**HAWLEY TOWNSHIP MEETING MINUTES**

Location: 405 6th St. Hawley

Date: April 5, 2022

**Chairman Everett Nelson opened the meeting at 7:00 pm with the Pledge of Allegiance.**

**Present:** Chairman Everett Nelson, Supervisor Rick Weaver, Supervisor Daren Tangen, Treasurer Linda Ekre, Clerk Denise Graunke, Marty Moe, Brock Whaley, Keith Cederberg, Karen Hanson, Chris Guida, Barb Gilson, and Chad Murray.

**Approval/Additions to The Agenda:** Added to Roads and Bridges – 210th street Water and 12th Ave S opening. **Weaver moved to approve, Tangen second, motion passed unanimously**

**Public Comment:** None

**Clerk’s Report:** Nelson noted that Item 2 under Road and Bridges should state he attended the court hearing. Nelson stated that under Landfill, that it should state the county was notifying the state of its intention, not requested. **Weaver moved to approve with corrections, Tangen second, motion passed unanimously**

**Treasurer’s Report: Weaver moved to approve, Tangen second, motion passed unanimously.**

**Building Permits:** None

**Presentation of Bills:**

1. **CJB Law Attorney Fees $1504.50 Check #2679**
2. **Denise Graunke Election Judge/ Moderator $73.91 Check #2680**
3. **Linda Ekre 1st Quarter Wages/Salary $2951.57 Check #2681**
4. **Barb Gilson Expenses stamps, printing $141.13 Check #2682**
5. **Barb Gilson 1st Quarter Wages/Salary $3296.50 Check #2683**
6. **Everett Nelson 1st Quarter Wages $420.97 Check #2684**
7. **Rick Weaver 1st Quarter Wages $392.91 Check #2685**
8. **Daren Tangen 1st Quarter Wages $295.65 Check #2686**
9. **Victor Lundeen Forms $7.26 Check #2687**
10. **Clay County Treasurer Road Maintenance for the $13,359.81 Check #2688**

 **Period Ending Dec 31, 2021**

1. **Greg Kordosky 2022 Assessment $2543.00 Check #2689**
2. **Hawley Old Timers Rent/Storage $100.00 Check #2690**
3. **Historical Society of Clay County Annual Membership $85.00 Check # 2691**
4. **Clay County Fair Board Donation $100.00 Check #2692**
5. **Hawley Herald Election Notices $110.00 Check #2693**

**Weaver moved to approve, Tangen second, motion carried.**

**Correspondence:**

1. Highway Department Maintenance Agreement and Maintenance Map.
2. Solid Waste Letter regarding cost of new transfer station
3. Turfmasters Plus notice to apply deteriorated sugarbeets or sugarbeet by-products
4. Historical & Cultural Society of Clay County membership notice and newsletter
5. CCATO Meeting minutes
6. Minnesota DOT Snow and Ice Control handbook and newsletter
7. MP Asphalt Maintenance advertisement
8. Minnesota Association of Townships notice to update officer list
9. County Assessor Summary of 2022 Assessment

**OLD BUSINESS**

**General Business**:

1. Venue 31 Liquor License: Karen Kasin was not present at the meeting, but had indicated the intention of the Venue to obtain its own liquor license and the township needed to sign off as part of the licensing process. A notice had been sent to neighboring residents to seek any public comment. There were no issues raised. Kasin had indicated their intention to have last call at 11:30pm, no alcohol at tables by 11:45pm, and lights out by 12am. **Weaver moved to grant and sign the license with the time restrictions indicated, Tangen second, motion carried.**
2. Township Land Use Ordinance Amendment – no updates

**Road and Bridges:**

1. Larson Turnaround, No Update
2. Dust Control Letter, this has been sent out
3. Weaver presented the 2022 Gravel Map for town roads and indicated gravel has been ordered. He will check on when this will be scheduled.

**Fire and HERT:** Meeting April 6 – Nelson will attend

**Landfill:**

1. Recap of March Solid Waste meeting: The county commission letter indicated that the cost of the transfer station has increased significantly and they are looking to go back to the state for additional funding. Nelson stated that the head of Solid Waste would be retiring this year.
2. Solid waste letter to Hawley Residents: Encourages recycling

**Weed and Gopher:** No updates.

**Other Old Business:** None

**NEW BUSINESS**

**General Business:**

**THE ANNUAL REORGANIZATION OF THE TOWN BOARD**

1. **TOWN CHAIR: Keeping with the tradition of a third-year supervisor assuming chair position, Weaver moved to appoint Tangen Chairman, Nelson second, motion carried.**
2. **VICE-CHAIR: Nelson moved to appoint Weaver as vice-chair, Tangen second, motion carried.**
3. **POTENTIAL CONFLICT OF INTEREST: All supervisors work beyond supervisory functions as Township employees. Aware of this conflict, Nelson moved to approve Tangen, Weaver second, motion carried. Tangen abstained from voting. Nelson moved to approve Weaver, Tangen second, motion carried. Weaver abstained from voting. Weaver moved to approve Nelson, Tangen second, motion carried. Nelson abstained from voting.**
4. **ATTORNEY: Weaver moved to retain CJB Law, Tangen second, motion carried.**
5. **NEWSPAPER: Weaver moved to keep the Hawley Herald as the official township legal publication, Tangen second, motion carried.**
6. **NOTICE POSTING LOCATION: Weaver moved to continue using the north window at the Hawley Senior Center ( Town Hall ), Tangen second, motion carried.**
7. **BANK: Nelson moved to keep Valley Premier Bank of Hawley, Weaver second, motion carried.**
	1. **In addition, Weaver moved to have the following persons as signatories on all accounts at Valley Premier Bank of Hawley: Linda Ekre, Daren Tangen, Everett Nelson, Rick Weaver, and Denise Graunke. Tangen second, motion carried.**
8. **CLERK’S SALARY: Weaver moved to continue with $3000.00, Tangen second, motion carried.**
9. **TREASURER’S SALARY: Weaver moved to continue with $2500.00, Tangen second, motion carried.**
10. **HOURLY RATE: Nelson moved to set the hourly rate for township duties at $25 per hour. Weaver second, motion carried.**
11. **BUILDING PERMITS: Nelson is employed in the building supply industry and approves building permits for the Township. Weaver moved to authorize Nelson to issue building permits, Tangen second, motion carried. Nelson abstained from voting.**

**Road and Bridges:**

1. Weaver indicated there was water over 210th, East of Lake Maria. He worked with Buffalo River Excavating and the county to get this remedied.
2. Weaver stated he removed the road closed sign from 12th Ave S, per the township resolution

**Fire and HERT:** None

**Landfill:** None

**Weed and Gopher:** None

**There was no new business.**

**Adjournment: Weaver moved to adjourn at 8:05 pm, Tangen second, motion carried.**

**Daren Tangen, Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Rick Weaver, Vice-Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Denise Graunke, Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**