

HOVE Road Maintenance Corporation.

BOD Meeting Minutes.

March 23, 2021 at 10:00 am at the HOVE RMC Office

I. Quorum: Yes.

Present: President; Jim Steenburg, Secretary; Jim O'Hara, Director; Frank Loosli, Director; Bill Burkett

Excused Absence: VP/Treasurer; George Campbell

Also, in attendance: COO Laura Foster

II. Call to Order: The meeting was called to order at 9:52 am by President; Jim Steenburg.

III. Adoption of Agenda: The agenda was approved as written.

IV. Approval of Prior Minutes:

Motion: To approve the minutes as written from the BOD Meeting held on February 23, 2021. Motion made by J.O., 2nd by B.B. Passed unanimously.

V. Reports:

Presidents Report: With all this rain we have been getting it has been hard to do road work.

Treasurer's Report: Absent.

General Report: The 2020 financial audit will be held on April 15 & 16. Once that is complete, we will be able to get our taxes finished. The same people will be doing the audit as last year. Two weeks ago we sent the Ford F250 to Hilo to pick up the Seal Master Oil Trailer containing 500 gallons of seal coat for a free trial. On the way back the F250 Broke down and was towed in for repairs. After a few delays we finally got the oil trailer with the new product for the roads from Seal Master that they wanted us to try out. Unfortunately, it rained after the seal coat was laid, so we were not able to see the full results of the product. We will get another chance soon. 24 hours of good weather is needed for proper seal coating. If this new product works out it may extend the life of roadway chip seal by 7 years.

The F350 gas engine truck that was used for towing the oil trailer has very high and costly fuel consumption. Selling the older vehicles that are getting prone to breakdowns and are costly to operate is presently under consideration. The plan is to start looking for newer, more efficient work trucks. We are presently searching the market for a second tractor/mower and a backhoe. One of our work trucks and the sweeper are both down for repairs now.

We now have a four-man crew and work has begun on the current road plan. The crew has started working on clearing roadways and right of ways of rocks, weeds and overhanging trees. They are working on Palm Parkway and then will be going over to Reef Parkway.

A discussion followed regarding the use of the new seal coat we picked up from Seal Master.

VI. New Business: A prior Board Member is asking to come back on board. However, he needs to become current on his road maintenance assessments before consideration.

VII. General Discussion: None.

XIII. Adjournment: The President adjourned the meeting at 10:24 am.

The next Board meeting will be held on Tuesday April 27, 2021 at 10:00 am at the HOVE Road Maintenance office.

Minutes Submitted by:  Kristyn Haina.

Minutes Approved by:  Jim O'Hara. Sec.