

HAWLEY TOWNSHIP MEETING MINUTES

Location: 405 6th St. Hawley

Date: April 2, 2024

Chairman Rick Weaver opened the meeting at 7:03 pm with the Pledge of Allegiance.

Present: Chairman Rick Weaver, Supervisor Everett Nelson, Supervisor Daren Tangen, Treasurer Linda Ekre, Clerk Denise Graunke, Chris Guida, Karen Hanson, and Chad Murray.

Approval/Additions to The Agenda: Tangen moved to approve, Nelson second, motion passed unanimously.

Public Comment: None

Clerk's Report: Nelson moved to approve, Tangen second, motion passed unanimously

Treasurer's Report: Tangen moved to approve, Nelson second, motion passed unanimously.

Building Permits: Nelson signed one for sole employee for home business.

Presentation of Bills: In addition, Nelson made a motion to pay Dave Tangen \$25 per hour as an election judge and \$75 as the moderator, Tangen second, motion carried.

1. Hawley Old Timers, Rent/Storage, \$100, Check 2856
2. Hawley Herald, election meeting notices and ballots, \$164, Check 2857
3. Greg Kordosky, 2024 Assessment, \$2,543, Check 2858
4. Clay County Fair, general donation, \$100, Check 2859
5. Clay County Treasurer, 7/1/23-12/31/23 maintenance agreement, \$16,784.25, Check 2860
6. MN Association of Townships Insurance Trust, Work Comp Audit, \$250, Check 2861
7. Linda Ekre, Quarterly Wages, annual salary, \$3,137, Check 2862
8. Denise Graunke, Quarterly Wages, annual salary, \$3,287.92, Check 2863
9. Everett Nelson, Quarterly Wages, \$350.81, Check 2864
10. Daren Tangen, Quarterly Wages, \$295.65, Check 2865
11. Rick Weaver, Quarterly Wages, \$350.81, Check 2866
12. Dave Tangen, Election judge and moderator, \$150, Check 2867

Tangen moved to approve the payment of bills, Nelson second, motion carried.

Correspondence:

1. Carr's Tree Service Advertisement
2. Turner Sand & Gravel Advertisement

3. Minnesota Roadway Maintenance Training and Demo Day
4. LM Road Services advertisement for ditch brushing

OLD BUSINESS

General Business: None.

Road and Bridges:

1. Larson Hearing Update - no update

Fire and HERT:

1. April 17th is next meeting

Landfill:

1. Debris from elevator file will be going to the regular landfill since that landfill is lined

Weed and Gopher: None.

Other Old Business: None

NEW BUSINESS

General Business:

1. Reappoint planning commissions, Nelson made a motion to reappoint for a 3 year term Everett Nelson, Linda Ekre, Chad Murray, Keith Cederburg, and Dennis Olsen, Tangen second, motion carried.

2. THE ANNUAL REORGANIZATION OF THE TOWN BOARD

1. **TOWN CHAIR:** Keeping with the tradition of a third-year supervisor assuming chair position, Weaver moved to appoint Nelson Chairman, Tangen second, motion carried.
2. **VICE-CHAIR:** Nelson moved to appoint Tangen as vice-chair, Weaver second, motion carried.
3. **POTENTIAL CONFLICT OF INTEREST:** All supervisors work beyond supervisory functions as Township employees. Aware of this conflict, Nelson moved to approve Tangen, Weaver second, motion carried. Tangen abstained from voting. Nelson moved to approve Weaver, Tangen second, motion carried. Weaver abstained from voting. Weaver moved to approve Nelson, Tangen second, motion carried. Nelson abstained from voting.
4. **ATTORNEY:** Nelson moved to retain CJB Law, Tangen second, motion carried.

- 5. NEWSPAPER:** Nelson moved to keep the Hawley Herald as the official township legal publication, Tangen second, motion carried.
- 6. NOTICE POSTING LOCATION:** Nelson moved to continue using the north window at the Hawley Senior Center (Town Hall), with the secondary posting location being the township website, Tangen second, motion carried.
- 7. BANK:** Nelson moved to have Valley Premier Bank of Hawley and Bell Bank official depositories, Tangensecond, motion carried.
 - a.** In addition, Nelson moved to have the following persons as signatories on all accounts at Valley Premier Bank of Hawley and Bell Bank: Linda Ekre, Daren Tangen, Everett Nelson, Rick Weaver, and Denise Graunke. Tangen second, motion carried.
- 8. CLERK'S SALARY:** Nelson moved to continue with \$3000.00, Tangen second, motion carried.
- 9. TREASURER'S SALARY:** Tangen moved to continue with \$2500.00, Nelson second, motion carried.
- 10. HOURLY RATE:** Nelson moved to set the hourly rate for township duties at \$25 per hour. Tangen second, motion carried.
- 11. BUILDING PERMITS:** Nelson is employed in the building supply industry and approves building permits for the Township. Weaver moved to authorize Nelson to issue building permits, Tangen second, motion carried. Nelson abstained from voting.
- 12. PORTFOLIO ASSIGNMENTS:** Weaver is in charge of Roads and Bridges, Nelson is in charge of Fire and HERT, and Landfill, and Tangen is in charge of Weed and Gopher. Nelson moved to keep these as currently established, Tangen second, motion carried.
- 13. PORTFOLIO EMERGENCY DISCRETION:** Given that emergency issues may arise between scheduled meetings, Nelson moved to allow Weaver with his best judgment authorization to close roads on an emergency basis or perform emergency repairs with a budget of up to \$5,000. Tangen Second, motion carried. Weaver moved to allow Tangen with his best judgment authorization to use up to \$5,000 on an emergency basis for items, such as beaver dam removal. Nelson second, motion carried.
- 14. ENGINEER:** Nelson moved to continue to retain Apex Engineering as our current engineering firm, Tangen second, motion carried.

3. Request from Mortenson to rezone: our planning commission will need to meet on the 2 requests (rezoning and conditional use permit for storage enterprise)

- a.** Nelson made a motion to set the planning commission meeting rate at \$500, Tangen second, motion carried.

4. Assessor agreement from Kordovsky: Nelson moved to approve, Tangen second, motion carried.

Road and Bridges:

1. Set road inspection date: wait until May meeting to set date

Fire and HERT: None

Landfill: Nelson made a motion to request the site payment of \$7,500 from Solid Waste, Tangen Second, motion carried.

Weed and Gopher: None

There was no new business.

Adjournment: Nelson moved to adjourn at 7:52 pm, Tangen second, motion carried.

Rick Weaver, Chairman

Everett Nelson, Vice-Chairman

Denise Graunke, Clerk
