

Historic Monroe Theatre

Leasing Rates



Lease Rates:

The rates are based, in part, on the profit status of the renting organization. Each renter must have proof of **liability insurance** coverage naming The Historic Monroe Theatre/Monroe Arts Council as additional insured.

Non-Profit Status

Sunday-Thursday	\$300/day
Friday/Saturday	\$500/day

Individuals/Local Organizations

Sunday-Thursday	\$500/day
Friday/Saturday	\$750/day

For-Profit Group/Organizations

Sunday-Thursday	\$1500/day
Friday/Saturday	\$2500/day

Screening Movies at The Historic Monroe Theatre

The Historic Monroe Theatre is equipped with a large film projection screen, where movies on DVD or Blu-ray may be displayed before viewing audiences. We also have the technology in place to stream via most platforms. If you would like to book the theatre for a movie screening, you may do so for the following rates, regardless of tax-exempt status:

NOT Charging Admission

Sunday-Thursday \$500

Friday/Saturday \$750

Charging Admission:

Sunday-Thursday \$600

Friday/Saturday \$850

IMPORTANT NOTE on MOVIE SCREENINGS

YOU will be responsible for obtaining the **FULL RIGHTS** to screen any and all movies you wish to show. This must be done well in advance of the screening, and usually does cost money. Due to legal liability issues, The Historic Monroe Theatre requires a **PRINTED** invoice through a recognized film licensing agency or letter of approval for showing from the appropriate film studio before your film can be shown. We recommend that if you are an organization, individual, you allow us to order your movie through one of our film purveyors, or if you are an organization, that you set up a short-term rental account with either **Swank Motion Pictures Inc.** or **Criterion Pictures USA.**

<http://www.swank.com/index.html>

<http://www.criterionpicusa.com>

Concessions:

The Historic Monroe Theatre is equipped to provide concession service, including beer, as part of the lease agreement. All concession arrangements must be made at the time of the contract negotiations. The Historic Monroe Theatre reserves the right to sell concessions at any movie screening or performance- private or public, and reserves the right to ALL proceeds from said concessions.

ALL outside concessions-food and drink- MUST be approved prior to rental. NO ALCOHOLIC BEVERAGES ARE PERMITTED with outside concessions.

Rental Deposit Rates:

A Rental Deposit of **\$250** for non-profit use and **\$500** for for-profit use is required to book The Historic Monroe Theatre. All Deposits (Rental and Damage/Cleaning Fee) must be paid before theatre dates for performance can be confirmed. All Rental Deposits will be applied toward lease Rates, with the remainder of the Lease Rate due on the date designated on your Leasing Contract. The Rental Deposit will be refunded if cancellation occurs before the deadline for your full payment. Rental Deposits are not refundable after the date has passed or in the event of a non-payment. Any disputes are subject to take place in, and be governed un the laws in the State of Ohio for all Rentals/Leasing of The Historic Monroe Theatre.

Damage/Cleaning Fee:

A Damage/Cleaning Fee of **\$300** is required for ALL events.

NO ANIMALS:

No animals except service animals and/or animals specific to the program being presented are allowed in the building.

Technicians:

A minimum of one paid technician must be on hand at all times. The technician's fee is **\$250** for 1-4 hours, and **\$75.00** for every hour after four hours.

(All lease and deposit rates are subject to change without notice, prior to deposit and booking confirmation)

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104 North Main Street
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