**HAWLEY TOWNSHIP MEETING MINUTES**

Location: 405 6th St Hawley

Date: October 6, 2020

**Chairman Rick Weaver opened the meeting at 7:04 PM with the Pledge of Allegiance.**

**Present:** Chairman Rick Weaver, Supervisor Everett Nelson, Supervisor Daren Tangen, Treasurer Linda Ekre, Clerk Barb Gilson, Chad Murray, Karen Hanson and Chris Guida.

**Approval/Additions to the Agenda:** None

**Public Comment:** None

**Clerk’s Report: Nelson moved to approve, Weaver second, motion carried.**

**Treasurer’s Report: Nelson moved to approve, Weaver second, motion carried.**

The CARES ACT Covid-19 Relief payment of $12,575.00 had been deposited in the town’s account. **Nelson moved to approve the September 10, 2020 Special Meeting Minutes so funds could be transferred to the Hawley Public School District and the Hawley Area Fire Department, Weaver second, motion carried.**

**Building Permits:** Two were issued.

**Presentation of Bills:**

1. **Barb Gilson 3rd Quarter Wages $369.56 Check# 2531**
2. **Everett Nelson 3rd Quarter Wages $953.51 Check#2532**
3. **Rick Weaver 3rd Quarter Wages $210.49 Check# 2533**
4. **Linda Ekre 3rd Quarter Wages $295.65 Check# 2534**
5. **Daren Tangen 3rd Quarter Wages $221.74 Check# 2535**
6. **PERA 1st Quarter Contribution $262.00 Check# 2536**
7. **Clay Cty Treasurer Hwy Maintenance- $12,285.00 Check# 2537**

**Period Ending June 30, 2020**

1. **Hawley Old Timers Rent/Storage $100.00 Check# 2538**
2. **Hawley Herald Two Notices $100.00 Check# 2539**
3. **Carr’s Tree Service Tree Removal $3075.00 Check# 2540**
4. **Barb Gilson Office Max Supplies $20.80 Check# 2541**
5. **Moore Engineering Survey $510.00 Check# 2542**
6. **Hawley Public Schools CARES ACT Funds $10,000.00 Check# 2543**
7. **Hawley Area Fire Dept CARES ACT Funds $2575.00 Check# 2544**

**Nelson moved to approve payment of bills, Tangen second, motion carried.**

**Correspondence:**

1. Clay County 2020 Town Road Certification.
2. Clay County Zoning Certificate for Robert and Nancy Whaley.
3. Minnesota LTAP Newsletter.
4. Check for $93.45 from the City of Hawley for property tax reimbursement from the Shawn and Teresa Annexation.

**OLD BUSINESS**

**General Business:**

1. Federal funding from the CARES ACT has been handled.
2. Gilson had contacted GODaddy regarding the town’s web page. They recommended starting over with an updated package including website builder, security and domain name. They offered a three-year package which, with the 20% discount, would be $576.00 total. Murray said he thought it was expensive. The board decided to wait a month and check into local options.

**Road and Bridges:**

1. The board gave Murray a copy of the 12th Ave Culvert Easement from the town’s attorney. Murray and the board wanted a diagram showing the ten feet of property because the legal description was confusing. Nelson said he would contact Moore Engineering and call Brian Gullickson. **Nelson moved to accept receiving the Easement and presenting it to the landowners with the stipulation that a map would be provided, Tangen second, motion carried.** Weaver said he hoped the road could be bladed before and after gravel was placed and would contact Sellin Brothers. The culvert was already purchased but the Easement would need to be signed and recorded before work could begin. Placing barriers blocking the minimum maintenance portion of the road was discussed. Murray said he would prefer a barrier by their driveway. The board would place “No Winter Maintenance” signs and would close the road only after significant snowfall.
2. The board discussed the road and culvert problems on 200th St by the vet clinic and Gloryland Road. Any work would have to wait until Spring 2021.
3. The GIS Map was completed.
4. The board discussed repairs to 50th Ave South. Nelson said he and the sheriff would meet with Duane Hanson.

**Fire and HERT:** The board reviewed the recommendations from the town’s attorney regarding the Lease Agreement for the Fire Hall. Concerns about expenses for the Joint Powers, who would be responsible for improvements to the building and Property Insurance were discussed. Nelson said he would send a letter to the City of Hawley regarding the town’s concerns.

**Landfill:** The new cell was being used. There would be truck traffic bringing in dirt.

**Weed and Gopher:** Ditch mowing should begin any day.

**Other Old Business:** None

**NEW BUSINESS**

**There was no new business.**

**Adjournment: Nelson moved to adjourn at 8:10 PM, Tangen second, motion carried.**

**Rick Weaver, Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Everett Nelson, Vice-Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Barb Gilson, Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**