**HAWLEY TOWNSHIP MEETING MINUTES**

Location: 405 6th St Hawley

Date: July 7, 2020

**Chairman Rick Weaver opened the meeting at 7:08 PM with the Pledge of Allegiance.**

**Present:** Chairman Rick Weaver, Supervisor Everett Nelson, Supervisor Daren Tangen, Treasurer Linda Ekre, Clerk, Barb Gilson ( by telephone),Chris Guida, Karen Hanson, Chad Murray, Bill and Beverly Henning and Dennis Olsen.

**Approval/Additions to Agenda:** Reorganization of Township Board for Valley Premier Bank.

**Public Comment:** None

**Clerk’s Report:**

1. **Nelson moved to approve the GIS Map Meeting Minutes, Tangen second, motion carried.**
2. **Tangen moved to approve the June Meeting Minutes, Nelson second, motion carried.**
3. **Nelson moved to approve the June 13th Special Meeting Minutes with an AM correction, Tangen second, motion carried.**

**Treasure’s Report: Nelson moved to approve, Tangen second, motion carried.**

**Building Permits:** Nelson had approved three. They were issued to Jody Jackson, Case and Kaela Muscatel and Peter and Debra Nelson. Everett Nelson said he had contacted the town attorney and was told the 90-foot setback rule does not apply to Nelson’s private drive.

**Presentation of Bills:** Moore Engineering had provided their report on the 12TH Ave South and 200th St South intersection.The board told the clerk to mail the payment she had been holding since the June Meeting.

1. **Valley Premier Bank Opening Safety Deposit Box $200.00 Check# 2505**
2. **U S Postal Service Annual Box Rent $56.00 Check# 2506**
3. **Barb Gilson Postage Plaque K P Smith $7.85 Check# 2507**
4. **Cline Jensen PA Attorney Fees $319.00 Check# 2508**
5. **Barry Boe Dust Control Reimbursement $192.00 Check# 2509**
6. **Larry Henry Dust Control Reimbursement $153.60 Check# 2510**
7. **Rodney Tibbetts Dust Control Reimbursement $ 625.15 Check# 2511**
8. **Hawley Old Timers Rent/Storage $ 100.00 Check# 2512**

**Tangen moved to approve the bills, Nelson second, motion carried.**

**Correspondence:**

1. Clay County Zoning Certificates for Peter and Debra Nelson, David Tangen, Case and Kaela Muscatel and Lynn and Ray Reading.
2. Certificate of Insurance for Sellin Brothers.
3. Minnesota LTAP Newsletter.
4. Copy of Final Modified Permit for the Hawley Wastewater Treatment Facility from the MPCA.

**OLD BUSINESS**

**General Business:**

1. The board reviewed the papers in the safety deposit box opened at Valley Premier Bank. They agreed that the papers could be stored with the other town records and having a safety deposit box was not necessary.
2. Weaver read the letter regarding closing the Snowmobile Trail on 12th Ave South.

**Road and Bridges:**

1. The board discussed improvements on the minimum maintenance portion of 12th Ave South. Before the road can be leveled and gravel laid, the town would need a preliminary agreement and a survey providing correct coordinates. The survey would cost approximately $500. **Nelson moved to hire Moore Engineering to complete the survey and locate the culvert, Tangen second, motion passed unanimously.**
2. Next was a discussion regarding scheduling a meeting with Carr’s Tree Service, Kim Carpenter, the board, and landowners Murray’s and Gullickson. They were hoping to coordinate a meeting the week after next.
3. Weaver asked if the board felt that more road work was needed by the Veterinary Clinic on 200th St and on the Gloryland Road. Nelson suggested getting advice from a Clay County Engineer.
4. Weaver said there had been clarification regarding the GIS Map submitted after the June meeting. They concerned the Cemetery Road, 12th Ave South ( east end maintained and the minimum maintenance portion) and the Dollar General road shared with the city. The Township will have to adopt a resolution for final acceptance.

**Fire and HERT:** Although not official, Nelson said that the Fire Chief and a Council Member were planning to propose a 50/50 Lease Agreement with the City of Hawley at the upcoming July meeting. The city would own the building and the towns would just pay a lease.

**Landfill:** Nelson, representing the Hawley Township, meets with the Clay County Commissioners every two weeks to review the ongoing landfill project. A gas pipe was the issue at the previous meeting.

**Weed and Gopher:**

1. Tangen had been in contact with the Fish and Wildlife Service regarding a Leafy Spurge problem.
2. Ray Reading had notified the board that the ditches in the Bison Ridge Development had not been mowed. The clerk said she had mailed the map to L M Road Services. Tangen said he would look into it.
3. LM Road Services had completed mowing early in July.

**Other Old Business:** None

**NEW BUSINESS**

**General Business:**

1. Next the board discussed Governor Walz’s plan to distribute federal funding to communities impacted by the Covid-19 pandemic. Weaver commented that he was not aware of any expenses accrued for the township and not sure if the town qualified for anything. Nelson said funds for remote working from home might qualify and he said the Minnesota Association of Townships were holding a live web conference Wednesday.
2. The treasurer presented a revised pay schedule for the board to facilitate PERA contributions. Rather than semi-annually, the board members would be paid quarterly. No one had a problem with the change. Wages for the April-June quarter would be paid at the next meeting.
3. Two new members are still needed for the Planning Commission.
4. Ekre said Valley Premier Bank required an updated list of officers and titles for 2020. **Nelson moved to provide the list as follows- Rick Weaver, Chairman and Supervisor, Everett Nelson, Vice-Chairman and Supervisor, Daren Tangen, Supervisor, Linda Ekre, Treasurer and Barb Gilson, Clerk. Tangen second, motion passed unanimously.**

**Road and Bridges:** The ditches were mowed and did not look too bad along Duane Hansen’s property on 50th Ave South. Earlier, Weaver had Gilson send Hansen the road survey from the 80’s. The updated GIS Map did not apply because it was approved after the damage to the road. Nelson thought it was a good idea to have a county engineer advise the township.

**Fire and HERT:** None

**Landfill:** None

**Weed and Gopher:** None

**Other New Business:** Other members of the board had tried posting on the town’s web page with no success. Meeting with Dennis Olsen, who is still doing the posting, has been difficult because of Covid-19 concerns.

**Adjournment: Nelson moved to adjourn at 8:13 PM, Tangen second, motion carried.**

**Rick Weaver, Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Everett Nelson, Vice-Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Barb Gilson, Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**