**HAWLEY TOWNSHIP MEETING MINUTES**

Location: 405 6thSt Hawley

Date: May 5, 2020

**Rick Weaver opened the meeting at 7:00 pm with the Pledge of Allegiance.**

**Present**: Chairman Rick Weaver, Supervisor Everett Nelson, Supervisor Daren Tangen, Treasurer Linda Ekre, Clerk Barb Gilson, Chris Guida, Karen Hanson, Chad Murray, Lynn Reading, Larry Henry, Bill Henning and Brian Gullickson.

**Public Comment:** Guida and Hanson commented that the minutes were not up to date on the town’s website.

**Clerk’s Report: Nelson moved to approve, Weaver second, motion carried.**

**Treasurer’s Report: Nelson moved to approve, Weaver second, motion carried.**

**Building Permits:** None

**Presentation of Bills:**

1. **Bill Henning Election Judge & Moderator $95.00 Check# 2472**
2. **Clay County Fair Board Donation $100.00 Check# 2473**
3. **Hawley Old Timers Rent and Storage for 2 mo. $165.00 Check# 2474**
4. **Greg Kordosky 2020 Assessment $2400.00 Check# 2475**
5. **Hawley Herald Notices $190.00 Check# 2476**
6. **City of Hawley HERT $896.18 Check# 2477**
7. **Clay County Historical Society Donation $85.00 Check# 2478**
8. **Duane Hansen Gopher Bounty $25.00 Check#2479**
9. **Roger Guida Dust Control $700.80 Check# 2480**
10. **Clair Hanson Dust Control $259.20 Check# 2481**
11. **Bill Hennig Dust Control $192.00 Check# 2482**
12. **Everett Nelson Wages/Expenses $514.52 Check# 2483**
13. **Linda Ekre Wages & Excel $686.64 Check# 2484**
14. **Daren Tangen Wages $73.91 Check# 2485**
15. **Kathleen Pettis-Smith Wages $1496.80 Check# 2486**
16. **Barb Gilson Wages/Expenses $2751.38 Check# 2487**
17. **Barb Gilson Office Max $253.86 Check# 2488**
18. **Dennis Olsen Wages $296.25 Check# 2489**
19. **Rick Weaver Wages/ Expenses $299.36 Check# 2490**

**Tangen moved to approve the bills, Nelson second, motion carried.**

**Correspondence:**

1. Copy of Assessor License from Greg Kordosky.
2. City of Hawley notice to LGU’s regarding WHP Plan and Intent.
3. Letter from Keith Francis about gravel reclaiming.
4. Certificates of Insurance from L&M Road Services and Sellin Brothers.
5. Letter from Carr’s Tree Service regarding services offered.

**OLD BUSINESS**

**General Business:** No one had located the key for the safety deposit box at Valley Premier Bank. **Nelson moved to do whatever was necessary to access the box, Tangen second, motion carried.**

**Road and Bridges:**

1. The board had received an Application to Dedicate Land for Town Road from Larry Henry, Paul Johnson by Gary Johnson P.O.A. and Ray Reading. Construction of the 12th Ave South and 200th ST South intersection could start as soon as Thursday, May 7th. Westlund Construction has a current Certificate of Insurance with the township. **Nelson moved to adopt Resolution 50520 accepting the Land Dedication for the intersection at 12th Ave South and 200th St South, Tangen second, motion passed unanimously.**

The board felt there should be oversight on the road construction. **Nelson moved that the town hire Moore Engineering to verify that the road is built to township and county specifications, Tangen second, motion passed unanimously.**

Nelson said Reading had a building permit on a lot on 12th Ave pending. The board had earlier approved a motion that there would be no more building permits allowed until the intersection was completed. **Tangen moved to allow Nelson to issue permits after the Bison Ridge intersection was completed, Weaver second, motion passed unanimously.**

1. Next the board discussed setting a date for the GIS Map public meeting that had been cancelled in April. **Nelson moved to hold the GIS Map meeting at 7:00 pm, June 9, 2020 before the scheduled monthly meeting, Tangen second, motion passed unanimously.**

**Fire and HERT:**  The April meeting had been cancelled due to Covid-19 concerns.

**Landfill:**  No meetings have been held for months.

**Weed and Gopher:** None

**Other Old Business:** None

**NEW BUSINESS**

**General Business:**

1. Ekre had checked on ordering plaques for Dennis Olsen and Kathleen Pettis-Smith. She said they were available locally and the board agreed to order them.
2. Nelson said he would draft a letter to the Clay County Trail Blazers regarding closing the snowmobile trail on 12th Ave South.

**Road and Bridges:**

1. The board than discussed the Clay County Road Maintenance Agreement .They agreed maintenance on the Bison Ridge portion of 12th Ave South could be maintained on an hourly basis. **Nelson moved to approve the Maintenance Agreement, Tangen second, motion passed unanimously.**
2. Next, they reviewed the bid from Buffalo River Excavating LLC for culvert replacement on 50th Ave South between 230 and 240th St. The site work ( culvert not included) totaled $2400.00. **Tangen moved to approve the quote, Nelson second, motion passed unanimously.**
3. Improvements on 12th Ave South was next on the agenda. Weaver had not received the quote on repairing the culvert. Weaver mentioned possibly needing easements from the landowners. There was no further discussion.
4. Weaver presented the new gravel map for 2020. Everyone agreed with the coverage.
5. Because of the Covid-19 pandemic, the supervisors agreed to inspect roads on their own and decided on areas to be covered.

**Fire and HERT:**  No new business.

**Landfill:** No new business.

**Weed and Gopher:**

1. **Nelson moved to approve the two-year contract for ditch mowing and spraying from LM Road Services, Tangen second, motion passed unanimously.** A portion of 12th Ave South would need to be included.
2. The Noxious Weed Training course has been cancelled.

**Other New Business:**

1. **Tangen moved to approve the Service Agreement Assessment Contract with Greg Kordosky, Nelson second, motion passed unanimously.**

**The Annual Reorganization of the Town Board**

1. **Town Chair – Keeping with the tradition of a third-year supervisor assuming chair position, Nelson moved to appoint Weaver Chairman, Tangen second, motion carried. Weaver abstained from voting.**
2. **Vice-Chair – Weaver moved to appoint Nelson as vice-chair, Tangen second, motion carried .Nelson abstained from voting.**
3. **Bank – Nelson moved to keep Valley Premier Bank of Hawley, Tangen second, motion passed unanimously.**
4. **Attorney – Nelson moved to retain JJ Cline, Tangen second, motion passed unanimously**
5. **Newspaper – Nelson moved to keep the Hawley Herald as the official township legal publication, Tangen second, motion passed unanimously.**
6. **Notice Posting Location – Nelson moved to continue using the north window at the Hawley Senior Center, Tangen second, motion passed unanimously.**
7. **Clerk’s Salary – Nelson moved to increase the clerk’s salary to $3000.00, Tangen second, motion passed unanimously.**
8. **Treasurer’s Salary – Nelson moved to increase the treasurer’s salary to $2500.00, Tangen second, motion passed unanimously.**
9. **Potential Conflict of Interest – All the supervisors work beyond supervisory functions as Township employees. Aware of this conflict, Nelson moved to approve Weaver, Tangen second, motion carried. Weaver abstained from voting. Weaver moved to approve Tangen, Nelson second, motion carried. Tangen abstained from voting. Tangen moved to approve Nelson, Weaver second, motion carried. Nelson abstained from voting.**
10. **Nelson is employed in the building supply industry and approves building permits for the township. Weaver moved to authorize Nelson to issue building permits, Tangen second, motion carried. Nelson abstained from voting.**

**Adjournment: Tangen moved to adjourn at 8:47 PM, Nelson second, motion carried.**

**Rick Weaver, Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Everett Nelson, Vice Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Barb Gilson, Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**