

**HOVE Road Maintenance Corporation.
BOD Meeting Minutes.
May 31, 2019 at 10:00 am at the HOVE RMC Office**

I. Quorum: Yes.

Present: President; Jim Steenburg, VP/Treasurer; George Campbell, Secretary; Jim O'Hara, Director; Bill Burkett.

Absent: Director; Frank Loosli

Also, in attendance: COO Laura Foster and 1 Guest Member, Bob Simpson.

II. Call to Order: The meeting was called to order at 10:02 am by President Steenburg.

III. Adoption of Agenda: The agenda was approved with the addition under New Business regarding the upcoming HOVERMC election and the 2019 Newsletter.

IV. Approval of Prior Minutes:

Motion: To approve the minutes of the BOD and Executive meetings held on Tuesday 04/23/19.

Motion by GC, 2nd by BB. The motion was approved unanimously.

V. Reports:

Presidents Report: We have oil and are proceeding with the road work in spite of the rain.

Treasurer's Report: 70% of the Membership is compliant with their road fee's to date. This trend has been about the same for many years.

The only major expenses have been for road oil and chip.

General Report: The County of Hawaii will be having a land tax auction in June. There were 107 properties on the original list and since then 11 have been redeemed leaving 96 for the auction. HOVERMC has all the necessary documents filed to protect our interest during this sale. The process for placing and removing liens has been simplified this year by using electronic communications with the BOC. Those who have redeemed their properties and still owe road maintenance fees will be getting an intent to foreclose notice from HOVERMC.

VI. Old Business: The auditor firm that has been hired for the 2018 audit is Carbonaro CPAs & Management Group which is a local company out of Hilo. The person who will be involved with the HOVERMC audit is familiar with our books and therefore should need less time to complete. The audit is scheduled for June.

The Mac Dump truck has been sold and we have a few interested parties for the parking blocks. There is an interested buyer for the front loader and we received and declined a lowball offer on one of the excavator buckets.

There is an interested buyer for the lot on Coconut Drive which we have on Craig's List and our website.

Roadwork is underway but it has been delayed due to continuous rain.

There is also a problem with obtaining chip as Glover has no truck available for delivery. We have been picking it up in smaller quantities using our truck.

The knowledge that our crew learned at the Chip Spreader class has shown to be very beneficial in the on-going road work.

VII. New Business:

Motion: To retain Bill Burkett on the Board of Directors until the next election.

Motion by JO, 2nd by GC. The motion was approved unanimously.

Illegal Dumping has increased in the past few months and is now becoming a major problem. HOVERMC has a problem with picking up the trash because we legally can't take it to the local transfer station. Any person, who observes illegal dumping, should report it to the Police Dept. at 935-3311. It was suggested that this subject be inserted in the next Newsletter.

Encroachments on our roadways are also an ongoing problem. HOVERMC needs to come up with a procedure and a plan for tackling this issue. We can legally remove any encroachments in the right-of-way with the cost charged to the offending Member.


A short discussion followed regarding the encroachments, trash dumping and illegal truck traffic on our roads. The COO also brought up the problem with roadside vendors on Lotus Blossom across from the Ocean View Market entrance.

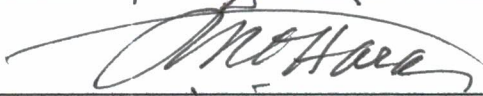
The Secretary updated the Board about the Elections and Newsletter for 2019. He also reminded the Board that as of 2017 a Member is elected to the Board for a period of two years. They can be elected for a maximum of 3 terms and serve for no more than 8 years. A chronology of the past and present Board Members was distributed. It behooves us to get started now to gather Newsletter input for completion in September.

VIII. General Discussion: None

IX. Adjournment: The President adjourned the meeting at 11:02 am.

The next Board meeting is scheduled for Tuesday, June 25, 2019 10:00am, at the HOVE Road Maintenance office.

Minutes Submitted by:  Kristyn Haina

Minutes Approved by:  Jim O'Hara, Sec.