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## CITY OF SEADRIFT

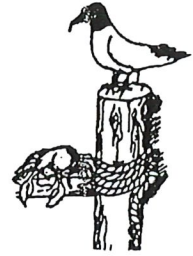
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### NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.

CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

#### REGULAR MEETING AGENDA

**TUESDAY, JULY 9, 2024, AT 6:00 P.M.**

**SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983**

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Regular Meeting on **Tuesday, July 9, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

1. Call to Order & Quorum Call
2. Invocation & Pledge of Allegiance
3. Approve the minutes from the June 11, 2024, Regular Meeting
4. Approve bills for July 2024.
5. **Department Head Monthly Reports.** Items in this section will not have any City Council action taken and are for general information only.
  - a. Public Utilities, *Kenneth Reese*
  - b. Public Safety, *Paul Gonzales*
  - c. Municipal Harbor, *Geoff Hunt*
  - d. Streets & Drainage, and Solid Waste, *Alysa Jarvis*
  - e. Park & Recreation, and Civic Functions, *Tracey Johnson*
  - f. City Hall Administration
6. **Citizen Comments.** Rules for speakers: Speakers have an allotted time of 3 minutes to speak, but those needing a translator will be allocated 6 minutes. Speakers will need to approach the podium and state their names. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. If an individual desires to speak to a specific agenda item listed, it is recommended that the individual address that item when it comes up during the meeting.
7. **Drainage Issue on Bay Avenue:** Review/Discuss drainage issue on Bay Avenue brought up by the property owner on 1604 W. Bayview. (*Bucky Clark*)
8. **FEMA-PA DR 4332 PW 4450 Seawall Restoration Project:** Consider/Approve/Take any action to approve payment of Pay Application #12 for \$171,198.87. (*Scott Mason with G&W Engineers & Helen Miller with GrantWorks*)



**CITY OF SEADRIFT – JULY 9, 2024, CITY COUNCIL MEETING**

9. **TCEQ RESTORE 582-22-33342 West End Improvements Project:** Review/Discuss/Take any action to approve Change Order #1 to remove part of the repaving scope and add Restore conditions. *(Scott Mason with G&W Engineers)*
10. **Wastewater Treatment Plant (WWTP) Improvements Project:** Review/Discuss/Take any action to authorize advertisement for Request for Proposals for engineering services of the Wastewater Treatment Plant (WWTP). *(Jesse Hubbell)*
11. **Requests for Proposals for Auditing Services:** Review/Discuss/Take any action to authorize advertisement for Request for Proposals for auditing services for the City of Seadrift's 2023-2024 fiscal year. *(Jesse Hubbell)*
12. **TPWD Bayfront Park Playground Equipment Project:** Review/Discuss/Take any action to award a grant administrator for a grant for playground equipment with the Texas Parks and Wildlife Department. *(Tracey Johnson)*
13. **GCRPC Board of Directors Representative Nomination:** Review/Discuss/Take any action to nominate one City Council member to serve as the Board of Directors Representative with Golden Crescent Regional Planning Commission. *(Michael Ada, Executive Director with GCRPC)*
14. **GCRPC General Assembly Delegate Nomination:** Review/Discuss/Take any action to nominate one Council Member to serve as the General Assembly Delegate with Golden Crescent Regional Planning Commission. *(Michael Ada, Executive Director with GCRPC)*
15. **Police Seizure Funds:** Review/Discuss/Take any action on designating a city official to receive and hold seized funds for purposes of Texas Code of Criminal Procedure section 18.17. *(Paul Gonzales)*
16. **2024-2025 FY Insurance Rates:** Review/Discuss/Take any action to approve the 2024-2025 TML Tx Health Benefits Pool insurance rates or select a new insurance provider. *(Jesse Hubbell)*
17. **City Personnel Policy:** Review/Discuss/ Take Action to update the Seadrift Personnel Policies handbook to align with current labor laws and any other needed changes. *(Alysa Jarvis)*
18. **Seadrift Police Department Policy:** Review/Discuss/Take Action on simplifying the Seadrift Police Department Policy and Procedures. *(Alysa Jarvis)*
19. **Executive Session.** At any time, during the Regular Meeting, the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (Attorney Consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).
20. **Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.
21. **Adjournment**



*[Handwritten signature]*  
07/03/2024

**CITY OF SEADRIFT – JULY 9, 2024, CITY COUNCIL MEETING**

**CERTIFICATION**

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, [www.seadrifttx.org](http://www.seadrifttx.org) in compliance with Chapter 551, Texas Government Code.

Signature:   
*Gabriela Torres, City Secretary*

Date Posted: 07/03/2024 @ 12:45 PM  
*Date and Time*

The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or [g.torres@seadrifttx.org](mailto:g.torres@seadrifttx.org) for further information.



  
07/03/2024





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### Public Officials

#### Mayor

Jesse Hubbell

#### Mayor Pro-Tem & Alderperson

Tracey Johnson, Parks and Recreation

#### Alderman

Kenneth Reese  
*Public Utilities*

#### Alderman

Paul Gonzales  
*Public Safety*

#### Alderman

Geoffrey Hunt  
*Municipal Harbor*

#### Alderman

Alysa Jarvis  
*Streets & Drainage, and  
Solid Waste*

#### City Attorney

Robert McKnight

#### City Secretary

Gabriela Torres

The Seadrift City Council met in a Regular Meeting on July 9, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

#### Meeting called at 6:00 PM.

#### 1. Call to Order & Quorum Call

Mayor Jesse Hubbell called the meeting to order at 6:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, and Alysa Jarvis. Alderperson Geoffrey Hunt was absent.

#### 2. Invocation & Pledge of Allegiance

Becky Gray gave the invocation and Mayor Jesse Hubbell led the Pledge of Allegiance.

#### 3. June 11, 2024, Regular Meeting Minutes

Mayor Hubbell stated that he noticed a spelling mistake but had gone over it with City Secretary Gabriela Torres. Alderperson Jarvis stated that there was an error under the action item for the Municipal Harbor Improvement Project with the dollar amount.

**Motion:** Alderperson Jarvis made the motion to accept the June 11, 2024, minutes with corrections.

Alderperson Johnson seconded the motion.

**Vote:** Motion carried unanimously 4-0.

#### 4. Bills for July 2024

Alderperson Jarvis asked if the bill from Gexa Energy was for all streetlights, to which City Secretary Gabriela Torres answered that the General Fund did pay for most of the streetlights in town. Alderperson Gonzales asked what the medicine cabinets were, to which Gabriela Torres answered that there was a medicine cabinet at City Hall, Police Department, and the Public Works Department. These medicine cabinets are replenished by Cintas occasionally and contained first aid supplies. Alderperson Gonzales stated that the City is paying for the convenience of having someone come and replenish our medicine cabinets. He continued by stating that an inventory should be taken and should be replenished in house. Alderperson Johnson stated that they had used the service as well, but when they saw the cost, they moved to replenishing the medicine cabinet themselves.

**Motion:** Alderperson Jarvis made the motion to approve bills be paid for July 2024. Alderperson Reese seconded the motion.

**Vote:** Motion carried unanimously 4-0.

## City of Seadrift – July 9, 2024, Regular Meeting Minutes

### 5. Department Head Monthly Reports

#### a. Public Utilities

Alderson Reese read the Public Utilities report for June 2024, created by Public Works Director Robert Bryant, with 13 workorders completed for June 2024, continuing work on lead/copper map for TCEQ, waiting on new pump North RO (estimated to be here by July), and wells pumped 7,038,000 with a daily average of 235,000.

#### b. Public Safety

Alderson Gonzales stated that they have begun to look through the Seadrift Police Department's backlog of complaints. Some were addressed, but asked if any resident had a complaint that was not, to please reach out to get an answer. Going through the documentation, there are things that are popping up that are several months old, so please give us an opportunity to readdress any complaints. Alderson Gonzales stated that the 2017 Chevrolet Tahoe was decommissioned. The Victoria Sheriff's Office made an offer and was accepted for \$15,000 (fifteen thousand dollars). The Tahoe was sold and picked up by them. K9 Roscoe has been looked at by several different police departments, but due to his medical issues, will be medically retired. K9 Roscoe has hip dysplasia and arthritis in his elbow as documented by a veterinarian. We want to be forthcoming with anybody that has come in to look at the dog. This has been a source of contention since we do not know how long the dog will work. The vet has stated that the dog may work two or nine years, but with the ongoing hip dysplasia and arthritis, we are not sure for how long. A forever home has been found for him, so that he can enjoy the rest of his life being a couch potato. Alderson Gonzales thanked the Lavaca River Ranch for taking care of K9 Roscoe. Alderson Gonzales stated that he wanted to address the rumors regarding Officer James Easley. He continued by stating that an investigation did occur, but he has been cleared and will be returning to work after getting medically cleared. Alderson Gonzales stated that Chief Carisalez is currently on administrative leave pending an investigation. They are hoping to get it done as soon as possible, but she has a right to the whole investigation process just like any police officer. After the investigation is completed, it will be presented to the City Council. Alderson Gonzales introduced Officer Cheyenne Beaver and stated that she would be filling in as the interim Chief of Police until the investigation was completed. Alderson Gonzales thanked Officer Beaver for a great job done during Hurricane Beryl. Officer Beaver introduced herself and stated that she and her family are originally from Seadrift. She commented that she has been in law enforcement since 2012 and looks forward to serving the community.

Interim Chief Beaver read the monthly report for June 2024 with 87 calls for service, 31 traffic stops, 13 citations, and 18 warnings. Interim Chief Beaver stated that she is working with dispatch to get an accurate number of calls from the Calhoun County Sheriff's Office.

#### c. Municipal Harbor

Mayor Hubbell read the Municipal Harbor monthly report for June 2024, created by Harbor Master Chris Ingram, with the following updates: lights at turnaround have been replaced, limestone has been ordered to repair the boat ramp area, pressure washed and bleached the fish cleaning table, cleaned up trash after the storm with help from City Utility Crew, weed-eat around Harbor, had AEP come out to cut power to a pole that was sparking, need to be careful around Harbor due to alligators, will be placing flags at the fish cleaning table, turnaround packed during the weekend with people fishing under the new lights, and boat sunk and GLO was called to pick up.

#### d. Streets & Drainage, and Solid Waste

Alderson Jarvis read the Streets & Drainage monthly report for June 2024, created by Public Works Director Robert Bryant, with 15 workorders completed for June, continued monitoring and marking for the drainage project, 2,700 feet of ditches dug, and 1,360 feet of culverts replaced.

Alderson Jarvis read the Solid Waste monthly report, created by Solid Waste Director Terry Maddux, with the following updates: weekly routes completed, all trucks washed, oil changed on the International garbage truck, and 3 special pick-ups done for the month.

## City of Seadrift – July 9, 2024, Regular Meeting Minutes

### e. **Parks & Recreation, and Civic Functions**

Aldersperson Johnson read the Parks and Recreation monthly report for June 2024, created by Public Works Director Robert Bryant, with 7 workorders completed for the month, continue field repairs, and preparing for cleanup when Bayfront is completed.

### f. **City Hall Administration**

Mayor Hubbell read the Code Enforcement monthly report for June 2024 with 5 letters sent out for the month.

Mayor Hubbell read the monthly Permit Report for June 2024, created by Building Official Boyd Staloch, with 3 building and construction permits issued with a tax valuation increase of \$82,000, 1 repair/remodel permit issued with a tax valuation increase of \$8,000, 4 placement/RV/carport/portable permit issued with a tax valuation increase of \$30,131, 1 sign permit issued with a tax valuation increase of \$200, 2 fence permit issued, and a total gross property valuation increase of \$121,331.

Municipal Court Clerk Marilyn Dufner read the monthly report for June 2024 with 6 new cases, 27 closed cases, 87 current cases, and \$1,359 of total fines collected for the month.

Mayor Hubbell stated that there was a tremendous turnout for the July 4<sup>th</sup> event hosted by the Seadrift Service Club. He stated that he appreciated all what they did and was very humbled to be a part of the parade. Mayor Hubbell stated that Aldersperson Reese, along with Interim Chief Beaver and City Secretary Gabriela Torres, attended the Emergency Management meetings held at the Calhoun County courthouse. He thanked them for their support and cooperation. Mayor Hubbell also thanked the Seadrift Service Club for their assistance with the relief center and getting water and other supplies. The City dodged a bullet and was lucky that Hurricane Beryl moved away like it did. Mayor Hubbell again thanked everyone for their assistance and cooperation.

## 6. **Citizen Comments**

- Deede McGhee with the Seadrift Service Club thanked everyone who supported the July 4<sup>th</sup> Parade. The Service Club now has some funds and will be having a back-to-school event. She commented that they will be getting school supplies, taking them to the Civic Center during game night, and filling up backpacks. Last year they were able to do 14 backpacks and are hoping to do 20 this year. The next big event will be their Christmas event and will be called “Let’s Light Up Seadrift”. The goal is to light up Main Street and go all the way through town. The Service Club are taking any and all donations of lights or decorations. Deede asked if anyone had donations to get with a Service Club member. Deede stated that Interim Chief Beaver and City Secretary Gabriela Torres deserved a round of applause for the work they did during Hurricane Beryl. Deede commented that the lights in the Civic Center looked good and was a good start.

## 7. **Drainage Issue on Bay Avenue**

Bucky Clark, property owner on 1604 W. Bay Ave., had previously attended the City Council meeting to discuss the drainage issues he was facing due to his neighbor. He was not present for this meeting but had provided photos of the drainage issue to the City Secretary Gabriela Torres to present to Council. Mayor Hubbell commented that after the previous meeting where Mr. Clark gave his comments during Citizen Comments, he did speak with him. Mayor Hubbell told Mr. Clark that he did not know what the City could do to help alleviate the problem at this time, but he was not being ignored. Mayor Hubbell then stated that he had spoken with Commissioner Gary Reese yesterday and he was informed that the County did send a notice to the neighbor. Aldersperson Jarvis stated that the letter references Section 11.086 Overflow Caused by Diversion of Water of the Texas Statutes Water Codes. The letter sent by the County basically asks that the owner re-divert the newly created diversion to its original location without further delay to avoid any further flood concerns, present and future. They have until July 13<sup>th</sup> to comply before penalties will be applied. The next notice may be a criminal notice. Aldersperson Jarvis explained that the whole West drains through that natural drainage, but the neighbor diverted it about two years ago. Attorney McKnight stated that he was not aware of the drainage issue, but with another issue regarding an organic farm and mowing.

## City of Seadrift – July 9, 2024, Regular Meeting Minutes

Alderson Reese commented that there was also an issue with a fence that was placed haphazardly. Alderson Jarvis stated that the biggest concern right now is the drainage because it is critical to the West end. Alderson Jarvis stated that the City should also step in and work together with the County and address this issue using the same Texas Statue. Alderson Jarvis commented that the fence was also out of compliance due to the height and the fencing material type. Mayor Hubbell stated that this agenda item was regarding drainage, but the fencing issue should be addressed in another meeting. Mayor Hubbell stated that he will be consulting with Attorney McKnight on some avenues that the City could pursue to help the neighbor come into compliance.

**Motion:** No action taken.

### 8. FEMA-PA DR 4332 PW 4450 Seawall Restoration Project

Scott Mason with G&W Engineers stated that the contractors have completed 90 to 95 percent of their contract. He recommends that the City approve payment of Pay Application #12 for \$171,198.87. Mayor Hubbell commented that the lights were out on the pier, but there were also questions on the type of lights that would be installed. Scott Mason answered that he did not have the information in front of him so he could not answer, but the three poles that were approved each had six fixtures on them. Scott Mason commented that they are also waiting for the right conditions to begin the hydro mulching. Mayor Hubbell asked if there were any other plans to have lighting up and down the seawall. Scott Mason stated that FEMA is very particular in that they only pay to replace/repair what you already have.

**Motion:** Alderson Reese made the motion to approve payment of Pay Application #12 for \$171,198.87 when funds are available. Alderson Johnson seconded the motion.

**Vote:** Motion carried unanimously 4-0.

### 9. TCEQ RESTORE 582-22-33342 West End Improvements Project – Change Order 1

Scott Mason with G&W Engineers presented Change Order 1 to the City Council. At the time of the design of this project, the Seawall Restoration Project was still under construction. It was not known how much time would pass between the completion of the limestone parking lot area and when work would commence for paving improvements for the RESTORE project. In order to account for the possible time lapse between the projects, G&W conservatively included bid item number 9 in the base bid. This bid item was intended to fix any ruts or damages to the limestone pavement between projects. Limestone is an all-weather surface; however, it is more susceptible to damage and requires maintenance. Given that at this time the parking lot is not open to the public and the RESTORE project is not slated to begin until mid-July, it is in the Engineer-Of-Record's opinion that this bid item is no longer needed. This bid item is an overlap or redundancy and therefore not a good use of public funds. This of course is because of the sequential projects and the timeline of events. Change Order 1 would be a net decrease of \$15,530 and would bring the contract price of \$260,035 down to \$244,505.

**Motion:** Alderson Jarvis made the motion to approve Change Order 1 for the West End Improvements Project with TCEQ RESTORE. Alderson Johnson seconded the motion.

**Vote:** Motion carried unanimously 4-0.

### 10. Wastewater Treatment Plant (WWTP) Improvements Project

John Mercer with Lynn Engineering addressed some of the problems the City has had with this project. He commented that two bids for the Wastewater Treatment Plant came in with the lowest bid being 3.85 million dollars. The City currently has less than 1.8 million dollars left from the Certificate of Obligation funds. Bids have been rejected by the City Council. John Mercer stated that their recommendation would be to proceed with this project as multiple projects that will get the City seven to eight years down the road with expenditures less than 1.8 million dollars. There will be two projects; one to rehabilitate the plant and the second to build a chlorine contact chamber. The budget is a little over a million dollars. Lynn Engineering has prepared two contracts for the City to review. The City would need to terminate the current contract with Lynn Engineering before signing these new contracts. Fixing the clarifier and chlorine contact chamber will help the City stay out of violation with TCEQ. The chlorine contact chamber will be designed for a larger capacity. The initial bid was for a completely new plant with the idea to take out the existing clarifier and build a new clarifier. The current clarifier was designed to take two times your

## City of Seadrift – July 9, 2024, Regular Meeting Minutes

average daily peak flow, but you are required to have four times. Alderperson Gonzales stated that Lynn Engineering's proposal is to fix the clarifier with the money the City has left. Alderperson Jarvis commented that the City could spend one million dollars to rehabilitate the existing treatment plant, and then borrow another two million dollars in another five years. John Mercer stated that this will all depend on the City's growth, and how much success we have in decreasing peak flows during rainfall. Alderperson Johnson stated that it made more sense to "bite the bullet" and get a new treatment plant instead of throwing a band-aid on it. Alderperson Jarvis commented that the City would have to, in five years, borrow six to five million dollars. Alderperson Jarvis stated that the City is currently out of compliance with TCEQ, but the City has been able to avoid some fines due to telling TCEQ that we would be getting a new treatment plant. Mayor Hubbell stated that the City is currently contracting to have the sludge hauled off. He commented that the new treatment plant should address this issue and should be included in the design. John Mercer stated that the clarifier should help with that, but the City will still be hauling off sludge even with a new plant. The cost to haul off sludge is by the gallon, but with a new clarifier it should be about half of what we are currently hauling. Mayor Hubbell stated that this item will be tabled and will call a Special Meeting to discuss the Wastewater Treatment Plant.

### 11. Requests for Proposals for Auditing Services

Mayor Hubbell commented that he felt that the City was paying too much for financial and auditing services. He stated that it is currently on an hourly basis, but he has never heard of such a thing. Usually, a contract with a dollar amount comes before the governing body. Mayor Hubbell stated that he has sat down with the City's current audit firm and was given a breakdown. Everything was documented and explained, but he still felt that the cost was too high. Alderperson Jarvis asked if this had ever been bid out before. Attorney Robert McKnight stated that professional services are not required to be bid out and can be renewed without soliciting proposals.

**Motion:** Alderperson Johnson made the motion to authorize advertisement for Request for Proposals for auditing services for the City of Seadrift's 2023-2024 fiscal year. Alderperson Reese seconded the motion.

**Vote:** Motion carried unanimously 4-0.

### 12. TPWD Bayfront Park Playground Equipment Project – Procurement for Grant Administrators

The City of Seadrift advertised grant administrator services for the TPWD Grant Project for playground equipment. No bids were received.

**Motion:** No action taken.

### 13. GCRPC Board of Directors Representative Nomination

The City of Seadrift was asked to nominate new members to represent the City on the Golden Crescent Regional Planning Commission (GCRPC) bodies for the General Assembly (Policy Body) and the Board of Directors (Governance Body). These nominations help ensure that our jurisdiction's interests and perspectives are represented at all levels of work within the GCRPC.

**Motion:** Alderperson Johnson nominated Mayor Jesse Hubbell for the GCRPC Board of Directors Representative. Alderperson Reese seconded the nomination.

**Vote:** All voted in favor of the nomination. Nomination passes with 4-0 votes.

### 14. GCRPC General Assembly Delegate Nomination

**Motion:** Alderperson Johnson nominated Alderperson Alysa Jarvis for the GCRPC General Assembly Delegate. Alderperson Gonzales seconded the nomination.

**Vote:** All voted in favor of the nomination. Nomination passes with 4-0 votes.

### 15. Police Seizure Funds

Alderperson Gonzales stated that some money had been seized in the past and after a certain amount of time, if it is not collected by the individual, the City can request to use that money. The individual is sent a certified letter to the last known mailing address. Alderperson Gonzales stated that a letter had been sent



## City of Seadrift – July 9, 2024, Regular Meeting Minutes

out and the individual has not claimed the seized property. He stated that the City would have to accept these funds and decide how they would be used. Attorney Robert McKnight stated that the purpose of this agenda item was to designate a person with the municipality to receive the funds and send the notice to the individual. The individual would then have 90 days to claim the seized property. After this is completed, then the City can discuss how to allocate the funds. Attorney McKnight commented that this was seized as part of an arrest a year or two ago, and ordinarily would be a forfeiture proceeding within 30 days. That did not happen for unknown reasons, and so now falls under the unclaimed or abandoned property provision of the Code of Criminal Procedures. Alderperson Jarvis asked if this designation will be forever or just for this instance. Attorney McKnight stated that this would be for any abandoned or unclaimed property that falls within Article 18.17 of the Code of Criminal Procedures.

**Motion:** Alderperson Johnson made the motion to designate the City Secretary of the City of Seadrift to be responsible for the disposition of the unclaimed property as stated in the Code of Criminal Procedures Article 18.17. Alderperson Reese seconded the motion.

**Vote:** Motion carried unanimously 4-0.

### 16. 2024-2025 FY Insurance Rates

The City Council was presented the insurance rates for the 2024-2025 fiscal year for TML Tx Health Blue Cross Blue Shield. Mayor Hubbell commented that when he was with the Appraisal District, their insurance rates had doubled from the year before. They decided to see what was available through a broker and found a cheaper option. We did the same for the City of Seadrift but found that the upcoming rates with TML were not bad. Mayor Hubbell stated that the new rates had an increase of 2% and was a grandfathered plan. If the City decided to go with another provider, we would never be able to get back on this plan.

**Motion:** Alderperson Johnson made the motion to renew with TML Tx Health and continue with the grandfathered plan for the 2024-2025 fiscal year. Alderperson Jarvis seconded the motion.

**Vote:** Motion carried unanimously 4-0.

### 17. City Personnel Policy

### 18. Seadrift Police Department Policy

**Motion:** Alderperson Jarvis made the motion to combine Agenda Items #17 & 18. Alderperson Johnson seconded the motion.

**Vote:** Motion carried unanimously 4-0.

Alderperson Jarvis stated that the personnel policy handbook was woefully out of date in some areas and needs to be brought up to current labor laws. The Police Department has a 360-page policy that has not been approved by Council and may need to be scaled down, if need be. Attorney McKnight stated that there are certain legal issues in the personnel policy that need to be updated. Attorney McKnight stated that the first priority would be the personnel policy. Attorney McKnight would do a preliminary review and highlight what needs to be addressed and get back to the City Council on some ideas of what the scope would be. Then the scope will help determine what sort of staff to commit to completing the policy.

**Motion:** Alderperson Johnson made the motion that the City Attorney Robert McKnight begin preliminary work on the City's Personnel Policy. Alderperson Jarvis seconded the motion.

**Vote:** Motion carried unanimously 4-0.

### 19. Executive Session

No Executive Session called.

### 20. Action on Executive Session Items

No action taken.

### 21. Adjournment

*Meeting adjourned at 8:39 PM.*



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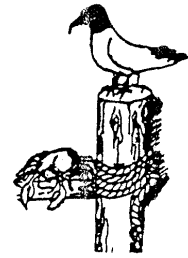
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#### SPECIAL MEETING AGENDA

**MONDAY, JULY 15, 2024, AT 6:00 P.M.**

**SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983**

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Special Meeting on **Monday, July 15, 2024**, beginning at **6:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, for the purpose of discussing, considering, reviewing, and taking any action needed on the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

1. **Call to Order & Quorum Call**
2. **Wastewater Treatment Plant (WWTP) Project:** Review/Consider/Discuss/Take any action to:
  - a. Use the remaining Certificate of Obligation funds to repair the Wastewater Treatment Plant or move forward with completing the design of the new Wastewater Treatment Plant.
  - b. Terminate the existing contract with Lynn Engineering and authorize advertisement for bids for engineering services.
  - c. Terminate the existing contract with Lynn Engineering and approve the new contracts with Lynn Engineering for repairs to the current Wastewater Treatment Plant.
  - d. Continue with the current contract with Lynn Engineering to complete the engineering plan for the new Wastewater Treatment Plant.
  - e. Discuss funding options, including potential federally supported programs, for the Wastewater Treatment Plant.
  - f. Discuss privatization of the Wastewater and/or Water Treatment Plants.
3. **TML Health Reimbursement Arrangement (HRA):** Review/Discuss/Consider/Take any action to set the monthly employer deposit amount for employees.
4. **GCRPC Board of Directors Representative Nomination:** Review/Discuss/Take any action to nominate one City Council member to serve as the Board of Directors Representative with Golden Crescent Regional Planning Commission. *(Michael Ada, Executive Director with GCRPC)*

Posted:07/11/2024 @ 3:00 PM

## CITY OF SEADRIFT – JULY 15, 2024, CITY COUNCIL MEETING

5. **Executive Session.** At any time during the Regular Meeting the City Council may adjourn into an Executive Session as needed on any of the foregoing or following agenda items for one or more of the purposes authorized by the following sections of the Texas Government Code: section 551.074 for discussion of possible personnel action regarding the Chief of Police, and section 551.071 for consultation with the city attorney regarding pending or contemplated litigation and/or any matter in which the attorney's duty to the City of Seadrift under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in an open meeting.
6. **Action on Executive Session Items.** The City Council will reconvene into an open session and take action on any items discussed in the Executive Session.
  - a. **Chief of Police:** Consider/Review/Take any action on the status of suspended Chief of Police Marie Carisalez.
7. **Adjournment**

### CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, [www.seadrifttx.org](http://www.seadrifttx.org) in compliance with Chapter 551, Texas Government Code.

Signature:   
Gabriela Torres, City Secretary

Date Posted: 07/11/2024 @ 3:00 PM

*Date and Time*

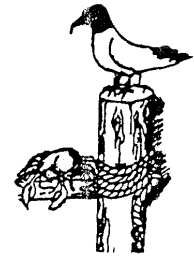
The Seadrift City Hall Council Chambers are wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours, during regular business hours, before this meeting. Please contact the City Secretary's Office at (361) 785-2251 or [g.torres@seadrifttx.org](mailto:g.torres@seadrifttx.org) for further information.



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### Public Officials

#### Mayor

Jesse Hubbell

#### Mayor Pro-Tem & Alderperson

Tracey Johnson, Parks and Recreation

#### Alderman

Kenneth Reese  
*Public Utilities*

#### Alderman

Paul Gonzales  
*Public Safety*

#### Alderman

Geoffrey Hunt  
*Municipal Harbor*

#### Alderman

Alysa Jarvis  
*Streets & Drainage, and  
Solid Waste*

#### City Attorney

Robert McKnight

#### City Secretary

Gabriela Torres

The Seadrift City Council met in a Special Meeting on July 9, 2024, at the City Hall Council Chambers located at 501 S. Main St., Seadrift, TX 77983.

#### *Meeting called at 6:00 PM.*

##### **1. Call to Order & Quorum Call**

Mayor Hubbell called the meeting to order at 6:00 PM, but due to a lack of quorum, the meeting would not be called to order until a quorum was present.

#### *Meeting called at 6:12 PM.*

Mayor Jesse Hubbell called the meeting to order at 6:12 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, and Alysa Jarvis. Alderperson Geoffrey Hunt was absent.

*Mayor Hubbell moved to Agenda Item # 4.*

##### **4. GCRPC Board of Directors Representative Nomination**

City Secretary Gabriela Torres clarified that a City Council member would need to be nominated for this position. Previously, Mayor Jesse Hubbell was nominated. Alderperson Reese nominated Tracey Johnson for the GCRPC Board of Directors Representative. Mayor Hubbell nominated Kenneth Reese for the GCRPC Board of Directors Representative. Alderperson Reese objected to the nomination but stated that he would do the General Assembly Delegate. Alderperson Jarvis, who was selected as the General Assembly Delegate, stated that she would swap positions with Alderperson Reese if possible.

**Motion:** Alderperson Johnson made the motion to assign Alderperson Alysa Jarvis as the GCRPC Board of Directors Representative and assign Alderperson Kenneth Reese as the GCRPC General Assembly Delegate. Alderperson Gonzales seconded the motion.

**Vote:** Motion carried unanimously 4-0.

##### **5. TML Health Reimbursement Arrangement (HRA)**

**Motion:** Alderperson Gonzales made the motion to set the monthly HRA amount to equal \$500 (five hundred dollars) annually per employee. Alderperson Reese seconded the motion.

**Vote:** Motion carried unanimously 4-0.

## City of Seadrift – June 11, 2024, Special Meeting Minutes

### 2. Wastewater Treatment Plant (WWTP) Project

Mayor Hubbell stated that the City currently has 1.8 million dollars left of the certificate of obligation funds remaining. The City had 2.25 million dollars that we had received from the c/o, but now only has 1.8 million dollars left. Mayor Hubbell provided a copy of the expenses to the City Council. Mayor Hubbell commented that he would like to move forward as quickly as possible, but the City had to be careful using the funds for its intended purpose. There had been discussions on maybe rebuilding the entire treatment plant as originally proposed, but there was also discussion on repairing it to a point where we would have five to ten years down the road. The project would have to be rebid either way since the two bids the City received were rejected. The City could go through a certificate of obligation, which is a type of bond, that would put the City deeper in debt, or use the remaining 1.8 million dollars left to do some work that could fit into the new plant. If the City wants to do a bond, we will have to do it in May or November which is further down the road. Mayor Hubbell stated that he would like to see a new Wastewater Treatment Plant, but the City must be cautious on how it will proceed. Alderperson Johnson stated that the City had no guarantee that this solution would last five to ten years. A bond would put us more in debt, but we need a new wastewater treatment plant. It is an unavoidable expense. Alderperson Reese commented that the city already has completed plans for a new wastewater treatment plant, so he did not see why we must go find a new engineering firm. Alderperson Jarvis stated that John's letter that was submitted to Council back in March had the recommendation to do the work in phases. The first phase would be around \$150,000 to \$175,000 and be completed with four to six months for repairs, and the second phase would be the chlorine contact chamber for \$425,000. This would leave the city with roughly \$900,000 and would give the City a four-to-seven-year window to find funds for the new wastewater treatment plant. There are different types of loans with low interest rates and repayment terms that the City can research in the four-to-seven-year window. John Mercer stated that the proposed repairs to the existing plant are not putting a "band-aid" or painting over rust. This will be taking corroded metal out and a new clarifier. The chlorine contact chamber will be designed for a larger capacity which will give the City an increase from 300,000 to 390,000 gallons daily average flow. Alderperson Jarvis stated that the city should use the remaining funds to rehabilitate the wastewater treatment plant and use any remaining funds towards the new wastewater treatment plant. Alderperson Gonzales liked the idea of using the money we have right now to fix some of the problems, and this would give the City time to find financing options for the new wastewater treatment plant.

***Wastewater Treatment Plant (WWTP) expense sheet attached.***

**Motion:** Alderperson Jarvis made the motion to terminate the current contract with Lynn Engineering by letter of convenience. Alderperson Johnson seconded the motion.

**Vote:** Motion carried unanimously 4-0.

**Motion:** Alderperson Jarvis made the motion to sign a contract with Lynn Engineering for a chlorine contact chamber and rehabilitation of the existing Wastewater Treatment Plant.

Alderperson Gonzales seconded the motion.

**Vote:** Motion carried unanimously 4-0.

***Open meeting closed at 6:50 P.M. The City Council convened into an Executive Session at 6:50 P.M.***

### 3. Executive Session

At 6:50 P.M., the City Council closed the open meeting into an Executive Session under Section 551.071 Consultation with Attorney and Section 551.074 Individual Personnel Matters.

***Executive Session closed at 7:40 P.M. and opened into an Open meeting at 7:40 P.M.***

### 4. Action on Executive Session Items

#### a. Termination of Chief of Police Marie Carisalez

**Motion:** Alderperson Johnson made the motion to terminate Marie Carisalez. Alderperson Gonzales seconded the motion.

**Vote:** Motion carried unanimously 4-0.

### 5. Adjournment

***Meeting adjourned at 7:45 PM.***



## Agenda Item #2. Wastewater Treatment Plant (WWTP) Project

**WATER WORKS**  
**Transactions by Account**  
**All Transactions**

Type	Date	Num	Name	Description	Amount	Balance
<b>1005 - WWTP BOND SERIES 2021</b>						
General Journal	12/03/2021	wire charge		Wire Transfer Fee	-2.00	-2.00
General Journal	12/21/2021			Account Opening Balance	130,000.00	129,998.00
General Journal	12/21/2021			Account Opening Balance	2,120,000.00	2,249,998.00
Bill Pmt -Check	12/30/2021	2	Fowler Construction	TCEQ SEP Outfall Project	-8,894.80	2,241,103.20
Bill Pmt -Check	12/30/2021	3	Fowler Construction	TCEQ SEP Outfall Project	-6,000.00	2,235,103.20
Deposit	12/31/2021			Interest	413.56	2,235,516.76
Bill Pmt -Check	01/05/2022	4	Fowler Construction	TCEQ SEP Outfall Project	-16,225.00	2,219,291.76
Check	01/05/2022	1	LYNN ENGINEERING	Engineering Fees	-11,218.50	2,208,073.26
General Journal	01/06/2022	WWTP-1	Waterworks	Reimbursement to Waterworks	-115,261.82	2,092,811.44
General Journal	01/06/2022	WWTP-2	Waterworks	Reimbursement to Waterworks	-10,815.00	2,081,996.44
General Journal	01/12/2022	Bank	Deluxe Checks	Office Supplies	-424.47	2,081,571.97
Bill Pmt -Check	01/28/2022	1001	Fowler Construction	TCEQ SEP Outfall Project	-9,500.00	2,072,071.97
Deposit	01/31/2022			Interest	413.86	2,072,485.83
Bill Pmt -Check	02/04/2022	1002	Melstan	TCEQ SEP Outfall Project	-8,362.60	2,064,123.23
Deposit	02/28/2022			Interest	368.05	2,064,491.28
Bill Pmt -Check	03/04/2022	1003	Craig L. Lambright	TCEQ SEP Outfall Project	-2,500.00	2,061,991.28
Bill Pmt -Check	03/10/2022	1004	Craig L. Lambright	TCEQ SEP Outfall Project	-1,500.00	2,060,491.28
Deposit	03/31/2022			Interest	406.91	2,060,898.19
Bill Pmt -Check	04/06/2022	1005	QUALITY HOT MIX, INC.	TCEQ SEP Outfall Project	-5,324.92	2,055,573.27
Deposit	04/20/2022			Deposit	16,606.10	2,072,179.37
Deposit	04/30/2022			Interest	392.69	2,072,572.06
Bill Pmt -Check	05/03/2022	1006	LYNN ENGINEERING	Engineering Fees	-4,131.50	2,068,440.56
Bill Pmt -Check	05/03/2022	1007	LYNN ENGINEERING	Engineering Fees	-11,279.50	2,057,161.06
Bill Pmt -Check	05/03/2022	1008	LYNN ENGINEERING	Engineering Fees	-4,668.00	2,052,493.06
Deposit	05/31/2022			Interest	404.95	2,052,898.01
Bill Pmt -Check	06/02/2022	1009	LYNN ENGINEERING	Engineering Fees	-3,978.00	2,048,920.01
Deposit	06/07/2022			Deposit	17,930.00	2,066,850.01
Deposit	06/30/2022			Interest	392.85	2,067,242.86
Bill Pmt -Check	07/06/2022	1010	LYNN ENGINEERING	Engineering Fees	-2,386.80	2,064,856.06
Bill Pmt -Check	07/08/2022	1011	D & D Backhoe Dump Truck Service	TCEQ SEP Outfall Project	-3,000.00	2,061,856.06
Deposit	07/31/2022			Interest	1,331.74	2,063,187.80
Bill Pmt -Check	08/04/2022	1012	LYNN ENGINEERING	Engineering Fees	-3,580.20	2,059,607.60
Deposit	08/17/2022			Deposit	18,128.00	2,077,735.60
General Journal	08/30/2022	WIRE TRAN 2	USBank	Payment of CO	-113,841.25	1,963,894.35
Deposit	08/31/2022			Interest	1,331.10	1,965,225.45
Bill Pmt -Check	09/14/2022	1013	LYNN ENGINEERING	Engineering Fees	-18,409.80	1,946,815.65
Deposit	09/30/2022			Interest	1,224.14	1,948,039.79
Bill Pmt -Check	10/05/2022	1014	LYNN ENGINEERING	Engineering Fees	-14,527.56	1,933,512.23
Bill Pmt -Check	10/19/2022	1015	Odessa Pumps		-5,379.77	1,928,132.46

## Agenda Item #2. Wastewater Treatment Plant (WWTP) Project

Deposit	10/31/2022			Interest	1,250.78	1,929,383.24
Bill Pmt -Check	11/03/2022	1016	LYNN ENGINEERING	Engineering Fees	-6,364.80	1,923,018.44
Deposit	11/30/2022			Interest	1,203.35	1,924,221.79
Bill Pmt -Check	12/07/2022	1017	LYNN ENGINEERING	Engineering Fees	-5,091.84	1,919,129.95
Deposit	12/31/2022			Interest	1,240.35	1,920,370.30
Deposit	01/31/2023			Interest	1,239.56	1,921,609.86
Check	02/07/2023	1018	LYNN ENGINEERING	Engineering Fees	-3,182.40	1,918,427.46
Deposit	02/28/2023			Interest	1,119.40	1,919,546.86
Bill Pmt -Check	03/07/2023	1019	LYNN ENGINEERING	Engineering Fees	-9,547.20	1,909,999.66
Deposit	03/31/2023			Interest	1,235.45	1,911,235.11
Bill Pmt -Check	04/05/2023	1020	LYNN ENGINEERING	Engineering Fees	-6,364.80	1,904,870.31
Bill Pmt -Check	04/05/2023	1021	Stanford Vacuum Services	Sludge Removal	-7,920.00	1,896,950.31
Bill Pmt -Check	04/05/2023	1022	Golden Crescent Construction	WWTP & Solid Waste Building	-5,105.98	1,891,844.33
Deposit	04/30/2023			Interest	1,187.74	1,893,032.07
Bill Pmt -Check	05/04/2023	1023	LYNN ENGINEERING	Engineering Fees	-6,364.80	1,886,667.27
Bill Pmt -Check	05/18/2023	1024	Stanford Vacuum Services	Sludge Removal	-5,040.00	1,881,627.27
Deposit	05/31/2023			Interest	1,219.26	1,882,846.53
Bill Pmt -Check	06/06/2023	1025	LYNN ENGINEERING	Engineering Fees	-3,182.40	1,879,664.13
Deposit	06/30/2023			Interest	1,175.36	1,880,839.49
Bill Pmt -Check	07/12/2023	1026	LYNN ENGINEERING	Engineering Fees	-1,302.00	1,879,537.49
Bill Pmt -Check	07/12/2023	1027	LYNN ENGINEERING	Engineering Fees	-8,250.00	1,871,287.49
Bill Pmt -Check	07/18/2023	1028	Golden Crescent Construction	WWTP & Solid Waste Building	-20,423.92	1,850,863.57
Deposit	07/31/2023			Interest	1,208.48	1,852,072.05
Bill Pmt -Check	08/03/2023	1029	Golden Crescent Construction	WWTP & Solid Waste Building	-20,423.92	1,831,648.13
Bill Pmt -Check	08/03/2023	1030	Golden Crescent Construction	WWTP & Solid Waste Building	-5,105.98	1,826,542.15
Deposit	08/16/2023			Deposit	8,250.00	1,834,792.15
Deposit	08/31/2023			Interest	1,185.46	1,835,977.61
Deposit	09/30/2023			Interest	1,146.86	1,837,124.47
Deposit	10/31/2023			Interest	1,185.83	1,838,310.30
Bill Pmt -Check	11/03/2023	1031	LYNN ENGINEERING	Engineering Fees	-3,182.40	1,835,127.90
Deposit	11/30/2023			Interest	1,147.65	1,836,275.55
Bill Pmt -Check	12/07/2023	1032	Eskimo Insulation	WWTP & Solid Waste Building	-5,353.60	1,830,921.95
Deposit	12/31/2023			Interest	1,185.28	1,832,107.23
Bill Pmt -Check	01/11/2024	1033	LYNN ENGINEERING	Engineering Fees	-7,956.00	1,824,151.23
Deposit	01/31/2024			Interest	1,178.09	1,825,329.32
Bill Pmt -Check	02/02/2024	1034	Mike Vasquez	WWTP & Solid Waste Building	-2,500.00	1,822,829.32
Bill Pmt -Check	02/26/2024	1035	Mike Vasquez	WWTP & Solid Waste Building	0.00	1,822,829.32
Bill Pmt -Check	02/26/2024	1036	Mike Vasquez	WWTP & Solid Waste Building	-1,900.00	1,820,929.32
Bill Pmt -Check	02/28/2024	1037	CARD SERVICE CENTER	WWTP & Solid Waste Building	-4,604.82	1,816,324.50
Deposit	02/29/2024			Interest	1,097.65	1,817,422.15
Bill Pmt -Check	03/20/2024	1038	CARD SERVICE CENTER	WWTP & Solid Waste Building	-5,238.11	1,812,184.04
Deposit	03/31/2024			Interest	1,169.73	1,813,353.77
Bill Pmt -Check	04/17/2024	1039	CARD SERVICE CENTER	WWTP & Solid Waste Building	-3,370.76	1,809,983.01

## Agenda Item #2. Wastewater Treatment Plant (WWTP) Project

Bill Pmt -Check	04/19/2024	1040	RKJ Air Conditioning	WWTP & Solid Waste Building	-4,575.00	1,805,408.01
Deposit	04/30/2024			Interest	1,128.22	1,806,536.23
Bill Pmt -Check	05/08/2024	1041	Terry W. Maddux	WWTP & Solid Waste Building	-2,500.00	1,804,036.23
Bill Pmt -Check	05/22/2024	1042	CARD SERVICE CENTER	WWTP & Solid Waste Building	-2.19	1,804,034.04
Bill Pmt -Check	05/22/2024	1043	Terri Kubena	WWTP & Solid Waste Building	-3,800.00	1,800,234.04
Deposit	05/31/2024			Interest	1,160.94	1,801,394.98
Bill Pmt -Check	06/12/2024	1044	LYNN ENGINEERING	Engineering Fees	-7,956.00	1,793,438.98
Bill Pmt -Check	06/19/2024	1045	CARD SERVICE CENTER	WWTP & Solid Waste Building	-1,787.28	1,791,651.70
<b>Total 1005 - WWTP BOND SERIES 2021</b>					<u>1,791,651.70</u>	<u>1,791,651.70</u>
					<b><u>1,791,651.70</u></b>	<b><u>1,791,651.70</u></b>



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### NOTICE OF CITY COUNCIL MEETING

ALL MEETINGS OF THE CITY COUNCIL ARE OPEN TO THE PUBLIC.  
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN SESSION.

#### WORKSHOP MEETING AGENDA

**THURSDAY, JULY 25, 2024, AT 12:00 P.M.**

**SEADRIFT CITY HALL, COUNCIL CHAMBERS, 501 S. MAIN ST., SEADRIFT, TX 77983**

Public notice is hereby given that the Seadrift City Council of the City of Seadrift will meet in a Workshop Meeting on **Thursday, July 25, 2024**, beginning at **12:00 PM** at the **Seadrift City Hall, Council Chambers, 501 S. Main St., Seadrift, TX 77983**, to discuss and review the following items. *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor during the meeting.*

1. Call to Order
2. Review & Discuss the Proposed 2024-2025 FY General Fund Budget
3. Review & Discuss the Proposed 2024-2025 FY Waterworks Budget
4. Review & Discuss the Proposed 2024-2025 FY Solid Waste Budget
5. Review & Discuss the Proposed 2024-2025 Harbor Fund Budget
6. Review & Discuss the Proposed 2024-2025 FY Hotel-Motel Budget
7. Adjournment

#### CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, [www.seadrifttx.org](http://www.seadrifttx.org) in compliance with Chapter 551, Texas Government Code.

Signature:   
Gabriela Torres, City Secretary

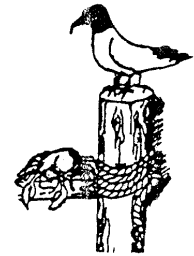
Date Posted: 07/19/2024 @ 4:58 PM.  
Date and Time

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**Public Officials**

**Mayor**  
Jesse Hubbell

**Mayor Pro-Tem & Alderperson**  
Tracey Johnson, Parks and Recreation

**Alderman**  
Kenneth Reese  
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Geoffrey Hunt  
*Municipal Harbor*

**Alderman**  
Alysa Jarvis  
*Streets & Drainage, and  
Solid Waste*

**City Attorney**  
Robert McKnight

**City Secretary**  
Gabriela Torres

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The Seadrift City Council met in a Workshop Meeting on July 25, 2024, at the City Hall Council Chambers located at 501 S, Main St., Seadrift, TX 77983.

***Meeting called at 12:00 P.M.***

**1. Call to Order & Quorum Call**

Mayor Hubbell called the meeting to order at 12:00 PM. The following Alderpersons were present: Tracey Johnson, Kenneth Reese, Paul Gonzales, and Alysa Jarvis. Alderperson Geoffrey Hunt was absent.

The City Council reviewed draft proposed budgets for the 2024-2025 fiscal year for the General Fund, Waterworks, Solid Waste, Harbor Fund, and Hotel-Motel.

***Copies of the draft 2024-2025 FY Proposed Budgets attached.***

**7. Adjournment**

***Meeting adjourned at 1:27 P.M.***



# PROPOSED 2024-2025 FY GENERAL FUND REVENUE

#	CITY OF SEADRIFT GENERAL FUND	PROPOSED 2024-2025 FY BUDGET				2023-2024 FY BUDGET TAX RATE \$0.5682				2023-2024 ACTUAL REVENUE YEAR TO DATE: JUNE 30, 2024			
		TOTALS	ANNUAL	MONTHLY	MONTHLY	TOTALS	ANNUAL	MONTHLY	MONTHLY	TOTALS	YTD	Monthly Avg	LAST MONTH
1	ESTIMATED REVENUE (Income)	\$	Year	Monthly Avg	Monthly Avg	\$	DETAIL	AVERAGE	AVERAGE	\$	DETAIL	AVERAGE	JUN
2	TAXES (Historical)	-				919,208.00				947,700.82			
3	4021 FRANCHISE TAXES: AEP			\$ -			\$ 33,000.00	\$ 2,750.00			\$ 25,848.88	\$ 2,154.07	\$ 2,692.30
4	4022 FRANCHISE TAXES: Frontier			\$ -			\$ 600.00	\$ 50.00			\$ 196.72	\$ 16.39	\$ 15.84
5	4023 FRANCHISE TAXES: Charter Communications			\$ -			\$ 2,500.00	\$ 208.33			\$ 2,177.95	\$ 181.50	\$ 726.79
6	4024 FRANCHISE TAXES: Center Point			\$ -			\$ 3,000.00	\$ 250.00			\$ 2,513.05	\$ 209.42	
7	FRANCHISE TAXES: VEC: Infinium (new)			\$ -			\$ -	\$ -			\$ 6.10	\$ 0.51	
8	4025 FRANCHISE TAXES: Other			\$ -			\$ 90.00	\$ 7.50			\$ 50.48	\$ -	\$ 5.64
9	1111 PROPERTY TAXES: Delinquent			\$ -			\$ 7,500.00	\$ 625.00			\$ 13,290.77	\$ 1,107.56	\$ 99.03
10	1111 PROPERTY TAXES: Delinquent Penalties, Interest			\$ -			\$ 10,000.00	\$ 833.33			\$ 14,594.99	\$ 1,216.25	\$ 899.37
11	1110 PROPERTY TAXES: Maint & Ops - Taxes	\$ -	\$ 0.4000	\$ -			\$ 396,000.00	\$ 33,000.00			\$ 432,989.35	\$ 36,082.45	\$ 4,383.66
12	1110 PROPERTY TAXES: Street/Drainage- Taxes	\$ -	\$ 0.0747	\$ -			\$ 73,953.00	\$ 6,162.75			\$ 80,860.94	\$ 6,738.41	\$ 818.65
13	1110 PROPERTY TAXES: WWTP Improve - Taxes	\$ -	\$ 0.0935	\$ -			\$ 92,565.00	\$ 7,713.75			\$ 101,211.49	\$ 8,434.29	\$ 1,024.68
14	4010 SALES TAX COLLECTED FROM CITY BUSINESSES			\$ -			\$ 300,000.00	\$ 25,000.00			\$ 273,960.10	\$ 22,830.01	\$ 7,669.41
15				\$ -			\$ -	\$ -			\$ -	\$ -	
16	GIFTS & CONTRIBUTIONS Received	\$ -	Year	Monthly Avg	Monthly Avg	\$ -	DETAIL	AVERAGE	AVERAGE	\$ 840.00	Year	Monthly Avg	JUN
17				\$ -			\$ -	\$ -			\$ 240.00	\$ 20.00	
18				\$ -			\$ -	\$ -			\$ 600.00	\$ 50.00	
19	FINES, PENALTIES & FEES	\$ -	Year	Monthly Avg	Monthly Avg	\$ 39,000.00	DETAIL	AVERAGE	AVERAGE	\$ 26,969.99	Year	Monthly Avg	JUN
20	4400 MUNICIPAL COURT FINES COLLECTED			\$ -			\$ 30,000.00	\$ 2,500.00			\$ 16,823.99	\$ 1,402.00	\$ 3,150.61
21	4120 ANIMAL CONTROL FEES			\$ -			\$ 9,000.00	\$ 750.00			\$ 10,146.00	\$ 845.50	
22	4109 DOG IMPOUND FEES			\$ -			\$ -	\$ -			\$ -	\$ -	
23				\$ -			\$ -	\$ -			\$ -	\$ -	
24	INTEREST EARNED	\$ -	Year	Monthly Avg	Monthly Avg	\$ 1,500.00	DETAIL	AVERAGE	AVERAGE	\$ 3,993.74	Year	Monthly Avg	JUN
25	4500 INTEREST INCOME			\$ -			\$ 1,500.00	\$ 125.00			\$ 3,993.74	\$ 332.81	\$ 208.52
26	LICENSES	\$ -	Year	Monthly Avg	Monthly Avg	\$ 1,050.00	DETAIL	AVERAGE	AVERAGE	\$ 1,050.00	Year	Monthly Avg	JUN
27	4105 DOG LICENSES			\$ -			\$ 50.00	\$ 4.17			\$ 100.00	\$ 8.33	
28	4102 BEER LICENSES			\$ -			\$ 1,000.00	\$ 83.33			\$ 950.00	\$ 79.17	
29	PERMITS	\$ -	Year	Monthly Avg	Monthly Avg	\$ 58,767.50	DETAIL	AVERAGE	AVERAGE	\$ 43,349.50	Year	Monthly Avg	JUN
30	4106 BUILDING/PLACEMENT PERMITS (Bldg Official 60%) (Incl			\$ -			\$ 18,000.00	\$ 1,500.00			\$ 9,190.50	\$ 765.88	\$ 1,617.00
31	4110 CULVERT PERMITS (Paid by Property owners)			\$ -			\$ 20,000.00	\$ 1,666.67			\$ 18,643.00	\$ 1,553.58	
32	4104 DANCE HALL PERMITS			\$ -			\$ 100.00	\$ 8.33			\$ -	\$ -	
33	4111 GOLF CART PERMITS @ \$30 each INCREASE (~244 VARI			\$ -			\$ 5,000.00	\$ 416.67			\$ 2,205.00	\$ 183.75	\$ 630.00
34	4103 PEDDLER & MOBILE Food PERMITS			\$ -			\$ 150.00	\$ 12.50			\$ 150.00	\$ 12.50	
35	4108 POOL TABLE PERMITS			\$ -			\$ 37.50	\$ 3.13			\$ -	\$ -	
36	4112 RV RENEWAL PERMITS (83 currently)			\$ -			\$ 13,500.00	\$ 1,125.00			\$ 11,236.00	\$ 936.33	

# PROPOSED 2024-2025 FY GENERAL FUND REVENUE

#	CITY OF SEADRIFT GENERAL FUND	PROPOSED 2024-2025 FY BUDGET			2023-2024 FY BUDGET TAX RATE \$0.5682			2023-2024 ACTUAL REVENUE YEAR TO DATE: JUNE 30, 2024		
37	4115 HOTEL/MOTEL & RV PARK OCCUPANCY FEES				\$	2,000.00	\$	166.67	\$	1,925.00
38	OTHER INCOME	\$	-	Year				AVERAGE		Year
39	4600 OTHER INCOME (Random)				\$	1,000.00	\$	83.33		1,774.25
40	4402 VEHICLE STORAGE/TOWING/IMPOUNDMENT FEES Recd				\$	-	\$	-		-
41	4608 AD POWERS PAVILLION RENTAL (\$100 w/elec: \$50 w/o E				\$	-	\$	-		-
42	4606 CIVIC CENTER RENTAL				\$	1,500.00	\$	125.00		1,200.00
43	DEPOT/MUSEUM/VISITOR CENTER				\$	-	\$	-		-
44	CUSTOMER PAID STREET & DRAINAGE ESTIMATES				\$	-	\$	-		-
45	4614 PROPERTY CLEANUP LIEN RE-PAYMENTS				\$	2,500.00	\$	208.33		-
46	ROLL OVER FROM TMLRP REIMBURSEMENT Tahoe Fire (\$20,000-\$6,000)				\$	14,000.00	\$	1,166.67		-
47	ROLL OVER FROM CURRENT FISCAL YEAR SURPLUS (TBD)				\$	-	\$	-		-
48					\$	-	\$	-		-
49	LOC DRAWS FOR GRANT EXPENSES				\$	22,874.00	\$	1,906.17		-
50	GRANT REIMBURSEMENTS (TBD)				\$	-	\$	-		-
51	REIMBURSEMENTS - POLICE CONT. EDUCATION				\$	-	\$	-		-
52	TOTAL	\$	-	Year				AVERAGE		Year
53	Totals	\$	-		\$	3,000.00	\$	250.00		1,652.01
54	Difference	\$	-		\$	1,064,419.50	\$	88,701.63		6,074,638.80
55	ADOPTED: September 7, 2023				\$	-	\$	-		6,074,638.80
56	Public Hearing: September 7, 2023				\$	-	\$	-		6,074,638.80
57	IN THE EVENT OF A TAX CUT WITH A REVENUE DECREASE, THE FIRST CUT WOULD NEED TO BE THE OPTIONAL, DEDICATED TAXES COLLECTED FOR STREETS/DRAINAGE									

# PROPOSED 2024-2025 FY GENERAL FUND EXPENDITURES

Line #	CITY OF SEADRIFT GENERAL FUND				PROPOSED 2024-2025 FY BUDGET				2023-2024 EXPENDITURES \$0.5682				2023-2024 ACTUAL EXPENDITURES TO DATE: JUNE 30, 2024				YEAR
	ESTIMATED EXPENDITURES				TOTALS	ANNUAL Year	MONTHLY Month Avg	TOTALS	ANNUAL Year	MONTHLY Month Avg	Totals YTD \$ 23,355.45	YTD Detail	MONTHLY YTD Avg	ACTUAL Last Month Jun			
	ADMINISTRATION & OFFICE Expense	\$ -	-	Year													
1																	
2	5091	ADMINISTRATION: IRS				\$ -	-		\$ -	-							
3	5080	ADMINISTRATION: Misc				\$ -			\$ 1,250.00	\$ 104.17		\$ 299.16	\$ 24.93	\$ 57.66			
4	5087	MEMBERSHIP Fees (Variable)				\$ -			\$ 1,500.00	\$ 125.00		\$ 1,620.35	\$ 135.03	\$ 69.99			
5	5179	LEGAL NOTICES: Publishing & Ads				\$ -			\$ 1,750.00	\$ 145.83		\$ 1,657.12	\$ 138.09				
6	5051	OFFICE EQUIPMENT and M&O				\$ -			\$ 3,000.00	\$ 250.00		\$ 6,459.70	\$ 538.31	\$ 514.50			
7	5092	INTERNET (Infinium - Fiber)				\$ -			\$ 1,800.00	\$ 150.00		\$ 1,350.00	\$ 112.50	\$ 150.00			
8	5101	COMPUTER SYSTEM MAINTENANCE & REPAIR & Software				\$ -			\$ 3,000.00	\$ 250.00		\$ 883.26	\$ 73.61				
9	5159	POSTAGE				\$ -			\$ 1,000.00	\$ 83.33		\$ 482.42	\$ 40.20	\$ 125.49			
10	5050	SUPPLIES				\$ -			\$ 3,500.00	\$ 291.67		\$ 4,893.45	\$ 407.79	\$ 429.08			
11	5092	TELEPHONE SERVICE (VoIP)				\$ -			\$ 6,500.00	\$ 541.67		\$ 4,375.19	\$ 364.60	\$ 531.15			
12	5188	TRAVEL: Fuel				\$ -			\$ 500.00	\$ 41.67		\$ 424.14	\$ 35.35	\$ 37.50			
13	5096	TRAVEL: Lodging/Meals/Transportation				\$ -			\$ 3,000.00	\$ 250.00		\$ 910.66	\$ 75.89	\$ 249.60			
14						\$ -						\$ -	\$ -				
15		CAPITAL OUTLAY				\$ -			\$ 175,824.50			\$ 4,425,725.27					
16		5yr @ \$2330 Month				\$ -						\$ 2,000.00	\$ 166.67				
17		Misc. Equipment RENTAL (Backhoe, Trencher, Etc.)				\$ -			\$ 5,000.00	\$ 416.67			\$ -				
18		WWTP Dedicated Taxes (Revenue Line #13)				\$ 0.0935			\$ 92,565.00	\$ 7,713.75		\$ 97,295.45	\$ 8,107.95				
19		FIRE TRUCK LEASE/PURCHASE (Annual for 15yrs)(Payoff 2025)				\$ -			\$ 25,535.91	\$ 2,127.99		\$ 16,000.00	\$ 1,333.33	\$ 2,000.00			
20		GRANT EXPENSES (FEWA/LOTDA/HMGP)				\$ -			\$ -	\$ -		\$ 4,310,428.82	\$ 359,202.49	\$ 221,691.15			
21		LOC Draws Payments (Payback of funds received by City's Line				\$ -			\$ -	\$ -		\$ -	\$ -				
22		HOLDING: TMLR/P REIMBURSEMENT From Tahoe Fire (\$14,000)				\$ -			\$ 14,000.00	\$ 1,166.67		\$ -	\$ -				
23		CAPITAL OUTLAY HOLDING TBD Pending Final				\$ -			\$ 7,867.14	\$ 655.60		\$ -	\$ -				
24						\$ -			\$ 22,874.00	\$ 1,906.17		\$ -	\$ -				
25						\$ -			\$ 7,982.45	\$ 665.20		\$ -	\$ -				
26		ELECTED OFFICIALS SALARIES				\$ -			\$ 12,400.00			\$ 5,450.00					
27		5010 COUNCIL (5) Meeting Pay				\$ -			\$ 6,000.00	\$ 500.00		\$ 4,150.00	\$ 345.83	\$ 500.00			
28		5010 COUNCIL (5) Other Pay				\$ -			\$ 1,000.00	\$ 83.33		\$ 550.00	\$ 45.83				
29		5011 MAYOR (1) Meeting Pay				\$ -			\$ 1,800.00	\$ 150.00		\$ 750.00	\$ 62.50				
30		5011 MAYOR (1) Other Pay				\$ -			\$ 3,600.00	\$ 300.00		\$ -	\$ -				
31		ELECTIONS				\$ -			\$ 1,740.00			\$ 2,259.62					
32		ELECTION EXPENSE: Printing/Public Notices/Etc.				\$ -			\$ 1,000.00	\$ 83.33		\$ 1,627.99	\$ 135.67				
33		VOTING MACHINE ANNUAL LICENSE & MAINTENANCE				\$ -			\$ 240.00	\$ 20.00		\$ 267.13	\$ 22.26				
34		5085 ELECTION PERSONNEL EXPENSE: Judge/Alternate				\$ -			\$ 500.00	\$ 41.67		\$ 364.50	\$ 30.38				
35	Hour	EMPLOYEE SALARIES				\$ -			\$ 320,708.00			\$ 246,100.24					
36	\$22.340	5012 CITY SECRETARY (GABBY) (9 YRS)				\$ -			\$ 46,457.00	\$ 3,871.42		\$ 34,850.40	\$ 2,904.20	\$ 3,574.40			
37	\$21.310	Step 5 5015 MUNICIPAL COURT CLERK (Manilyn) 10yrs \$44,318 (split 32+8)				\$ -			\$ 35,460.00	\$ 2,955.00		\$ 25,572.00	\$ 2,131.00	\$ 2,557.20			
38	\$19.700	Step 1 5114 ASSISTANT CLERK All Area (Rebecca) (32hrs)				\$ -			\$ 32,784.00	\$ 2,732.00		\$ 21,157.80	\$ 1,763.15	\$ 1,103.20			
39	\$24.160	5013 PUBLIC WORKS DIR - ROBERT: 12 Gen 1/2 UI (24yrs) (\$50253)				\$ -			\$ 25,126.00	\$ 2,093.83		\$ 37,640.28	\$ 3,136.69	\$ 3,865.60			
40		Exempt 5014 MUNICIPAL JUDGE Part-Time				\$ -			\$ 11,250.00	\$ 937.50		\$ 8,438.65	\$ 703.22	\$ 865.40			
41	\$24.160	\$550 5110 POLICE CHIEF - MARIE				\$ -			\$ 50,253.00	\$ 4,187.75		\$ 38,541.24	\$ 3,211.77	\$ 3,865.60			
42	\$21.920	Step 5 5109 POLICE DEPUTY 1 - JAMES				\$ -			\$ 45,589.00	\$ 3,799.08		\$ 30,984.88	\$ 2,582.91	\$ 3,507.20			
43	\$21.920	Step 3 5017 POLICE DEPUTY 2				\$ -			\$ 45,589.00	\$ 3,799.08		\$ 695.10	\$ 57.93	\$ 695.10			

# PROPOSED 2024-2025 FY GENERAL FUND EXPENDITURES

Line #	CITY OF SEADRIFT GENERAL FUND				PROPOSED 2024-2025 FY BUDGET			2023-2024 EXPENDITURES \$0.5682			2023-2024 ACTUAL EXPENDITURES TO DATE: JUNE 30, 2024				YEAR
	ESTIMATED EXPENDITURES				TOTALS	ANNUAL	MONTHLY	TOTALS	ANNUAL	MONTHLY	Totals YTD	YTD	MONTHLY	ACTUAL (and month)	
44	\$12,980														
45															
46															
47															
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# PROPOSED 2024-2025 FY GENERAL FUND EXPENDITURES

Line #	CITY OF SEADRIFT GENERAL FUND			PROPOSED 2024-2025 FY BUDGET			2023-2024 EXPENDITURES \$0.5682			TAX RATE			2023-2024 ACTUAL EXPENDITURES TO DATE: JUNE 30, 2024						YEAR
	ESTIMATED EXPENDITURES			TOTALS	ANNUAL	MONTHLY	TOTALS	ANNUAL	MONTHLY	MONTHLY	Totals YTD	YTD	MONTHLY	ACTUAL LAST MONTH					
87		5074	POWER PURCHASED: City Hall & Civic Center	\$	-	\$	-	\$	4,500.00	\$	375.00	\$	4,504.41	\$	375.37	\$	474.68		
88		5115	POWER PURCHASED: Justice Center	\$	-	\$	-	\$	2,500.00	\$	208.33	\$	1,816.91	\$	151.41	\$	205.13		
89		5075	POWER PURCHASED: Fire Station Elec & Gas	\$	-	\$	-	\$	2,000.00	\$	166.67	\$	1,680.49	\$	140.04	\$	19.27		
90		5072	POWER PURCHASED: Street & Security Lighting	\$	-	\$	-	\$	19,000.00	\$	1,583.33	\$	18,757.61	\$	1,563.13	\$	2,659.98		
91		5000	POWER PURCHASED: Depot/Museum/Visitor Center	\$	-	\$	-	\$	2,000.00	\$	166.67	\$	347.36	\$	28.95	\$	41.27		
92		GENERAL	Maint, Repair & Ops	\$	-	Year	Month Avg	\$	28,000.00	Year	Month Avg	\$	10,179.75	Detail	YTD Avg	Jun			
93		5187	FUEL: Gasoline & Oil	\$	-	\$	-	\$	12,000.00	\$	1,000.00	\$	5,020.73	\$	418.39	\$	1,551.84		
94		5190	FUEL: Diesel & Oil	\$	-	\$	-	\$	2,500.00	\$	208.33	\$	1,141.11	\$	95.09	\$	415.70		
95		5040	SUPPLIES: Tires, Belts, Anti-freeze, oil, etc.	\$	-	\$	-	\$	2,500.00	\$	208.33	\$	1,630.35	\$	135.86	\$	100.00		
96		5151	EQUIPMENT 2017 Case Backhoe	\$	-	\$	-	\$	2,500.00	\$	208.33	\$	-	\$	-	\$			
97			EQUIPMENT 2020 Case Backhoe	\$	-	\$	-	\$	2,500.00	\$	208.33	\$	84.45	\$	7.04	\$			
98		5153	EQUIPMENT Ford Tractor/Shredder	\$	-	\$	-	\$	1,500.00	\$	125.00	\$	691.65	\$	57.64	\$	47.26		
99		5155	EQUIPMENT 2020 Hustler Zero-Turn	\$	-	\$	-	\$	1,000.00	\$	83.33	\$	361.74	\$	30.15	\$	200.28		
100		5156	EQUIPMENT 2015 & 2018 Husqvarna Lawn Tractor (two)	\$	-	\$	-	\$	1,000.00	\$	83.33	\$	70.87	\$	5.91	\$			
101		5191	2009 FORD TRUCK	\$	-	\$	-	\$	250.00	\$	20.83	\$	75.00	\$	6.25	\$			
102		5157	MISC Maint, Repair & Ops (not categorized)	\$	-	\$	-	\$	1,500.00	\$	125.00	\$	936.35	\$	78.03	\$	65.90		
103			CHEMICALS	\$	-	\$	-	\$	250.00	\$	20.83	\$	167.50	\$	13.96	\$			
104		5089	OIL/FILTER/FUEL DISPOSAL: All purposes	\$	-	\$	-	\$	500.00	\$	41.67	\$	-	\$	-	\$			
105		PROPERTY	INSURANCE	\$	-	Year	Month Avg	\$	38,000.00	Year	Month Avg	\$	26,530.27	Detail	YTD Avg	Jun			
106		5031	FLOOD: Federal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$			
107			LIABILITY: TML: General/Vehicles/Equipment	\$	-	\$	-	\$	18,000.00	\$	1,500.00	\$	17,287.77	\$	1,440.65	\$			
108			WINDSTORM: TWIA	\$	-	\$	-	\$	20,000.00	\$	1,666.67	\$	11,242.50	\$	936.88	\$			
109		PUBLIC HEALTH & SAFETY	EXPENSE	\$	-	Year	Month Avg	\$	52,904.00	Year	Month Avg	\$	28,177.42	Detail	YTD Avg	Jun			
110		5185	ANIMAL CONTROL EXPENSE	\$	-	\$	-	\$	1,100.00	\$	91.67	\$	1,216.38	\$	101.37	\$	138.46		
111		5111	ANIMAL CONTROL SALARY	\$	-	\$	-	\$	10,250.00	\$	854.17	\$	7,800.00	\$	650.00	\$	800.00		
112		5146	VEHICLE TOWING/STORAGE/IMPOUNDMENT FEES	\$	-	\$	-	\$	400.00	\$	33.33	\$	-	\$	-	\$			
113		5127	FIRE & EMS FEES (Volunteers)	\$	-	\$	-	\$	3,000.00	\$	250.00	\$	825.00	\$	68.75	\$			
114		5147	FIRE FIGHTING Apparatus M&O	\$	-	\$	-	\$	1,500.00	\$	125.00	\$	-	\$	-	\$			
115		5128	FIRE EQUIPMENT M&O	\$	-	\$	-	\$	1,044.00	\$	87.00	\$	1,887.00	\$	157.25	\$			
116			FIRE APPARATUS ANNUAL PM SERVICE (New Fire Truck)	\$	-	\$	-	\$	960.00	\$	80.00	\$	-	\$	-	\$			
117		5181	POLICE Continuing Education	\$	-	\$	-	\$	3,000.00	\$	250.00	\$	3,024.00	\$	252.00	\$	279.00		
118		5170	303-2021 Ford Explorer Maintenance	\$	-	\$	-	\$	2,500.00	\$	208.33	\$	400.32	\$	33.36	\$	138.37		
119		5172	003 2022 F-150 Police Truck	\$	-	\$	-	\$	1,500.00	\$	125.00	\$	595.60	\$	49.63	\$	21.00		
120		5187	POLICE EQUIPMENT/SUPPLIES	\$	-	\$	-	\$	3,700.00	\$	308.33	\$	1,562.92	\$	130.24	\$	219.17		
121		5182	POLICE UNIFORMS (\$1,500 budget per officer)	\$	-	\$	-	\$	4,500.00	\$	375.00	\$	2,342.33	\$	195.19	\$	405.22		
122		5107		\$	-	\$	-	\$	3,650.00	\$	304.17	\$	-	\$	-	\$			
123			POLICE PUBLIC RELATIONS	\$	-	\$	-	\$	3,500.00	\$	291.67	\$	1,898.66	\$		\$			
124		5141	MISC Fees, Memberships, Software, Etc.	\$	-	\$	-	\$	4,500.00	\$	375.00	\$	300.00	\$	25.00	\$			
125		5060	POLICE CELLPHONES	\$	-	\$	-	\$	3,000.00	\$	250.00	\$	1,595.72	\$	132.98	\$	173.66		
126		5189	JUSTICE CENTER TELEPHONE	\$	-	\$	-	\$	3,000.00	\$	250.00	\$	3,379.49	\$	281.62	\$	487.46		
127		5189	JUSTICE CENTER INTERNET	\$	-	\$	-	\$	1,800.00	\$	150.00	\$	1,350.00	\$	112.50	\$	150.00		
128				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$			
129		SERVICES CONTRACTED		\$	-	Year	Month Avg	\$	39,050.00	Year	Month Avg	\$	19,544.70	Detail	YTD Avg	Jun			



PROPOSED 2024-2025 FY GENERAL FUND EXPENDITURES																		
Line #	CITY OF SEADRIFT GENERAL FUND		PROPOSED 2024-2025 FY BUDGET			2023-2024 EXPENDITURES \$0.5682		TAX RATE		2023-2024 ACTUAL EXPENDITURES TO DATE: JUNE 30, 2024				YEAR				
	ESTIMATED EXPENDITURES		TOTALS	ANNUAL	MONTHLY	TOTALS	ANNUAL	MONTHLY		Totals YTD	YTD	MONTHLY	ACTUAL <i>Last Month</i>					
130		5112 BUILDING INSPECTOR - 60% of permit fees		\$	-		\$	10,800.00	\$	900.00	\$	6,527.40	\$	543.95				
131		5030 COMPUTER IT Technician		\$	-		\$	3,250.00	\$	270.83		\$	2,045.03	\$	170.42			
132		5104 JANITORIAL - City Hall & Justice Center		\$	-		\$	1,750.00	\$	145.83		\$	2,040.00	\$	170.00			
133		5105 JANITORIAL - AD Powers Park East Restroom ( <i>Cleaned 2x a week</i> )		\$	-		\$	15,000.00	\$	1,250.00		\$	3,750.00	\$	312.50			
134		CODE ENFORCEMENT		\$	-		\$	3,500.00	\$	291.67		\$	-	\$	-			
135		MOWING - CITY PROPERTY by Contractor		\$	-		\$	2,000.00	\$	166.67		\$	2,025.00	\$	168.75			
136		TAX PREPARER (Tax Depot)		\$	-		\$	750.00	\$	62.50		\$	682.10	\$	56.84			
137		5113 MEDICAL KITS (Zee Medical)		\$	-		\$	1,250.00	\$	104.17		\$	1,695.17	\$	141.26			
138		PEST CONTROL		\$	-		\$	750.00	\$	62.50		\$	780.00	\$	65.00			
139		STREETS & DRAINAGE M&O:	\$	-	Year	Month Avg	\$	140,463.00	Year	Month Avg	\$	65,755.71	Detail	YTD Avg	Jun			
140		5240 STREETS General M&O (Limestone, Horkix, etc.)		\$	-		\$	35,000.00	\$	2,916.67	\$	19,952.93	\$	1,662.74	\$	5,360.14		
141		STREETS/DRAINAGE Improvements	0.0747	\$	-		\$	73,963.00	\$	6,163.58		\$	-	\$	-			
142		STREET Sign Maint & Repair		\$	-		\$	1,500.00	\$	125.00		\$	-	\$	-			
143		DRAINAGE Maintenance, pipes, etc.		\$	-		\$	8,000.00	\$	666.67		\$	-	\$	-			
144		DRAINAGE Culverts		\$	-		\$	7,500.00	\$	625.00		\$	22,639.90	\$	1,886.66	\$	1,997.60	
145		OVER TIME PAY FOR STREETS/DRAINAGE Projects		\$	-		\$	12,500.00	\$	1,041.67		\$	23,162.88	\$	1,930.24	\$	2,375.68	
146		PROPERTY Surveys (any purpose)		\$	-		\$	2,000.00	\$	166.67		\$	-	\$	-			
147		TOTALS:	\$	-	Year	Month Avg	\$	1,064,419.50	Year	Month Avg	\$	5,052,395.05	Detail	YTD Avg	Last Month			
148			Totals	\$	-	\$		\$	1,064,419.50	\$	88,701.63	This box >>>>>>	\$	5,052,395.05	\$	420,193.88	\$	280,609.53
149			Difference between Revenues & Expenditures	\$	-	\$						Should equal this >	\$	5,052,395.05				
				THIS 3 BOXES ABOVE SHOULD EQUAL														

PROPOSED 2024-2025 FY UTILITY FUND BUDGET REVENUE												
Line #	CITY OF SEADRIFT UTILITY		PROPOSED 2024-2025 FY BUDGET			2023-2024 UTILITY BUDGET			2023-2024 UTILITY ACTUAL EXPENDITURES YEAR TO DATE: JUNE 30, 2024			
	REVENUE		Totals	Annual	Monthly		Annual	Monthly	Totals	Actual YTD	Actual	Actual
1	WATER		\$	-		\$	467,000.00	Detail	\$	343,546.35	Monthly Avg	Last Month
2	4693	WATER CHARGES (Variable by Consumption)/(add \$0.60 to min)				\$		\$ 422,000.00	\$ 35,166.67	\$ 317,881.35	\$ 26,400.11	\$ 38,591.52
3	4702	WATER TAP FEES - Inside City (\$3500 or \$4000) size				\$		\$ 24,500.00	\$ 2,041.67	\$ 14,000.00	\$ 1,166.67	\$ 7,000.00
4		WATER TAP FEES - Inside ETJ (\$3750 to \$5000) size				\$		\$ -	\$ -	\$ 3,750.00	\$ 312.50	\$ 3,750.00
5		WATER TAP FEES - Outside ETJ (\$4250 to \$5250) size				\$		\$ -	\$ -	\$ -	\$ -	\$ -
6		REGULATORY FEE (TCEQ) (\$1)				\$		\$ 11,000.00	\$ 916.67	\$ 7,915.00	\$ 659.58	\$ 880.00
7		ANGELI WATER Connections IF PRE-TAPPED (\$200)				\$		\$ 1,000.00	\$ 83.33	\$ -	\$ -	\$ -
8		FALCON POINT Connections \$4250 (\$3500 to Escrow)				\$		\$ 8,500.00	\$ 708.33	\$ -	\$ -	\$ -
9									\$ -		\$ -	\$ -
10	WASTEWATER		\$	-		\$	338,974.00	Detail	\$	260,693.51	Monthly Avg	Last Month
11	4700	SEWER CHARGES (Variable by Consumption)				\$		\$ 214,000.00	\$ 17,833.33	\$ 160,728.51	\$ 13,393.88	\$ 18,963.85
12	4703	SEWER TAP FEES - Inside City (\$3500)				\$		\$ 17,750.00	\$ 1,479.17	\$ 17,500.00	\$ 1,458.33	\$ 7,000.00
13		SEWER TAP FEES - Inside ETJ (\$4250)				\$		\$ -	\$ -	\$ -	\$ -	\$ -
14		ANGELI SEWER PRE-TAP Fee (\$200)				\$		\$ 700.00	\$ 58.33	\$ -	\$ -	\$ -
15		CUSTOMER PAID SEWER EXTENSION PROJECTS				\$		\$ -	\$ -	\$ -	\$ -	\$ -
16	Debt Reserve	NEW WWTP MONTHLY ASSESSEMT \$11 x 807 x 12mo				\$		\$ 106,524.00	\$ 8,877.00	\$ 82,467.00	\$ 6,872.25	\$ 9,196.00
17		GRANT REVENUE							\$ -	\$ 196,195.40	\$ 16,349.62	\$ 196,195.40
18	ANIMAL CONTROL		\$	-		\$	9,000.00	Detail	\$	7,668.00	Monthly Avg	Last Month
19	4707	ANIMAL CONTROL FEES				\$		\$ 9,000.00	\$ 750.00	\$ 7,668.00	\$ 639.00	\$ 851.00
20	PENALTIES & FEES		\$	-		\$	16,750.00	Detail	\$	12,304.15	Monthly Avg	Last Month
21	4704	PENALTIES - After 15th				\$		\$ 14,000.00	\$ 1,166.67	\$ 11,104.15	\$ -	\$ 1,582.66
22	4705	PENALTIES - After 26th				\$		\$ 2,750.00	\$ 229.17	\$ 1,200.00	\$ 100.00	\$ -
23	4706	TRANSFER FEES - Service Chg				\$		\$ -	\$ -	\$ -	\$ -	\$ -
24	OTHER INCOME		\$	-		\$	372,565.00	Detail	\$	224,356.17	Monthly Avg	Last Month
25	4500	INTEREST INCOME				\$		\$ -	\$ -	\$ -	\$ -	\$ -
26	4601	MISC INCOME/HURRICANE				\$		\$ -	\$ -	\$ -	\$ -	\$ -
27		TRANSFER FROM GENFUND WWTP TAX .0935c				\$		\$ 92,565.00	\$ 7,713.75	\$ -	\$ -	\$ -
28		SOLID WASTE REVENUE + TAX RECEIVED				\$		\$ 280,000.00	\$ 23,333.33	\$ 224,356.17	\$ 18,696.35	\$ 24,961.77
29	TOTAL REVENUE		\$	-		\$	1,204,289.00	Detail	\$	848,568.18	Monthly Avg	Last Month
30		Totals	\$	-	\$ -	\$		\$ 1,204,289.00	\$ 100,357.42	\$ 1,044,763.58	\$ 86,138.29	\$ 308,972.20
31		Difference between Revenue & Expense	\$	-	\$ -	\$		\$	-	\$ 1,044,763.58	\$	
		ADOPTED: September 7, 2023	AMENDED: September 14, 2023									

PROPOSED 2024-2025 FY UTILITY FUND EXPENDITURES													
Line #	CITY OF SEADRIFT UTILITIES	PROPOSED 2024-2025 FY BUDGET				2023-2024 FY UTILITY BUDGET				2023-2024 UTILITY ACTUAL EXPENDITURES YEAR TO DATE: JUNE 30, 2024			
		ESTIMATED EXPENDITURES	TOTALS	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	YTD	MONTHLY	Actual	
		ADMINISTRATION & OFFICE Expense	\$	Detail	Average	Detail	Average	Detail	Average	\$	Average	Last Month	
1		ADMINISTRATION: IRS				\$	-	\$	-	\$	-	\$	
2		ADMINISTRATION: RVS-UTILITY ON-LINE PMT.FEE				\$	1,750.00	\$	145.83	\$	2,011.00	\$	167.58
3		MEMBERSHIP Fees				\$	1,200.00	\$	100.00	\$	1,120.05	\$	93.34
4		LEGAL NOTICES: Publishing & Ads				\$	750.00	\$	62.50	\$	369.26	\$	30.77
5		OFFICE EQUIPMENT and M&O				\$	3,000.00	\$	250.00	\$	763.25	\$	63.60
6		INTERNET				\$	2,750.00	\$	229.17	\$	2,702.81	\$	225.23
7		SUPPLIES & POSTAGE				\$	5,250.00	\$	437.50	\$	5,319.61	\$	443.30
8		TELEPHONE Service (New VOIP System Cheaper)				\$	750.00	\$	62.50	\$	6,081.90	\$	506.83
9		CELL PHONE				\$	1,750.00	\$	145.83	\$	1,668.92	\$	139.08
10		ONLINE WATER BILL PAYMENT Thru 1st Nat'l Bank (Variable)				\$	750.00	\$	62.50	\$	400.00	\$	33.33
11		TRAVEL- Fuel (Training/Meetings/etc)				\$	250.00	\$	20.83	\$	-	\$	-
12		TRAVEL- Lodging/Meals/Transportation				\$	300.00	\$	25.00	\$	-	\$	-
13						\$	-	\$	-	\$	-	\$	-
14						\$	-	\$	-	\$	-	\$	-
15						\$	-	\$	-	\$	-	\$	-
16		BONDS & DEBT	\$	Detail	Average	\$	199,689.00	\$	-	\$	9,064.00	\$	-
17		6000 WATER PLANT DEBT RESERVE				\$	92,565.00	\$	7,713.75	\$	-	\$	-
18		WWTP DEBT RESERVE PAY (Due Oct '23) \$11 x 807 x 12mo)				\$	106,924.00	\$	8,977.00	\$	9,064.00	\$	755.33
19		TRANSFER TO UTILITY CONTINGENCY FUND (Variable)				\$	3,000.00	\$	250.00	\$	-	\$	-
20		CAPITAL OUTLAY	\$	Detail	Average	\$	47,925.00	\$	-	\$	231,123.72	\$	-
21		5088 GRANT FEES & MATCHES				\$	-	\$	-	\$	196,195.40	\$	16,349.62
22		TRANSFER TO WWTP Improvements (From GF 3c tax)(Sep '23)				\$	25,240.00	\$	2,103.33	\$	-	\$	-
23		6" Water Main From East Houston to Hwy 185 (Grant March?)				\$	-	\$	-	\$	7,956.00	\$	663.00
24		Survey of and Clearing of Trees ROW Pine @ Dallas (Sep '23)				\$	1,200.00	\$	100.00	\$	-	\$	-
25		2021 BACKHOE LEASE/PURCHASE @ 5yr @ 5mon (annual Pay)				\$	-	\$	-	\$	-	\$	-
26		5yr @ \$2330 Mo				\$	21,485.00	\$	1,790.42	\$	-	\$	-
27		CAPITOL OUTLAY HOLDING				\$	-	\$	-	\$	-	\$	-
28		WWTP BUILDING				\$	-	\$	-	\$	26,972.32	\$	2,247.69
29		ANIMAL CONTROL	\$	Detail	Average	\$	9,000.00	\$	-	\$	-	\$	-
30		4707 ANIMAL CONTROL: To General Fund (Sep '23)				\$	9,000.00	\$	750.00	\$	-	\$	-
31		SOLID WASTE COLLECTION to SSW	\$	Detail	Average	\$	271,000.00	\$	-	\$	199,394.40	\$	-
32		TRANSFER TO SOLID WASTE FROM COLLECTIONS + TAX				\$	271,000.00	\$	22,583.33	\$	199,394.40	\$	16,616.20
33						\$	-	\$	-	\$	-	\$	-
34		EMPLOYEE SALARIES	\$	Detail	Average	\$	273,068.00	\$	-	\$	155,566.40	\$	-
35		2925 UTILITY CLERK 1 - ALICE (35 yrs)(32hrs) 40hr = \$46,457				\$	37,174.00	\$	3,097.83	\$	31,276.00	\$	2,606.33
36		Part Time 5030 UTILITY CLERK 2 - CARRIE (2yr) 20hrs (add \$0.50/hr)				\$	13,520.00	\$	1,126.67	\$	2,808.00	\$	234.00
37		5030 PUBLIC WORKS DIR (1/2 Ul. 1/2 Gen) (25yrs)(\$50,253)(split GF)				\$	25,127.00	\$	2,093.92	\$	4,832.00	\$	402.67
38		\$24,160 UTILITY WORKER 1 - TERRY (30 yrs)(TCEQ Licensed)				\$	44,649.00	\$	3,720.75	\$	31,688.25	\$	2,639.02
39		\$20,380 UTILITY WORKER 2 - DUSTY (20yrs)(Equip Mech etc)				\$	42,392.00	\$	3,532.67	\$	7,336.80	\$	611.40
40		\$18,830 UTILITY WORKER 3 - JOE (5yr)				\$	39,168.00	\$	3,264.00	\$	27,181.11	\$	2,265.09
41		\$18,290 Step 5 5030 UTILITY WORKER 4 - ALBARO (4yr)				\$	38,038.00	\$	3,169.83	\$	26,483.92	\$	2,206.99
42		\$15,870 Step 3 5030 UTILITY WORKER 5 - BENNY (2yr)				\$	33,000.00	\$	2,750.00	\$	23,780.32	\$	1,981.69
43		5025 UTILITY PAID OVERTIME for Projects				\$	-	\$	-	\$	-	\$	-
44		EMPLOYEE EXPENSE	\$	Detail	Average	\$	126,857.00	\$	-	\$	62,046.87	\$	-

PROPOSED 2024-2025 FY UTILITY FUND EXPENDITURES												
Line #	CITY OF SEADRIFT UTILITIES	PROPOSED 2024-2025 FY BUDGET			2023-2024 FY UTILITY BUDGET			2023-2024 UTILITY ACTUAL EXPENDITURES YEAR TO DATE: JUNE 30, 2024				
		ESTIMATED EXPENDITURES	TOTALS	ANNUAL	MONTHLY	ANNUAL	MONTHLY	YTD	Monthly	Actual		
45		CONTINUING ED UTILITY CLERK				\$ 900.00	\$ 75.00	\$ -	\$ -	\$ -		
46		CONTINUING ED PUBLIC WORKS DIRECTOR				\$ 1,500.00	\$ 125.00	\$ -	\$ -	\$ -		
47		CONTINUING ED UTILITY WORKERS				\$ 2,000.00	\$ 166.67	\$ 50.00	\$ 4.17	\$ -		
48		EMPLOYEE TIMRS RETIREMENT - Employee 5% City 5%				\$ 14,092.00	\$ 1,174.33	\$ 7,920.29	\$ 660.02	\$ -		
49		EMPLOYEE SOCIAL SECURITY FICA (Medicare/SS)				\$ 21,560.00	\$ 1,796.67	\$ 10,364.58	\$ 863.72	\$ -		
50		CLOTHING REIMBURSEMENT 6 X \$400 YEAR				\$ 2,400.00	\$ 200.00	\$ 864.28	\$ 72.02	\$ -		
51		TEXAS UN-EMPLOYMENT FEES				\$ -	\$ -	\$ -	\$ -	\$ -		
52		EMPLOYEE Long Term Disability (City 100%)				\$ 1,675.00	\$ 139.58	\$ 1,063.17	\$ 88.60	\$ 110.63		
53		EMPLOYEE HEALTH INSURANCE (City 100%)				\$ 68,075.00	\$ 5,672.92	\$ 36,330.17	\$ 2,944.18	\$ 4,363.80		
54		EMPLOYEE FAMILY HEALTH INSURANCE (City 50%)				\$ 4,655.00	\$ 387.92	\$ 775.46	\$ 64.62	\$ -		
55		EMPLOYEE HEALTH INSURANCE (HRA Deductible)				\$ 3,250.00	\$ 270.83	\$ 3,250.00	\$ 270.83	\$ -		
56		EMPLOYEE HEALTH INSURANCE FAMILY GAP REIMBURSEMENT				\$ 2,250.00	\$ 187.50	\$ 240.00	\$ 20.00	\$ -		
57		EMPLOYEE HEALTH INSURANCE (City Deduct Allowance Variable)				\$ 4,500.00	\$ 375.00	\$ 2,188.92	\$ 182.41	\$ 104.00		
58		LEGAL & PROFESSIONAL SERVICES	\$ -		Average	\$ 18,750.00	\$ 1,562.50	\$ 60,187.16	\$ 5,015.59	\$ 104.00		
59		AUDITOR				\$ 16,000.00	\$ 1,333.33	\$ 48,672.58	\$ 4,056.05	\$ -		
60		GENERAL ENGINEERING				\$ 2,000.00	\$ 166.67	\$ 11,000.00	\$ 916.67	\$ 11,000.00		
61		TAX DEPOT				\$ 750.00	\$ 62.50	\$ 514.58	\$ 42.88	\$ -		
62						\$ -	\$ -	\$ -	\$ -	\$ -		
63		GENERAL Maint. Repair & Ops	\$ -		Average	\$ 107,600.00	\$ 8,966.67	\$ 104,504.53	\$ 8,708.71	\$ -		
64		MISC EQUIPMENT Rental				\$ 1,000.00	\$ 83.33	\$ 129.18	\$ 10.77	\$ -		
65		2021 Vehicle New CHEVY PMD Vehicle				\$ 500.00	\$ 41.67	\$ -	\$ -	\$ -		
66		Vehicle Ford Water Vehicle				\$ 500.00	\$ 41.67	\$ 360.40	\$ 30.03	\$ 288.73		
67		Vehicle Ford MAVERICK Waste-Water Vehicle				\$ 500.00	\$ 41.67	\$ -	\$ -	\$ -		
68		Vehicle Chevy Mechanic Vehicle				\$ 250.00	\$ 20.83	\$ -	\$ -	\$ -		
69		Backhoe 2021 CASE				\$ 750.00	\$ 62.50	\$ -	\$ -	\$ -		
70		BUILDING Maint. Repair & Ops				\$ 500.00	\$ 41.67	\$ 50.00	\$ 4.17	\$ -		
71		SUPPLIES: Tires, Belts, Oil, Anti-freeze, etc.				\$ 7,500.00	\$ 625.00	\$ 2,314.58	\$ 192.88	\$ 75.73		
72		CHEMICALS - WATER TREATMENT				\$ 17,500.00	\$ 1,458.33	\$ 12,567.52	\$ 1,047.29	\$ -		
61		CHEMICALS - WASTE-WATER TREATMENT				\$ 10,000.00	\$ 833.33	\$ 1,371.99	\$ 114.33	\$ -		
62		FUEL: Gasoline				\$ 8,500.00	\$ 708.33	\$ 12,156.87	\$ 1,013.07	\$ 1,294.61		
63		FUEL: Diesel				\$ 1,750.00	\$ 145.83	\$ 3,258.16	\$ 271.51	\$ 415.70		
64		ANNUAL OPERATING Permits (TCEQ, EPA & ETC.)				\$ 6,000.00	\$ 500.00	\$ 5,889.15	\$ 489.10	\$ -		
65		ALL LAB Testing & Reporting				\$ 7,000.00	\$ 583.33	\$ 8,773.72	\$ 731.14	\$ 694.00		
66		MISC Maint. Repair & Ops (not categorized)				\$ 4,000.00	\$ 333.33	\$ 8,322.80	\$ 693.57	\$ 449.96		
67		TOOLS				\$ 750.00	\$ 62.50	\$ 417.60	\$ 34.80	\$ -		
68		POWER PURCHASED: Water Plant				\$ 27,500.00	\$ 2,291.67	\$ 33,816.58	\$ 2,818.05	\$ 3,450.37		
69		POWER PURCHASED: Sewer Plant				\$ 7,500.00	\$ 625.00	\$ 11,470.35	\$ 955.86	\$ 341.31		
70		POWER PURCHASED: Lift Stations				\$ 5,000.00	\$ 416.67	\$ 3,625.63	\$ 302.14	\$ 773.40		
71		WASTE-WATER M, R & O	\$ -		Average	\$ 49,250.00	\$ 4,104.17	\$ 36,230.08	\$ 3,019.17	\$ -		
72		WASTE-WATER CONTRACTED REPAIR WORK				\$ 7,500.00	\$ 625.00	\$ 312.25	\$ 156.13	\$ -		
73		WASTE-WATER Pipes & Pipe Repair				\$ 5,000.00	\$ 416.67	\$ 3,578.08	\$ 1,789.04	\$ -		
74		WASTE-WATER Plant Repair: Pumps, Instruments, etc.				\$ 1,750.00	\$ 145.83	\$ -	\$ -	\$ -		
75		WASTE-WATER Plant Permit Renewal (in 2025)				\$ -	\$ -	\$ -	\$ -	\$ -		
76		WASTE-WATER Lift Station Maint. Repair & Ops				\$ 5,000.00	\$ 416.67	\$ -	\$ -	\$ -		

PROPOSED 2024-2025 FY UTILITY FUND EXPENDITURES													
#	CITY OF SEADRIFT UTILITIES	PROPOSED 2024-2025 FY BUDGET			2023-2024 FY UTILITY BUDGET				2023-2024 UTILITY ACTUAL EXPENDITURES YEAR TO DATE: JUNE 30,2024				
Line	ESTIMATED EXPENDITURES	TOTALS	ANNUAL	MONTHLY	ANNUAL	YTD	Monthly	Actual					
77					\$ -	\$ -	\$ -	\$ -					
78	TRANSFER TO WWTP Improvements (From new WW Rates)				\$ 37,500.00	\$ 3,125.00	\$ 2,721.00	\$ 1,280.00					
79	WASTE-WATER Sludge Disposal - Until new plant comes on line												
79	WATER M & O	\$ -	Detail	Average	\$ 22,500.00	Average	\$ 35,968.04						
80	WATER CONTRACTED REPAIR WORK				\$ 6,500.00	\$ 541.67	\$ 6,976.72	\$ -					
81	WATER SYSTEM Pipes & Pipe Repair				\$ 8,000.00	\$ 666.67	\$ 610.62	\$ -					
82	WATER PLANT RO Discharge Permit Renewal (2027) \$4500				\$ -	\$ -	\$ 8,274.70	\$ -					
83	FIRE HYDRANT Maint. Repair & Ops				\$ 2,000.00	\$ 166.67	\$ -	\$ -					
84	WATER PLANT Maint. Repair & Ops				\$ 7,500.00	\$ 625.00	\$ 1,592.80	\$ 494.50					
85	WATER WELL #3 (E. Dallas) Maint. Repair & Ops				\$ 1,000.00	\$ 83.33	\$ -	\$ -					
86	WATER WELL #4 (W. Cleveland) Maint. Repair & Ops				\$ 1,000.00	\$ 83.33	\$ -	\$ -					
87	WATER METER Maint. Repair & Ops				\$ 3,000.00	\$ 250.00	\$ 104.35	\$ -					
88	WATER TANK INSPECTIONS (As Needed)				\$ -	\$ -	\$ -	\$ -					
89	PROPERTY INSURANCE	\$ -	Detail	Average	\$ 25,250.00	Average	\$ 23,920.74	\$ -					
90	INSURANCE: TML Property, Liability, etc.				\$ 14,000.00	\$ 1,166.67	\$ 1,056.52	\$ -					
91	6032 WINDSTORM: TWIA				\$ 11,250.00	\$ 937.50	\$ 936.88	\$ -					
92	SERVICES CONTRACTED	\$ -	Detail	Average	\$ 19,100.00	Average	\$ 30,307.48	\$ -					
93	MISC CONTRACTOR WORK (for WTP & WWTP see that section)				\$ 1,000.00	\$ 83.33	\$ 142.50	\$ -					
94	5037 WINDTURBINE #1 (Service Contract & Etc.)				\$ 7,200.00	\$ 600.00	\$ -	\$ -					
95	5037 WINDTURBINE #2 (Service Contract & Etc.)				\$ 5,000.00	\$ 416.67	\$ -	\$ -					
96	5037 WINDTURBINE #1 Repairs (as needed)				\$ 1,750.00	\$ 145.83	\$ 750.00	\$ -					
97	5037 WINDTURBINE #2 Repairs (as needed)				\$ 1,750.00	\$ 145.83	\$ 1,389.37	\$ -					
98	COMPUTER IT SUPPORT				\$ 1,800.00	\$ 150.00	\$ 207.92	\$ -					
99	JANITORIAL				\$ 600.00	\$ 50.00	\$ 52.50	\$ 80.00					
100					\$ -	\$ -	\$ -	\$ -					
TOTALS:		\$ -	Detail	Average	\$ 1,187,289.00	Average	\$ 968,750.22	\$ -					
101		Totals: \$ -			\$ 1,204,289.00	\$ 100,357.42	\$ 89,352.89	\$ 231,986.54					
102													
103		Difference between Revenue & Expense \$			\$ -	\$ 983,015.90	\$ -	\$ -					
		ADOPTED: September 7, 2023											
		AMENDED: September 14, 2023											
		THE 3 BOXES ABOVE SHOULD EQUAL											

# PROPOSED 2024-2025 FY SOLID WASTE BUDGET

LINE #	CITY OF SEADRIFT SOLID WASTE	PROPOSED 2024-2025 FY BUDGET				2023 - 2024 SOLID WASTE BUDGET				2023-2024 SOLID WASTE ACTUAL YEAR TO DATE: JUNE 30, 2024			
		REVENUE	ESTIMATED REVENUE	TOTAL	ANNUAL DETAIL	MONTHLY AVERAGE	TOTAL	ANNUAL DETAIL	MONTHLY AVERAGE	TOTAL	ACTUAL YTD	MONTHLY AVERAGE	LAST MONTH
3				\$	-					\$ 375,070.91			
4001	SOLID WASTE REVENUE	Proposed \$1 increase to T1=\$26 & T2=\$31									\$ 192,711.02	\$ 16,059.25	\$ 21,452.00
4006	SOLID WASTE SALES TAX										\$ 15,936.59	\$ 1,328.05	\$ 1,773.77
4003	EXTRA TOTE MONTHLY FEES from Utility Billing (\$7.00 Each) (add \$0.50)										\$ 15,708.56	\$ 1,309.05	\$ 1,736.00
4004	REVENUE FROM CLEANUP FEES, BRUSH, SPECIAL, ETC.										\$ 690.00	\$ 57.50	\$ 45.00
	INTEREST INCOME										\$ 166.29	\$ 13.86	\$ 8.93
	GOVERNMENT CAPITAL - FUNDS TO PURCHASE TRUCK										\$ 149,858.45	\$ 12,488.20	
	TRADE IN - 2017 HINO TRUCK										\$ -	\$ -	
10	ESTIMATED EXPENDITURES			TOTAL		MONTHLY AVERAGE	TOTAL	ANNUAL DETAIL	MONTHLY AVERAGE	TOTAL	ACTUAL YTD	MONTHLY AVERAGE	LAST MONTH
11	CAPITAL OUTLAY			\$ -			\$ 189,464.12			\$ 18,162.00			
5003	TRANSFER TO SSW CONTINGENCY FUND (or more)										\$ -	\$ -	
	CAPITAL OUTLAY HOLDING										\$ -	\$ -	
	PURCHASE OF NEW GARBAGE TRUCK										\$ -	\$ -	
	PAYBACK OF LOAN - NEW GARBAGE TRUCK										\$ -	\$ -	
15											\$ 18,162.00	\$ 1,513.50	\$ 2,018.00
16	5050 ADMINISTRATIVE EXPENSES	\$	-		Annual	Avg Monthly	\$ 19,550.00	Annual	Avg Monthly	\$ 17,789.98	YTD	MO AVG	LAST MO
5051	TELEPHONE: CELL, LAND, ETC.										\$ -	\$ -	
5052	OFFICE SUPPLIES & MISC										\$ 612.24	\$ 51.02	\$ 287.52
5053	TRAVEL/LODGING/MEALS/ETC.										\$ 236.06	\$ 19.67	\$ 13.70
5054	GARBAGE SALES TAX TO COMPTROLLER										\$ 15,731.68	\$ 1,310.97	\$ 1,757.66
5055	COMPUTER IT										\$ 1,210.00	\$ 100.83	\$ 605.00
22	EMPLOYEE BENEFITS & EXPENSES	\$	-		Annual	Avg Monthly	\$ 59,489.88	Annual	Avg Monthly	\$ 42,312.42	YTD	MO AVG	LAST MONTH
5021	HEALTH CARE CITY 100% PAID										\$ 17,451.50	\$ 1,454.29	\$ 2,181.90
5022	FAMILY HEALTH CARE CITY 50% PAY (None in SSW on Family Plan)										\$ 6,203.68	\$ 516.97	\$ 775.46
5023	HEALTH INSURANCE (HRA Deductible Pay)										\$ 1,250.00	\$ 104.17	
5024	HEALTH INSURANCE (City Deductible Allowance)										\$ 3,083.53	\$ 256.96	\$ 403.00
5025	TMRs RETIREMENT 5% Employee - City 5% (1:1)										\$ 3,837.14	\$ 319.76	\$ 566.12
5026	SOCIAL SECURITY FICA: Medicare/SS										\$ 6,257.94	\$ 521.50	\$ 640.54
5027	LONG TERM DISABILITY CITY 100% PAID										\$ 450.00	\$ 37.50	\$ 56.25
5028	TEXAS UN-EMPLOYMENT FEES										\$ -	\$ -	\$ -
5029	UNIFORMS, CLOTHING, SAFETY CLOTHING										\$ 1,906.63	\$ 158.89	\$ 326.60
5056	FAMILY GAP INSURANCE										\$ 1,872.00	\$ 156.00	\$ 192.00



PROPOSED 2024-2025 FY SOLID WASTE BUDGET													
LINE #	CITY OF SEADRIFT SOLID WASTE	PROPOSED 2024-2025 FY BUDGET			2023 - 2024 SOLID WASTE BUDGET			2023-2024 SOLID WASTE ACTUAL YEAR TO DATE: JUNE 30, 2024					
		Hourly	EMPLOYEE SALARIES	\$	-	Yearly	Weekly	\$	88,777.60	YTD	MO AVG	LAST MO	
33													
34		\$0.000	SOLID WASTE WORKER Terry (6yr) (Director)			\$	3,720.75	\$		\$	2,791.10	\$	3,435.20
35		\$0.000	SOLID WASTE WORKER Draven (6yr)			\$	3,532.67	\$		\$	2,649.40	\$	3,260.80
36		\$17.500	P/T SOLID WASTE WORKER PART-TIME (24hrs)			\$	1,820.00	\$		\$	1,318.33	\$	1,540.00
37		\$213.310	SOLID WASTE CLERICAL Marilyn (8hrs) (40 = \$44,318)(See General Fund)			\$	738.75	\$		\$	639.30	\$	852.40
38						\$	-	\$		\$	-	\$	-
39			LEGAL & PROFESSIONAL SERVICES	\$	-	Detail	Avg Monthly	\$	5,377.91	YTD	MO AVG	LAST MO	
40			ATTORNEY FEES							\$	-	\$	-
41			AUDITING FEES							\$	5,075.00	\$	422.92
42			THE TAX DEPOT			\$	500.00	\$		\$	302.91	\$	25.24
43			EQUIPMENT/PROPERTY M&O & MISC Expense	\$	-	Detail	Avg Monthly	\$	55,133.36	YTD	MO AVG	LAST MO	
44			SSW HINO TRUCK REPAIR			\$	2,500.00	\$		\$	8,760.15	\$	730.01
45			SSW HEIL WASTE BODY REPAIR			\$	2,500.00	\$		\$	-	\$	-
46			SSW HINO TRUCK MAINTENANCE (Oil, Tires, Etc.)			\$	5,000.00	\$		\$	2,956.02	\$	246.34
47			DIESEL FUEL			\$	12,500.00	\$		\$	5,171.47	\$	430.96
48			SSW FORD PICK-UP REPAIR (old one auctioned - new one was PWD's)			\$	750.00	\$		\$	947.89	\$	78.99
49			SSW FORD PICK-UP MAINTENANCE (Oil, Tires, etc.)			\$	500.00	\$		\$	-	\$	-
50			GASOLINE			\$	150.00	\$		\$	10.00	\$	0.83
51			VICTORIA LAND FILL FEE PER UNLOAD, \$56.14 Ton currently-Loads Vary			\$	38,400.00	\$		\$	24,529.58	\$	2,044.13
52			MISC AND SUPPLIES			\$	2,000.00	\$		\$	80.01	\$	6.67
53			TML-IRP (insurance liability, workmans comp			\$	12,000.00	\$		\$	12,678.24	\$	1,056.52
54										\$	-	\$	-
55			TOTALS:	\$	-	Detail	Avg Monthly	\$	227,553.27	YTD	MO AVG	LAST MO	
56			Totals	\$	-	\$	38,587.50	\$	Equal below >	\$	227,553.27	\$	18,962.77
57			Difference	\$	-	\$	-	\$	Equal Above >	\$	227,553.27	\$	-

# PROPOSED 2024-2025 FY HARBOR BUDGET

CITY OF SEADRIFT HARBOR FUND		PROPOSED 2024-2025 FY BUDGET				2023 - 2024 HARBOR BUDGET				2023-2024 HARBOR ACTUAL YEAR TO DATE : JUNE 30, 2024			
Line #		ESTIMATED REVENUE (Income)	TOTAL	ANNUAL DETAIL	MONTHLY AVERAGE	TOTAL	ANNUAL DETAIL	MONTHLY AVERAGE	TOTAL	ACTUAL YTD	MONTHLY AVERAGE	LAST MONTH	
1	2	REVENUE	\$	-		\$ 72,500.00			\$ 71,783.19				
3		LEASE INCOME					\$ 65,000.00	\$ 5,416.67		\$ 70,352.50	\$ 5,862.71	\$ 1,107.50	
4		OYSTER TARIFF @ \$1 per Barrel (2023-224 oyster season??)					\$ 5,000.00	\$ 416.67		\$ -	\$ -		
5		OTHER SEAFOOD TARIFF @ 25¢ per 100 lbs					\$ 1,000.00	\$ 83.33		\$ 472.21	\$ 39.35	\$ 56.00	
6		NON-SEAFOOD TARIFF @ 25¢ per 100 lbs						\$ -		\$ -	\$ -		
7		INTEREST INCOME					\$ 1,500.00	\$ 125.00		\$ 958.48	\$ 79.87	\$ 46.90	
8		MISCELLANEOUS						\$ -		\$ -	\$ -		
9		TRANSFER IN FROM CD's						\$ -		\$ -	\$ -		
10		CARRYOVER FROM CHECKING BALANCE (TBD Pending Final)						\$ -		\$ -	\$ -		
11		EDA REIMBURSEMENTS (TBD on case by case basis)						\$ -		\$ -	\$ -		
12		TRANSFER IN FROM HARBOR CO FUNDS						\$ -		\$ -	\$ -		
13		ESTIMATED EXPENDITURES (Expense)	TOTAL			TOTAL			TOTAL	ACTUAL	MONTHLY	LAST	
14		CAPITAL OUTLAY	\$ -			\$ 29,030.00			\$ 99,648.13	YTD	AVERAGE	MONTH	
15		2020-21 BACKHOE LEASE @ 5yrs @ \$2330 for 2 Mo (Annual)						\$ -		\$ -	\$ -		
16		ECONOMIC DEVELOPMENT GRANT EXPENSES/MATCHES						\$ -		\$ 80,273.13	\$ 6,689.43	\$ -	
17		CAPITAL OUTLAY HOLDING					\$ 29,030.00	\$ 2,419.17		\$ 19,375.00	\$ 1,614.58	\$ -	
18		SERIES 2010 CERTIFICATES	\$ -	Detail	Average	\$ -	Detail	Average	\$ 40,500.00	YTD	MO AVG	LAST MO	
19		SET ASIDE FOR PAYMENT			\$ -			\$ -		\$ 40,500.00	\$ 3,375.00	\$ 4,500.00	
20		GRANT EXPENSE			\$ -			\$ -		\$ -	\$ -		
21		CONTRACTOR/EMPLOYEE EXPENSE & SALARY	\$ -	Detail	Average	\$ 13,370.00	Detail	Average	\$ 10,453.49	YTD	MO AVG	LAST MO	
22		HARBOR MASTER					\$ 12,000.00	\$ 1,000.00		\$ 9,000.00	\$ 750.00	\$ 1,000.00	
23		SOCIAL SECURITY FICA: Medicare/SS					\$ 1,080.00	\$ 90.00		\$ 1,150.91	\$ 96.91	\$ 119.33	
24		TEXAS UNEMPLOYMENT FEES						\$ -		\$ -	\$ -		
25		HARBOR CLERK						\$ -		\$ -	\$ -		
26		TMRS RETIREMENT: 5% Employee - 5% City (1:1)					\$ 290.00	\$ 24.17		\$ 302.58	\$ 25.22	\$ 34.93	
27		LONG TERM DISABILITY CITY 100% PAID						\$ -		\$ -	\$ -		
28		HEALTH INSURANCE (EMPLOYEE) 100% By City						\$ -		\$ -	\$ -		
29		HEALTH INSURANCE: HRA Deductible Pay						\$ -		\$ -	\$ -		
30		HEALTH INSURANCE: City Deductible Allowance						\$ -		\$ -	\$ -		
31		HEALTH INSURANCE: Family City/Employee 50/50						\$ -		\$ -	\$ -		
32		LEGAL & PROFESSIONAL SERVICES	\$ -	Detail	Average	\$ 8,900.00	Detail	Average	\$ 19,719.52	YTD	MO AVG	LAST MO	
33		ATTORNEY: City						\$ -		\$ -	\$ -		
34		AUDITOR					\$ 8,500.00	\$ 708.33		\$ 19,519.94	\$ 1,626.66		
35		ENGINEERING						\$ -		\$ -	\$ -		

PROPOSED 2024-2025 FY HARBOR BUDGET													
Line #	CITY OF SEADRIFT HARBOR FUND			PROPOSED 2024-2025 FY BUDGET			2023 - 2024 HARBOR BUDGET				2023-2024 HARBOR ACTUAL YEAR TO DATE : JUNE 30, 2024		
36	5038	COMPUTER IT // ADVERTISING							\$ -		\$ -	\$ -	\$ -
37	5037	TAX DEPOT					\$ 400.00	\$ 33.33		\$ 199.58	\$ 16.63		
38	HARBOR M&O		\$ -				\$ 21,200.00	Average		YTD	MO AVG	LAST MO	
39	5055	GENERAL REPAIR - Bulkhead, Streets, Drainage, Digging, ETC.							\$ -				
40	5060	SUPPLIES					\$ 750.00	62.50		\$ 381.92	\$ 31.83	\$ -	\$ -
41	5050	OFFICE SUPPLIES					\$ 200.00	16.67		\$ -	\$ -		
42	5012	CITY CREW LABOR					\$ 5,000.00	416.67		\$ 6,062.20	\$ 505.18	\$ 566.10	
43	5049	SSW Fish Cleaning & General Cleanup					\$ 1,000.00	83.33		\$ 773.48	\$ 64.46		
44	5030	CONTRACT LABOR					\$ 2,250.00	187.50		\$ 3,674.84	\$ 306.24		
45	5071	POWER PURCHASED					\$ 9,000.00	750.00		\$ 7,993.02	\$ 666.09	\$ 1,426.52	
46	5051	LEGACY SANITATION					\$ 2,500.00	208.33		\$ 2,220.00	\$ 185.00	\$ 250.00	
47	5080	MISCELLANEOUS					\$ 500.00	41.67		\$ 1,656.35	\$ 138.03		
48	TOTALS:		\$ -				\$ 72,500.00	Average		\$ 193,082.95	YTD	MO AVG	LAST MO
49							\$ 72,500.00	6,041.67		\$ 193,082.95	\$ 16,090.25	\$ 7,896.88	
50							Difference		\$ -	Difference	\$ (121,299.76)	\$ -	\$ -

PROPOSED 2024-2025 FY HOTEL/MOTEL BUDGET												
CITY OF SEADRIFT HOTEL MOTEL TAX FUND			PROPOSED 2024-2025 FY BUDGET				2023-2024 HOTEL/MOTEL TAX BUDGET				2023-2024 REVENUE/EXPENDITURES YEAR TO DATE: JUNE 30, 2024	
Line #	ESTIMATED REVENUE REVENUE		TOTAL	ANNUAL DETAIL	MONTHLY AVERAGE	TOTAL \$	TOTAL \$	ANNUAL DETAIL	MONTHLY AVERAGE	TOTAL \$	ACTUAL YTD	ACTUAL LAST MONTH
1	4100	HOTEL/MOTEL TAXES						\$ 75,000.00	\$ 6,250.00		\$ 66,524.34	
2	4000	INTEREST INCOME						\$ 750.00	\$ 62.50		\$ 760.77	\$ 89.73
3		CARRIED FORWARD BALANCE TO NEW FISCAL YEAR							\$ -		\$ -	\$ -
4	ESTIMATED EXPENDITURES		TOTAL	ANNUAL	MONTHLY	TOTAL	ANNUAL	ANNUAL	MONTHLY	TOTAL	ACTUAL	ACTUAL LAST
5	CAPITOL OUTLAY		\$ -	DETAIL	AVERAGE	\$ 24,650.00	DETAIL	DETAIL	AVERAGE	\$ -	YTD	MONTH
6	5050	DEPOT/MUSEUM/VISITOR CENTER						\$ 2,500.00	\$ 208.33		\$ -	\$ -
7		CIVIC CENTER - General						\$ 2,000.00	\$ 166.67		\$ -	\$ -
8		CHILDRENS MEMORIAL PARK (FEMA-PA GRANT)						\$ -	\$ -		\$ -	\$ -
9		CIVIC CENTER - Kitchen Addition (to be located in EOC)						\$ 10,000.00	\$ 833.33		\$ -	\$ -
10		CIVIC CENTER - Restroom Renovations						\$ 7,500.00	\$ 625.00		\$ -	\$ -
11		AD POWERS PARK PIER							\$ -		\$ -	\$ -
12		CAPITAL OUTLAY HOLDING						\$ 2,650.00	\$ 220.83		\$ -	\$ -
13	ELIGIBLE PROPERTY M&O	\$ -	-	DETAIL	AVERAGE	\$ 41,250.00	DETAIL	DETAIL	AVERAGE	\$ 4,440.00	YTD	LAST MONTH
14	6302	DEPOT/MUSEUM/VISITOR CENTER						\$ 3,000.00	\$ 250.00		\$ -	\$ -
15	6301	CIVIC CENTER						\$ 2,750.00	\$ 229.17		\$ -	\$ -
16	6503	SPORTS PLEX						\$ 7,500.00	\$ 625.00		\$ -	\$ -
17		BAYFRNT PLAYGND EQUIP (After Seawall Complete 2023-2024)						\$ 10,000.00	\$ 833.33		\$ -	\$ -
18		BAYFRONT - TRASH TOTES						\$ 4,000.00	\$ 333.33		\$ -	\$ -
19	6506	WEST END BOAT RAMP AREA (After Seawall Complete 2023-2024)						\$ -	\$ -		\$ -	\$ -
20	5004	PORTA POTTIES FOR AD POWERS - 1 each						\$ 5,000.00	\$ 416.67		\$ 4,440.00	\$ 500.00
21	6300	AD POWERS PARK PAVILION						\$ 5,000.00	\$ 416.67		\$ -	\$ -
22	6501	AD POWERS PARK PIER						\$ 4,000.00	\$ 333.33		\$ -	\$ -
23	PROMOTIONS - ADVERTISING		\$ -	DETAIL	AVERAGE	\$ 9,350.00	DETAIL	DETAIL	AVERAGE	\$ 12,000.00	YTD	LAST MONTH
24	6500	CHAMBER OF COMMERCE SHRIMP FEST						\$ 7,500.00	\$ 625.00		\$ 7,500.00	\$ -
25		ANNUAL PORT LAVACA WAVE VISITOR'S GUIDE						\$ 350.00	\$ 29.17		\$ -	\$ -
26		CHRISTMAS LIGHTING						\$ 1,000.00	\$ 83.33	\$ -	\$ 1,000.00	
27	5001	MISC ADVERTISING - PROMOTIONS						\$ 500.00	\$ 41.67		\$ -	\$ -

