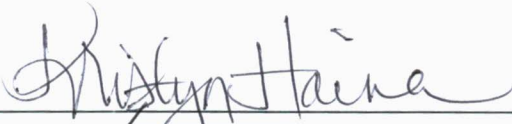
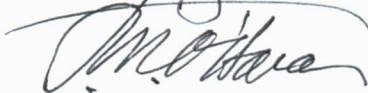


**HOVE Road Maintenance Corporation.
BOD Meeting Minutes.
July 28, 2020 at 10:00 am in the HOVE RMC Office.**

- I. Quorum:** Yes.
Present: President; Jim Steenburg, VP/Treasurer; George Campbell, Secretary; Jim O'Hara, Director; Frank Loosli, Director; Bill Burkett.
Also, in attendance: COO Laura Foster.
- II. Call to Order:** The meeting was called to order at 9:56 am by President Jim Steenburg.
- III. Adoption of Agenda:** The agenda was approved as written.
- IV. Approval of Prior Minutes:**
Motion: To approve the Minutes as written from the BOD Meeting held via teleconference on April 1, 2020.
Motion by J.O., 2nd by B.B. The motion passed unanimously.
- V. Reports:**
Presidents Report: Welcome back everyone. I am happy to say that the new roller will be shipped out of San Diego tomorrow and should be in Hawaii the 2nd week of August.
Treasurer's Report: We have collected 75% of this year's assessments. The late fees will be applied to assessments paid after July 31.
The 2019 taxes and audit are complete.
The planning of the 2021 Budget will begin shortly.
General Report: We recently ordered a bulk amount of road paint, signs, and supplies. We need to replace quite a few stop signs in the subdivision due to damage and graffiti.
The mower has been out daily. With the continuous rain the grass is growing back very fast.
- VI. Old Business:** None.
- VII. New Business:** It has been difficult getting a quote for the erection of a steel storage building on the RMC property. Most companies want to see the plans prior to providing a quote and the others are not currently working due to Covid-19. We cannot get the plans until we put a down payment on the building. The building will be to protect our road equipment.
MOTION: To approve the purchase of the new steel storage building for \$64,969.00.
Motion by G.C., 2nd by B. B. 4 yes and 1 no. Motion approved.
Work has begun on the Newsletter. The Secretary is waiting for the input from the BOD Prospective Members. Also we need reports from the President, the Treasurer and the C.O.O. Because of Covid 19 we have been studying the ways to keep everyone safe before opening the office back up to the public. Social Distancing is and will be required. The COO mentioned that we could install a drop box on the outside wall of the office. Another fix would be installing a glass partition in the office.
MOTION: Wall in the lobby area and install a pay window to provide social distancing for walk in customers.
Motion made by J.O., 2nd by J.S. The Motion passed unanimously.
- VIII. General Discussion:** A short discussion was held on the problem of abandoned cars on our roadways. There will be an article on this subject in the upcoming Newsletter

IX. Adjournment: The President adjourned the meeting at 10:35 am.
The next Board Meeting will be held on Tuesday, August 25, 2020.
Due to the Coronavirus our office will be closed to the public until further notice.

Minutes Submitted by:  Kristyn Haina

Minutes Approved by:  Jim O'Hara, Sec.