

## Beaver County Stockman's Club, Inc.

### By- Laws

#### ARTICLE I

##### Name

- Sec. 1.** The group shall be known as the Beaver County Stockman's Club, Inc. The Beaver County Stockman's Club, Inc. shall be recognized throughout as (BCSCI)

#### ARTICLE II

##### Purpose

- Sec. 1.** The purpose of the BCSCI shall be to provide, develop, execute and evaluate the educational programs and learning experiences for the benefit of the members of the BCSCI. To promote the interests of the membership by creating opportunities for life skill development, discovering more about animal agriculture, leadership, service learning and so far as possible, cooperation between the membership and to stimulate greater activity among them. Support youth agricultural activities when possible with the approval of the membership.
- Sec. 2.** To sponsor an annual public show and sale of livestock projects (not excluding 4-H) that belong to its membership. The BCSCI will provide for careful inspection of said sale entries that a credible offering may be assured.
- Sec. 3.** These by-laws will be reviewed and/or amended annually (by majority vote) of the membership of the BCSCI and the BCSCI Board of Directors. Changes to these by-laws must be read or reviewed at one meeting of the BCSCI. Then they may be voted on by the membership for either approval or disapproval.

#### ARTICLE III

##### Members and Leaders

- Sec. 1.** Membership in the BCSCI is open to youth between the ages of 7 and 21 as of January 1, **of the current BCSCI project year.** Youth are encouraged to enroll in a livestock market or breeding project(s). Livestock must be beef cattle, swine, sheep, meat goats, chickens, turkeys, or rabbits.

**Sec. 2.** All leaders of the BCSCI are required by PA law as of July 1, 2015, to have the following: PA State Police Criminal History Record Check; PA Child Abuse Clearance; and a Fingerprint-based FBI Criminal History Record Check (except when exempt by law). If the PA Laws should change, in regard to adults that work with youth, before these By-Laws may be amended then all leaders will be subject to the changes in the PA law.

**Sec. 3.** The leaders of the BCSCI must be at least 21 years of age and have all clearances in Sec. 2, Article III.

Membership of the Board of Directors of BCSCI will include a minimum of eleven members: consisting of qualified adults who are to be a leader of the BCSCI (hereinafter referred to as Leaders). The leaders will consist of a minimum of **twelve(12)** Species Leaders and five (5) parents elected from the membership and will be elected as Directors for a three-year term of office. Once that three-year term has been completed, the position will be voted on by the membership BCSCI at the first meeting of the project year. Directors must have a child in the club, who cannot succeed himself/herself.

The two (2) Junior Directors who are elected annually from the current year's enrollment of BCSCI, cannot succeed himself/herself. Junior directors must be 15 years of age as of January 1, **of the current BCSCI project year** and have been a member of the club for two years and completed a project each year. Junior directors will be expected to represent the membership of the BCSCI and will have a vote but will not serve as an officer of the Board of Directors. If no other nominee for either director or junior directors is found a director or junior director may serve another term in office.

Only one (1) adult family member may serve on the Executive Committee during the year, unless there is no other leader or Director to serve the term. The director's position will be voted on at the first meeting of the project year for the purpose of filling the vacated position for the remainder of the term.

When an opening occurs by resignation or removal of a Director, a special election will be held. The Chairman of the Board of Directors and Junior Directors will conduct this election at a meeting of the BCSCI. The person elected to fill the vacancy will carry out the remainder of the term.

Species leaders will be approved by a majority vote of the Board of Directors. **Interested people of 22 years old or older can attend the directors meeting so that they can be considered as a candidate for leader of each of the club's species projects. At this meeting the board of directors will interview the candidates, and then will make a vote to elect species leaders. This vote will be held every 3 years or in the event that a leader steps down. At that point that species would need a replacement leader voted in for the remaining balance of the current (3 year) term. All current species leaders hold positions until voted upon. (One species at a time will be voted on, as to maintain a club quorum)**

In the situation of the President or Chairman's resignation, the Vice President or Vice Chairman will move into the vacated office. New club officers and/or board of directors must be approved by a majority vote of membership of the BCSCI.

- Sec. 4. No one will be denied participation in the BCSCI and its programs based upon race, color, national origin, sex, religion or handicap.

#### ARTICLE IV

##### Officers

- Sec. 1. The officers of the BCSCI shall consist of a President, Vice President, Secretary, Treasurer, and Sergeant of Arms, and two (2) junior directors elected from the club membership. To be eligible for an office a member must have been a member for two years and have completed a livestock project each year. If no one accepts an office, then a member with one year may run for office.
- Sec. 2. The officers of the Board of Directors shall consist of a Chairperson, Vice Chairperson, Secretary/ Membership Secretary, and Treasurer elected from the minimum of **seventeen (17)** adult members of the Board of Directors.
- Sec. 3. All officers of the club and members of the Board of Directors will receive no compensation of any kind for their time as a volunteer to serve in their respective positions.

##### Executive Committee

- Sec. 4. The Executive Committee will consist of the Chairperson, Vice Chairperson, Secretary and Treasurer of the Board of Directors. The duties of the Executive Committee will include acting upon all emergency matters.

#### ARTICLE V

##### Election of officers

- Sec. 1. The officers of the club will be elected annually by a majority vote of the membership on the day of sign-up. The officers of the Board of Directors shall be elected annually by a majority vote. Officers shall be elected for a one-year term, or until their successors are elected and qualified.

#### ARTICLE VI

##### Duties of the Board of Directors

##### Chairperson

- Sec. 1. The chairperson shall preside at all the meetings of the Board of Directors. He/she shall fill all committees not otherwise provided for and perform any other duties pertaining to the office of Chairperson. Provide a printed agenda for the director meetings, and agenda for the club meeting.

#### Vice Chairperson

- Sec. 2. The vice chairperson shall preside in the absence of the Chairperson and perform all the duties pertaining to that office.

#### Secretary/ Membership Secretary

- Sec. 3. It shall be the duty of the secretary to attend all such meeting of the Board of Directors to conduct all correspondence and to carry out and execute all orders and resolutions as directed be the Board of Directors; to keep a list of the members of the Board; to keep minutes in order and present copies of the meeting minutes; to give notice of meeting to the members of the Board; and report on decisions of the Board of Directors to the membership of the BCSCI at their regular meetings.

It shall be the duty of the secretary/ membership secretary to attend all such meetings of the Board of Directors and BCSCI to keep a list of the members of the Board and the BCSCI; track meeting attendance for both (work in conjunction with the club secretary); notify board members and club members and parents/guardians of meeting attendance if they are missing too many meetings and make certain members and volunteers are registered by the designated deadlines.

#### Treasurer

- Sec. 4. The treasurer shall collect and keep an account of all moneys received and expended for the use of the BCSCI. All sums received shall be deposited in the name of the Beaver County Stockman's Club, Inc. (BCSCI), in a bank approved by the Board of Directors; shall make a written or verbal report at the regular meeting of the membership and Board of Directors; prepare a written report for the accountant (chosen by the Board of Directors) quarterly. The books shall be audited annually at the end of each fiscal year. Funds shall be disbursed by the Treasurer only upon approval of the club's budget by the members of the BCSCI collectively and checks may be drawn only upon two signatures from two of the following officers of the Board of Directors: Chairperson, Treasurer or Secretary, and after a business or individual has submitted a bill or receipt as proof and an expense voucher has been completed and signed. Should expenditure exceed budget amount the payment must be approved by the membership of the BCSCI. At times, the treasurer may be subject to the supervision of the BCSCI Board of Directors. At the expiration of his/her term all books, money and any other items related to the club treasury are to be turned over to the newly elected treasurer.

#### Leaders

- Sec. 5. It shall be the duty of the Species Leaders to be present for the project animals' weigh-in. The Executive Committee should be present for all weigh-ins; shall attend the regular meetings of the BCSCI and its Board of Directors or contact the Chairperson and/or Secretary of the Board of his/her inability to attend such meetings. Species

Leaders should contact the other Species Leaders to make certain a Species Leader is present at club functions. A leader DOES NOT have to have a child in the club.

#### ARTICLE VII

##### Scholarship

- Sec. 1. The Board of Directors will provide for the workings of the Scholarship fund. To be considered eligible for the scholarship program, the member must be in the club for 3 consecutive years. Scholarship amounts to be determined annually by the board of directors. Postgraduates may re-apply, as long as the member remains in good standing in school/college.

#### ARTICLE VIII

##### Meetings

- Sec. 1. BCSCI members must attend fifty (50) percent of the club meetings to be eligible to show and/or sell their animals at the club sponsored show and/or sale.
- Sec. 2. A minimum of 9 regular scheduled Board of Directors meetings will be held. Members of the Board of Directors must attend a majority of those regularly scheduled meetings to retain their membership on the Board of Directors. If a member of the Board fails to comply with these guidelines, the unexpired term will be filled by a special election held by the membership of the club. Absence is acceptable if the Chairperson and/or Secretary is informed before the meeting that the board member is going to miss the meeting and the reason for the absence is accepted by the vote of the Board of Directors.

##### Quorum

- Sec. 3. Fifty one percent or more of the BCSCI or its Board of Directors shall constitute a quorum for the club or Board of Directors to take action on any matter brought before it. After the second meeting with not having a quorum, the Board of Directors can go ahead and vote on the matter brought before them.

##### Special Meeting

- Sec. 4 The Chairperson may call a special meeting at any time he/she may deem advisable.

#### ARTICLE IX

##### Dissolution

- Sec. 1. If the BCSCI were to dissolve and no longer continue to operate as per the By-Laws approved by the BCSCI membership, the membership will vote before dissolution to approve, by a Seventy Five Percent (75%) vote, a nonprofit organization(s) to inherit the club's physical and monetary assets.