

**HOVE Road Maintenance Corporation.**  
**BOD Meeting Minutes.**  
**July 30, 2019 at 10:00 am at the HOVE RMC Office**

- I. **Quorum:** Yes.  
**Present:** President; Jim Steenburg, VP/Treasurer; George Campbell, Secretary; Jim O'Hara, Director; Bill Burkett.  
**Absent:** Director; Frank Loosli  
Also, in attendance: COO Laura Foster and 2 guests.
- II. **Call to Order:** The meeting was called to order at 9:58 am by President Steenburg.
- III. **Adoption of Agenda:** The agenda was approved as written with the addition of an Executive Meeting after the BOD Meeting.
- IV. **Approval of Prior Minutes:**  
**Motion:** To approve the BOD Meeting Minutes of Tuesday, June 25, 2019.  
Motion by JO, 2<sup>nd</sup> by BB. The motion was approved unanimously.
- V. **Reports:**  
**Presidents Report:** I made a trip to the upper end of Aloha Blvd. recently and was impressed with the road work being accomplished there.  
**Treasurer's Report:** At his time 74% of the Membership is compliant with payment of their road fees. This percentage should see an increase with the recent billing reminder that went out to the Membership.  
The 2019 audit is finished except for minor and last-minute changes. The final audit should be in hard copy by the 2<sup>nd</sup> week of August.  
**General Report:** The office staff has been busy getting out the third round of billing, along with 575 intent to lien notices.  
6.5 miles of roadway have been chip sealed and 2 miles fog sealed. There are 5 loads of oil on order with delivery scheduled for one tank a week for 5 weeks. At present the 2019 road work is planned to complete 12 miles. The COO gave a breakdown of the specific road work in progress including the methods now in use for road closers during the road work.  
Dumping household rubbish on the roadway and on private property has increased over the last few months. We remind you that if you witness someone dumping illegally please call the police. HOVE Road Maintenance has been told that we are not supposed to use the Waiohinu dump site and that we need to haul our rubbish to Waikoloa. Our calls to the Department of Waste regarding this matter have gone unanswered.  
The new County transfer site being built in our area has been downgraded from an A+ site to a bare minimal site to the dismay of many residents.  
A short discussion followed regarding the commercial trash haulers in this area.  
The removal of line of sight issues, primarily trees overhanging the roadways, is now underway.
- VI. **Old Business:** None
- VII. **New Business:** The Secretary submitted a sample layout of the 2019 Newsletter for the BOD to look over and make any suggestions.  
A Bio is needed from anyone seeking to be placed on the ballot for the Board of Directors.  
A change to the Bylaws sec. 3.1 regarding the residence of a Director is included this year as BOD residency is very vague at present.  
The newsletter is scheduled to be completed and sent to the printer on September 25<sup>th</sup>.

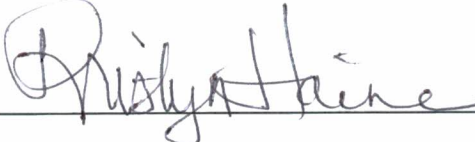
**VIII. General Discussion:**

A brief discussion with the Union Representative ensued.

Member Mike Last gave a breakdown on recent electrical service costs at the RMC facility.

**IX. Adjournment:** The President adjourned the meeting at 10:26 am.

The next Board meeting will be held on Thursday, August 29, 2019 10:00 am at the HOVE Road Maintenance office.

Minutes Submitted by:  Kristyn Haina

Minutes Approved by:  Jim O'Hara, Sec.