**HAWLEY TOWNSHIP MEETING MINUTES**

Location: 405 6th St Hawley

Date: November 2, 2021

**Chairman Everett Nelson opened the meeting at 7:00 pm with the Pledge of Allegiance.**

**Present:** Chairman Everett Nelson, Supervisor Rick Weaver, Treasurer Linda Ekre, Clerk Barb Gilson, Karen Hanson, Chris Guida, Chad and Claudia Murray, Ray Reading, Steve Westlund and Derek and Brittany Klosterman.

**Approval/Additions to the Agenda**: Keith Hanson (New Business- Road and Bridges).

**Public Comment:** None

**Clerk’s Report:**

1. **Weaver moved to approve the October Meeting Minutes, Nelson second, motion carried.**
2. **Weaver moved to approve the October 16th Special Meeting Minutes, Nelson second, motion carried.**

**Treasure’s Report: Weaver moved to approve, Nelson second, motion carried.**

**Building Permits:** None issued.

**Presentation of the Bills:**

1. **PERA Contributions $52.50 Auto**
2. **Clay County Treasure Road Maintenance for the $12,659.65 Check #2648**

 **Period ending June 30, 2021**

1. **Fitzgerald Construction Gravel $366.86 Check #2649**
2. **Victor Lundeen Claim Forms $51.15 Check #2650**
3. **Apex Engineering Road Inspection $688.10 Check #2651**
4. **Hawley Old Timers Rent/ Storage $100.00 Check #2652**

**Weaver moved to approve payment, Nelson second, motion carried.**

**Correspondence:**

1. Card regarding ditch clearing from LM Road Services.
2. Letter regarding Vollara Air Filters.
3. Letter from the IRS stating they had not received our 2020 Tax Forms. ( The clerk commented that the IRS had cashed our check and copies of the forms were being sent from Hawley Accounting).
4. Certificate of Liability Insurance for Fitzgerald Construction.
5. A letter from the Minnesota State Demographic Center with the 2020 Census Population and Household Counts.
6. Notice of the Fall CCATO Meeting at the Dilworth Community Center on November 15, 2021.
7. Minutes of the last CCATO Meeting held November 18, 2019.

**OLD BUSINESS**

**General Business:**

1. The Building Permit requested by RCH Custom Homes was opened for discussion. Nelson explained that RCH had permission for excavation only and a building permit had not been issued because the road did not meet the required county specifications. Nelson stated he could not issue a building permit without the board’s approval. Reading explained the wet weather had prevented them from getting the last three inches of gravel on the circle area of the road. He said he was willing to maintain the road and they would complete the road next spring. Weaver reminded Reading that he is responsible for road maintenance until 50% of the lots have been sold. Derek and Brittany Klosterman, the homebuilders, said the delays caused by the Cease and Desist Order were stressful and costly . They were worried about completing their home under the time constraints of their construction loan. Weaver suggested a temporary easement from Ray Reading so Klosterman’s could legally access the road. Reading agreed to the easement. **Weaver moved to allow the building permit conditional to Reading granting a recorded easement to the Klosterman’s for access to the road in the Bison Ridge 2nd Addition, Nelson second, motion passed unanimously.** The board said a draft of the minutes would be forwarded to Clay County Planning and Zoning.
2. The town attorney was clarifying language for the updated Land Use Ordinance Amendment Update. It should be ready in time for the December meeting.

**Road and Bridges:**

1. Nelson had visited with Clay County Commissioner Jenny Mongeau. She was unaware that Overbo had met with the township regarding hiring someone else to clear snow and maintaining roads in subdivisions. She was concerned because it could be very problematic for all the subdivisions in Clay County.
2. The supervisors discussed the road construction in the Bison Ridge 2nd Addition. They reviewed information from Apex Engineer Jade Berube. Berube recommended not accepting the roadway until next Spring. A review of the road, final ditching, roadway cross slope and other items still needed to be completed.
3. The Fall Road Inspection was scheduled for November 13th at 8:30 am and will meet at the Arco Station in Hawley.
4. Gravel on the minimum maintenance portion of 12th Ave South was completed.
5. The town attorney had responded to concerns regarding blockage at the Larson turnaround. He recommended contacting the sheriff who could cite and impound vehicles blocking the roadway. The other option was going to court and filing an injunction against Larson. Weaver said he would discuss the situation with the sheriff.
6. Next the board addressed land access for Peter Henry. Henry owns seventeen acres of hunting land south of the river. The 1986 Road Order giving him permission to access his property is now null and void and his property is now land locked. The supervisors felt the best option was for Henry and Lewis to work out an easement. The only other option was to grant cartway access which is complicated and costly.

**Fire and HERT:** The board discussed the October Emergency HERT Meeting. The Fire Department will get equipment to handle the rescue portion of an emergency call and HERT will take care of medical issues.

**Landfill:** Nelson reviewed the Solid Waste proposals for the New Comprehensive Plan that were discussed at the last landfill meeting.

**Weed and Gopher:**  No old business.

**Other Old Business:** None

**NEW BUSINESS**

**General Business:** The board discussed the upcoming CCATO Meeting including election of Board members. Township board members and public were encouraged to attend.

**Road and Bridges:**

1. Garbage dumped in the ditch at 40th Ave and 220th St South would be inspected on the fall road tour.
2. Keith Hanson had contacted Weaver about putting an approach on 200th St South this fall. He hopes to build next year. **Nelson moved to approve the approach if the parcel has sixty-six-foot-wide frontage on the road and he can present a certificate from the Watershed, Weaver second, motion carried.**

**There was no other New Business.**

**Adjournment: Weaver moved to adjourn at 8:07 pm, Nelson second, motion carried.**

**Everett Nelson, Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Barb Gilson, Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**