**HAWLEY TOWNSHIP MEETING MINUTES**

Location: 405 6th St. Hawley

Date: April 6, 2021

**Chairman Rick Weaver opened the meeting at 7:00 pm with the Pledge of Allegiance.**

**Present:** Chairman Rick Weaver, Supervisor Everett Nelson, Supervisor Daren Tangen, Treasurer Linda Ekre, Clerk Barb Gilson, Karen Hanson, Chris Guida, Bill Henning, Chad Murray, Adam Schenck and Paul and Tiffany Sullivan.

**Approval/Additions to The Agenda:** Dust Control and Roads in the 2nd portion of the Bison Ridge Addition.

**Public Comment:** None

**Clerk’s Report: Nelson moved to approve, Tangen second, motion passed unanimously.**

**Treasure’s Report:** The total of the report was correct, but a decimal point error ( $3700 instead of $370) was noted. **Tangen moved to approve the report with correction, Nelson second, motion passed unanimously.**

**Building Permits:** None

**Presentation of Bills:**

1. **Historical Society of Clay County Annual Membership $85.00 Check # 2581**
2. **Clay County Fair Board Donation $100.00 Check #2582**
3. **Hawley Old Timers Rent/Storage $100.00 Check #2583**
4. **Hawley Herald Election Notices $100.00 Check #2584**
5. **Clay County Treasurer Road Maintenance for the $12,788.88 Check #2585**

 **Period Ending Dec 31, 2020**

1. **Greg Kordosky 2021 Assessment $2543.00 Check #2586**
2. **Dave Tangen Election Judge $45.00 Check #2587**
3. **Bill Henning Election Judge/ Moderator $120.00 Check #2588**
4. **Everett Nelson 1st Quarter Wages $491.13 Check #2589**
5. **Daren Tangen 1st Quarter Wages $147.83 Check #2590**
6. **Rick Weaver 1st Quarter Wages $280.65 Check #2591**
7. **Barb Gilson 1st Quarter Wages/Salary $3370.41 Check #2592**
8. **Linda Ekre 1st Quarter Wages/Salary $2907.22 Check #2593**
9. **City of Hawley Fire District Payment Shortage $27.00 Check #2594**

**Tangen moved to approve, Nelson second, motion carried.**

**Correspondence:**

1. Service Agreement with Greg Kordosky.
2. Highway Department Maintenance Agreement and Maintenance Map.
3. CCATO Meeting Minutes.
4. Notice from LM Road Services.
5. Otter Tail Power Company Notice of Public Hearing.
6. Zoning Certificates for Buffalo River Properties and Darrel and Kristen Slette.
7. Newsletter from Minnesota LTAP.

**OLD BUSINESS**

**General Business**: Paul and Tiffany Sullivan said they had changed their plans from the proposal presented last month regarding storage building expansion. They were now going to develop lots #3 and #4 which border the existing road ( 1st Ave South). No road extension would be needed so all issues were resolved. Nelson reviewed and signed their Building Permit Application.

**Road and Bridges:**

1. The Easement for the 12th Ave culvert and improvements had not been recorded yet. The clerk was waiting for the original paperwork from Gullickson’s - the faxed copy received was not legal. Work would probably begin by the end of May.
2. Nothing had changed regarding actions to Duane Hanson’s illegal approaches and debris along 220th Street South. If the May 15th Deadline is not met, Sellin Brothers, Inc will do the work if a sheriff is present.
3. Weaver presented the 2021 Gravel Map for town roads. **Nelson moved to have a contractor blade the minimum maintenance portion of 12th Ave South to make it ready for gravel. Tangen second, motion passed unanimously.**

**Fire and HERT:** None

**Landfill:** Nelson had attended an emergency meeting regarding testing of surface water and the Buffalo River. There was also greater need for well testing . Weaver thought landowners needed to receive testing results. Nelson said he would also contact the landfill about the blowing trash on surrounding property after the recent high winds .

**Weed and Gopher:** Check on LM Service contract.

**Other Old Business:** None

**NEW BUSINESS**

**General Business:** The board agreed to continue with the contract for the 2021 assessment.

**THE ANNUAL REORGANIZATION OF THE TOWN BOARD**

1. **TOWN CHAIR : Keeping with the tradition of a third-year supervisor assuming chair position, Weaver moved to appoint Nelson Chairman, Tangen second, motion carried.**
2. **VICE-CHAIR: Nelson moved to appoint Tangen as vice-chair, Weaver second, motion carried.**
3. **BANK: Nelson moved to keep Valley Premier Bank of Hawley, Tangen second, motion carried.**
4. **ATTORNEY: Nelson moved to retain JJ Cline, Tangen second, motion carried.**
5. **NEWSPAPER: Tangen moved to keep the Hawley Herald as the official township legal publication, Nelson second, motion carried.**
6. **NOTICE POSTING LOCATION: Nelson moved to continue using the north window at the Hawley Senior Center ( Town Hall ), Tangen second, motion carried.**
7. **CLERK’S SALARY: Nelson moved to continue with $3000.00, Tangen second, motion carried.**
8. **TREASURER’S SALARY: Nelson moved to continue with $2500.00, Tangen second, motion carried.**
9. **POTENTIAL CONFLICT OF INTEREST: All supervisors work beyond supervisory functions as Township employees. Aware of this conflict, Nelson moved to approve Weaver, Tangen second, motion carried. Weaver abstained from voting. Weaver moved to approve Nelson, Tangen second, motion carried. Nelson abstained from voting. Nelson moved to approve Tangen, Weaver second, motion carried. Tangen abstained from voting.**
10. **BUILDING PERMITS: Nelson is employed in the building supply industry and approves building permits for the Township. Weaver moved to authorize Nelson to issue building permits, Tangen second, motion carried. Nelson abstained from voting.**

**Road and Bridges:**

1. The board reviewed the Clay County Township Maintenance Agreement and Map. **Nelson moved to change the East Bison Ridge Portion of 12th Ave South to Full Maintenance, Tangen second, motion passed unanimously.**
2. The board would schedule the Road Tour at the May meeting.
3. Next the board discussed road building in the Bison Ridge Second Addition. Ray Reading, Bison Ridge Estates, LLC, will need to provide the Township with $5000.00 cash and a $10,000.00 Bond for security. Reading has hired Moore Engineering. Nelson said he would research engineers to hire to review the road construction. He also requested a copy of page 8 from the Road Agreement entered on August 7, 2018.
4. The board was pleased with the Dust Control Policy approved in 2019. **Nelson moved to set the 2021 reimbursement at 50%, Tangen second, motion passed unanimously.** Letters would go out in April with information from the Landfill.

**Fire and HERT:** None

**Landfill:** None

**Weed and Gopher:** None

**There was no new business.**

**Adjournment: Nelson moved to adjourn at 7:55 pm, Tangen second, motion carried.**

**Rick Weaver, Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Everett Nelson, Vice-Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Barb Gilson, Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**