

**HOVE Road Maintenance Corporation.**

**BOD Meeting Minutes.**

**January 26, 2021 at 10:00 am**

**I. Quorum: Yes.**

**Present:** President; Jim Steenburg, VP/Treasurer; George Campbell, Secretary; Jim O'Hara.  
**Excused Absence:** Director; Frank Loosli; Director Bill Burkett.  
Also, in attendance: COO Laura Foster.

**II. Call to Order:** The meeting was called to order at 9:52 am by President Jim Steenburg.

**III. Adoption of Agenda:** The agenda was approved as written.

**IV. Approval of Prior Minutes:**

**Motion:** To approve the Minutes as written from the BOD Meeting held November 24, 2020.  
Motion by J.O., 2<sup>nd</sup> by G.C. The Motion approved unanimously.

**V. Reports:**

**Presidents Report:** There is nothing to report at this time except that it is raining out.

**Treasurer's Report:** We finished the year with 82.5% of the Membership compliant with their road fee payments. This is about the same as previous years which is pretty good considering the problems everyone is having with COVID-19 layoffs and various restrictions. The stimulus check probably helped some Members with the payment of their road fees.

We finished the year way under budget as roadwork was curtailed and equipment that had been planned to purchase could not be found. Our income was considerably more than what was billed as Members were paying ahead or paying off back years.

**General Report:** The annual billing went out the 15<sup>th</sup> of January and payments are already coming in 50 or 60 at a time. The office is getting ready to close out the books for the past year and the audit is coming up in April. We will then be ready to send our account over to the accountant to do our corporate taxes.

Our crew is hard at work doing their usual jobs. The mower is working every day trying to keep the weed growth under control.

Members are using the payment box on the front fence for paying their fees. It might be noted not to use cash in the box. Instead, get a money order for the box.

**VI. Old Business:**

The COO stated that she checked the Community Association area on the scheduled day for the annual meeting and after 40 minutes no one had shown up. It is therefore assumed that most Members had received notice that there would be no gathering due to Covid-19 restrictions.

At the finish of the annual voting audit it was found that the results were the same as published.

The person that counted the ballots did an excellent job and we will have her do them again next year.

The COO brought us up to date on the purchase of a second mower.

A discussion followed on the roadway mowing situation and other methods of weed control on the right-of-ways.

**VII. New Business:**

Ratification of BOD Officers.

**Motion:** The BOD Officers will remain the same for 2021 as they are now. Jim Steenburg, President, George Campbell, Vice President/Treasurer and Jim O'Hara, Secretary.

Motion by J.O., 2<sup>nd</sup> by G.C. The Motion approved unanimously.

**VIII. General Discussion:**

The COO questioned whether the Member that has applied to serve on the BOD should be accepted. It was suggested that he present himself at a BOD Meeting before any action was taken.

It was then noted that he only lived here part time and is a resident of Alaska.

Bylaws section 3.1 requires that a Member of the BOD must be a resident of the district of Kau, County of Hawaii. Therefore, the applicant does not meet the requirement of the RMC Bylaws.

**Motion:** Notify the Member of the decision not to approve his membership on the BOD.

Motion by GC, 2nd by JO. The Motion approved unanimously.

**IX. Adjournment:** The President adjourned the meeting at 10:20 am.

The next Board meeting will be held on Tuesday, February 23, 2021.



Minutes submitted by: \_\_\_\_\_ Jim O'Hara, Sec.