	\$0.00	
45	Utility Bill - Penalties	\$15,000.00	\$6,150.83	\$1,258.17
46	Utility Bill - Transfer Charges	\$0.00	\$0.00	
47	Interest Income	\$1,500.00	\$120.74	
48	Miscellaneous Income	\$0.00	\$0.00	
<b>Total Utility Fund Revenue:</b>		<b>\$837,635.00</b>	<b>\$294,776.55</b>	<b>\$70,387.61</b>

**Fund:** Solid Waste  
**Department:** Revenue

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
49	Solid Waste Revenue	\$260,000.00	\$87,266.50	\$22,014.50
50	Solid Waste Sales Tax	\$21,400.00	\$7,212.38	\$1,819.18
51	Extra Tote Monthly Fees	\$17,500.00	\$7,042.00	\$1,757.00
52	Revenue from Cleanup Fees, Special Pickups, Etc.	\$1,000.00	\$360.00	\$45.00
53	Interest Income	\$200.00	\$30.14	
<b>Total Solid Waste Revenue:</b>		<b>\$300,100.00</b>	<b>\$101,911.02</b>	<b>\$25,635.68</b>

**Fund:** Harbor Fund  
**Department:** Revenue

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
54	Individual Leases/Stalls	\$72,100.00	\$13,649.00	
55	Commercial Leases	\$109,470.00	\$91,150.00	\$1,107.50
56	Oyster Tariffs	\$0.00	\$6,182.36	\$3,327.86
57	Other Seafood Tariff	\$500.00	\$484.98	\$98.75
58	Non-Seafood Tariff	\$0.00	\$0.00	
59	Interest Income	\$1,500.00	\$501.12	\$104.23
<b>Total Harbor Fund Revenue:</b>		<b>\$183,570.00</b>	<b>\$111,967.46</b>	<b>\$4,638.34</b>

	2024-2025 FY Budgeted	2024-2025 FY Actual Revenue	JANUARY
<b>Total Revenue:</b>	<b>\$2,491,804.66</b>	<b>\$1,203,325.31</b>	<b>\$309,094.26</b>



Fund: General Fund  
Department: City Hall Office Expenses

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
1	Membership Fees	\$3,050.00	\$1,511.00	\$459.00
2	Legal Notices	\$1,750.00	\$694.25	\$218.01
3	Office Equipment and M&O	\$1,500.00	\$0.00	\$0.00
4	RICOH MPC4504 Lease (ID# 8212)	\$3,250.00	\$1,484.73	\$241.22
5	Fiber Internet	\$1,800.00	\$1,513.96	\$300.00
6	Computer M&O and Repairs	\$1,500.00	\$0.00	\$0.00
7	Website, Email, & Domain Fees	\$2,000.00	\$36.95	\$0.00
8	Postage	\$1,000.00	\$233.24	\$0.00
9	Office Supplies	\$3,500.00	\$1,839.48	\$29.83
10	Telephone Services (VOIP)	\$6,500.00	\$4,503.78	\$1,143.23
11	Cellphones for Public Officials	\$656.00	\$0.00	\$0.00
12	Codification of Ordinances	\$12,500.00	\$0.00	\$0.00
13	City Hall - Online Fax Services	\$300.00	\$59.98	\$0.00
14	Computer IT	\$7,260.00	\$2,420.00	\$605.00
15	Accounting Software Annual Fees	\$2,000.00	\$1,148.98	\$0.00
16	City Hall Building M&O	\$2,500.00	\$5,871.04	\$3,830.24
17	City Hall Building - Electricity	\$4,500.00	\$1,948.55	\$450.60
18	City Hall - Pest Control	\$640.00	\$160.00	\$0.00
19	Salary - City Clerk	\$47,850.71	\$16,567.20	\$4,602.00
20	Salary - Asst. Clerk 1	\$39,520.00	\$13,680.00	\$3,800.00
21	Salary - Asst. Clerk 2 (Revised 11-12-2024)	\$32,240.00	\$0.00	\$0.00
21	Salary - Public Officials	\$12,400.00	\$3,450.00	\$550.00
		<b>\$188,216.71</b>	<b>\$57,123.14</b>	<b>\$16,229.13</b>

Fund: General Fund  
Department: City Secretary Expenses

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
22	Salary - City Secretary	\$58,071.25	\$20,102.40	\$5,584.00
23	Election Expenses (Ballots & Supplies)	\$1,500.00	\$0.00	\$0.00
24	ES&S AutoMark VAT Programming M&O	\$250.00	\$0.00	\$0.00
25	Election Personnel Pay	\$500.00	\$0.00	\$0.00
26	City Secretary - Training	\$1,000.00	\$853.58	\$45.00
		<b>\$61,321.25</b>	<b>\$20,955.98</b>	<b>\$5,629.00</b>

Fund: General Fund  
Department: Municipal Court Expenses

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
27	Wages - Municipal Judge	\$11,250.00	\$3,894.30	\$1,081.75
28	Salary - Municipal Court Clerk & Police Clerk (Revised 11-12-2024)	\$45,647.54	\$16,343.14	\$3,600.00
29	Municipal Court - Training	\$1,000.00	\$1,100.00	\$0.00
30	Municipal Court - Software (FundView)	\$2,109.57	\$2,009.12	\$0.00
31	Fine Money Remitted back to State	\$9,000.00	\$2,448.01	\$904.03
32	Jury Trial Expenses	\$100.00	\$0.00	\$0.00
33	Housing of Prisoners	\$750.00	\$220.00	\$110.00
		<b>\$69,857.11</b>	<b>\$26,014.57</b>	<b>\$5,695.78</b>

Fund: General Fund  
Department: Legal & Professional Services

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
34	City Attorney	\$30,000.00	\$13,914.00	\$0.00
35	Delinquent Taxes - Attorney Fees	\$4,000.00	\$3,133.58	\$1,689.10
36	Tax Appraisal & Collection Fees	\$10,500.00	\$5,436.00	\$0.00
37	Auditing Services	\$60,000.00	\$0.00	\$0.00
		<b>\$104,500.00</b>	<b>\$22,483.58</b>	<b>\$1,689.10</b>

**Fund:** General Fund  
**Department:** Parks & Recreation

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
38	Salary - Mower (Part-Time at 24 Hours)	\$18,720.00	\$1,800.00	\$1,080.00
39	A.D. Powers Bayfront Park M&O	\$1,750.00	\$0.00	\$0.00
40	A.D. Powers Pavilion M&O	\$1,750.00	\$0.00	\$0.00
41	Train Depot M&O	\$1,250.00	\$0.00	\$0.00
42	HAHN Sports Plex: Durel Field & Birmingham Field M&O	\$2,500.00	\$267.07	\$0.00
43	Memorial Children's & Skate Park M&O	\$2,000.00	\$418.97	\$0.00
44	Civic Center M&O	\$1,000.00	\$202.40	\$0.00
45	Supplies: Flags	\$500.00	\$389.50	\$0.00
46	Parks & Recreation - Electricity	\$7,000.00	\$4,114.65	\$1,155.40
47	Train Depot - Electricity	\$2,000.00	\$203.01	\$22.43
48	Porta Potties (Bayfront)	\$2,520.00	\$1,000.00	\$250.00
49	A.D. Powers Park East Restroom - Janitorial	\$5,000.00	\$0.00	\$0.00
		<b>\$45,990.00</b>	<b>\$8,395.60</b>	<b>\$2,507.83</b>

**Fund:** General Fund  
**Department:** General - Equipment & Vehicles

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
50	Salary - Mechanic (Pay for contract work w/ Rene's Water Operations)	\$43,663.76	\$14,383.84	\$8,225.00
51	Fuel - Gasoline	\$20,000.00	\$5,213.36	\$2,857.72
52	Fuel - Diesel	\$5,000.00	\$2,727.16	\$391.74
53	Vehicles - Dashcam & GPS Fees	\$4,000.00	\$0.00	\$0.00
54	Supplies for Equipment & Vehicles (Public Works/Harbor)	\$5,000.00	\$8,714.91	\$3,779.77
55	Equipment Rentals	\$1,000.00	\$0.00	\$0.00
		<b>\$78,663.76</b>	<b>\$31,039.27</b>	<b>\$15,254.23</b>

**Fund:** General Fund  
**Department:** Permit & Code Enforcement

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
56	Commission - Building Official (60% of Permit Fees)	\$10,800.00	\$3,653.10	\$415.20
57	Code Enforcement - Demolitions	\$0.00	\$0.00	\$0.00
58	Code Enforcement - Mowing Services	\$1,500.00	\$0.00	\$0.00
59	Code Enforcement - Postage & Advertisement Cost	\$2,250.00	\$0.00	\$0.00
		<b>\$14,550.00</b>	<b>\$3,653.10</b>	<b>\$415.20</b>

**Fund:** General Fund  
**Department:** Streets & Drainage

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
60	Streets - General M&O (Limestone, Hotmix, etc.)	\$35,000.00	\$2,235.08	\$1,029.63
61	Streets & Drainage Improvements - Property Tax	\$0.00	\$0.00	\$0.00
62	Sign Maintenance & Repair	\$1,500.00	\$503.44	\$251.72
63	Drainage Maintenance (Culverts, Pipes, Etc.)	\$12,500.00	\$403.80	\$0.00
		<b>\$49,000.00</b>	<b>\$3,142.32</b>	<b>\$1,281.35</b>

Fund: General Fund  
Department: Public Safety

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
64	Calhoun County Dispatcher (\$5,000 Every Year for 3 Years)	\$5,000.00	\$0.00	\$0.00
65	Salary - Chief of Police	\$65,000.00	\$22,500.00	\$6,250.00
66	Salary - Police Lieutenant	\$57,200.00	\$0.00	\$0.00
67	Salary - Police Patrol Deputy	\$52,000.00	\$18,000.00	\$5,000.00
68	Salary - Animal Control	\$10,250.00	\$3,100.00	\$0.00
69	Police - Holiday Pay	\$8,000.00	\$2,718.92	\$450.00
70	Police - Comp Time Payout	\$6,000.00	\$468.80	\$0.00
71	Justice Center - M&O	\$2,500.00	\$0.00	\$0.00
72	Justice Center - Electricity	\$2,500.00	\$1,023.50	\$171.83
73	Justice Center - Telephone	\$4,500.00	\$1,637.43	\$411.19
74	Justice Center - Internet	\$1,800.00	\$600.00	\$150.00
75	Justice Center - Pest Control	\$400.00	\$100.00	\$100.00
76	Ricoh MP307 Lease # 500-50424529 (Lease Ends 09/01/2025)	\$2,500.00	\$877.57	\$289.52
77	Victoria Communication Services - Emergency Button	\$780.00	\$140.00	\$35.00
78	Police Training & Travel Expenses	\$4,000.00	\$94.31	\$94.31
79	Police Equipment & Supplies	\$3,700.00	\$174.00	\$174.00
80	Police Uniforms	\$4,500.00	\$161.78	\$161.78
81	Police Cellphones	\$2,100.00	\$521.22	\$173.74
82	Animal Control Supplies	\$1,500.00	\$684.02	\$0.00
83	Vehicle: 2021 Ford Explorer M&O (Asset ID: 303)	\$2,500.00	\$136.19	\$118.94
84	Vehicle: 2022 F-150 Police Truck M&O (Asset ID: 003)	\$1,500.00	\$127.94	\$127.94
85	Southern Software - Final Payment of Software	\$12,437.00	\$11,437.00	\$0.00
86	Southern Software - Annual Fees	\$3,310.00	\$0.00	\$0.00
87	Axon - Annual Fees	\$14,296.00	\$16,792.02	\$0.00
88	Volunteer Fees	\$3,000.00	\$942.00	\$0.00
89	Fire Station Building M&O	\$2,000.00	\$0.00	\$0.00
90	Fire Station - Electricity & Gas	\$2,000.00	\$80.02	\$22.43
91	Fire Fighting Apparatus M&O	\$1,500.00	\$0.00	\$0.00
92	Fire Equipment M&O	\$2,044.00	\$1,977.00	\$0.00
93	Fire Apparatus Annual PM Service	\$960.00	\$0.00	\$0.00
		<b>\$279,777.00</b>	<b>\$84,293.72</b>	<b>\$13,730.68</b>

Fund: General Fund & Waterworks  
Department: Employee Benefits & Expenses

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
94	TMRS - City Match 5%	\$41,245.69	\$12,188.38	\$3,067.77
95	FICA	\$63,105.90	\$18,384.40	\$4,551.09
96	Employee Medical Insurance - City 100%	\$157,900.80	\$63,061.66	\$35,367.76
97	Employee Family Insurance - City 50%	\$30,222.36	\$13,140.61	\$4,975.44
98	Employee Health Deductible Reimbursement (\$1,000 per Employee)	\$16,000.00	\$3,108.41	\$1,232.19
99	Employee HRA Medical Card	\$8,000.00	\$2,708.55	\$1,541.79
100	Unemployment Fees	\$100.00	\$0.00	\$0.00
101	Workmens Compensation	\$2,000.00	\$264.45	\$97.24
102	Bonds	\$350.00	\$275.00	\$0.00
103	Tax Preparer Services	\$750.00	\$499.99	\$0.00
		<b>\$319,674.75</b>	<b>\$113,631.45</b>	<b>\$50,833.28</b>

Fund: General Fund & Waterworks  
Department: General Properties & Insurance

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
104	Streets & Security Lighting	\$25,000.00	\$9,244.79	\$2,369.12
105	TWIA - Windstorm Insurance	\$35,000.00	\$0.00	\$0.00
106	Liability - General / Vehicles / Equipment	\$18,000.00	\$24,596.82	\$9,116.82
		<b>\$78,000.00</b>	<b>\$33,841.61</b>	<b>\$11,485.94</b>

Fund: Utility Fund  
Department: Utility Billing

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
107	RVS Software Annual Fee	\$2,500.00	\$4,138.39	\$0.00
108	Utility Clerk - Training	\$900.00	\$0.00	\$0.00
109	Supplies and Postage for Utility Billing	\$5,250.00	\$1,098.88	\$366.22
110	Bank Draft Fee for Utility Bills	\$600.00	\$200.00	\$50.00
		<b>\$9,250.00</b>	<b>\$5,437.27</b>	<b>\$416.22</b>

Fund: Utility Fund  
Department: Public Works Department

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
<i>\$1.50 Step Increase for Utility Workers who obtain a License</i>				
111	Salary - Public Works Director	\$65,000.00	\$21,143.13	\$1,440.00
112	Salary - Sewer Operator	\$55,811.25	\$19,317.78	\$5,366.09
113	Salary - Utility Worker 1	\$40,343.04	\$13,968.00	\$3,880.00
114	Salary - Utility Worker 2	\$39,179.14	\$13,564.80	\$3,768.00
115	Salary - Utility Worker 3	\$33,990.00	\$11,764.80	\$3,268.00
116	Utility - Comp Time Payout		\$0.00	\$0.00
117	Cellphone - Public Works Director & On-Call Utility Worker	\$1,750.00	\$822.10	\$200.05
118	Travel Expenses	\$300.00	\$0.00	\$0.00
119	Supplies & Tools	\$8,500.00	\$2,790.38	\$282.44
120	Public Works Director - Licence Renewal		\$0.00	\$0.00
<i>Renewal is every three (3) years - Up in 2027</i>				
121	Sewer Operator - Licence Renewal		\$111.00	\$0.00
<i>Renewal is every three (3) years - Up in 2027</i>				
122	Lab Testing & Reporting Expenses	\$10,000.00	\$4,879.20	\$858.20
123	Clothing & Boots Reimbursement (\$400 per Employee 6x)	\$2,400.00	\$800.00	\$0.00
124	Utility Workers - Training & Education	\$2,000.00	\$188.00	\$0.00
125	Public Works Director - Training	\$1,500.00	\$0.00	\$0.00
		<b>\$260,773.43</b>	<b>\$89,349.19</b>	<b>\$19,062.78</b>

Fund: Utility Fund  
Department: Water Treatment Plant (WTP)

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
126	Water Plant - Electricity	\$35,000.00	\$8,797.06	\$4,092.82
127	Water Plant - RO Discharge - Consulting for Permit Renewal	\$3,750.00	\$0.00	\$0.00
128	Water Plant - RO Discharge & TCEQ Permit Renewal	\$3,500.00	\$4,835.75	\$0.00
129	Water Plant - Maintenance, Repair, & Operations	\$20,000.00	\$43,015.48	\$25,246.22
130	Water Plant - Contracted Repair Work	\$33,000.00	\$25,247.46	\$0.00
131	Water System - Pipes & Pipe Repair Work	\$8,000.00	\$7,967.57	\$5,116.14
132	Water Well #3 (E. Dallas) Maint., Repair, & Ops.	\$1,000.00	\$1,571.95	\$1,571.95
133	Water Well #4 (W. Cleveland) Maint., Repair, & Ops.	\$1,000.00	\$138.02	\$138.02
134	Water Meter - Maintenance, Repair & Operations	\$3,000.00	\$4,418.87	\$1,815.50
135	Water Tank Inspections		\$784.81	\$0.00
		<b>\$108,250.00</b>	<b>\$96,776.97</b>	<b>\$37,980.65</b>

Fund: Utility Fund  
Department: Wastewater Treatment Plant (WWTP)

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
136	Wastewater Treatment Plant - Electricity	\$15,000.00	\$3,416.70	\$2,040.16
137	Lift Stations - Electricity	\$5,000.00	\$1,903.60	\$690.12
138	Wastewater Treatment Plant - TCEQ Permit Renewal	\$2,500.00	\$2,283.40	\$0.00
139	Wastewater Treatment Plant - Consulting for Permit Renewal	\$3,500.00	\$0.00	\$0.00
140	Wastewater Treatment Plant - Pipes & Pipe Repair Work	\$5,000.00	\$3,704.62	\$1,127.06
141	Wastewater Treatment Plant - Pumps, Instruments, etc.	\$1,750.00	\$11,938.69	\$6,434.09
142	Wastewater Treatment Plant - Sludge Disposal	\$45,000.00	\$24,552.00	\$15,840.00
143	Lift Stations - Maintenance, Repair, & Operations	\$5,000.00	\$4,636.53	\$0.00
		<b>\$82,750.00</b>	<b>\$52,435.54</b>	<b>\$26,131.43</b>



**Fund:** Solid Waste  
**Department:** Solid Waste Department

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
144	Salary - Solid Waste Director	\$49,113.90	\$16,999.20	\$4,722.00
145	Salary - Solid Waste Worker 1	\$46,631.20	\$16,142.40	\$4,484.00
146	Salary - Solid Waste Worker 2	\$22,932.00	\$7,204.96	\$2,205.60
147	Solid Waste Workers - Uniform	\$2,250.00	\$595.00	\$105.00
148	Solid Waste - Supplies	\$1,000.00	\$330.64	\$161.19
149	Solid Waste - Travel Expenses	\$300.00	\$72.16	\$0.00
150	Vehicle - Garbage Trucks M&O (Tires & Ram Arms)	\$12,000.00	\$2,411.71	\$1,266.04
151	Landfill Fees	\$40,000.00	\$12,585.12	\$3,312.82
152	Garbage Sales Tax to TX Comptroller	\$21,400.00	\$7,108.80	\$1,752.41
		<b>\$195,627.10</b>	<b>\$63,449.99</b>	<b>\$18,009.06</b>

**Fund:** Harbor Funds  
**Department:** Municipal Harbor Department

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
153	Salary - Harbor Master	\$12,000.00	\$4,000.00	\$1,000.00
154	Fish Cleaning Station - Garbage Pickup Stipend	\$5,200.00	\$2,750.00	\$600.00
155	Municipal Harbor - Electricity (Street Lights)	\$9,000.00	\$1,722.96	\$349.14
156	Municipal Harbor - General Repair (Bulkhead, Streets, Etc.)		\$834.72	\$834.72
157	Municipal Harbor - Port-O-Potty	\$2,520.00	\$1,750.00	\$500.00
158	Fish Cleaning Station - Maintenance, Repair, & Operations	\$1,874.38	\$1,010.39	\$136.01
159	Municipal Harbor - Oil Spill Response Supplies	\$1,000.00	\$624.61	\$0.00
160	Harbor Master - Supplies (Uniform, Signs, Trash Bags, Etc.)	\$750.00	\$503.92	\$0.00
		<b>\$32,344.38</b>	<b>\$13,196.60</b>	<b>\$3,419.87</b>

**Fund:** All Funds  
**Department:** Grant Expenses

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
161	Grant Expenditures (Paid by Line 32 in Revenue Sheet)		\$2,147,718.04	\$188,734.50
162	Match Funds (Local Cost Share)		\$0.00	\$0.00
	<i>Grant Expenditures Not included in totals - Only Match Funds</i>	<b>\$0.00</b>	<b>\$2,147,718.04</b>	<b>\$188,734.50</b>

**Fund:** All Funds  
**Department:** Long-Term Liabilities

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
163	2017 Fire Truck - Final Payment	\$25,535.91	\$8,000.00	\$2,000.00
164	2021 Ford Explorer (Asset ID: 303) - Final Payment	\$11,603.23	\$0.00	\$0.00
165	2020 Case Backhoe (Asset ID: ) (Final Payment in 2026)	\$27,938.91	\$0.00	\$0.00
166	2020 Isuzu NRR Garbage Truck	\$57,929.16	\$8,072.00	\$2,018.00
167	2023 International PakMor Garbage Truck	\$24,208.46	\$24,208.46	\$0.00
		<b>\$147,215.67</b>	<b>\$40,280.46</b>	<b>\$4,018.00</b>

**Fund:** All Funds  
**Department:** Long-Term Liabilities

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
168	Revenue Bond CO Series 1998	\$53,985.00	\$0.00	\$0.00
169	Harbor CO Series 2010	\$48,340.00	\$18,000.00	\$4,500.00
170	WWTP CO Series 2021	\$130,063.00	\$500.00	\$500.00
171	Harbor System Revenue CO Series 2022	\$77,150.00	\$0.00	\$0.00
		<b>\$309,538.00</b>	<b>\$18,500.00</b>	<b>\$5,000.00</b>

Line Item:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
172	Remaining Funds	<b>\$56,505.50</b>		

	2024-2025 FY Budgeted Expenditures	2024-2025 FY Actual Expenditures	JANUARY
Total Expenses:	\$2,491,804.66	\$784,000.36	\$238,789.53
<i>Difference between Revenues &amp; Expenditures:</i>	\$0.00		

**Fund:** Hotel-Motel Tax Funds**Department:** Revenue

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
1		Hotel-Motel Tax Funds	\$75,000.00	\$33,911.69	\$16,982.05
2		Interest Income	\$750.00	\$575.47	\$148.74
3		Donations		\$100.00	
4		Carried Forward Balance to new Fiscal Year		\$0.00	
<b>Total Hotel Motel Tax Revenue:</b>			<b>\$75,750.00</b>	<b>\$34,487.16</b>	<b>\$17,130.79</b>

**Fund:** Hotel-Motel Tax Funds**Department:** Expenditures

Line Item:	ID:	Account Name	2024-2025 FY Budgeted	YTD	JANUARY
1		Train Depot/Museum/Vistor Center		\$0.00	
2		Civic Center - General M&O	\$2,750.00	\$0.00	
3		Civic Center - Renovations - Floor		\$0.00	
4		Civic Center - Additions - Kitchen in EOC		\$0.00	
5		AD Powers Pavilion M&O		\$0.00	
6		AD Powers Park M&O		\$0.00	
7		AD Powers Bayfront Park - Playground Equipment		\$0.00	
8		Sportsplex	\$7,500.00	\$0.00	
9		City - Christmas Lighting	\$1,000.00	\$0.00	
10		Chamber of Commerce - Shrimpfest Advertisement	\$7,500.00	\$0.00	
11		Historial Preservation - Minute Book	\$7,000.00	\$2,815.00	\$2,815.00
12		Remaining Funds	\$57,000.00	\$0.00	
<b>Total Hotel Motel Tax Expenditures</b>			<b>\$82,750.00</b>	<b>\$2,815.00</b>	<b>\$2,815.00</b>

**3. Department Head Monthly Reports.** Items in this section will not have any City Council action taken and are for general information only.

- a. Public Utilities, Tracey Johnson
- b. Public Safety, Paul Gonzales
- c. Municipal Harbor, Johnny Mikolas
- d. Streets & Drainage, Alysa Jarvis
- e. Solid Waste, Alysa Jarvis
- f. Parks & Recreation, Kenneth Reese
- g. City Hall Administration, Tracey Johnson



# **SEADRIFT POLICE DEPARTMENT**

## **Monthly Report: January 2025**

### **CALLS FOR SERVICE/ACTIVITIES:**

87 Calls for service this month for SPD,

31 Of which were extra patrol

34 Traffic stops by SPD

13 Reports by SPD

4 Arrests by SPD

63 calls for service for CCSO in Seadrift

22 Of which were extra patrols

9 EMS calls of which 3 SPD officers responded to.

2 Fire calls of which 0 SPD officers responded to.

### **NEWS FROM THE CHIEF:**

The Police Department along with City Attorney Robert McKnight have been working diligently to finish a new ordinance to assist in beautifying our great city. It is now finally in the final stages and ready. I have been working with several other agencies in our area to get the information gathered to file for a grant and have the radio repeater in Seadrift upgraded. We obtained new radios a few months back to mitigate the dropped radio signal here but there are still signal issues. We currently have a radio repeater standing behind the City Hall that is inoperable. It is analog not digital so when the County went to digital frequencies it rendered our tower inoperable. I say our tower, but the tower belongs to the Fire Department. The Fire Chief and I have had several conversations regarding the matter, and he is 100 % on board with having it upgraded. I recently spoke with the Calhoun County crime stoppers coordinator, and they graciously agreed to allow me to use that resource to assist in solving crimes moving forward.

Thank you,


Int. Chief Cheyenne N. Beaver

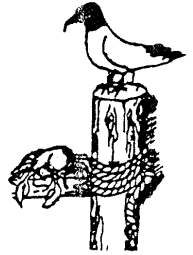
- 4. Citizen Comments.** Rules for speakers: Speakers must sign up using the Comment Form before the City Council meeting. Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. Individuals wishing to speak during Citizen Comments must sign up before the meeting. Comment Forms can be found at Seadrift City Hall, before the meeting in the Council Chambers, or on the City's website at <https://seadrifttx.org/minutes-and-agendas>. Comment forms must be turned in and received by City Staff, before the Call to Order at the Council Meeting.

**5. Extension of the Declaration of Local State of Disaster**

Take any action to extend the Declaration of Local State of Disaster that was extended by City Council on January 22, 2025. (Declaration will expire on February 12, 2025)



  
**CITY OF SEADRIFT**  
Post Office Box 159/501 S. Main St.  
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[seadrift@seadrifttx.org](mailto:seadrift@seadrifttx.org)



**FEBRUARY 11, 2025**  
**EXTENSION OF THE DECLARATION OF THE LOCAL STATE OF DISASTER DUE TO A  
PUBLIC HEALTH EMERGENCY**

**WHEREAS**, pursuant to Texas Government Code Section 418.108, Mayor Pro-Tem Tracey Johnson of the City of Seadrift, Texas hereby issued a Declaration of Local State of Disaster due to a Public Health Emergency due to loss of water pressure on January 16, 2025; and

**WHEREAS**, pursuant to Texas Government Code Section 418.108, Seadrift City Council extended the Declaration of Local State of Disaster on January 22, 2025; and

**WHEREAS**, the water treatment plant which serves the City of Seadrift, Texas, has been in operation for over 40 years. Over the years, the system has deteriorated, leading to frequent breakdowns and inefficiencies in water treatment processes. Despite our best efforts to maintain the plant, the aging equipment and infrastructure have made it increasingly difficult to ensure the delivery of safe and clean water to our community; and

**WHEREAS**, As a small City that has a predominately low to moderate-income population, the financial burden of maintaining this aging system has become overwhelming. The costs associated with frequent repairs, emergency fixes, and temporary solutions have strained our budget significantly; and

**WHEREAS**, The lack of regular maintenance and upgrades has resulted in several issues, including the failure of two water pumps. The City had ordered a replacement for pump #1 back in November 2024, but there is still an eleven-week delivery period as of today. During this time, pump #2 has now also failed. Currently, the City is operating on only one spare jockey pump with very limited capacity;

**WHEREAS**, the City remains under a Boil Water Notice (BWN) since January 9, 2025, due to low distribution pressure; and

**WHEREAS**, the Texas Commission on Environmental Quality (TCEQ) did not require the City to issue a citywide notice but was decided on by the Mayor Pro-Tem so that the City can be proactive. The BWN advised residents to boil water before consumption as a precautionary measure until further notice;

**WHEREAS**, ongoing testing and inspections will be conducted until the public water system returns to the required water pressure pursuant to TCEQ.

**NOW, THEREFORE, BE IT PROCLAIMED BY THE SEADRIFT CITY COUNCIL OF THE CITY OF SEADRIFT, TEXAS:**

1. That a local state of disaster was declared for the City of Seadrift, pursuant to Texas Government Code 418.108(a).



- 2. Pursuant to Texas Government Code 418.108(b), the declaration of local disaster may not be continued or renewed for a period of more than seven days except with the consent of the governing body.
- 3. Extension of the Declaration of Local State of Disaster will be from **February 11, 2025, to March 11, 2025.**
- 4. This Declaration of Local State of Disaster may be extended by the City Council or rescinded by Mayor Pro-Tem Tracey Johnson on or before **March 11, 2025.**
- 5. Pursuant to Texas Government Code 418.108(c), this declaration of a local state of disaster shall be given promptly and shall be filed promptly with the City Secretary.
- 6. Pursuant to Texas Government Code 418.108(d), this declaration of local disaster activates the city emergency management plan.
- 7. Residents should follow the published Boil Water Notice and should obey directions from police and emergency personnel.
- 8. Residents are to cooperate with officials for the investigation, inspections, and taking of samples to resolve this matter.
- 9. Residents are advised to ascertain the credibility of news, social media, and information sources regarding the water supply situation. The spread of misinformation can create unwarranted public fear and hinder emergency actions. Residents are asked to act responsibly so as not to further spread misinformation.
- 10. Residents are advised to monitor the official updates issued by the City of Seadrift regarding the public water system.
- 11. As acting Mayor, Tracey Johnson further reserves all other authority and power conferred by state law to respond as necessary to the situation which is the subject of this Declaration.

**Declaration extended on the 11<sup>th</sup> day of February 2025, by the Seadrift City Council in the City of Seadrift, Calhoun County, Texas, and shall be in effect until the 11<sup>th</sup> day of March, 2025, unless extended by City Council or rescinded by the Mayor Pro-Tem.**

\_\_\_\_\_  
***Tracey Johnson, Mayor Pro-Tem***

\_\_\_\_\_  
***Kenneth Reese, Alderperson***

\_\_\_\_\_  
***Alysa Jarvis, Alderperson***

\_\_\_\_\_  
***Paul Gonzales, Alderperson***

\_\_\_\_\_  
***Johnny Mikolas, Alderperson***


**Attest:**

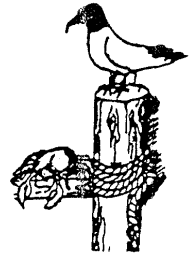
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***Gabriela Torres, City Secretary***

## **6. TDEM HMGP Generator Projects**

Discuss and consider awarding by resolution a contract for engineering services pertaining to the application and implementation, if awarded, of the City's 2024 Hazard Mitigation Grant Program (HMGP) projects from the Texas Division of Emergency Management (TDEM) and authorizing the execution of a contract. (Gabriela Torres)



  
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## RESOLUTION

**A RESOLUTION OF THE CITY OF SEADRIFT, TEXAS, AUTHORIZING THE AWARD OF A SERVICE PROVIDER FOR 2024 HAZARD MITIGATION GRANT PROGRAM (HMGP) PROJECTS FUNDED THROUGH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM).**

WHEREAS, the City of Seadrift seeks assistance in the preparation of an application and, if awarded the grant, the subsequent implementation of 2024 Hazard Mitigation Grant Program (HMGP) projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with Texas HMA requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers.

**NOW, THEREFORE, BE IT RESOLVED:**

- |                   |   |
|-------------------|---|
| <b>Section 1.</b> | That <u>Lynn Engineering</u> be selected to provide application and project-related <b>engineering services</b> , if awarded, for 2024 Hazard Mitigation Grant Program (HMGP) projects. |
| <b>Section 2.</b> | That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider.             |

**PASSED AND APPROVED ON FEBRUARY 11, 2025.**

**APPROVED:**

\_\_\_\_\_  
Tracey Johnson, Mayor Pro-Tem

**ATTEST:**

\_\_\_\_\_  
Gabriela Torres, City Secretary

**7. RESTORE 582-22-33342 Bayfront West End Improvements**

Discuss and take any action on the method of completing paving for the Bayfront West End.

- 8. FEMA PA PW 4450 Seawall Restoration Project -**  
Review/Consider/Approve/Take any action to  
approve G&W Engineers Amendment No. 6 that will  
extend by one year the existing Engineer Services  
Contract related to FEMA projects until October 5,  
2025, to assist with FEMA responses.



## **AMENDMENT 6**

THIS AMENDMENT, is entered into effective October 6, 2024, by and between CITY OF SEADRIFT, 201 S Main, Seadrift, Texas 77983, hereinafter called the "City", acting herein by Tracey Johnson, Mayor Pro-Tem, hereunto duly authorized, and G&W Engineers, Inc., 205 W. Live Oak, Port Lavaca, TX, 77979, hereinafter called "Firm", acting herein by Brian P. Novian P.E./President, procured in conformance with Texas Government Code Chapter 2254, Subchapter A, "Professional Services" and 2 C.F.R. 200 regulations.

### **WITNESSETH THAT:**

WHEREAS, City of Seadrift desires to amend an existing Engineer Services Contract commencing on and effective as of October 12, 2017 in conformance with its Request for Qualifications due on October 12, 2017, for Hurricane Harvey Recovery Assessment and Restoration Development.

WHEREAS, City of Seadrift desires to engage Firm to render supplemental services in connection with this solicitation related to FEMA Public Assistance Projects owed by the City.

NOW THEREFORE, the parties do mutually agree to add to the existing contract as follows:

### **TIME OF PERFORMANCE**

The services of the Firm commenced on October 12, 2017, which services were extended through October 5, 2024, are hereby extended to October 5, 2025. In any event, all of the services required and performed hereunder shall be completed no later than the extended date of October 5, 2025.

WHEREAS, Amendment 1 to the Contract set forth Payment Schedules for the various FEMA PA projects.

WHEREAS, Amendment 1 contains a fixed fee amount of \$740,000.00 for A.D. Power Bayfront Park Seawall & 2<sup>nd</sup> to 3<sup>rd</sup> Erosion for engineering and design support related to the project construction. This section will remain unchanged.

NOW THEREFORE, the parties do mutually agree to supplement Amendment 1 to the existing contract as follows:

### **AMENDMENT 1 - PAYMENT SCHEDULE**

The parties do mutually agree to supplement the Payment Schedule to add the following section:

A supplemental NTE of \$10,000.00 for A.D. Power Bayfront Park Seawall & 2<sup>nd</sup> to 3<sup>rd</sup> Erosion project shall be added, for the Firm's assistance with responses to FEMA post-construction Requests for Information (RFI). The engineer shall be reimbursed based on hourly rates. It is understood and agreed that the Firm will perform under

this Agreement on a best effort, not-to-exceed ceiling price basis and will notify the City if/when the ceiling price will be exceeded.

**Other Terms Unchanged.** All other terms and conditions of the Agreement shall remain unchanged.

IN WITNESSETH HEREOF, the parties have hereunto set their hands and seals.

**CITY OF SEADRIFT**

**G&W ENGINEERS, Inc.**

BY: \_\_\_\_\_  
Tracey Johnson, Mayor Pro-Tem

BY: \_\_\_\_\_  
Brian P. Novian, P.E./President

<b>NOTE:</b> This document has important legal consequences. Please consult with your legal counsel with respect to its completion or modification.
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**END OF PAGE**


**9. OOG PSO Grant Application –**

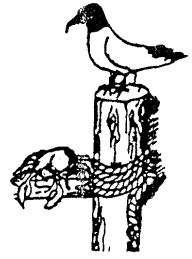
Take any action to approve a Resolution authorizing the submission of an application to the Public Safety Office (PSO) for the Seadrift Police Department.  
(Cheyenne Beaver)

**10. Resolution for Support of Advanced Nuclear Technology –**

Take any action to adopt a Resolution to support the advancement and funding of advanced nuclear technology by the 89th Legislature of the State of Texas. (Alysa Jarvis)



  
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## Resolution

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEADRIFT, TEXAS, RECOMMENDING SUPPORT FOR THE ADVANCEMENT AND FUNDING OF ADVANCED NUCLEAR TECHNOLOGY BY THE 89<sup>th</sup> LEGISLATURE OF THE STATE OF TEXAS.

**WHEREAS**, the Texas Public Utility Commission, on November 18, 2024, published the “Deploying a World Renowned Advanced Nuclear Industry in Texas” report.

**WHEREAS**, the City Council of the City of Seadrift supports the development and scaling of the advanced nuclear technology industry in Calhoun County and the State of Texas.

**WHEREAS**, the advanced nuclear technology industry offers significant potential for economic growth, job creation, and energy security through the provision of clean, reliable, and dispatchable energy sources, and

**WHEREAS**, Calhoun County is uniquely positioned with its strategic location and existing infrastructure to become the site of the first advanced nuclear technology project in the State, and

**WHEREAS**, the State of Texas has a long-standing tradition of leadership in energy innovation and is committed to fostering a diverse energy portfolio that includes advanced nuclear technologies, and

**WHEREAS**, collaboration between local, state, and federal entities, as well as private sector stakeholders, is essential to the successful development and implementation of advanced nuclear technologies,

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Seadrift hereby expresses its full support for initiatives aimed at developing and scaling the advanced nuclear technology industry in Calhoun County and the State of Texas, and encourages continued investment, research, and collaboration in this vital sector and recommends that the 89<sup>th</sup> Legislature of the State of Texas take action to implement the recommendations of the Texas Advanced Nuclear Reactor Working Group.

Passed and approved by Seadrift City Council during a \_\_\_\_\_ Meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Approved:

\_\_\_\_\_  
Tracey Johnson, *Mayor Pro-Tem*

Attest:

\_\_\_\_\_  
Gabriela Torres, *City Secretary*

## **11. City Planning Board –**

Take any action on the creation/development of a City Planning Board. (Tracey Johnson)



**12. Public Works Director Job Description –**

Take any action on the proposed job description for Public Works Director.

## **CITY OF SEADRIFT JOB DESCRIPTION**

### **POSITION: DIRECTOR OF PUBLIC WORKS**

#### **SUMMARY OF POSTION:**

Responsible for public water storage and distribution system, wastewater collection and treatment system, streets, drainage, storm sewer infrastructure, fleet and building maintenance.

#### **ORGANIZATIONAL RELATIONSHIPS:**

This position works directly with various Alderman but is accountable to all the City Council. This position will have frequent contact with other agencies and organizations and the general public. Work is performed under the supervision of the Mayor under guidelines established by the City Council; however, this employee must also exercise considerable independent judgment and technical expertise in order to meet department objectives.

#### **MAJOR DUTIES:**

- Plans, organizes and directs all public works operations and maintenance activities including street construction and maintenance, street lighting, drainage, water utilities, wastewater collection system and wastewater treatment plant, and operation, fleet operation and maintenance, and municipal building maintenance.
- Prepares and administers operating budgets for all departments managed. Responsible for planning capital bond issuance, administering and managing capital improvements including water and wastewater facility upgrades and new construction, mainline installation and rehabilitation, street construction and restoration, drainage construction, upgrades and repairs, municipal building upgrades, construction and repairs.
- Administers Emergency Preparedness and Response Plans, Federal Emergency Management Administration, Risk Management, Vulnerability Assessment, and overall security of water and wastewater facilities and enforcement of water conservation and drought contingency plans.
- Reviews plans and specifications for city construction and renovation projects, and new subdivisions, to ensure compliance with city design criteria.
- Performs inspection of job sites to ensure work is satisfactory and safety standards are being maintained.
- Selects personnel and evaluates staff for merit increase, promotion, transfer, disciplinary actions and termination recommendations.
- Attend various City administrative meetings (City Council meetings, internal meetings, and other meetings as needed).
- Prepares and performs verbal and written presentations to City Council and City Staff as required.
- Works closely with other department heads, directors, engineers, developers, and contractors regarding public works activities and projects.
- Perform other duties assigned by City Council and Mayor.
- Must be available for 24-hour emergency call.

## **CITY OF SEADRIFT – PUBLIC WORKS DIRECTOR JOB DESCRIPTION**

### **KNOWLEDGE AND SKILLS REQUIRED BY THE POSITION:**

- Must understand municipal government functions, the laws that govern and the state and federal regulations and reports applicable to public works operations; extensive knowledge of the methods, practices, equipment and materials used in the construction, operation and maintenance of street and water and wastewater facilities; experience and skill in budget preparation, monitoring and control.
- Ability to plan activities for and to direct and motivate a large group of employees. Ability to plan, assign, supervise and review the work of a large staff of subordinates and to provide direction and recommendation on difficult procedural and administrative problems; ability to develop and implement departmental policy and procedure
- Ability to prepare concise and accurate reports and ability to establish and maintain effective working relationships with city officials, other city departments, consultants, contractors and the public. Skill in both verbal and written communications for effective expression of concepts and ideas and clarity in task assignment; ability to conduct verbal or written presentations to all levels of City employees, elected officials and general public; ability to establish and maintain effective communication and working relationships with City administrative personnel, subordinate personnel and outside organizations and agencies.
- Broad knowledge in mathematics to be used in the operation and maintenance of water and wastewater systems.
- Ability to shoot grade and elevations; read blueprints and plans using map scale; use geometric formulas in line installations.
- Ability to design and supervise the construction inspection of complex public works projects.

### **CONTACTS:**

- Contacts are typically with department personnel, other city employees, law enforcement, elected officials, business owners, citizens, and other government agencies.
- Act as the primary point of contact for public works-related issues within the community.
- Respond to inquiries, concerns, and complaints from residents, businesses, and other stakeholders, ensuring timely resolution.
- Supervises Public Works staff, including third-party engineers, field workers, and maintenance personnel.
- Collaborates with other department heads, other directors, the City Council, contractors, and community organizations.
- Interacts with residents and businesses regarding public works issues and concerns.

## **CITY OF SEADRIFT – PUBLIC WORKS DIRECTOR JOB DESCRIPTION**

### **PHYSICAL DEMANDS AND WORKING CONDITIONS:**

- Lifts and carries up to 100 pounds and pulls, pushes or drags up to 100 pounds while supervising or participating in water storage or distribution, wastewater collection or treatment.
- Sits, stands, stoops or twists for extended periods of time while supervising operations in confined spaces such as trenches and excavations pits and high ground water and high elevations such as water tanks and towers; works both indoors and outdoors in extreme temperatures, including heat, cold, temperature swings and inclement weather.
- Some exposure to dust, odor, electrical, mechanical, chemical, noise, toxic and confined space hazards, angry pets, insects, snakes, mosquitoes, poison ivy and oak.
- May be required to work extended hours.

### **REQUIRED EDUCATION, DEGREES, CERTIFICATES AND / OR LICENSE:**

- Bachelor's degree and three years Public Works Administrative experience or High School Diploma (or equivalent) and five years Public Works Administrative experience. Considerable knowledge of municipal government with three years' experience in upper management capacity.
- Minimum Class C License in Water and Class C License in Wastewater, both from the Texas Commission on Environmental Quality (TCEQ).
- Valid Texas Motor Vehicle Operator's License.
- Must live within 45 minutes of response time to a utility emergency.

**13. Public Works Laborer Job Description –**

Take any action on the proposed job description for Public Works Laborer.

#### **14. Budget Amendments –**

Take any action on budget amendments for the 2024-2025 FY Budget. (Paul Gonzales)



**15. Notice of Permanent Pay Status –**

Approve notice of permanent pay status or termination of probationary employee Cheyenne Beaver. (Paul Gonzales)

**16. Interlocal Agreement with Port O'Connor  
Improvement District –**

Take any action on the Interlocal Agreement between  
the City of Seadrift and the Port O'Connor  
Improvement District (POCID). (Tracey Johnson)

## INTERLOCAL COOPERATION AGREEMENT PERSONNEL AND SERVICES

STATE OF TEXAS           §

COUNTY OF CALHOUN   §

**THIS CONTRACT AND AGREEMENT**, is made and entered into on this 17 day of December, 202<sup>4</sup>, by and between the following governmental entities acting herein under the authority and pursuant to the terms of the Texas Government Code, Title 7, Chapter 791, known as the "Interlocal Cooperation Act:"

(1) **THE CITY OF SEADRIFT, TEXAS** (hereafter called "**SEADRIFT**"), a municipal corporation of Calhoun County, Texas, acting by and through its duly authorized Mayor; and

(2) **PORT O'CONNOR IMPROVEMENT DISTRICT** (hereafter called "**POCID**"), a conservation and reclamation district and a political subdivision of the State of Texas, organized as a municipal utility district under the provisions of Article XVI, Section 59, Texas Constitution, and operating under the provisions of Chapters 49 and 54, Texas Water Code, as amended, acting by and through its duly authorized Director.

**WHEREAS**, SEADRIFT and POCID have identified a continuing need for licensed personnel availability to meet water production, wastewater management and treatment needs, and water distribution and collection system maintenance for each entity; and

**WHEREAS**, SEADRIFT and POCID desire to mutually provide personnel and services when the need arises; and

**WHEREAS**, SEADRIFT and POCID are owners of water and waste-water facilities and employ trained and licensed personnel for the operation of those water and waste-water facilities; and

**WHEREAS**, both entities have authority to enter into contracts providing for the use of trained and licensed personnel inside their respective jurisdictional limits; and

**WHEREAS**, both entities desire to periodically utilize the other entity's personnel having the appropriate training, expertise and licenses to operate and maintain their water and waste-water facilities for the benefit of their citizens during normal operations and during emergencies; and

**WHEREAS**, both entities agree to provide each other with trained and licensed personnel and services on written request and when mutually agreeable, if said personnel are available and not needed in their respective city/district at the time for city/district needs and providing such personnel will not cause a disturbance in the operations of the Responding Entity; and

**NOW, THEREFORE**, for and in consideration of mutual benefits to be derived by each of the entities hereto, said entities agree and covenant as follows:

## **1. CONDITIONS**

SEADRIFT and POCID agree to provide trained and licensed personnel and services on request, if available, and when mutually agreed, subject to the general terms and conditions as hereinafter set forth. It is specifically agreed that:

- 1.1 In consideration of personnel and services rendered, each entity hereto, hereby agrees that upon the request of either, if personnel are available, when mutually agreed, the Responding Entity will provide trained and licensed personnel and services to the Requesting Entity on routine and/or non-periodic monitoring and maintenance of their water and waste-water facilities.
- 1.2 Each entity's Key Person or their designate shall be the sole judge of the personnel and quantity to dispatch in response to a request for assistance from the other.
  - 1.2.1 In the case of SEADRIFT, the Key Person will be either the Mayor, Council-person over water/wastewater or Public Works Director.
  - 1.2.2 In the case of POCID, the Key Person will be the District Manager or his/her designated representative.
- 1.3 Responding Entity's personnel will assist the Requesting Entity upon arrival at the scene.
- 1.4 The Requesting Entity may specify the number of personnel needed and the Responding Entity's Key Person shall determine the actual number of personnel to dispatch that will not cause a disruption to the Responding Entity's current operations.
- 1.5 The personnel dispatched by the Responding Entity shall check-in with the Key Person of the Requesting Entity and render the assistance requested.
- 1.6 The dispatched personnel shall be released by the Requesting Entity when such assistance and service to the Requesting Entity is no longer needed OR when the dispatched personnel are needed within the jurisdictional area of Responding Entity.
- 1.7 If it is determined that the health, safety and welfare of the dispatched personnel is endangered by any order of the Requesting Entity or other conditions, the Key Person of the Responding Entity may withdraw the dispatched personnel from the Requesting Entity's area of jurisdiction.
- 1.8 Both SEADRIFT and POCID shall maintain applicable insurance coverage on its personnel dispatched to Requesting Entity's area of jurisdiction.



1.9 By entering into this Agreement, neither party waives sovereign immunity defenses or any other limitation of liability. No provision of this Agreement is intended to modify or waive any provision of the Texas Tort Claims Act as amended.

## **2. INDEMNITY CLAIMS**

2.1 Any civil liability occurring with the Requesting Entity relating to the Responding Entity's personnel assisting the Requesting Entity hereunder is the responsibility of the Requesting Entity.

2.2 The Requesting Entity agrees to indemnify and hold the Responding Entity harmless for any damages or injuries to persons or property, including attorneys' fees, which occur as a result of or in the course of the negligence of Requesting Entity personnel performing services in connection with any activity initiated by the Requesting Entity.

2.3 All claims for workers compensation benefits arising out of this Agreement shall be the sole responsibility of the entity who is the general employer of the personnel filing such claim.

2.4 At no time shall the personnel of the Responding Entity be considered to be employees or agents of the Requesting Entity under this Agreement in any manner whatsoever. The personnel of the Responding Entity will not hold himself/herself out as nor claim to be an officer or employer of the Requesting Entity.

2.5 Each entity will provide transportation to and from the Requesting Entity's area of jurisdiction.

2.6 Upon arrival at the Requesting Entity's location, the Requesting Entity shall provide all transportation within its own jurisdiction and any tools, equipment, machinery and any other related items that are needed by the Responding Entity's personnel to function in the requested role.

2.7 If the Responding Entity has to provide any tools, equipment, machinery, and any other related items that are needed by Responding Entity's personnel to function in the requested role, the Responding Entity is entitled to compensation for the use of said tools, equipment, machinery and any other related item; if the Responding Entity provides any parts, pipe, or other inventory, the Responding Entity is entitled to be reimbursed at the rate of cost plus a 17% administrative mark-up.

## **3. REIMBURSEMENT**

The entities agree the reimbursement outlined herein fairly compensates the performing party for the services performed. The Responding Entity will invoice the Requesting Entity and the Requesting Entity will be responsible for reimbursing the Responding Entity for the following:

3.1 Round-trip mileage between the Requesting and Responding Entities' jurisdictions at the prevailing IRS mileage rates along with straight-time pay for travel time.

3.2 Straight-time pay for labor of personnel dispatched and work completed during times of normal work hours from the time they arrive at the Requesting Entity's jurisdiction until they depart.

3.2.1 If personnel are dispatched during normal work hours, but completion of work is beyond normal work hours, the hours beyond normal work hours will be paid at time-and-a-half pay rate.

3.2.2 If providing personnel to assist the Requesting Entity results in the necessity of overtime pay in the course of providing services within the Requesting Entity's jurisdiction for the successful ongoing and uninterrupted operations of the Responding Entity, said over time compensation will be the responsibility of the Requesting Entity at the time-and-a-half pay rate of the Responding Entity's personnel.

3.3 Time-and-a-half pay for labor of personnel outside normal work hours includes time worked nights, weekends and/or holidays.

3.4 Extenuating circumstances may apply from time to time and will be worked out by mutual agreement between each entity's Key Persons.

3.5 The pay rates will be the hourly employee salary that the employee is then receiving from his/her employer, plus the applicable benefits cost of the personnel utilized. The current hourly rates of employees that will be utilized to fulfill the terms of this Agreement are attached hereto as **Exhibit A**. This exhibit may be amended and replaced from time to time when a change in personnel or compensation occurs. Upon such a change being made, the new Exhibit A will be provided to SEADRIFT.

3.6 Each entity agrees that payment for the performance of governmental services under this Agreement must be made from current revenues available to the paying entity pursuant to Texas Gov't Code § 791.011(d)(3).

3.7 Within thirty (30) days of receipt of an itemized bill, the owing entity shall remit payment to the billing entity. If said payment is not remitted within thirty (30) days, then the billing party may terminate this Agreement.

#### **4. TERM**

4.1 This Agreement shall become effective on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ and shall automatically be renewed for a one-year period, conditioned upon appropriations being made therefore. Any party hereto may give notice of nonrenewal of this Agreement by providing notice to the other party withing sixty (60) days of the annual renewal date.

#### **5. GOVERNING LAW AND VENUE**

5.1 Each entity agrees that the laws of the State of Texas govern this Agreement and venue shall be in accordance with the Texas Rules of Civil procedure.



## **6. DISPUTE RESOLUTION**

6.1 SEADRIFT and POCID agree that all disputes or disagreement arising under this Agreement that are not resolved at the staff level by the parties in conjunction with assistance from the City Council and the Port O'Connor Improvement District Board of Directors who shall meet jointly to attempt to resolve such dispute, within thirty (30) days each party shall appoint a representative who together shall, within fifteen (15) days, meet and agree to the appointment of an arbitrator who shall proceed to arbitrate the dispute. Such arbitrator's decision shall be binding and final.

## **7. SEVERABILITY**

7.1 If any provision of this Agreement be, for any reason, held to be invalid or unenforceable, the invalidity or unenforceability of such shall not affect the remainder of this Agreement.

## **8. NOTICE OF TERMINATION**

8.1 The entities hereto may terminate their interest under the Agreement without recourse or liability for breach or damages upon sixty (60) days written notice of their intent to terminate to the other party.

## **9. ENTIRE AGREEMENT**

9.1 This Agreement shall take the place of and supersede any previous agreements; it shall only be amended in writing and signed by all parties hereto.

9.2 This Agreement contains the entire understanding between the entities.

9.3 This Agreement shall be effective as to each entity when the legislative body of each entity has approved execution hereof.

### **THE CITY OF SEADRIFT, TEXAS**

This Agreement has on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ been executed on behalf of The City of Seadrift, Texas by \_\_\_\_\_, Mayor, pursuant to a unanimous vote of the City Council authorizing its execution and passed at its Regular Council Meeting on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

\_\_\_\_\_, City Secretary

\_\_\_\_\_, Mayor

**PORT O'CONNOR IMPROVEMENT DISTRICT**

This Agreement has on this the 17 day of December, 2024, been executed on behalf of the Port O'Connor Improvement District by Danny McGuire, President, pursuant to an order of the Board of Directors authorizing its execution and passed at its Board meeting on the 17 day of December, 2024, the effective date.

ATTEST:

  
\_\_\_\_\_  
Nathan O'Neill, Secretary

  
\_\_\_\_\_  
Danny McGuire, President

**EXHIBIT A**

<b>EMPLOYEE</b>	<b>HOURLY RATE</b>
Daniel Castillo	\$26.37
Daylon Kennemer	\$37.66
Oscar Pena	\$65.27
Mike Raby	\$43.02
Misty Richter	\$44.29
Kevin Sprague	\$33.28
Carlos Sanchez	\$25.27

- 17. Replat Request for Block 27, Lots 7 & 8 –**  
Take any action to approve or deny a preliminary replat of Block 27, Lots 7 & 8. (RP Hathcock)

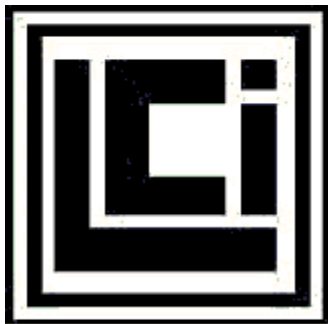
**18. Water and Sewer Installation for Block 171, Lot 3**

Take any action on a cost estimate for water and sewer line installation for Block 171, Lot 3. (Alysa Jarvis)





# COST ESTIMATE



## Lester Contracting Inc.

P.O. Box 986

Port Lavaca, TX 77979

Contact: Randy Morris

Phone: 361 552 3024

Fax: 361 552 4049

Quote To:

City of Seadrift  
12/12/2024

Job Name:

Water and Sewer Block 171

Date of Plans:

N/A

Revision Date:

Phone:

Fax:

ITEM	DESCRIPTION	QUANTITY	UNIT		AMOUNT
1	Mobilization	1.00	LS		
	<b>Mobilization Subtotal</b>				<b>\$3,600.00</b>
2	Install 6x6 Cut in Tee	1.00	EA		
3	Install 6" Gate Valve	1.00	EA		
4	Install 6" C900	300.00	LF		
5	Install End of Line 2" Blowoff Assembly	1.00	EA		
	<b>Water Subtotal</b>				<b>\$26,300.00</b>
6	Install 12" x 6" Sewer Connection	1.00	EA		
7	Install 6" 45 Bend	1.00	EA		
8	Install 6" SDR 26	300.00	LF		
9	Install Inline Cleanout on Service Main	4.00	EA		
	<b>Sewer Subtotal</b>				<b>\$26,000.00</b>
<b>GRAND TOTAL</b>					<b>\$55,900.00</b>

### NOTES:

City of Seadrift to be able to shut down water in order to install the cut in tee.

Taps/service lines for individual services are not included - installation of main service lines only

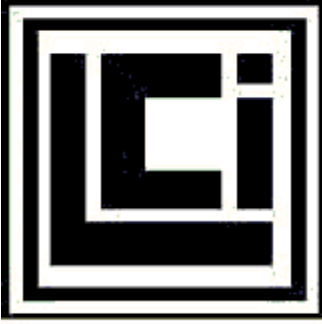
Pricing based on sewer main to be approximately 4-5 FT deep.

The option to install a wye stub out for future connections will be \$550 each.

All items not specifically listed in the bid sheet are excluded



# COST ESTIMATE



## Lester Contracting Inc.

P.O. Box 986

Port Lavaca, TX 77979

Contact: Randy Morris

Phone: 361 552 3024

Fax: 361 552 4049

Quote To:

City of Seadrift  
12/13/2024

Job Name:

Water and Sewer to lot 3 BLock 171

Date of Plans:

N/A

Revision Date:

Phone:

Fax:

ITEM	DESCRIPTION	QUANTITY	UNIT		AMOUNT
1	Mobilization	1.00	LS		
2	Install 6x6 Cut in Tee	1.00	EA		
3	Install 6" Gate Valve	1.00	EA		
4	Install 6" C900	150.00	LF		
5	Install End of Line 2" Blowoff Assembly	1.00	EA		
6	Install 12" x 6" Sewer Connection	1.00	EA		
7	Install 6" 45 Bend	1.00	EA		
8	Install 6" SDR 26	150.00	LF		
9	Install Inline Cleanout on Service Main	2.00	EA		
<b>GRAND TOTAL</b>					<b>\$34,300.00</b>

### NOTES:

City of Seadrift to be able to shut down water in order to install the cut in tee.

Taps/service lines for individual services are not included - installation of main service lines only

Pricing based on sewer main to be approximately 4-5 FT deep.

The option to install a wye stub out for future connections will be \$550 each.

All items not specifically listed in the bid sheet are excluded

- 19. Water and Sewer Estimate for Block 203, Lot 2 –**  
Take any action on providing a price quote for water and sewer taps for Block 203, Lot 2. (Waymond Williams)

## **20. Junk Ordinance Draft –**

Take any action on a draft ordinance for Junk. (Paul Gonzales)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF SEADRIFT CONCERNING ABANDONED MOTOR VEHICLES AND JUNKED VEHICLES, AND PROVIDING FOR THE ABATMENT OF SAME, INCLUDING DEFINITIONS, PROCEDURES, AND AN EFFECTIVE DATE.**

**NOW THEREFORE BE IT ORDAINED  
BY THE CITY COUNCIL OF SEADRIFT, TEXAS**

**SECTION 1: Scope and Purpose**

- 1.1 This Ordinance is adopted pursuant to Local Government Code § 217.002 and Texas Transportation Code §§ 683.001-.078, as an exercise of the City’s police powers to protect the health, safety, and welfare of its citizens and the public at large.
- 1.2 This Ordinance does not affect any law authorizing the immediate removal of a vehicle left on public property that is an obstruction to traffic.

**SECTION 2: Definitions**

In this Ordinance:

- 2.1 “Garagekeeper” means an owner or operator of a storage facility.
- 2.2 “Law enforcement agency” means:
  - 2.2.1 the Department of Public Safety;
  - 2.2.2 the police department of a municipality, including the Seadrift Police Department (“SPD”);
  - 2.2.3 the police department of an institution of higher education; or
  - 2.2.4 a sheriff or a constable.
- 2.3 “Motor vehicle” means a vehicle that is subject to registration under Texas Transportation Code Chapter 501.
- 2.4 “Motor vehicle demolisher” means a person in the business of:
  - 2.4.1 converting motor vehicles into processed scrap or scrap metal; or
  - 2.4.2 wrecking or dismantling motor vehicles.
- 2.5 “Outboard motor” means an outboard motor subject to registration under Texas Parks and Wildlife Code Chapter 31.

- 2.6 “Storage facility” includes a garage, parking lot, or establishment for the servicing, repairing, or parking of motor vehicles.
- 2.7 “Watercraft” means a vessel subject to registration under Texas Parks and Wildlife Code Chapter 31.
- 2.8 “Abandoned motor vehicle” means a “motor vehicle” that:
- 2.8.1 is inoperable, is more than five years old, and has been left unattended on public property for more than 48 hours;
  - 2.8.2 has remained illegally on public property for more than 48 hours;
  - 2.8.3 has remained on private property without the consent of the owner or person in charge of the property for more than 48 hours;
  - 2.8.4 has been left unattended on the right-of-way of a designated county, state, or federal highway for more than 48 hours;
  - 2.8.5 is considered abandoned under Texas Transportation Code § 644.153(r) concerning impounded commercial motor vehicles left at a vehicle storage facility and for which the delinquent administrative penalty and costs remain unpaid on the 11th day after impoundment; or
  - 2.8.6 is considered abandoned under Texas Transportation Code § 683.031 concerning motor vehicles left in a garagekeeper’s commercial storage facility.
- 2.9 “Vehicle storage facility” means a vehicle storage facility, as defined by Texas Occupations Code § 2303.002, that is operated by a person who holds a license issued under Chapter 2303 of that code to operate that vehicle storage facility.
- 2.10 “Aircraft” has the meaning assigned by Texas Transportation Code § 24.001.
- 2.11 “Junked vehicle” means a vehicle (including a motor vehicle, aircraft, or watercraft) that:
- 2.11.1 is self-propelled;
  - 2.11.2 and that
    - 2.11.2.1 in the case of a motor vehicle, either displays an expired license plate or does not display a license plate
    - 2.11.2.2 in the case of an aircraft, does not have lawfully printed on the aircraft an unexpired federal aircraft identification number registered under Federal Aviation Administration aircraft registration regulations in 14 C.F.R. Part 47;
    - 2.11.2.3 in the case of a watercraft, does not have lawfully on board an unexpired certificate of number and is not a watercraft described by Parks and Wildlife Code § 31.055;

2.11.3 and that is:

2.11.3.1 wrecked, dismantled or partially dismantled, or discarded; or

2.11.3.2 inoperable and has remained inoperable for more than:

2.11.3.2.1 72 consecutive hours, if the vehicle is on public property;  
or

2.11.3.2.2 30 consecutive days, if the vehicle is on private property

2.11.4 provided that a “junked vehicle” *does not include* any vehicle or vehicle part described in Texas Transportation Code § 683.077.

### **SECTION 3: Seizure and Auction of Abandoned Motor Vehicles**

- 3.1 The SPD may take into custody an abandoned motor vehicle, aircraft, watercraft, or outboard motor found on public or private property.
- 3.2 Not later than 10 days after the SPD takes an abandoned item into custody, or receives a garagekeeper’s notice of abandonment pursuant to Texas Transportation Code § 683.031(c), the SPD shall send notice of the abandonment as required by Texas Transportation Code § 683.012. The notice shall state that the owner or lienholder has the right to claim the item by payment, not later than the 20th day after the date of notice, of the towing, preservation, and storage charges (or, as may be applicable, the charges due in connection with impoundment under Texas Transportation Code § 644.153, or the charges due in connection with leaving an item at a garagekeeper’s commercial storage facility).
- 3.3 If an abandoned motor vehicle, aircraft, watercraft, or outboard motor is not claimed under § 3.2, the owner and lienholder waive all rights and interests in the item, and are deemed to have consented to the public auction or transfer of the item, as provided by Texas Transportation Code §§ 683.014-.015 and/or § 683.016.

### **SECTION 4: Junked Vehicles**

- 4.1 A junked vehicle or any part thereof that is visible at any time of the year from a public place or public right-of-way is a public nuisance. A person commits an offense if the person maintains a public nuisance described by this section.
- 4.2 Upon receipt of an allegation about the occurrence of such a nuisance, the City may authorize any of its regularly salaried full-time employees to enter private property to examine the alleged nuisance and/or to obtain information to identify it.
- 4.3 In order to proceed further, the City Secretary shall provide notice of the alleged nuisance to the recipients designated in Texas Transportation Code § 683.075 and by the means therein set forth. The notice must state that the nuisance must be abated and

removed not later than the 10th day after the date on which the notice was personally delivered or mailed, and that any request for a hearing must be made in writing to the City Secretary before that 10-day period expires.

- 4.3.1 If the notice recipient timely abates and removes the nuisance, the City will take no further action.
  - 4.3.2 If the notice recipient timely requests a hearing, then an officer or officers of the SPD shall cause to be prepared, filed in Seadrift Municipal Court, and served upon the notice recipient a written complaint charging that the notice recipient has violated this Ordinance. A trial on the complaint shall not be held earlier than the 11th day after the date of service of the notice or the filing of the complaint. The City shall take no action with respect to the alleged nuisance until the Court rules on the complaint.
  - 4.3.3 If the notice recipient does not timely request a hearing and does not timely abate and remove the nuisance, the City Secretary may authorize any person to abate and remove it, and/or an officer or officers of the SPD may file in Seadrift Municipal Court a written complaint charging that the notice recipient has violated this Ordinance
- 4.4 An offense described by § 4.1 is a misdemeanor that is punishable by a fine not to exceed \$200.00 and an order to abate and remove the nuisance.
- 4.5 If the Municipal Court orders abatement and removal of the nuisance, the order:
- 4.5.1 must comply with Texas Transportation Code § 683.076(d); and
  - 4.5.2 must prohibit a junked vehicle from being reconstructed or made operable after removal.
- 4.6 A person ordered to abate and remove a junked vehicle must do so within the deadline set by the Municipal Court. If the person fails to do so, the City Secretary may authorize any person to abate and remove the nuisance.
- 4.7 Not later than the fifth day after abatement and removal, the City Secretary shall give notice of same to the Department of Motor Vehicles, which notice shall include an identification of the vehicle or part(s) thereof so that the Department may (in compliance with Texas Transportation Code § 683.074(f)) immediately cancel the certificate of title issued for the vehicle.

## **SECTION 5: Validity**

If for any reason any section, paragraph, subdivision, clause, phrase, word, or provision of this ordinance shall be held invalid or unconstitutional by final judgement of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this ordinance as it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word, or provision hereof be given full

force and effect for its purpose.

**SECTION 6: Conflicts**

Any previously enacted ordinance(s) found to be in conflict herewith are expressly repealed only to the extent that such conflict exists.

**SECTION 7: Effective Date**

This ordinance shall take effect immediately upon being passed and approved.

**PASSED and APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Tracey Johnson, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Gabriela Torres  
City Secretary



## **21. Animal Control –**

Take any action to temporarily suspend the Animal Control charge on utility bills. (Tracey Johnson)

## **22. Rental for Lift –**

Take any action to approve a rental for a lift for tree trimming. (Tracey Johnson)



BRANCH P59  
824 STATE HIGHWAY 35 S  
PORT LAVACA TX 77979-2416  
361-552-2887  
361-552-7210 FAX

## # 243271874

Job site

SEADRIFT UTILITIES  
501 S MAIN ST  
SEADRIFT TX 77983-3831

Office: 361-785-2251 Job: 361-785-2251

Customer # : 5600399  
Quote Date : 01/13/25  
Estimated Out : 01/20/25 09:00 AM  
Estimated In : 02/03/25 12:00 PM  
UR Job Loc : 501 S MAIN ST, SEADR  
UR Job # : 6  
Customer Job ID:  
P.O. # : TBD  
Ordered By : TRACEY JOHNSON  
Written By : RICHARD SALONIUS  
Salesperson : RICHARD SALONIUS

**This is not an invoice  
Please do not pay from this document**

CITY OF SEADRIFT  
PO BOX 159  
SEADRIFT TX 77983

RENTAL ITEMS:							
Qty	Equipment	Description	Minimum	Day	Week	4 Week	Estimated Amt.
1	3004051	SCISSOR LIFT 36-49' IC 4WD	465.00	465.00	930.00	1,999.00	1,999.00
Rental Subtotal:							1,999.00
SALES/MISCELLANEOUS ITEMS:							
Qty	Item		Price		Unit of Measure		Extended Amt.
1	TX UNIT PROPERTY TAX	[DRSURT/MCI]	3.570		EACH		3.57
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI]	39.980		EACH		39.98
1	DELIVERY CHARGE		506.820		EACH		506.82
1	PICKUP CHARGE		206.820		EACH		206.82
Sales/Misc Subtotal:							757.19
Agreement Subtotal:							2,756.19
Tax:							227.09
Estimated Total:							2,983.28

### COMMENTS/NOTES:

CONTACT: TRACEY JOHNSON  
CELL#: 361-746-8488  
CALL TRACEY FOR DROP OFF LOCATION  
361-746-8488

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)  
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #  
IN ORDER TO CLOSE THIS CONTRACT

This proposal may be withdrawn if not accepted within 30 days. The above referenced Rental Protection Plan, environmental, and tax charges are estimates and are subject to change.

NOTICE: This is not a rental agreement. The rental of equipment and any items listed above is subject to availability and subject to the terms and conditions of the Rental and Service Agreement, which are available at <https://www.unitedrentals.com/legal/rental-service-terms-US> and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.



BRANCH P59  
824 STATE HIGHWAY 35 S  
PORT LAVACA TX 77979-2416  
361-552-2887  
361-552-7210 FAX

## # 243272102

Job site

SEADRIFT UTILITIES  
501 S MAIN ST  
SEADRIFT TX 77983-3831

Office: 361-785-2251 Job: 361-785-2251

CITY OF SEADRIFT  
PO BOX 159  
SEADRIFT TX 77983

Customer # : 5600399  
Quote Date : 01/13/25  
Estimated Out : 01/20/25 09:00 AM  
Estimated In : 02/03/25 12:00 PM  
UR Job Loc : 501 S MAIN ST, SEADR  
UR Job # : 6  
Customer Job ID:  
P.O. # : TBD  
Ordered By : TRACEY JOHNSON  
Written By : RICHARD SALONIUS  
Salesperson : RICHARD SALONIUS

**This is not an invoice  
Please do not pay from this document**

RENTAL ITEMS:							
Qty	Equipment	Description	Minimum	Day	Week	4 Week	Estimated Amt.
1	3105024	BOOM 46-50' TOWABLE ELECTRIC		485.00	1,242.00	3,103.00	2,847.75
Rental Subtotal:							2,847.75
Agreement Subtotal:							2,847.75
Tax:							234.94
Estimated Total:							3,082.69

COMMENTS/NOTES:

CONTACT: TRACEY JOHNSON  
CELL#: 361-746-8488

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BRANCH P59  
824 STATE HIGHWAY 35 S  
PORT LAVACA TX 77979-2416  
361-552-2887  
361-552-7210 FAX

## # 243271304

Job site

SEADRIFT UTILITIES  
501 S MAIN ST  
SEADRIFT TX 77983-3831

Office: 361-785-2251 Job: 361-785-2251

Customer # : 5600399  
Quote Date : 01/13/25  
Estimated Out : 01/20/25 09:00 AM  
Estimated In : 02/03/25 12:00 PM  
UR Job Loc : 501 S MAIN ST, SEADR  
UR Job # : 6  
Customer Job ID:  
P.O. # : TBD  
Ordered By : TRACEY JOHNSON  
Written By : RICHARD SALONIUS  
Salesperson : RICHARD SALONIUS

**This is not an invoice  
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CITY OF SEADRIFT  
PO BOX 159  
SEADRIFT TX 77983

RENTAL ITEMS:							
Qty	Equipment	Description	Minimum	Day	Week	4 Week	Estimated Amt.
1	3104001	BOOM 40-50' ARTICULATING		475.00	1,149.00	2,633.00	2,633.00
YOU HAVE RENTED A MOBILE ELEVATING WORK PLATFORM (MEWP). SOME OF OUR MEWPS HAVE BEEN EQUIPPED WITH ACCESSORIES THAT MAY REDUCE THE RISK OF ENTRAPMENT HAZARDS AND CRUSHING INJURIES. OTHERS CAN HAVE THESE ACCESSORIES ADDED. FEEL FREE TO DISCUSS THESE ACCESSORIES WITH YOUR LOCAL BRANCH AND EXPLORE WHETHER YOU WOULD LIKE TO RENT A UNIT EQUIPPED WITH THIS TECHNOLOGY FOR YOUR PARTICULAR PROJECT. FOR FURTHER INFORMATION ON MEWP SAFETY, PLEASE WATCH THE FOLLOWING VIDEO: HTTP://UNITEDRENTALS.COM/MEWPS-SAFETY							

Rental Subtotal: 2,633.00

### SALES/MISCELLANEOUS ITEMS:

Qty	Item		Price	Unit of Measure	Extended Amt.
1	TX UNIT PROPERTY TAX	[DRSURT/MCI]	4.703	EACH	4.70
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI]	52.660	EACH	52.66
1	DELIVERY CHARGE		206.820	EACH	206.82
1	PICKUP CHARGE		206.820	EACH	206.82

Sales/Misc Subtotal: 471.00

Agreement Subtotal: 3,104.00

Tax: 255.68

Estimated Total: 3,359.68

### COMMENTS/NOTES:

CONTACT: TRACEY JOHNSON  
CELL#: 361-746-8488  
CALL TRACEY FOR DROP OFF LOCATION  
361-746-8488

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)  
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #  
IN ORDER TO CLOSE THIS CONTRACT

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BRANCH P59  
824 STATE HIGHWAY 35 S  
PORT LAVACA TX 77979-2416  
361-552-2887  
361-552-7210 FAX

## # 243269395

Job site

SEADRIFT UTILITIES  
501 S MAIN ST  
SEADRIFT TX 77983-3831

Office: 361-785-2251 Job: 361-785-2251

Customer # : 5600399  
Quote Date : 01/13/25  
Estimated Out : 01/20/25 09:00 AM  
Estimated In : 02/03/25 12:00 PM  
UR Job Loc : 501 S MAIN ST, SEADR  
UR Job # : 6  
Customer Job ID:  
P.O. # : TBD  
Ordered By : TRACEY JOHNSON  
Written By : RICHARD SALONIUS  
Salesperson : RICHARD SALONIUS

CITY OF SEADRIFT  
PO BOX 159  
SEADRIFT TX 77983

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Please do not pay from this document**

RENTAL ITEMS:							
Qty	Equipment	Description	Minimum	Day	Week	4 Week	Estimated Amt.
1	3106001	BOOM 60-64' ARTICULATING		577.00	1,291.00	3,242.00	3,014.75
YOU HAVE RENTED A MOBILE ELEVATING WORK PLATFORM (MEWP). SOME OF OUR MEWPS HAVE BEEN EQUIPPED WITH ACCESSORIES THAT MAY REDUCE THE RISK OF ENTRAPMENT HAZARDS AND CRUSHING INJURIES. OTHERS CAN HAVE THESE ACCESSORIES ADDED. FEEL FREE TO DISCUSS THESE ACCESSORIES WITH YOUR LOCAL BRANCH AND EXPLORE WHETHER YOU WOULD LIKE TO RENT A UNIT EQUIPPED WITH THIS TECHNOLOGY FOR YOUR PARTICULAR PROJECT. FOR FURTHER INFORMATION ON MEWP SAFETY, PLEASE WATCH THE FOLLOWING VIDEO: HTTP://UNITEDRENTALS.COM/MEWPS-SAFETY							

Rental Subtotal: 3,014.75

### SALES/MISCELLANEOUS ITEMS:

Qty	Item		Price	Unit of Measure	Extended Amt.
1	TX UNIT PROPERTY TAX	[DRSURT/MCI]	5.384	EACH	5.38
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI]	60.290	EACH	60.29
1	DELIVERY CHARGE		206.820	EACH	206.82
1	PICKUP CHARGE		206.820	EACH	206.82

Sales/Misc Subtotal: 479.31

Agreement Subtotal: 3,494.06

Tax: 287.81

Estimated Total: 3,781.87

### COMMENTS/NOTES:

CONTACT: TRACEY JOHNSON  
CELL#: 361-746-8488  
CALL TRACEY FOR DROP OFF LOCATION IN  
SEADRIFT 361-746-8488

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)  
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #  
IN ORDER TO CLOSE THIS CONTRACT

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BRANCH P59  
824 STATE HIGHWAY 35 S  
PORT LAVACA TX 77979-2416  
361-552-2887  
361-552-7210 FAX

## # 243270139

Job site

SEADRIFT UTILITIES  
501 S MAIN ST  
SEADRIFT TX 77983-3831

Office: 361-785-2251 Job: 361-785-2251

CITY OF SEADRIFT  
PO BOX 159  
SEADRIFT TX 77983

Customer # : 5600399  
Quote Date : 01/13/25  
Estimated Out : 01/20/25 09:00 AM  
Estimated In : 02/03/25 12:00 PM  
UR Job Loc : 501 S MAIN ST, SEADR  
UR Job # : 6  
Customer Job ID:  
P.O. # : TBD  
Ordered By : TRACEY JOHNSON  
Written By : RICHARD SALONIUS  
Salesperson : RICHARD SALONIUS

**This is not an invoice  
Please do not pay from this document**

RENTAL ITEMS:							
Qty	Equipment	Description	Minimum	Day	Week	4 Week	Estimated Amt.
1	3005060	SCISSOR LIFT 60-70' IC 4WD		761.00	1,563.00	3,599.00	3,599.00
Rental Subtotal:							3,599.00
SALES/MISCELLANEOUS ITEMS:							
Qty	Item		Price		Unit of Measure		Extended Amt.
1	TX UNIT PROPERTY TAX	[DRSURT/MCI]	6.428		EACH		6.43
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI]	71.980		EACH		71.98
1	DELIVERY CHARGE		506.820		EACH		506.82
1	PICKUP CHARGE		206.820		EACH		206.82
Sales/Misc Subtotal:							792.05
Agreement Subtotal:							4,391.05
Tax:							361.73
Estimated Total:							4,752.78

### COMMENTS/NOTES:

CONTACT: TRACEY JOHNSON  
CELL#: 361-746-8488  
CALL TRACEY FOR DROP OFF LOCATION  
TRACEY 361-746-8488

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)  
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #  
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**23. Maintenance Contracts with Loftin –**

Take any action to approve a maintenance contract with Loftin for the City's generators. (Paul Gonzales)



# QUOTE

(800) 437-4376



Quote Number: Q-00850  
Quote Date: 12/12/2024

## Job Site

Name: WATER PLANT  
Address: 103 Dallas Avenue  
Seadrift TX 77983  
Contact: PAUL GONZALES  
Phone: 3616487972

## Customer

Name: City of Seadrift  
Billing Address: PO Box 159  
Seadrift TX 77983

## Generator Information

Make	Model	KW	Serial Number	Spec Number
Kohler	300REOZD	300	0759352	

## Engine Information

Make	Model	Serial Number
Detroit Diesel	60 series	06R0729146

## Maintenance Plan Services

Product	Net Price	QTY	Amount
Full Service + 2 hour Load Bank: A visit every 1 Years	\$1,865.28	1	\$1,865.28
Visit Total			\$1,865.28

## Optional Products/Services

Product	Net Price	QTY	Amount
Optional Total			0

Total of All Charges	\$1,865.28
----------------------	------------

Prices are based on all services being completed between 8:00am and 5:00pm Monday - Friday. Except as otherwise noted, and assumes access for our service vehicle within 50 feet of generator on same level.

Services to be performed are as described on page 2 of this agreement. This agreement is not subject to alteration except as mutually agreed in writing. The base term of this agreement is one (1) year, unless otherwise specified. This agreement may be terminated at any time by either party upon **30 days** written notice, or other notice as required by law addressed to last known address of the other party. No Claim for damages as a result of such termination shall arise against either party. The servicing agent may withdraw this proposal if not accepted within **30 days** from the date of presentation.

Air filters are installed on an "as needed" basis with additional cost to customer. Execution of contract is based on establishment of a credit account with Loftin Equipment Co. Payment by credit card or check at the time of service is acceptable. Load Bank testing must be scheduled and done with scheduled PM maintenance. Additional Cost will result if scheduled separately.

Signature: \_\_\_\_\_ Customer Name: \fullname1 {"size":"medium"}\

Loftin Equipment Company \* 602-272-9466  
www.loftinequip.com  
ar@loftinequip.com



### Quarterly Inspection – Scope of Work

**Generator Inspection:**

Generator Exterior Inspection  
Look for Damage, Rust, and Deficiencies  
Clean and Wipe Exterior of Cabinet

Generator Interior Inspection  
Look for Damage, Rust, and Deficiencies  
Clean and Wipe Interior of Enclosure

**Engine Lube System Inspection:**

Oil Level Condition  
Check Condition of Hoses

Check for Leaks  
Engine Lube System Recommendations

**Engine Coolant System Inspection:**

Coolant Level Check  
Coolant Boiling Point in \*F  
Overall Condition of Coolant System  
Block Heater Operation

Coolant Freeze Point in \*F  
Condition of Radiator  
Radiator Cap Condition  
Coolant System Recommendations

**Diesel Engine Fuel System Inspection:**

Inspection of Diesel Engine Fuel System and Components  
Look for Damage, Rust, and Deficiencies

Inspect Flexible Hoses and Fuel Lines

**Engine Air System Inspection:**

Inspection of Engine Air System  
Inspection of Air Element

Inspect Turbo Boot Intake System

**Engine Electrical System Inspection:**

Condition of Batteries  
Starter Volt Drop in VDC  
Clean and Service Battery Posts/Terminals  
Identify Condition of Engine Alternator

Battery Static Charge in VDC  
Battery Age  
Check Electrolyte Level (if applicable)  
Engine Electrical System Recommendations

**Engine Exhaust System Inspection:**

Inspection of Engine Exhaust System  
Inspection of Clamps and Connections

Inspect for Damage, Rust, Corrosion, Leaks, Wet Stacking

**Engine Protection System Inspection:**

ECM Controller – Test  
Low Oil Pressure – Test  
Over crank – Test  
Emergency Stop – Test  
Test Generator without Load – Test  
Inspect Condition of Instruments

Overspeed – Test  
High Engine Temperature – Test  
Overspeed – Test  
Emergency Shutdown Mechanism – Test  
Test Generator without Load – Recommendations

**AC Voltage Meter Readings:**

A-B, A-C, A-N, B-C, B-N, C-N

**Annual Full Service – Scope of Work (Includes all Quarterly Inspections/Tests)**

Drain and Replace Oil  
Remove and Replace Oil Filters  
Remove and Replace Fuel Filters

Loftin Equipment Company \* 602-272-9466  
[www.loftinequip.com](http://www.loftinequip.com)  
[ar@loftinequip.com](mailto:ar@loftinequip.com)



## **Optional Services – Load Bank Testing and Fluid Sampling – Scope of Work**

### **Load Bank Testing:**

Breaker Panel will be Removed.  
Output Breaker Load Leads will be Removed, Secured, and Isolated.  
Load Bank Cable will be Landed on the Output Breaker Load Lugs and Torqued to Specifications.  
Generator Controller will be Placed in "Run" and Monitored for Leaks or Issues.  
Load Test will Start while Taking Unit Readings Every Fifteen (15) Minutes.  
Generator Controller Placed will be Placed in "Off".  
Test Equipment will be Removed and Secured for Transportation.  
Output Breaker Load Cables will be Installed on the Lugs and Torqued to Specifications.  
Breaker Panel will be Installed and Secured.  
Generator Area will be Cleaned and Cleared for Operation.  
Generator Controller will be Placed in "Auto".

### **Fluid Sample with Analysis:**

Generator Controller will be Placed in "Off".  
Sample Pump will be Inspected and Cleaned if Necessary.  
A New Section of Sampling Tubing will be Used for Every Sample.

- Oil Sample will be Taken from the Crankcase via the Dipstick Tube.
- Coolant Sample will be Taken from the Top Tank of the Radiator.
- Fuel Sample will be Taken Near the Pickup Tube in the Fuel Tank.

Sample Analysis Form will be Completed for the Laboratory.  
Generator Area will be Cleaned and Cleared for Operation.  
Generator Controller will be Placed in "Auto".  
Fluid Sample will be Sent to Laboratory for Analysis.  
Results will be Provided to Customer via Email or Through Customer Portal.

## **Service Charges – Notice**

- No Services or Materials are Contained in this Contract unless Specifically Referred herein.
- Replacement Parts will be Billed at Prices Prevailing at Time of Use.
- It is Agreed the Loftin Equipment Company, Inc., will Supply Labor and Test Equipment to Perform the Above Indicated Planned Maintenance, per the Contracted Pricing Schedule.
- Routine Planned Maintenance will be Scheduled Based on the Most Efficient Routing Possible for our Technicians, Customers will Receive Notice from the Service Department Informing them of the Date and Time the PM will be Performed. If that Date and Time does Not Work for the Customer, please call Service Department a Minimum of 24 Hours in Advance to Reschedule.
- Failure to Cancel or Reschedule prior to 24 Hours of Advanced Notice, Customer will incur Cancellation Fees Equal to Travel Time and Expense.

Loftin Equipment Company \* 602-272-9466  
www.loftinequip.com  
ar@loftinequip.com





**Payment Terms:** Net 30 Days, Upon Credit Approval

Invoices not paid when due will have a finance charge of 1.5% per month assessed. The Venue for any Legal/Collection action shall be in the County where the equipment is located. If any Litigation/Collection action becomes necessary, the Prevailing Party shall be awarded the Attorney/Collection fees and Attorney/Collection expenses. The Prevailing Party shall be awarded all Interest Charges (1.5% per month) accrued on past due balances(s).

**Taxes and Environmental Fees:** Prices do not include applicable federal, state, local, use, property, or excise taxes and/or environmental fees. If any such taxes/fees are imposed, the Service Agent will bill them to the customer as a separate item. In lieu of such taxes/fees, the customer shall provide with each order a tax exemption certificate, which shall be acceptable to the proper taxing authorities.

**Escalation:** As of the date of this Agreement, certain markets providing essential materials for the Work are experiencing or are expected to experience significant, industry-wide, economic volatility and uncertainty during the performance of this Agreement that may impact price, availability, and/or delivery time frames of such material ("Impacted Material"). In order to fairly allocate and accommodate the risk of such market fluctuations, Owner and Loftin agree that the method for calculating adjustments to the prices of Impacted Material items used in establishing the original Contract Price and listed in the attached Schedule A ("Baseline Price") shall be as follows:

If during the course of the Work, an Impacted Material item experiences a price increase or decrease from its original Baseline Price as set forth in Schedule A, Loftin shall notify the Owner in writing within thirty (30) days for the date Loftin is made aware of such increase/decrease and shall include appropriate documentation substantiating the change from the Baseline Price. The Contract Price shall then be equitably adjusted to account for such change in price, but only for the quantity of Impacted Material delivered on or after the date on which written notice of the change is given by Loftin. Such adjustment shall be limited to Loftin's direct costs of the increase/decrease, shall not include any additional mark-up for overhead and profit, and shall establish the new Baseline Price to be used for any further equitable price adjustments resulting from subsequent market fluctuations. No adjustment shall be made for any quantities of Impacted Materials scheduled for delivery under the terms of the Agreement prior to the date on which written notice of the change is given by Loftin, unless the failure to deliver such quantities before that date is beyond the control of and without the fault of Loftin.

If Loftin is delayed at any time in the commencement or progress of the Work due to a delay in the delivery of, or unavailability of, an Impacted Material, beyond the control of and without the fault of Loftin, Loftin shall be entitled to an equitable extension of the Contract Time and an equitable adjustment of the Contract Price directly attributable to such delay. The Owner and Loftin shall undertake reasonable steps to mitigate the effect of such delays. Notwithstanding any other provision to the contrary, Loftin shall not be liable to the Owner for any expenses, losses or damages arising from a delay in the delivery of an Impacted Material item not the fault of Loftin.

**Emergency Service:** Emergency Service between scheduled services dates will provided at rates in effect at time of service for labor, parts, and travel. Travel rates will be only for travel to locations accessible by public roads. Lodging and other miscellaneous expenses shall be billed at cost.

**Customer Responsibility:** The customer or customer's authorized agent shall maintain a regular record of service for review. Record of customer-performed service shall be kept and made available to servicing agent at time of scheduled maintenance call.

**Servicing Agent Responsibility:** Insofar as practical, the servicing agent shall maintain a complete service history. It is agreed that this agreement covers only those items outlines and that it does not include any expense to repair damage caused by abuse, accident, theft, acts of a third person, forces of nature, alteration of equipment, or improper operation.

The Servicing Agent agrees to maintain a representative stock of replacement parts and a competent factory trained service organization. The Servicing Agent shall not be responsible for failure to render the service due to causes beyond its control, including strikes, labor disputes, acts of God, etc., or any incidental or consequential damages.

After each inspection, the customer will be furnished a written report detailing conditions found and advising further service, if necessary, to assure operational dependability of the equipment under this contract.

**Prices are based on all services being completed between 8:00am and 5:00pm Monday - Friday. Except as otherwise noted, and assumes access for our service vehicle within 50 feet of generator on same level.**

Loftin Equipment Company \* 602-272-9466  
www.loftinequip.com  
ar@loftinequip.com

Services to be performed are as described within this agreement. This agreement is not subject to alteration except as mutually agreed in writing. The base term of this agreement is one (1) year, unless otherwise specified. If desired, this agreement may be converted to a three (3) year agreement with a 5% annual escalation. This agreement may be terminated at any time by either party upon **30 days** written notice, or other notice as required by law addressed to last known address of the other party. No Claim for damages as a result of such termination shall arise against either party. The servicing agent may withdraw this proposal if not accepted within **30 days** from the date of presentation.

Air filters are installed on an "as needed" basis with additional cost to customer. Execution of contract is based on establishment of a credit account with Loftin Equipment Co. Payment by credit card or check at the time of service is acceptable. Load Bank testing must be scheduled and done with scheduled PM maintenance. Additional Cost will result if scheduled separately.

Acceptance of the quote constitutes acceptance of the terms and conditions at the Loftin Website: <https://loftinequip.com/loftin-policies/>

Signature:      \signature1 {"size":"medium"}\ \_\_\_\_\_

Customer Name:      \fullname1 {"size":"medium"}\ \_\_\_\_\_

Date:      \date1 {"format":"dd-MMM-yyyy"}\ \_\_\_\_\_

Position/Title      \title1 {"size":"medium"}\ \_\_\_\_\_

Company Name      City of Seadrift \_\_\_\_\_

Loftin Equipment Company \* 602-272-9466  
www.loftinequip.com  
ar@loftinequip.com

# QUOTE

(800) 437-4376



Quote Number: Q-00851  
Quote Date: 12/12/2024

## Job Site

Name: WASTE WATER PLANT  
Address: 101 S Orange Street  
Seadrift TX 77983  
Contact: PAUL GONZALES  
Phone: 3616487972

## Customer

Name: City of Seadrift  
Billing Address: PO Box 159  
Seadrift TX 77983

## Generator Information

Make	Model	KW	Serial Number	Spec Number
Kohler	80REOZJE	80	2323567	

## Engine Information

Make	Model	Serial Number
JOHN DEERE	4045	O

## Maintenance Plan Services

Product	Net Price	QTY	Amount
Full Service + 2 hour Load Bank: A visit every 1 Years	\$2,120.11	1	\$2,120.11
Visit Total			\$2,120.11

## Optional Products/Services

Product	Net Price	QTY	Amount
Optional Total			0

Total of All Charges	\$2,120.11
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Prices are based on all services being completed between 8:00am and 5:00pm Monday - Friday. Except as otherwise noted, and assumes access for our service vehicle within 50 feet of generator on same level.



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Air filters are installed on an "as needed" basis with additional cost to customer. Execution of contract is based on establishment of a credit account with Loftin Equipment Co. Payment by credit card or check at the time of service is acceptable. Load Bank testing must be scheduled and done with scheduled PM maintenance. Additional Cost will result if scheduled separately.

Signature: \_\_\_\_\_ Customer Name:           \fullname1 {"size": "medium"}\          

Loftin Equipment Company \* 602-272-9466  
www.loftinequip.com  
ar@loftinequip.com



### Quarterly Inspection – Scope of Work

**Generator Inspection:**

Generator Exterior Inspection  
Look for Damage, Rust, and Deficiencies  
Clean and Wipe Exterior of Cabinet

Generator Interior Inspection  
Look for Damage, Rust, and Deficiencies  
Clean and Wipe Interior of Enclosure

**Engine Lube System Inspection:**

Oil Level Condition  
Check Condition of Hoses

Check for Leaks  
Engine Lube System Recommendations

**Engine Coolant System Inspection:**

Coolant Level Check  
Coolant Boiling Point in \*F  
Overall Condition of Coolant System  
Block Heater Operation

Coolant Freeze Point in \*F  
Condition of Radiator  
Radiator Cap Condition  
Coolant System Recommendations

**Diesel Engine Fuel System Inspection:**

Inspection of Diesel Engine Fuel System and Components  
Look for Damage, Rust, and Deficiencies

Inspect Flexible Hoses and Fuel Lines

**Engine Air System Inspection:**

Inspection of Engine Air System  
Inspection of Air Element

Inspect Turbo Boot Intake System

**Engine Electrical System Inspection:**

Condition of Batteries  
Starter Volt Drop in VDC  
Clean and Service Battery Posts/Terminals  
Identify Condition of Engine Alternator

Battery Static Charge in VDC  
Battery Age  
Check Electrolyte Level (if applicable)  
Engine Electrical System Recommendations

**Engine Exhaust System Inspection:**

Inspection of Engine Exhaust System  
Inspection of Clamps and Connections

Inspect for Damage, Rust, Corrosion, Leaks, Wet Stacking

**Engine Protection System Inspection:**

ECM Controller – Test  
Low Oil Pressure – Test  
Over crank – Test  
Emergency Stop – Test  
Test Generator without Load – Test  
Inspect Condition of Instruments

Overspeed – Test  
High Engine Temperature – Test  
Overspeed – Test  
Emergency Shutdown Mechanism – Test  
Test Generator without Load – Recommendations

**AC Voltage Meter Readings:**

A-B, A-C, A-N, B-C, B-N, C-N

**Annual Full Service – Scope of Work (Includes all Quarterly Inspections/Tests)**

Drain and Replace Oil  
Remove and Replace Oil Filters  
Remove and Replace Fuel Filters

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## **Optional Services – Load Bank Testing and Fluid Sampling – Scope of Work**

### **Load Bank Testing:**

Breaker Panel will be Removed.  
Output Breaker Load Leads will be Removed, Secured, and Isolated.  
Load Bank Cable will be Landed on the Output Breaker Load Lugs and Torqued to Specifications.  
Generator Controller will be Placed in "Run" and Monitored for Leaks or Issues.  
Load Test will Start while Taking Unit Readings Every Fifteen (15) Minutes.  
Generator Controller Placed will be Placed in "Off".  
Test Equipment will be Removed and Secured for Transportation.  
Output Breaker Load Cables will be Installed on the Lugs and Torqued to Specifications.  
Breaker Panel will be Installed and Secured.  
Generator Area will be Cleaned and Cleared for Operation.  
Generator Controller will be Placed in "Auto".

### **Fluid Sample with Analysis:**

Generator Controller will be Placed in "Off".  
Sample Pump will be Inspected and Cleaned if Necessary.  
A New Section of Sampling Tubing will be Used for Every Sample.

- Oil Sample will be Taken from the Crankcase via the Dipstick Tube.
- Coolant Sample will be Taken from the Top Tank of the Radiator.
- Fuel Sample will be Taken Near the Pickup Tube in the Fuel Tank.

Sample Analysis Form will be Completed for the Laboratory.  
Generator Area will be Cleaned and Cleared for Operation.  
Generator Controller will be Placed in "Auto".  
Fluid Sample will be Sent to Laboratory for Analysis.  
Results will be Provided to Customer via Email or Through Customer Portal.

## **Service Charges – Notice**

- No Services or Materials are Contained in this Contract unless Specifically Referred herein.
- Replacement Parts will be Billed at Prices Prevailing at Time of Use.
- It is Agreed the Loftin Equipment Company, Inc., will Supply Labor and Test Equipment to Perform the Above Indicated Planned Maintenance, per the Contracted Pricing Schedule.
- Routine Planned Maintenance will be Scheduled Based on the Most Efficient Routing Possible for our Technicians, Customers will Receive Notice from the Service Department Informing them of the Date and Time the PM will be Performed. If that Date and Time does Not Work for the Customer, please call Service Department a Minimum of 24 Hours in Advance to Reschedule.
- Failure to Cancel or Reschedule prior to 24 Hours of Advanced Notice, Customer will incur Cancellation Fees Equal to Travel Time and Expense.

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[ar@loftinequip.com](mailto:ar@loftinequip.com)





**Payment Terms:** Net 30 Days, Upon Credit Approval

Invoices not paid when due will have a finance charge of 1.5% per month assessed. The Venue for any Legal/Collection action shall be in the County where the equipment is located. If any Litigation/Collection action becomes necessary, the Prevailing Party shall be awarded the Attorney/Collection fees and Attorney/Collection expenses. The Prevailing Party shall be awarded all Interest Charges (1.5% per month) accrued on past due balances(s).

**Taxes and Environmental Fees:** Prices do not include applicable federal, state, local, use, property, or excise taxes and/or environmental fees. If any such taxes/fees are imposed, the Service Agent will bill them to the customer as a separate item. In lieu of such taxes/fees, the customer shall provide with each order a tax exemption certificate, which shall be acceptable to the proper taxing authorities.

**Escalation:** As of the date of this Agreement, certain markets providing essential materials for the Work are experiencing or are expected to experience significant, industry-wide, economic volatility and uncertainty during the performance of this Agreement that may impact price, availability, and/or delivery time frames of such material ("Impacted Material"). In order to fairly allocate and accommodate the risk of such market fluctuations, Owner and Loftin agree that the method for calculating adjustments to the prices of Impacted Material items used in establishing the original Contract Price and listed in the attached Schedule A ("Baseline Price") shall be as follows:

If during the course of the Work, an Impacted Material item experiences a price increase or decrease from its original Baseline Price as set forth in Schedule A, Loftin shall notify the Owner in writing within thirty (30) days for the date Loftin is made aware of such increase/decrease and shall include appropriate documentation substantiating the change from the Baseline Price. The Contract Price shall then be equitably adjusted to account for such change in price, but only for the quantity of Impacted Material delivered on or after the date on which written notice of the change is given by Loftin. Such adjustment shall be limited to Loftin's direct costs of the increase/decrease, shall not include any additional mark-up for overhead and profit, and shall establish the new Baseline Price to be used for any further equitable price adjustments resulting from subsequent market fluctuations. No adjustment shall be made for any quantities of Impacted Materials scheduled for delivery under the terms of the Agreement prior to the date on which written notice of the change is given by Loftin, unless the failure to deliver such quantities before that date is beyond the control of and without the fault of Loftin.

If Loftin is delayed at any time in the commencement or progress of the Work due to a delay in the delivery of, or unavailability of, an Impacted Material, beyond the control of and without the fault of Loftin, Loftin shall be entitled to an equitable extension of the Contract Time and an equitable adjustment of the Contract Price directly attributable to such delay. The Owner and Loftin shall undertake reasonable steps to mitigate the effect of such delays. Notwithstanding any other provision to the contrary, Loftin shall not be liable to the Owner for any expenses, losses or damages arising from a delay in the delivery of an Impacted Material item not the fault of Loftin.

**Emergency Service:** Emergency Service between scheduled services dates will provided at rates in effect at time of service for labor, parts, and travel. Travel rates will be only for travel to locations accessible by public roads. Lodging and other miscellaneous expenses shall be billed at cost.

**Customer Responsibility:** The customer or customer's authorized agent shall maintain a regular record of service for review. Record of customer-performed service shall be kept and made available to servicing agent at time of scheduled maintenance call.

**Servicing Agent Responsibility:** Insofar as practical, the servicing agent shall maintain a complete service history. It is agreed that this agreement covers only those items outlines and that it does not include any expense to repair damage caused by abuse, accident, theft, acts of a third person, forces of nature, alteration of equipment, or improper operation.

The Servicing Agent agrees to maintain a representative stock of replacement parts and a competent factory trained service organization. The Servicing Agent shall not be responsible for failure to render the service due to causes beyond its control, including strikes, labor disputes, acts of God, etc., or any incidental or consequential damages.

After each inspection, the customer will be furnished a written report detailing conditions found and advising further service, if necessary, to assure operational dependability of the equipment under this contract.

**Prices are based on all services being completed between 8:00am and 5:00pm Monday - Friday. Except as otherwise noted, and assumes access for our service vehicle within 50 feet of generator on same level.**

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Services to be performed are as described within this agreement. This agreement is not subject to alteration except as mutually agreed in writing. The base term of this agreement is one (1) year, unless otherwise specified. If desired, this agreement may be converted to a three (3) year agreement with a 5% annual escalation. This agreement may be terminated at any time by either party upon **30 days** written notice, or other notice as required by law addressed to last known address of the other party. No Claim for damages as a result of such termination shall arise against either party. The servicing agent may withdraw this proposal if not accepted within **30 days** from the date of presentation.

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Acceptance of the quote constitutes acceptance of the terms and conditions at the Loftin Website: <https://loftinequip.com/loftin-policies/>

Signature:     \signature1 {"size":"medium"}\  
\_\_\_\_\_

Customer Name:                     \fullname1 {"size":"medium"}\  
\_\_\_\_\_

Date:            \date1 {"format":"dd-MMM-yyyy"}\  
\_\_\_\_\_

Position/Title                     \title1 {"size":"medium"}\  
\_\_\_\_\_

Company Name                     City of Seadrift  
\_\_\_\_\_

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ar@loftinequip.com

# QUOTE

(800) 437-4376



Quote Number: Q-00846  
Quote Date: 12/11/2024

## Job Site

Name: CITY HALL  
Address: 501 South Main Street  
Seadrift TX 77983  
Contact: PAUL GONZALES  
Phone: 3616487972

## Customer

Name: City of Seadrift  
Billing Address: PO Box 159  
Seadrift TX 77983

## Generator Information

Make	Model	KW	Serial Number	Spec Number
Broadcrown	ACBCJD100-60T3	90		PLANT NO Exp53377

## Engine Information

Make	Model	Serial Number
JOHN DEERE	4045HF285	CD4045L176176

## Maintenance Plan Services

Product	Net Price	QTY	Amount
Annual Only + 2 hour Load Bank: A visit every 1 Years	\$2,122.93	1	\$2,122.93
Visit Total			\$2,122.93

## Optional Products/Services

Product	Net Price	QTY	Amount
Optional Total			0

Total of All Charges	\$2,122.93
----------------------	------------

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### Quarterly Inspection – Scope of Work

**Generator Inspection:**

Generator Exterior Inspection  
Look for Damage, Rust, and Deficiencies  
Clean and Wipe Exterior of Cabinet

Generator Interior Inspection  
Look for Damage, Rust, and Deficiencies  
Clean and Wipe Interior of Enclosure

**Engine Lube System Inspection:**

Oil Level Condition  
Check Condition of Hoses

Check for Leaks  
Engine Lube System Recommendations

**Engine Coolant System Inspection:**

Coolant Level Check  
Coolant Boiling Point in \*F  
Overall Condition of Coolant System  
Block Heater Operation

Coolant Freeze Point in \*F  
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Radiator Cap Condition  
Coolant System Recommendations

**Diesel Engine Fuel System Inspection:**

Inspection of Diesel Engine Fuel System and Components  
Look for Damage, Rust, and Deficiencies

Inspect Flexible Hoses and Fuel Lines

**Engine Air System Inspection:**

Inspection of Engine Air System  
Inspection of Air Element

Inspect Turbo Boot Intake System

**Engine Electrical System Inspection:**

Condition of Batteries  
Starter Volt Drop in VDC  
Clean and Service Battery Posts/Terminals  
Identify Condition of Engine Alternator

Battery Static Charge in VDC  
Battery Age  
Check Electrolyte Level (if applicable)  
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**Engine Exhaust System Inspection:**

Inspection of Engine Exhaust System  
Inspection of Clamps and Connections

Inspect for Damage, Rust, Corrosion, Leaks, Wet Stacking

**Engine Protection System Inspection:**

ECM Controller – Test  
Low Oil Pressure – Test  
Over crank – Test  
Emergency Stop – Test  
Test Generator without Load – Test  
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Overspeed – Test  
High Engine Temperature – Test  
Overspeed – Test  
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Test Generator without Load – Recommendations

**AC Voltage Meter Readings:**

A-B, A-C, A-N, B-C, B-N, C-N

**Annual Full Service – Scope of Work (Includes all Quarterly Inspections/Tests)**

Drain and Replace Oil  
Remove and Replace Oil Filters  
Remove and Replace Fuel Filters

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Signature:      \signature1 {"size":"medium"}\  
\_\_\_\_\_

Customer Name:      \fullname1 {"size":"medium"}\  
\_\_\_\_\_

Date:      \date1 {"format":"dd-MMM-yyyy"}\  
\_\_\_\_\_

Position/Title      \title1 {"size":"medium"}\  
\_\_\_\_\_

Company Name      City of Seadrift  
\_\_\_\_\_

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[www.loftinequip.com](http://www.loftinequip.com)  
[ar@loftinequip.com](mailto:ar@loftinequip.com)

- 24. Lexipol Proposal for Seadrift Police Department -**  
Review, Discuss, Consider, Take any action on a  
proposal from Lexipol for policy manual writing and  
PoliceOne training. (Paul Gonzales)



# SOLUTIONS PROPOSAL



**PREPARED FOR:**

Seadrift Police Department  
Chief Cheyenne Beaver  
c.beaver@seadrifftx.org  
3619206713

**PREPARED BY:**

Jean Farmer  
jfarmer@lexipol.com  
+14696152278

2611 Internet Blvd, Ste 100  
Frisco, Texas 75034  
(844) 312-9500  
www.lexipol.com



## Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, state and federal accreditation, training, mental and physical wellness and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

### **THE LEXIPOL ADVANTAGE**

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 10,000 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, accreditation, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 440 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, achieve accreditation, develop training or wellness content, or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Seadrift Police Department to address your unique challenges.



## Scope of Services

### **PoliceOne Academy**

Training is key to improving safety and effectiveness in law enforcement agency operations.

PoliceOne Academy's online training platform combines high-quality content with time-saving features to help your training resources go further.

- 24/7 access to online learning, allowing your officers to train when it's convenient
- Hundreds of full-length courses and thousands of videos built for micro-learning
- Reports to help you monitor and track training completion, compliance and license renewal
- Acceptance as a Certified Training Provider and for continuing education in many states
- Ability to upload and build your own content and create personalized learning plans
- Simple setup process to get you started quickly, backed by technical and customer support

### **Policy Manual**

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

### **Daily Training Bulletins (DTBs)**

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

### **Policy Updates**

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

### **Web-Based Delivery Platform and Mobile App (Knowledge Management System)**

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

#### **Reports**

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

#### **Supplemental Publication Service**

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

#### **Accreditation Workbench - Basic**

Managing the agency accreditation process is a complex task that requires intimate knowledge of policy and extreme attention to detail. Lexipol's Accreditation Workbench Basic provides your agency's Accreditation Manager access to content that significantly reduce the time and effort required to successfully prepare for and execute an accreditation assessment.

- Current standards for supported accreditation programs are preloaded and viewable
- Lexipol policies are pre-tagged to many applicable standards and your Accreditation Manager can easily add or modify tagging to meet your specific program needs

# Proposal

Prepared By: Jean Farmer  
Phone: +14696152278  
Email: jfarmer@lexipol.com

Quote #: Q-94509-2  
Date: 11/21/2024  
Valid Through: 2/19/2025

## Overview

Lexipol empowers first responders and public servants to best meet the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support, committed to improving the quality of life for all community members. Our solutions include state-specific policies, online learning, behavioral health resources, funding assistance, and industry news and information offered through the websites Police1, FireRescue1, EMS1 and Corrections1. Lexipol serves more than 2 million public safety and government professionals in over 10,000 agencies and municipalities. The services proposed below are designed to meet your agency's specific goals and needs.

### Lexipol Policy and Training Subscription

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/Supplemental Publication Service w/Accreditation Workbench (12 Months)	USD 4,224.00	20%	USD 844.80	USD 3,379.20
3	PoliceOne Academy Annual Rate (12 Months)	USD 99.00	20%	USD 59.40	USD 237.60
	<b>Subscription Line Items Total</b>			<b>USD 904.20</b>	<b>USD 3,616.80</b>
				<b>USD 904.20</b>	<b>USD 3,616.80</b>
<b>Lexipol Policy and Training Subscription Discount:</b>					USD 904.20
<b>Lexipol Policy and Training Subscription TOTAL:</b>					USD 3,616.80

### Implementation

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Manual Cloning	USD 500.00	20%	USD 100.00	USD 400.00
1	P1A Account Set-Up Fee	USD 341.00	20%	USD 68.20	USD 272.80
	<b>One-Time Line Items Total</b>			<b>USD 168.20</b>	<b>USD 672.80</b>
				<b>USD 168.20</b>	<b>USD 672.80</b>
<b>Implementation Discount:</b>					USD 168.20
<b>Implementation TOTAL:</b>					USD 672.80

#### Discount Notes

Bundle Policy and PoliceOne Academy

## **25. MIT 22-085-070-D328 Citywide Drainage Project**

– Take any action to:

- a.** Approve payment of Pay Application # 10 to KC Lease (dba Matagorda Construction & Materials) for \$261,900.75 when funds are received.
- b.** Review and Take any action on Change Order #3.

January 15, 2025

City of Seadrift  
Attn: Tracy Johnson, Mayor Pro-Tem  
501 South Main Street  
Seadrift, TX 77983

RE: City of Seadrift Drainage Improvements Project (GLO No. 22-085-070-D328)  
Application for Payment No. 10

Dear Mayor Johnson:

Transmitted herewith is Application for Payment No. 10, dated January 8, 2025 from Matagorda Construction & Materials for work performed on the referenced project through January 1, 2025. In my opinion, the amount requested is representative of the work actually completed by the contractor. It is my recommendation that payment in the amount of \$261,900.75 be made to Matagorda Construction & Materials.

Sincerely,



Brian M. Kramer, PE  
brian.kramer@lynngroup.com



cc: Gabriela Torres, g.torres@seadrifftx.org  
Tracy Johnson, t.johnson@seadrifftx.org

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF PAGES

PROJECT:

Distribution to:

- ☐ OWNER
- ☐ ARCHITECT
- ☐ CONTRACTOR

FROM (CONTRACTOR):

L-C Lease Service Inc  
dba Matagorda Construction & Materials

VIA (ARCHITECT):

Lynn Engineering  
BRIAN KRAMER

ARCHITECTS  
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

## CONTRACTOR'S APPLICATION FOR PAYMENT

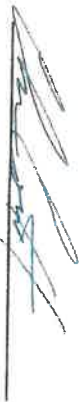
### CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
Number	Date Approved		
1	3-28-24	63,708.00	(683,527.00)
2	8-28-24	32,017.00	0
3	12-20-24	125,533.00	0
TOTALS		221,258.00	683,527.00
Net change by Change Orders		(462,269.00)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:



Date:

1-8-25

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 3940,141.00  
2. Net change by Change Orders \$ -462,269.00  
3. CONTRACT SUM TO DATE \$ 3,477,872.00  
4. TOTAL COMPLETED & STORED TO DATE \$ 2,049,525.25  
(Column G on G703)

5. RETAINAGE  
a. 5 % of Completed Work \$ 107,869.75  
(Column D + E on G703)  
b. % of Stored Material \$ 0  
(Column F on G703)

Total Retainage (Line 5A + 5b or Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE \$ 107,869.75  
(Line 4 less Line 5 Total) \$ 2,049,525.25

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificates)

8. CURRENT PAYMENT DUE \$ 1,787,624.50

9. BALANCE TO FINISH, PLUS RETAINAGE \$ 1,428,346.75

Step 1: X A NOTARY PUBLIC

Subscribed and sworn to before me on this

8th day of JANUARY 2025

My Commission expires: 1-8-25

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.) \$ 261,905.25

ARCHITECT:

By: Brian M. Kramer

Date: 1-15-25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Contractor under this Contract.





Seadrift Drainage Improvements Project  
 UPDATED 1/08/25

Bid Item	Description	Bid Quantity	Unit	ADJUSTED Unit price	ADJUSTED CONTRACT \$	Dec-24		TOTAL QTY	TOTAL \$	%
						QTY INSTALLED	TOTAL \$	TO DATE	TO DATE	COMPLETE
1	MOBILIZATION	1.000	LS	40,000.00	40,000.00		\$ -	0.75	\$ 30,000.00	75%
2	BONDS AND INSURANCE	1.000	LS	30,000.00	30,000.00		\$ -	1	\$ 30,000.00	100%
3	POTHOLE TO LOCATE UTILITIES	80.000	HR	280.00	22,400.00	10	\$ 2,800.00	80	\$ 22,400.00	100%
4	RELOCATE WATER METERS	10.000	EA	500.00	5,000.00		\$ -	1	\$ 500.00	10%
5	RELOCATE SS CLEANOUTS	10.000	EA	500.00	5,000.00		\$ -	0	\$ -	0%
6	TRAFFIC CONTROL	1.000	LS	10,000.00	10,000.00		\$ -	0.9	\$ 9,000.00	90%
7	RESEEDING DITCHES	1.000	LS	50,000.00	50,000.00		\$ -	0.25	\$ 12,500.00	25%
8	SW3P PROTECTION	1.000	LS	10,000.00	10,000.00		\$ -	0.7	\$ 7,000.00	70%
9	INSTALL NEW SHORT WATER SERVICE	1.000	LS	1,000.00	1,000.00	16	\$ 16,000.00	17	\$ 17,000.00	1700%
10	INSTALL NEW LONG SIDE WATER SERVICE	1.000	LS	2,000.00	2,000.00		\$ -	0	\$ -	0%
10A	INSTALL NEW SHORT SEWER SERVICE	1.000	EA	1,000.00	1,000.00	2	\$ 2,000.00	3	\$ 3,000.00	300%
10b	INSTALL NEW LONG SEWER SERVICE	1.000	EA	2,000.00	2,000.00		\$ -	0	\$ -	0%
11	DENVER ST - REGRADE DITCH	2,276.000	LF	7.00	15,932.00		\$ -	2276	\$ 15,932.00	100%
12	DENVER ST - CLEAN CULVERT 12" - 30"	174.000	LF	65.00	11,310.00		\$ -	7	\$ 455.00	4%
13	DENVER ST - REM 12" CULV	50.000	LF	7.00	350.00	40	\$ 280.00	90	\$ 630.00	180%
14	DENVER ST - REM 15" CULV	88.000	LF	7.00	616.00	24	\$ 168.00	118	\$ 826.00	134%
15	DENVER ST - REM 18" CULV	166.000	LF	7.00	1,162.00		\$ -	124	\$ 868.00	75%
16	DENVER ST - REM 30" CULVERT	32.000	LF	7.00	224.00		\$ -	20	\$ 140.00	63%
17	DENVER ST - INSTALL 15" RCP	157.000	LF	62.00	9,639.00	60	\$ 3,720.00	250	\$ 15,500.00	159%
18	DENVER ST - INSTALL 18" RCP	80.000	LF	65.00	5,200.00	58	\$ 3,770.00	138	\$ 8,970.00	173%
19	DENVER ST - INSTALL 24" RCP	246.000	LF	85.00	20,910.00	30	\$ 2,550.00	304	\$ 25,840.00	124%
20	DENVER ST - GRAVEL DRIVEWAY REPAIR	163.000	SY	44.00	7,172.00	60	\$ 2,640.00	251	\$ 11,044.00	154%
21	DENVER ST - REM & REPL ASPH DRIVEWAY	23.000	SF	33.00	759.00		\$ -	0	\$ -	0%
22	DENVER ST - SAWCUT ASPHALT	103.000	LF	2.00	206.00		\$ -	103	\$ 206.00	100%
23	OAKLAND ST - REGRADE DITCH	5,436.000	LF	7.00	38,052.00		\$ -	2500	\$ 17,500.00	46%
24	OAKLAND ST - REM 4" - 8" CULVERT	18.000	LF	7.00	126.00		\$ -	18	\$ 126.00	100%
25	OAKLAND ST - REM 12" CULVERT	424.000	LF	7.00	2,968.00	42	\$ 294.00	576	\$ 4,032.00	136%
26	OAKLAND ST - REM 15" CULVERT	400.000	LF	7.00	2,800.00		\$ -	506	\$ 3,542.00	127%
27	OAKLAND ST - REM 18" CULVERT	608.000	LF	7.00	4,256.00	46	\$ 322.00	654	\$ 4,578.00	108%
28	OAKLAND ST - INSTALL 12" RCP	148.000	LF	70.00	10,360.00		\$ -	188	\$ 13,160.00	127%
29	OAKLAND ST - INSTALL 15" RCP	704.000	LF	62.00	43,648.00	32	\$ 1,984.00	736	\$ 45,632.00	105%
30	OAKLAND ST - INSTALL 18" RCP	538.000	LF	65.00	34,970.00	18	\$ 1,170.00	556	\$ 36,140.00	103%
31	OAKLAND ST - INSTALL 24" RCP	1,185.000	LF	175.00	207,375.00		\$ -	108	\$ 18,900.00	9%
32	OAKLAND ST - INSTALL 36" RCP	667.000	LF	285.00	190,095.00		\$ -	163	\$ 46,455.00	24%
33	OAKLAND ST - INSTALL 42" RCP	110.000	LF	365.00	40,150.00		\$ -	50	\$ 18,250.00	45%
34	OAKLAND ST - GRAVEL DRIVEWAY REPAIR	472.000	SY	44.00	20,768.00	65	\$ 2,860.00	574	\$ 25,256.00	122%
35	OAKLAND ST - REM & REPL ASPH DRIVEWAY	9.000	SF	33.00	297.00		\$ -	0	\$ -	0%
36	OAKLAND ST - SAWCUT ASPHALT	201.000	LF	2.00	402.00		\$ -	201	\$ 402.00	100%
37	OAKLAND ST - REM & REPL CONCRETE DRIVEWAY	45.000	SF	28.00	1,260.00	420	\$ 11,760.00	465	\$ 13,020.00	1033%
38	OAKLAND ST - SAWCUT CONCRETE	190.000	LF	2.00	380.00		\$ -	190	\$ 380.00	100%
39	OAKLAND ST - JUNCTION BOX	5.000	EA	4,000.00	20,000.00		\$ -	2	\$ 8,000.00	40%
40	OAKLAND ST - REMOVE SET	2.000	EA	1,500.00	3,000.00		\$ -	2	\$ 3,000.00	100%
41	OAKLAND ST - INSTALL 24" SET	2.000	EA	3,200.00	6,400.00		\$ -	2	\$ 6,400.00	100%
42	OAKLAND ST - ASPH PAVEMENT RECONSTRUCTION	3,120.000	SY	17.00	53,040.00		\$ -	0	\$ -	0%
42A	LIMESTONE	400.000	TN	42.00	16,800.00		\$ -	0	\$ -	0%
42B	CEMENT	60.000	TN	300.00	18,000.00		\$ -	0	\$ -	0%
43	TOLEDO ST - REGRADE DITCH	332.000	LF	7.00	2,324.00		\$ -	332	\$ 2,324.00	100%
44	TOLEDO ST - REM 12" CULVERT	20.000	LF	7.00	140.00		\$ -	20	\$ 140.00	100%
45	TOLEDO ST - REM 15" CULVERT	60.000	LF	7.00	420.00		\$ -	60	\$ 420.00	100%
46	TOLEDO ST - REM 18" CULVERT	22.000	LF	7.00	154.00		\$ -	22	\$ 154.00	100%
47	TOLEDO ST - REM 24" CULVERT	30.000	LF	7.00	210.00		\$ -	52	\$ 364.00	173%
48	TOLEDO ST - INSTALL 15" RCP	80.000	LF	62.00	4,960.00		\$ -	130	\$ 8,060.00	163%
49	TOLEDO ST - INSTALL 24" RCP	52.000	LF	145.00	7,540.00		\$ -	52	\$ 7,540.00	100%
50	TOLEDO ST - GRAVEL DRIVEWAY REPAIR	24.000	SY	44.00	1,056.00		\$ -	46	\$ 2,024.00	192%
51	TOLEDO ST - REM & REPL ASPH DRIVEWAY	24.000	SF	33.00	792.00		\$ -	0	\$ -	0%
52	TOLEDO ST - SAWCUT ASPHALT	107.000	LF	2.00	214.00		\$ -	107	\$ 214.00	100%
53	BILL TINDALL ST - REGRADE DITCH	3,204.000	LF	7.00	22,428.00		\$ -	3204	\$ 22,428.00	100%
54	BILL TINDALL ST - REM 12" CULVERT	60.000	LF	7.00	420.00		\$ -	60	\$ 420.00	100%
55	BILL TINDALL ST - REM 15" CULVERT	164.000	LF	7.00	1,148.00		\$ -	164	\$ 1,148.00	100%
56	BILL TINDALL ST - REM 18" CULVERT	664.000	LF	7.00	4,648.00		\$ -	684	\$ 4,788.00	103%
57	BILL TINDALL ST - REM 24" CULVERT	150.000	LF	7.00	1,050.00	40	\$ 280.00	190	\$ 1,330.00	127%
58	BILL TINDALL ST - INSTALL 15" RCP	60.000	LF	60.00	3,600.00		\$ -	60	\$ 3,600.00	100%
59	BILL TINDALL ST - INSTALL 18" RCP	666.000	LF	65.00	43,290.00		\$ -	666	\$ 43,290.00	100%
60	BILL TINDALL ST - INSTALL 24" RCP	410.000	LF	130.00	53,300.00		\$ -	410	\$ 53,300.00	100%
61	BILL TINDALL ST - GRAVEL DRIVEWAY REPAIR	319.000	LF	44.00	14,036.00	16	\$ 704.00	341	\$ 15,004.00	107%
62	BILL TINDALL ST - REMOVE AND REPLACE ASPH DRIVEWAY	39.000	SF	33.00	1,287.00		\$ -	0	\$ -	0%
63	BILL TINDALL ST - SAWCUT ASPHALT	160.000	LF	2.00	320.00		\$ -	160	\$ 320.00	100%
64	BILL TINDALL ST - REM & REPL CONCRETE DRIVEWAY	30.000	SF	30.00	900.00	240	\$ 7,200.00	270	\$ 8,100.00	900%
65	BILL TINDALL ST - SAWCUT CONCRETE	131.000	LF	2.00	262.00		\$ -	131	\$ 262.00	100%
66	AUSTIN AVE - REGRADE DITCH	2,494.000	LF	7.00	17,458.00		\$ -	2494	\$ 17,458.00	100%
67	AUSTIN AVE - REMOVE 10" CULVERT	16.000	LF	7.00	112.00		\$ -	16	\$ 112.00	100%
68	AUSTIN AVE - REMOVE 12" CULVERT	284.000	LF	7.00	1,988.00		\$ -	284	\$ 1,988.00	100%
69	AUSTIN AVE - REMOVE 15" CULVERT	200.000	LF	7.00	1,400.00		\$ -	224	\$ 1,568.00	112%
70	AUSTIN AVE - REMOVE 18" CULVERT	118.000	LF	7.00	826.00		\$ -	118	\$ 826.00	100%
71	AUSTIN AVE - REMOVE 24" CULVERT	28.000	LF	7.00	196.00		\$ -	28	\$ 196.00	100%
72	AUSTIN AVE - INSTALL 15" RCP	360.000	LF	62.00	22,320.00		\$ -	360	\$ 22,320.00	100%
73	AUSTIN AVE - INSTALL 18" RCP	176.000	LF	65.00	11,440.00		\$ -	176	\$ 11,440.00	100%
74	AUSTIN AVE - INSTALL 24" RCP	28.000	LF	130.00	3,640.00		\$ -	28	\$ 3,640.00	100%
75	AUSTIN AVE - GRAVEL DRIVEWAY REPAIR	140.000	SY	44.00	6,160.00		\$ -	140	\$ 6,160.00	100%
76	AUSTIN AVE - REM & REPL ASPH DRIVEWAY	58.000	SF	33.00	1,914.00		\$ -	0	\$ -	0%
77	AUSTIN AVE - SAWCUT ASPHALT	248.000	LF	2.00	496.00		\$ -	248	\$ 496.00	100%
78	AUSTIN AVE - REM & REPL CONCRETE DRIVEWAYS	7.000	SF	30.00	210.00		\$ -	0	\$ -	0%
79	AUSTIN AVE - SAWCUT CONCRETE	20.000	LF	2.00	40.00		\$ -	20	\$ 40.00	100%
80	BROADWAY - REGRADE DITCH	3,630.000	LF	7.00	25,410.00		\$ -	3630	\$ 25,410.00	100%
81	BROADWAY - REM 12" CULVERT	30.000	LF	7.00	210.00		\$ -	30	\$ 210.00	100%
82	BROADWAY - REM 15" CULVERT	122.000	LF	7.00	854.00		\$ -	122	\$ 854.00	100%
83	BROADWAY - REM 18" CULVERT	432.000	LF	7.00	3,024.00	238	\$ 1,666.00	908	\$ 6,356.00	210%
84	BROADWAY - REM 21"-24" CULVERT	644.000	LF	7.00	4,508.00	146	\$ 1,022.00	936	\$ 6,552.00	145%
85	BROADWAY - INSTALL 15" RCP	62.000	LF	62.00	3,844.00		\$ -	62	\$ 3,844.00	100%
86	BROADWAY - INSTALL 18" RCP	434.000	LF	65.00	28,210.00	10	\$ 650.00	454	\$ 29,510.00	105%
87	BROADWAY - INSTALL 24" RCP	772.000	LF	145.00	111,940.00	128	\$ 18,560.00	934	\$ 135,430.00	121%
88	BROADWAY - GRAVEL DRIVEWAY REPAIR	321.000	SY	44.00	14,124.00	74	\$ 3,256.00	469	\$ 20,636.00	146%
89	BROADWAY - REM & REPL ASPH DRIVEWAY	67.000	SF	33.00	2,211.00		\$ -	0	\$ -	0%
90	BROADWAY - SAWCUT ASPHALT	300.000	LF	2.00	600.00	2	\$ 4.00	304	\$ 608.00	101%
91	BROADWAY - REM & REPL CONCRETE DRIVEWAY	36.000	SF	27.00	972.00	36	\$ 792.00	36	\$ 792.00	100%
92	BROADWAY - SAWCUT CONCRETE	173.000	LF	2.00	346.00		\$ -	173	\$ 346.00	100%
93	ST LOUIS - REGRADE DITCH	6,554.000	LF	7.00	45,878.00		\$ -	5500	\$ 38,500.00	84%
94	ST LOUIS - CLEAN CULVERT 12"-30"	32.000	LF	50.00	1,600.00		\$ -	0	\$ -	0%
95	ST LOUIS - REM 12" CULVERT	264.000	LF	7.00	1,848.00		\$ -	228	\$ 1,596.00	86%
96	ST LOUIS - REM 15" CULVERT	1,105.000	LF	7.00	7,735.00		\$ -	1078	\$ 7,546.00	96%
97	ST LOUIS - REM 18" CULVERT	446.000	LF	7.00	3,122.00		\$ -	434	\$ 3,038.00	97%
98	ST LOUIS - REM 24" CULVERT	20.000	LF	7.00	140.00		\$ -	0	\$ -	0%
99	ST LOUIS - INSTALL 15" RCP	300.000	LF	62.00	18,600.00		\$ -	300	\$ 6,200.00	33%
100	ST LOUIS - INSTALL 18" RCP	2,166.000	LF	65.00	140,790.00		\$ -	1594	\$ 103,610.00	74%
101	ST LOUIS - INSTALL 24" RCP	164.000	LF	145.00	23,780.00		\$ -	90	\$ 13,050.00	55%
102	ST LOUIS - GRAVEL DRIVEWAY REPAIR	533.000	SY	44.00	23,452.00		\$ -	398	\$ 17,512.00	75%
103	ST LOUIS - REM & REPL ASPH DRIVEWAY	237.000	SF	33.00	7,821.00		\$ -	0	\$ -	0%
104	ST LOUIS - SAWCUT ASPHALT	2,055.000	LF	2.00	4,110.00		\$ -	52	\$ 104.00	3%



105	STLOUIS - REM & REPL CONCRETE DRIVEWAY	661.000	SF	22.00	14,542.00	311	\$	6,842.00	972	\$	21,384.00	147%
106	STLOUIS - SAWCUT CONCRETE	738.000	LF	2.00	1,476.00		\$	-	738	\$	1,476.00	100%
107	STLOUIS - REM & REPLACE DRIVEWAY HEADWALL	2.000	EA	3,000.00	6,000.00		\$	-	2	\$	6,000.00	100%
108	STLOUIS - REMOVE CURB AND GUTTER	1,374.000	LF	6.00	8,244.00		\$	-	0	\$	-	0%
109	CLEVELAND - REGRADE DITCH	5,319.000	LF	7.00	37,233.00		\$	-	4000	\$	28,000.00	75%
110	CLEVELAND - REMOVE 12" CULVERT	426.000	LF	7.00	2,982.00		\$	-	426	\$	2,982.00	100%
111	CLEVELAND - REMOVE 15" CULVERT	1,284.000	LF	7.00	8,988.00	86	\$	602.00	1370	\$	9,590.00	107%
112	CLEVELAND - REMOVE 18" CULVERT	266.000	LF	7.00	1,862.00	48	\$	336.00	314	\$	2,398.00	118%
113	CLEVELAND - INSTALL 15" RCP	332.000	LF	62.00	20,584.00		\$	-	332	\$	20,584.00	100%
114	CLEVELAND - INSTALL 18" RCP	1,708.000	LF	65.00	111,020.00	255	\$	16,575.00	1963	\$	127,595.00	115%
115	CLEVELAND - INSTALL 24" RCP	204.000	LF	145.00	29,580.00	60	\$	8,700.00	264	\$	38,280.00	129%
116	CLEVELAND - GRAVEL DRIVEWAY REPAIR	664.000	SY	44.00	29,216.00	40	\$	1,760.00	704	\$	80,976.00	106%
117	CLEVELAND - REM & REPL ASPH DRIVEWAY	98.000	SF	33.00	3,234.00		\$	-	0	\$	-	0%
118	CLEVELAND - SAWCUT ASPHALT	456.000	LF	2.00	912.00	34	\$	68.00	490	\$	980.00	107%
119	CLEVELAND - REM & REPL CONC DRIVEWAY	54.000	SF	22.00	1,188.00	54	\$	1,188.00	54	\$	1,188.00	100%
120	CLEVELAND - SAWCUT CONCRETE	240.000	LF	2.00	480.00		\$	-	240	\$	480.00	100%
121	HOUSTON - REGRADE DITCH	7,059.000	LF	7.00	49,413.00		\$	-	4000	\$	28,000.00	57%
122	HOUSTON - CLEAN CULVERT 12"-30"	206.000	LF	50.00	10,300.00		\$	-	0	\$	-	0%
123	HOUSTON - REM 4"-8" CULVERT	20.000	LF	7.00	140.00		\$	-	20	\$	140.00	100%
124	HOUSTON - REM 12" CULVERT	646.000	LF	7.00	4,522.00		\$	-	646	\$	4,522.00	100%
125	HOUSTON - REM 15" CULVERT	1,272.000	LF	7.00	8,904.00		\$	-	1272	\$	8,904.00	100%
126	HOUSTON - REM 18" CULVERT	298.000	LF	7.00	2,086.00		\$	-	298	\$	2,086.00	100%
127	HOUSTON - REM 24" CULVERT	46.000	LF	7.00	322.00		\$	-	46	\$	322.00	100%
128	HOUSTON - INSTALL 15" RCP	904.000	LF	62.00	56,048.00		\$	-	904	\$	56,048.00	100%
129	HOUSTON - INSTALL 18" RCP	1,582.000	LF	65.00	102,830.00		\$	-	1582	\$	102,830.00	100%
130	HOUSTON - INSTALL 24" RCP	68.000	LF	145.00	9,860.00	4	\$	580.00	72	\$	10,440.00	106%
131	HOUSTON - GRAVEL DRIVEWAY REPAIR	762.000	SY	44.00	33,528.00		\$	-	762	\$	33,528.00	100%
132	HOUSTON - REM & REPL ASPH DRIVEWAY	119.000	SF	33.00	3,927.00		\$	-	0	\$	-	0%
133	HOUSTON - SAWCUT ASPHALT	540.000	LF	2.00	1,080.00		\$	-	540	\$	1,080.00	100%
134	HOUSTON - REM & REPL CONCRETE DRIVEWAY	70.000	SF	22.00	1,540.00	70	\$	1,540.00	70	\$	1,540.00	100%
135	HOUSTON - SAWCUT CONCRETE	282.000	LF	2.00	564.00		\$	-	282	\$	564.00	100%
136	HOUSTON - REM & REPL DRIVEWAY HEADWALL	2.000	EA	3,000.00	6,000.00		\$	-	2	\$	6,000.00	100%
137	HOUSTON - REM & REPL WALWAY AS NECESSARY	1.000	EA	5,000.00	5,000.00		\$	-	1	\$	5,000.00	100%
138	DALLAS - REGRADE DITCH	4,404.000	LF	7.00	30,828.00		\$	-	0	\$	-	0%
139	DALLAS - CLEAN CULVERT 12"-30"	58.000	LF	50.00	2,900.00		\$	-	0	\$	-	0%
140	DALLAS - REM 4"-8" CULVERT	52.000	LF	7.00	364.00		\$	-	52	\$	364.00	100%
141	DALLAS - REM 10" CULVERT	8.000	LF	7.00	56.00		\$	-	0	\$	-	0%
142	DALLAS - REM 12" CULVERT	466.000	LF	7.00	3,262.00	64	\$	448.00	186	\$	1,302.00	40%
143	DALLAS - REM 15" CULVERT	680.000	LF	7.00	4,760.00	22	\$	154.00	680	\$	4,760.00	100%
144	DALLAS - REM 18" CULVERT	254.000	LF	7.00	1,778.00	194	\$	1,358.00	254	\$	1,778.00	100%
145	DALLAS - REM 18"-21" CULVERT	20.000	LF	7.00	140.00		\$	-	0	\$	-	0%
146	DALLAS - INSTALL 15" RCP	462.000	LF	62.00	28,644.00	126	\$	7,812.00	176	\$	10,912.00	38%
147	DALLAS - INSTALL 18" RCP	972.000	LF	65.00	63,180.00	144	\$	9,360.00	972	\$	63,180.00	100%
148	DALLAS - INSTALL 24" RCP	86.000	LF	145.00	12,470.00		\$	-	86	\$	12,470.00	100%
149	DALLAS - GRAVEL DRIVEWAY REPAIR	418.000	SY	44.00	18,392.00	29	\$	1,276.00	308	\$	13,552.00	74%
150	DALLAS - REM & REPL ASPHALT DRIVEWAY	196.000	SF	33.00	6,468.00		\$	-	0	\$	-	0%
151	DALLAS - SAWCUT ASPHALT	877.000	LF	2.00	1,754.00	405	\$	810.00	857	\$	1,714.00	98%
152	DALLAS - REM & REPL CONCRETE DRIVEWAY	16.000	SF	22.00	352.00		\$	-	0	\$	-	0%
153	DALLAS - SAWCUT CONCRETE	58.000	LF	2.00	116.00		\$	-	58	\$	116.00	100%
154	DALLAS - REM & REPL DRIVEWAY HEADWALL	4.000	EA	3,000.00	12,000.00	4	\$	12,000.00	4	\$	12,000.00	100%
155	DALLAS - REM & REPL PIPE FENCE TO INST CULVERTS	1.000	LS	2,000.00	2,000.00	1	\$	2,000.00	1	\$	2,000.00	100%
156	BALTIMORE - REGRADE DITCH	4,625.000	LF	7.00	32,375.00		\$	-	0	\$	-	0%
157	BALTIMORE - CLEAN CULVERT 12" - 30"	164.000	LF	50.00	8,200.00		\$	-	0	\$	-	0%
158	BALTIMORE - REM 12" CULVERT	538.000	LF	7.00	3,766.00	40	\$	280.00	40	\$	280.00	7%
159	BALTIMORE - REM 15" CULVERT	1,020.000	LF	7.00	7,140.00	322	\$	2,254.00	322	\$	2,254.00	32%
160	BALTIMORE - REM 18" CULVERT	252.000	LF	7.00	1,834.00	104	\$	728.00	104	\$	728.00	40%
161	BALTIMORE - INSTALL 15" RCP	870.000	LF	62.00	53,940.00	80	\$	4,960.00	80	\$	4,960.00	9%
162	BALTIMORE - INSTALL 18" RCP	908.000	LF	65.00	59,020.00	342	\$	22,230.00	942	\$	22,230.00	38%
163	BALTIMORE - INTALL 24" RCP	180.000	LF	145.00	26,100.00		\$	-	0	\$	-	0%
164	BALTIMORE - GRAVEL DRIVEWAY REPAIR	553.000	SY	44.00	24,332.00	121	\$	5,324.00	121	\$	5,324.00	22%
165	BALTIMORE - REM & REPL ASPH DRIVEWAY	104.000	SF	33.00	3,432.00		\$	-	0	\$	-	0%
166	BALTIMORE - SAWCUT ASPHALT	509.000	LF	2.00	1,018.00	220	\$	440.00	220	\$	440.00	43%
167	BALTIMORE - REM & REPL CONCRETE DRIVEWAY	70.000	SF	22.00	1,540.00		\$	-	0	\$	-	0%
168	BALTIMORE - SAWCUT CONCRETE	242.000	LF	2.00	484.00		\$	-	0	\$	-	0%
169	WASHINGTON - REGRADE DITCH	7,196.000	LF	7.00	50,372.00		\$	-	0	\$	-	0%
170	WASHINGTON - CLEAN CULVERT 12" - 30"	92.000	LF	50.00	4,600.00	72	\$	3,600.00	72	\$	3,600.00	78%
171	WASHINGTON - REMOVE 10" CULVERT	30.000	LF	7.00	210.00		\$	-	0	\$	-	0%
172	WASHINGTON - REMOVE 12" CULVERT	724.000	LF	7.00	5,068.00		\$	-	0	\$	-	0%
173	WASHINGTON - REMOVE 15" CULVERT	758.000	LF	7.00	5,306.00	294	\$	2,058.00	294	\$	2,058.00	39%
174	WASHINGTON - REMOVE 18" CULVERT	924.000	LF	7.00	2,268.00	281	\$	1,617.00	231	\$	1,617.00	71%
175	WASHINGTON - REMOVE 24" CULVERT	52.000	LF	7.00	364.00		\$	-	0	\$	-	0%
176	WASHINGTON - INSTALL 15" RCP	682.000	LF	62.00	42,284.00		\$	-	0	\$	-	0%
177	WASHINGTON - INSTALL 18" RCP	1,458.000	LF	65.00	94,770.00	661	\$	42,965.00	661	\$	42,965.00	45%
178	WASHINGTON - INSTALL 24" RCP	112.000	LF	145.00	16,240.00		\$	-	0	\$	-	0%
179	WASHINGTON - GRAVEL DRIVEWAY REPAIR	579.000	SY	44.00	25,476.00	214	\$	9,416.00	214	\$	9,416.00	37%
180	WASHINGTON - REM & REPL ASPH DRIVEWAY	166.000	SF	33.00	5,478.00		\$	-	0	\$	-	0%
181	WASHINGTON - SAWCUT ASPHALT	747.000	LF	2.00	1,494.00	315	\$	630.00	315	\$	630.00	42%
182	WASHINGTON - REM & REPL CONCRETE DRIVEWAY	97.000	SF	22.00	2,134.00		\$	-	0	\$	-	0%
183	WASHINGTON - SAWCUT CONCRETE	440.000	LF	2.00	880.00	56	\$	112.00	56	\$	112.00	13%
184	WASHINGTON - REMOVE SET	4.000	EA	500.00	2,000.00	4	\$	2,000.00	4	\$	2,000.00	100%
185	WASHINGTON - INSTALL 18" SET	4.000	EA	2,500.00	10,000.00	4	\$	10,000.00	4	\$	10,000.00	100%
186	WASHINGTON - REM & REPL DRIVEWAY HEADWALL	2.000	EA	3,000.00	6,000.00		\$	-	0	\$	-	0%
187	15TH - REGRADE DITCH	2,801.000	LF	7.00	19,607.00		\$	-	0	\$	-	0%
188	15TH - REMOVE 15" CULVERT	262.000	LF	7.00	1,834.00		\$	-	262	\$	1,834.00	100%
189	15TH - REMOVE 18" CULVERT	268.000	LF	7.00	1,876.00		\$	-	268	\$	1,876.00	100%
190	15TH - INSTALL 15" RCP	262.000	LF	62.00	16,244.00		\$	-	262	\$	16,244.00	100%
191	15TH - INSTALL 18" RCP	258.000	LF	65.00	15,480.00		\$	-	258	\$	15,770.00	100%
192	15TH - INSTALL 24" RCP	30.000	LF	145.00	4,350.00		\$	-	30	\$	4,350.00	100%
193	15TH - GRAVEL DRIVEWAY REPAIR	199.000	SY	44.00	8,756.00		\$	-	199	\$	8,756.00	100%
194	15TH - REM & REPL ASPHALT DRIVEWAY	27.000	SF	33.00	891.00		\$	-	0	\$	-	0%
195	15TH - SAWCUT ASPHALT	124.000	LF	2.00	248.00		\$	-	124	\$	248.00	100%
196	14TH - REGRADE DITCH	1,601.000	LF	7.00	11,207.00		\$	-	0	\$	-	0%
197	14TH - CLEAN CULVERTS 12" - 30"	50.000	LF	50.00	2,500.00		\$	-	0	\$	-	0%
198	14TH - REMOVE 18" CULVERT	226.000	LF	7.00	1,582.00		\$	-	226	\$	1,582.00	100%
199	14TH - REMOVE 24" CULVERT	50.000	LF	7.00	350.00		\$	-	50	\$	350.00	100%
200	14TH - INSTALL 18" RCP	114.000	LF	60.00	6,840.00		\$	-	114	\$	6,840.00	100%
201	14TH - INSTALL 24" RCP	162.000	LF	145.00	23,490.00		\$	-	162	\$	23,490.00	100%
202	14TH - GRAVEL DRIVEWAY REPAIR	33.000	SY	44.00	1,452.00		\$	-	33	\$	1,452.00	100%
203	14TH - REM & REPL ASPH DRIVEWAY	44.000	SF	33.00	1,452.00		\$	-	0	\$	-	0%
204	14TH - SAWCUT ASPHALT	199.000	LF	2.00	398.00		\$	-	199	\$	398.00	100%
205	6TH - REGRADE DITCH	370.000	LF	7.00	2,590.00		\$	-	0	\$	-	0%
206	6TH - REMOVE 12" CULVERT	20.000	LF	7.00	140.00		\$	-	20	\$	140.00	100%
207	6TH - REMOVE 24" CULVERT	344.000	LF	7.00	2,408.00		\$	-	0	\$	-	0%
208	6TH - INSTALL 18" RCP	118.000	LF	95.00	11,210.00		\$	-	94	\$	8,930.00	80%
209	6TH - GRAVEL DRIVEWAY REPAIR	63.000	SY	44.00	2,772.00		\$	-	37	\$	1,628.00	59%
210	6TH - JUNCTION BOX	1.000	EA	4,000.00	4,000.00		\$	-	0			

214	4TH - REMOVE 15" CULVERT	82.000	LF	7.00	574.00	\$	-	82	\$	574.00	100%	
215	4TH - REMOVE 18" CULVERT	50.000	LF	7.00	350.00	\$	-	50	\$	350.00	100%	
216	4TH - REMOVE 24" CULVERT	212.000	LF	7.00	1,484.00	\$	-	212	\$	1,484.00	100%	
217	4TH - INSTALL 15" RCP	30.000	LF	62.00	276.00	\$	-	30	\$	1,850.00	100%	
218	4TH - INSTALL 18" RCP	78.000	LF	65.00	5,070.00	\$	-	78	\$	5,070.00	100%	
219	4TH - INSTALL 24" RCP	212.000	LF	145.00	30,740.00	\$	-	212	\$	30,740.00	100%	
220	4TH - GRAVEL DRIVEWAY REPAIR	48.000	SY	44.00	2,112.00	\$	-	48	\$	2,112.00	100%	
221	4TH - REM & REPL ASPH DRIVEWAY	114.000	SF	38.00	3,762.00	\$	-	0	\$	-	0%	
222	4TH - SAWCUT ASPHALT	103.000	LF	2.00	206.00	\$	-	103	\$	206.00	100%	
223	4TH - SADDLE INLET	1.000	EA	3,000.00	3,000.00	\$	-	0	\$	-	0%	
224	VIRGINIA - REGRADE DITCH	945.000	LF	7.00	6,615.00	\$	-	0	\$	-	0%	
225	VIRGINIA - CLEAN CULVERT 12" - 30"	88.000	LF	50.00	4,400.00	\$	-	40	\$	2,000.00	45%	
226	VIRGINIA - REMOVE 12" CULVERT	278.000	LF	7.00	1,946.00	\$	-	278	\$	1,946.00	100%	
227	VIRGINIA - REMOVE 15" CULVERT	76.000	LF	7.00	532.00	\$	-	80	\$	560.00	105%	
228	VIRGINIA - INSTALL 15" RCP	366.000	LF	62.00	22,692.00	\$	-	366	\$	22,692.00	100%	
229	VIRGINIA - GRAVEL DRIVEWAY REPAIR	110.000	SY	44.00	4,840.00	\$	-	110	\$	4,840.00	100%	
230	VIRGINIA - REM & REPL CONCRETE DRIVEWAY	8.000	SF	22.00	176.00	55	\$	1,210.00	63	\$	1,386.00	788%
231	VIRGINIA - SAWCUT CONCRETE	43.000	LF	2.00	86.00	\$	-	49	\$	98.00	114%	
232	VIRGINIA - REM & REPL CONCRETE HEADWALL	1.000	EA	3,000.00	3,000.00	2	\$	6,000.00	3	\$	9,000.00	300%
233	5TH - DITCH GRADING	1,734.000	LF	7.00	12,138.00	\$	-	1734	\$	12,138.00	100%	
234	5TH - REMOVE 12" CULVERT	36.000	LF	7.00	252.00	\$	-	36	\$	252.00	100%	
235	5TH - REMOVE 15" CULVERT	198.000	LF	7.00	1,386.00	\$	-	198	\$	1,386.00	100%	
236	5TH - INSTALL 15" CULVERT	166.000	LF	62.00	10,292.00	\$	-	166	\$	10,292.00	100%	
237	5TH - INSTALL 18" CULVERT	162.000	LF	65.00	10,530.00	\$	-	174	\$	11,310.00	107%	
238	5TH - GRAVEL DRIVEWAY REPAIR	118.000	SY	44.00	5,192.00	\$	-	119	\$	5,236.00	101%	
239	5TH - REMOVE AND REPLACE CONCRETE DRIVEWAY	91.000	SF	22.00	2,002.00	\$	-	0	\$	-	0%	
240	5TH - SAWCUT CONCRETE	28.000	LF	2.00	56.00	\$	-	29	\$	58.00	104%	
AA1	Regrade Ditch	2,016.000	LF	\$ 10.00	\$ 20,160.00	\$	-	0	\$	-	0%	
AA2	Clean Existing Culvert 12"-30"	290.000	LF	\$ 50.00	\$ 14,500.00	\$	-	0	\$	-	0%	
AA3	Clean Existing Culvert 30"-60"	662.000	LF	\$ 50.00	\$ 33,100.00	\$	-	0	\$	-	0%	
AA4	Remove 30" RCP	48.000	LF	\$ 10.00	\$ 480.00	\$	-	0	\$	-	0%	
AA5	Install 30" RCP	48.000	LF	\$ 200.00	\$ 9,600.00	\$	-	0	\$	-	0%	
AA6	Saw Cut Asphalt	37.000	LF	\$ 2.00	\$ 74.00	\$	-	0	\$	-	0%	
AA7	Asphalt Pavement Repair	16.000	SY	\$ 50.00	\$ 800.00	\$	-	0	\$	-	0%	
AUGUST 2024 MATERIAL ON HAND INVOICE		1.000	LS	\$ 72,713.60	\$ 72,713.60	\$	-	0	\$	-	0%	

*Brian M. Kramer*

Engineer

Current project total: 5,320,322.00 \$ 275,685.00 total to date: \$ 2,157,395.00  
5% retainage \$ 13,784.25 retainage \$ 107,869.75  
This period: This period: \$ 263,900.75 paid to date \$ 2,049,525.25

City of Seadrift





Contract Number: 22-085-070-D328

such review records have been deemed compliant in regards to Davis Bacon Related Acts and can be found in the local files.

(Please see additional tab

[illegible]

1/17/2025  
Date

*Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.*





**COMMUNITY DEVELOPMENT & REVITALIZATION**  
**The Texas General Land Office**  
*Construction Change Order Request*

**NOTE:** Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient <b>City of Seadrift</b>	GLO Contract Number: <b>22-085-070-D328</b>	Date: <b>12/20/2024</b>
Engineer Name Address & Phone	Subrecipient Name, Address, & Phone Number:	Contractor Name, Address & Phone Number:
Lynn Engineering, LLC 2200 Avenue A Bay City, TX 77414 979.245.8900	City of Seadrift PO Box 159 Seadrift, TX 77983 361.785.2251	K-C Lease Service, Inc 1712 SH 35 South Bay City, TX 77414 979.323.9911
Project #: <b>E2497</b>	Bid Package #: <b>1</b>	Change Order #: <b>3</b>
Contract Origination Date: <b>3/4/2024</b>	Project Description: <b>Drainage Improvements</b>	

**You are hereby requested to comply with the following changes from the contract plans and specifications.**

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
9	Change - Install New Short Water Severice \$1000/EA - 1 EA to 17 EA		\$16,000.00
10A	Change - Install New Short Sewer Severice \$1000/EA - 1 EA to 3 EA		\$2,000.00
13	Change - Remove 12" RCP \$7/LF - 50 LF to 90 LF		\$280.00
14	Change - Remove 15" RCP \$7/LF - 94 LF to 118 LF		\$168.00
17	Change - Install 15" HDPE \$62/LF - 190 LF to 250 LF		\$3,720.00
18	Change - Install 18" HDPE \$65/LF - 80 LF to 138 LF		\$3,770.00
19	Change - Install 24" HDPE \$85/LF - 274 LF to 304 LF		\$2,550.00
20	Change - Gravel Driveway Repair \$44/SY - 191 LF to 251 LF		\$2,640.00
25	Change - Remove 12" RCP \$7/LF - 534 LF to 576 LF		\$294.00
27	Change - Rem 18" Culvert \$7/LF - 608 LF to 654 LF		\$322.00
29	Change - Install 15" RCP \$62/LF - 704 LF to 736 LF		\$1,984.00
30	Change - Install 18" HDPE \$65/LF - 538 LF to 556 LF		\$1,170.00

*See Sheet 2 attached*

<u>Change in Construction Contract Price</u>		<u>Change in Contract Time (Calendar Days)</u>	
Original Contract Price:	\$3,940,141.00	Original Contract Time in Days:	
Cumulative Previous Change Order(s) Total:	(\$587,802.00)	Net Change from Previous Change Order(s) in Days:	
Contract Price Prior to this Change Order:	3,352,339.00	Contract Time Prior to this Change Order in Days:	
Net Increase/Decrease of this Change Order:	\$125,533.00	Net Increase/Decrease of this Change Order in Days:	



COMMUNITY DEVELOPMENT & REVITALIZATION  
The Texas General Land Office  
Construction Change Order Request

Contract Price with All Approved Change Orders:	3,477,872.00	Contract Time with All Approved Change Orders in Days:	
Cumulative Percent Change in Contract Price (+/-)	-11.73%	Subrecipient Contract End Date:	
Construction Contract Start Date:	3/4/2024	Construction Contract End Date:	

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

\*This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements

Subrecipient Signature	Engineer Signature <i>Brian M. Kramer</i>	Contractor Signature <i>Chas Cornett</i>
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed) Brian M. Kramer, PE	Contractor Name and Title (Printed) CHAS CORNETT (MANAGER)
Subrecipient Signature	Engineer Signature <i>Brian M. Kramer</i>	Contractor Signature <i>Chas Cornett</i>

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries? ☐ Increase ☐ Decrease ☒ No Change

If there is a change, how many beneficiaries will be affected?

Total  LMI

2. Effect of this change on the scope of work: ☐ Increase ☐ Decrease ☒ No Change

3. Effect on operation and maintenance costs: ☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid? ☒ Yes ☐ No

If "no", explain:

--

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? ☐ Yes ☒ No

If "yes", is an environmental assessment required?

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**COMMUNITY DEVELOPMENT & REVITALIZATION**  
**The Texas General Land Office**  
*Construction Change Order Request*

- 
- |  |   |                             |
|--|---|-----------------------------|
| 6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Is the CCN permit still valid? (sewer projects only)  | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| 8. Are the disability access requirements/approval still valid (if applicable)?                | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| 9. Are other Disaster Recovery contractual special condition clearances still valid?           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

If "no", explain:

*Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.*





## **26. MIT-MOD 24-065-084-E760 Water Tower Project**

Take any action to:

- a.** Payment of invoice 5995 for Langford Community Management Services for \$41,668.80.
- b.** Take any action on selecting a design for the Water Tower.



9017 W. State Hwy 29, Suite 206  
Liberty Hill, TX 78642

# Invoice

Date	Invoice #
1/7/2025	5995

Bill To
City of Seadrift PO Box 159 Seadrift, TX 77983

Contract	Due Date
24-065-084-E760	2/7/2025

Milestone	Description	Contract Amt	Prior Amt	Curr %	Total Invoice
	Grant Administration Fee: \$128,896.00				
Start Up Ph...	Contract kick-off; start-up documentation accepted by GLO, executed GA contract 15%	19,334.40		100.00%	19,334.40
Environmen...	Executed environmental service provider contract 15%	19,334.40		100.00%	19,334.40
Completion...	GLO signed AUGF 20%	25,779.20		0.00%	0.00
Bid Phase	First Published bid notice and publisher's affidavit 10%	12,889.60		0.00%	0.00
Constructio...	Signed Notice to Proceed (NTP) 25%	32,224.00		0.00%	0.00
Constructio...	Signed and sealed complete as built plans , executed COCC accepted by GLO; signed FWCR accepted by GLO 10%	12,889.60		0.00%	0.00
Grant Comp...	GCR approved by GLO 5%	6,444.80		0.00%	0.00
	Environmental Fee: \$10,000				
Enviro Phas...	Executed environmental service provider contract	3,000.00		100.00%	3,000.00
Enviro Reco...	GLO Signed AUGF	7,000.00		0.00%	0.00
	Service period: 08/26/2024 - 01/07/2025				

Please pay by check or EFT- Frost Bank, Routing 114000093, Account 592285584	<b>Total</b>	\$41,668.80
	<b>Balance Due</b>	\$41,668.80

**27. FEMA PA DAC PW 5697 –**

Take any action to approve payment of GrantWorks  
Invoice 91 (FY 2024 Q2 thru Q3) for \$7,380.

2201 Northland Drive  
Austin, Texas 78756  
(512) 420-0303



Date: February 1, 2025  
Invoice Number: SEADRIFT-PA-91  
Service Period: Apr 2024 to Sep 2024

To: City of Seadrift

**INVOICE**

**Public Assistance**

Name	Title	Hourly Rate	Hours	Cost
Helen Miller	Project Manager	\$ 120.00	61.50	\$ 7,380.00
Karen Blaney	Project Manager	\$ 120.00		\$ -
		<b>Total this invoice</b>	<b>61.50</b>	<b>\$ 7,380.00</b>

**Hours broken down by Project/PW**

Project #	EMMIE #	Project	Yr/Quarter	Hrs	Current Invoice
10633	4157	Bayfront Park Restroom	24 Q2 and Q3	9.50	\$ 1,140.00
3228	4450	Seawall	24 Q2 and Q3	40.75	\$ 4,890.00
3225	257	Heron Slough Culverts	24 Q2 and Q3	1.50	\$ 180.00
32916	5697	PAAP DAC	24 Q2 and Q3	9.75	\$ 1,170.00
				<b>61.50</b>	<b>\$ 7,380.00</b>

Questions? Please contact Karen Blaney at karenb@grantworks.net or 512-420-0303 ext 304.  
Please submit payment within 30 days.

## **28. Executive Session –**

At any time the City Council may adjourn into an Executive Session as needed on any of the foregoing and following agenda items for one or more of the purposes authorized by Chapter 551 of the Texas Government Code, in accordance with the authority contained in the following sections: Sections 551.071 (Attorney Consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security), and 551.087 (Economic Development).

**a. Sections 551.071 (Attorney Consultation)** for consultation with the City Attorney regarding pending or contemplated litigation and/or any matter in which the attorney's duty to the City of Seadrift under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in an open meeting.

**b. Section 551.074 (Personnel)** for discussion regarding appointment of Chief of Police.

## **29. Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.

**a. Chief of Police -** Take any action regarding appointment for the position of Chief of Police.



## **30. Adjournment**