

**Unalakleet City Regular Council Meeting
October 16th, 2018
Approved Minutes**

1. CALL TO ORDER:

Mayor Leona Grishkowsky called the meeting to order at 4:01 pm.

2. PLEDGE OF ALLEGIANCE: The council and public members stood and recited the Pledge.

3. ROLL CALL AND ESTABLISH QUORUM:

<u>Present:</u>	<u>Absent:</u>	<u>Excused</u>	<u>(Notes):</u>
<input checked="" type="checkbox"/> Mayor Leona Grishkowsky	_____	_____	
<input checked="" type="checkbox"/> Linda Cooper	_____	_____	
<input checked="" type="checkbox"/> Michelle "Nuckoo" Harvey	_____	_____	
<input checked="" type="checkbox"/> Thurman Jack	_____	_____	
<input checked="" type="checkbox"/> Judie Kotongan	_____	_____	
<input checked="" type="checkbox"/> Vice-Mayor Wade Ryan	_____	_____	
_____ Myrtle Smith	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sick
Councilmember elect:			
<input checked="" type="checkbox"/> Teri Paniptchuk	_____	_____	

Also present: Public Works Director Dwayne Johnson, Officers Roger Spann and Chara Blatchford, City Clerk Thomas Simonsson, Substitute Student representatives Karlee Katchatag and Dylan Ivanoff, City Manager Davida Hanson, UVFD Secretary Louisa Paniptchuk. Members from the public present: Kristen Mashiana, Marty and Jessie Towarak, UVEC General Manager Reese Huhta, and Heather Jones.

Quorum was established.

4. OATH OF OFFICE:

Newly-elected council members Teri Paniptchuk and Michelle "Nuckoo" Harvey took the Oath of Office administered by Mayor Leona Grishkowsky.

5. ELECTION:

A. Michelle nominated Wade Ryan for Mayor. Thurman seconded the nomination.

MOTION: Judie moved to cease the nominations, Michelle seconded. Motion carried unanimously. Wade Ryan accepted the position.

Leona Grishkowsky took a moment to thank the Council and the City for the time she served as Council member and as mayor. She presented a plaque in appreciation to the Council and City Office.

B. Nominations for Vice-Mayor opened. Michelle nominated Thurman. Judie Seconded. Thurman nominated Linda, Michelle seconded. Linda nominated Teri, Wade seconded. Nominations ceased. The Council voted by ballot. Linda Cooper was elected as Vice-Mayor. Linda Cooper accepted the position.

6. APPROVAL OF AGENDA:

MOTION: Linda moved to approve the agenda. Judie seconded. Motion carried unanimously.

7. APPROVAL OF MEETING MINUTES:

A. September 11, 2018 – Regular Council Meeting

B. October 3, 2018 – Canvass Meeting

- a. Linda corrected the spelling of Election Judge Cloei Johnsons name in section 5. A of the October 3rd meeting.

MOTION: Judie moved to approve the minutes as amended for September 11, 2018 and October 3, 2018. Linda seconded. Motion carried unanimously.

8. PUBLIC COMMENTS:

Kristen Mashiana addressed the Council regarding the UVFD Fire chief position. She is still not happy with the decision that was made and asked for a public apology. Kristen reminded the council that they represent the whole community.

Linda Cooper spoke as a member of the community and requested that her sewer service fee be waived for the time period it was not working.

Reese Huhta, UVEC General Manager, introduced himself to the new Council. He reminded the Council that the City of Unalakleet is one of UVEC's biggest customers.

9. DEPARTMENT AND COMMITTEE REPORTS FOR APPROVAL:

A. Public Safety Staff & Committee Reports:

a. Police Department Report:

- The monthly written report was submitted.
- Officer Blatchford informed the Council that Alice Fuerstenau was promoted to the position of Lead Dispatcher.
- The ordinance to keep dogs tied up is hard to enforce as they have encountered leashes being cut.
- Practical updates included the arrival of the officer's uniforms, PD vehicles need a new engine, and the call tree for the dispatchers is being updated. A request was made for a new computer for their office.

Mayor Wade Ryan voiced his deep appreciation to the PD and the work they are doing.

b. Volunteer Fire Department Report:

- Written report submitted for September 2018.

- Louisa Paniptchuk, the new secretary for the UVFD, gave a report to the council. The department held a meeting on October 14th.
- Updates included meeting every Friday to keep equipment running, a plan to run 2 monthly fire drills, and working to encourage more volunteers to join UVFD.

Linda asked to see the UVFD Bylaws to better understand and support the department, and for the UVFD to develop their own procedures as well. Michelle asked if UVFD is working together with UPD for emergency situations. Louisa reported that training will be in place to collaborate with dispatchers, and Search and Rescue. Wade suggested involving the NSHC as well.

MOTION: Linda moved to accept the Public Safety Staff and Committee reports as a block. Thurman seconded. Motion carried unanimously.

B. Public Works Director & Committee Reports:

- Public Works Director Dwayne Johnson submitted a written turbidity report.
- The pump at the main lift station burned out. A smaller one is in place for now. One pump is in Anchorage being rebuilt.
- The crew worked with NVU to sort and barge out heavy equipment that is no longer salvageable. The dump site looks much cleaner.
- The Smart Ash Burner arrived. This will be installed when the new doors for the baler facility arrive and are installed.
- The generator for the PSB is still at FAA, waiting for the final confirmation to pick it up.
- A City employee damaged a UVEC fiber optic cable going up to the wind generator site. Davida is in contact with AML/JIA and Reese Huhta about the situation, and a claim has been filed.
- Dwayne informed the council that he is leaving for two weeks, starting October 21st.

C. Administration Staff & Committee Reports:

a. Manager's Report:

- The Manager's written report was submitted.
- Admin: The City had a visit with EPA, VSW and DEC. The visit included a tour of Unalakleet, Powers Creek, Landfill, proposed well farm site, Tank farm, Sewage lagoon, Happy Valley Lift Station, Water Treatment Plant, Water Tank, and the new dock.
- Training: Davida attended the CDBG workshop in Anchorage October 10 and 11. As part of the CDBG requirements a public meeting will be held on October 30th, at 7:00pm. Teri Paniptchuk will attend the AML training for newly elected officials.
- Baler/Landfill: The City will apply for the NSEDC OEF Grant for the Ft. Yukon Baler. Davida will look in to options to have it delivered to UNK if grant comes through.
- Public Safety: Chuck Melin is working on a cost estimate and plan for the generator extension at the Public Safety Building. The city is still taking applications for the open Chief of Police position.

- Water plant/Shop: We hired one new laborer. George Turner Jr. will be attending a Water Operator training October 21st to 26th.
- Phase III: We are waiting for the survey from Army Corp of Engineers.
- Dock Lease: Davida will contact NSSP to find out how many dockings there were this summer, and what NSSP's plans are for storing boats this winter.
- 4-Plex: All the units will get bathroom renovations.
- Library: Leona Grishkowsky and Aly Daniels will be attending Library training. The expense would be covered by the Federal Grant money.

b. Clerk's Report:

- Thomas Simonsson provided a written report. Joanne Semaken has been hired as Deputy Clerk. A new printer was purchased that can handle fax, email, copy in B/W and color etc. Thomas proposed that the City would invest in a website. The council agreed, and allowed the administration to develop the site.

c. Library Report:

- No library report. The library is closed for the winter.

d. Student Report:

- Sidney Kinneen and Nathan Ivanoff were absent for sports travel. Karlee Katchatag and Dylan Ivanoff attended in their places.
- The written report included an update from BSSD Youth Leaders Retreat. BSSD high school students addressed: the PC Care Curriculum, Native Dancing, and School Climate.
- The Volleyball team had their first home games, and won them all!
- The production company "ALAXXA" is coming to Unalakleet to host theater art workshops with students.
- Wrestling started on September 26th for high schoolers and October 8th for elementary and middle schoolers.
- The elementary students have been working on creating an art gallery at school. They placed painted rocks around town as a part of the "Rock Painting Movement". If you see a painted rock, keep it or re-hide it! Happy hunting!

MOTION: Judie moved to accept the Administration Staff & Committee reports as a block. Linda seconded. Motion carried unanimously.

D. City Financial Report (Admin., Public Works, Public Safety, Grants/Funding, and R & R):

- Thomas presented the income and loss report for September, and year-to-date.
- Suggestion was made to bring a list of "customer accounts" owing more than \$1,000.00 to the City, in an effort to halt penalty fees for inactive accounts and/or customers that are paying off their debt but the interest fees is larger than the actual monthly payment.
- The City is maintaining a Repair and Replace account for Public Works.

MOTION: Judie moved to accept the City Financial Reports for Administration, Public Works, Public Safety, Grants/Funding, and Repair and Replacement as a block. Michelle seconded. Motion carried unanimously.

8. OLD BUSINESS:

A. Dock Committee Lease Update:

- Davida gave an update in the manager's report.

B. PSB Update – Judy Haymaker:

- Davida gave an update in the manager's report. As the grant towards the PSB expires in June 2019 the City would like to finish projects before then. Discussion mentioned new door handles for jail cells and offices, as well as a porch for the generator donated by the FAA.

C. VSW Update (Well Farm, Lift Station, Water Plant):

- VSW hired Chuck Melin as superintendent to oversee the Happy Valley Lift Station project.
- Well drillers are scheduled to be in Unalakleet on or about January of 2019 to begin the second test well site across from the Elder's Facility.

F. Retirement Recognition:

- An event will be held to publicly recognize and celebrate the employees Roger Nicholas, George Turner Sr. and Pete Jackson who retired after many years of serving the City. Tentative date is Wednesday October 24th at 3:00 pm at the Community Center.

G. Baler Update:

- See the manager's report.

H. CDBG Grant:

- See the manager's report.

9. NEW BUSINESS:

A. AML Conference:

- See the manager's report.

B. Ordinance Amendment – ATV Driving Age – First Reading

- This First Reading amending City Ordinance 11-04 to include changing the enforcement area to include all city boundaries as well as changing the age requirement to drive ATV's, scooters, motorcycles and side-by-sides to 14 from 12 years of age.

MOTION: Teri moved to pass the amended to city ordinance 11-04 in First Reading. Linda seconded. Motion carried unanimously.

C. Kawerak Local Economic Development Planning:

- This process is updated every 5 years. Tracy Cooper from NVU has set up a community meeting on November 14-15 to get input from the public on priorities for Unalakleet. Some things the city would like to see funded are: new maps for the city boundaries, a fire station, new water source, new roof for the water tank, a new pumper truck, police

cars, and city trucks, new excavator, wider road shoulders on the Dike Road at Johnson's Lake.

D. Platting Board Approval:

- Leonard Brown is building a road on his subdivision and needed City Council approval to continue the process.

MOTION: Judie moved to approve the platting for the Leonard Brown subdivision. Linda seconded. Mayor Wade Ryan abstained from voting. Motion carried unanimously.

E. Reorganization for City Council Committee Assignments:

- Leona Grishkowsky has offered to stay on the Library committee and the Dock committee as an at large member. Mayor Ryan approved.
- **Admin Committee:** Wade Ryan, Linda Cooper, Judie Kotongan. Alt.: Thurman Jack.
- **Public Works Committee:** Michelle "Nuckoo" Harvey, Thurman Jack, Teri Paniptchuk. Alt.: Wade Ryan. Youth: Sidney Kinneen and Nathan Ivanoff.
- **Public Safety Committee:** Judie Kotongan, Myrtle Smith, Linda Cooper. Alt.: Michelle "Nuckoo" Harvey. Youth: Sidney Kinneen and Nathan Ivanoff.
- **Library Committee:** Judie Kotongan, Thurman Jack, Michelle "Nuckoo" Harvey. Alt.: Linda Cooper.
- **Boat/Harbor Committee:** Wade Ryan, Myrtle Smith, Teri Paniptchuk. At large: Jeff Erickson, Leona Grishkowsky, and Perry Burress.

12. PUBLIC COMMENTS:

Reese Huhta, General Manager at UVEC asked the Council to keep UVEC in mind as construction is being made. Reese suggested the Council consider changing the name on the "Landfill Road".

13. CORRESPONDENCE:

The State of Alaska informed the City about a class action lawsuit regarding the PILT monies. Judie Kotongan added that it will take years before the law suit is settled.

14. EXECUTIVE SESSION RE: Personnel, Finance, AS 42.40.170:

MOTION: Judie moved to go into executive session at 7:46 pm. Thurman seconded. Motion carried unanimously.

MOTION: Judie moved to return to regular session at 8:25 pm. Linda seconded. Motion carried unanimously.

The Council returned to Regular Session.

15. COUNCIL MEMBER COMMENTS:

Linda: Welcome Teri and Nuckoo. Congratulations to new Mayor, Wade Ryan. Thanks to the city office staff for well-prepared agenda packets and welcome letter.

Judie: Welcome Teri. Want to see a committee for the process of restructuring the city ordinances.

Teri: Hope to be able to make right decisions for the city.

Thurman: Welcome Teri and Nuckoo. Will be gone the next two weeks, back on November 2nd.

Nuckoo: Congratulations Wade and Linda. Glad to be on the Council because she cares about our community. Want to see our city improve. Appreciate the work of Davida, Thomas, Judie and Leona.

Wade: Welcome Teri and Nuckoo. Thanks to the office employees for good work.

16. NEXT MEETING DATE:

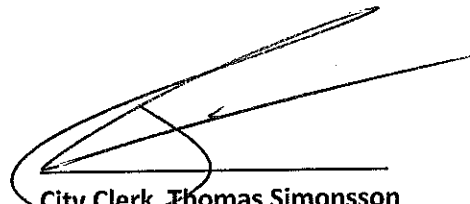
The tentative date for the next Regular Council Meeting is set for November 13th, 2018 at 4:00 pm.

17. ADJOURNMENT:

MOTION: Judie moved to adjourn the meeting. Linda seconded. Motion passed unanimously. Meeting adjourned at 8:31 pm.

Approved : 11/13/18 (Date)


Mayor, Wade Ryan


City Clerk, Thomas Simonsson