

HOVE ROAD MAINTENANCE CORPORATION BOARD MEETING MINUTES
JANUARY 8, 1988

- I Meeting called to order at 7:30 pm by our president, Walter Fisher. He reported that the 1988 agenda is to be followed at each meeting.
- II Present were Walter Fisher, Barbara Bolton, Ken Arbo, Lou Hummrich, George Lewis, Clyde Crawfoot, Ted Whip, Lorn Douglas, and Betty Rhodes.
- III The minutes of December 7 meeting were read. They were accepted as corrected. (Mr. Sullivan is Mr. Southerland.)
- IV Barbara Bolton read the November Treasurer's report. Copy is enclosed. It was accepted as submitted.
- V Committee Reports
 - A. Don Swangel reported that work was done only 17 days as the GMC clutch went out. The grader chain broke December 28. It is now repaired.
 - B. Ken Arbo reported that Attorney Smith received the papers from Attorney Sadamoto and is going ahead with the case. (Mandatory assessments)
 - C. There was no Community service report.
 - D. There was no weed report.
 - E. Walt reported that four abandoned vehicles were turned in to the Ka'u police. Three were removed.
- VI Unfinished Buisness
 - A. Bob Perkins will be asked by George Lewis to look over our vehicles.
 - B. The equipment activity report log form was presented. Cylde Crawfoot moved we accept it, Ted Whip seconded the motion. The vote is unanimous in favor.
 - C. Lou Hummrich reported that Bob Drew is willing to be the liaison officer between Don Swangel and the Board. The motion was made by Ken Arbo and seconded by Clyde Crawfoot to implement Bob according to the guideline established August 6, 1987. (Enclosed) The motion carried.
 - D. Walt has not answered Mr. Southeland's letter concerning dedicating some of our roads to the county.
 - E. Walt reported that 2-50pound containers are being forwarded to U.S. Oil and Refining as per Ray Heimberger's request that an analysis be made to determine compatibility of materials.
- VII New Buisness
 - A. Walt presented a committee roster. Ken Arbo moved that we accept the committee roster with the people who volunteered to work. Clyde Crawfoot seconded the motion. The vote was unanimous in favor.
 - B. Laura Brown is our temporary office manager.
- IX Meeting adjourned at 9:27.

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- I Meeting called to order at 7:30 pm by President Walter Fisher. He reminded the visitors that they may wait until the end of the meeting to speak.
- II Present were Walter Fisher, Ken Arbo, Barbara Bolton, Lou Hummrich, George Lewis, Clyde Crawfoot, Lorn Douglas, Rick Howsley and Betty Rhoads. Ted Whip was absent. He was on vacation. Laura Brown filled in as Recording Secretary.
- III Minutes of January 8, 1988 meeting were read. They were accepted as corrected. Item II, add Rick Howsley to present list. Item VIA, Bob Perkins would be accompanied by George Lewis for the vehicle inspection. Item VIE, Harry Wybornee, not Ray Heimburger requested that the 50 lb. containers of cinders to determine material compatibility be sent to U.S. Oil and Refining.
- IV Barbara Bolton read the December Treasurer's report. Miscellaneous cost is explained as the cost of parking lot repair to pay back oil taken from HOVECA. Discussion followed about the bank balance. Less donations will probably be received this year because of payments toward 1988 being received at the end of 1987. Rick Howsley moved to accept the Treasurer's report as read. The motion was seconded and carried.
- V Committee Reports
- A. Road Maintenance Management: No report
- B. Legal Committee met January 22, 1988. The report was given by Ken Arbo that:
1. DeLima and Sadamoto were relieved of their duties to the Corporation as of January, 1988 because of their lack of action on the mandatory assessment problem.
 2. A Conflict of Interest statement should be filled out by all members of the present Board.
 3. Robert Smith, Attorney, was hired to replace DeLima and Sadamoto in the mandatory assessment problem. He will come to the Community Center for a special meeting about this subject.
 4. Nicholas Coy's lawsuit concerning the 1984 traffic accident of LaPriell Swan is tentatively scheduled to go before the judge in April.
- C. Financial Committee: No report.
- D. Membership Committee: No report. Discussion of current paid memberships.
- E. By-Laws Committee: Four meetings were held in January. Changes in the status of membership for voting purposes were discussed. It was asked whether a person has one vote per paid membership or one vote per paid assessment on the number of lots owned.
- F. Community Awareness: No Report.
- G. Derelict and Abandoned Vehicles: Naalehu Police have removed three abandoned vehicles from the subdivision. There is an estimated one hundred left. Discussion followed concerning adding some kind of legal provision in the By-Laws to allow the corporation more power in removing abandoned vehicles. Anyone can report abandoned vehicles, however, it is not proper to push the abandoned vehicle off the roadway on to empty lots.

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VI Unfinished Buisness

- A. Motion was made to change Laura Brown's status as temporary office manager to permanant General Office Manager. Motion made by Rick Howsley, Seconded by Ken Arbo. Motion carried.
- B. Discussion about the 10,000 dollars set aside after the note from Exeter Equities was paid off. The money was designated for legal fees for the acquisition of mandatory assessments. The original motion was in minutes that are now misplaced. 5,000 dollars was sent to Attorney Sadamoto to pre-pay fees for the mandatory assessment problem. He has returned the unused portion. The motion was made by Ken Arbo that the 10,000 dollar fund that was designated in October, 1985 be established as a specified amount for legal fees, less the amount for legal fees already used, for the purpose of establishing the balance in the account as of December 31, 1987 as 8,417.66 dollars. Seconded by Barbara Bolton. The motion carried with five agreeing and three against.

VII New Buisness

- Rick Howsley notes that the by-laws require a yearly audit of the financial books. Clyde Crawfoot moves to audit the books according to the by-laws. The motion was seconded. Motion was made by Rick Howsley to amend the original motion to read that the Board requests the audit as per Hawaii State law, and that the treasurer should take care of it at once. Amendment 2nded and carried. Motion 2nded and carried.
- B. On January 23, 1988 a person drove a bulldozer on the road way from Catamarran and Mahimahi to Island Blvd. Approximately two and a half miles of road way were damaged severely. Naalehu police were called Sunday, January 24. A criminal property complaint report was filed. The corporation communicated with the owner of the bulldozer, and the driver of the bulldozer who was given permission by the owner to move the piece of equipment. Restitution was offered by the driver. Attorney Robert Smith advised to let the party fix the road to original condition under HOVE Road Maintenance Corporation supervision. Attempts to fix the road were made. George Lewis and Walter Fisher inspected the repair work and found it ineffectual. The damage done is estimated to be 8,400 to 8,600 dollars. Rick Howsley moves that a board order to stop work be presented immeditely to the bulldozer owner in writing by the Road Maintenance Management Committee Chairman, Lou Hummrich. Seconded and carried. Motion made by Ken Arbo that the persons responsible for the repair of the road damage in question be notified by mail that they are required to attend a meeting with HOVE RMC Board for clarification of the type of repair and the time schedule. Seconded. Amendment by Rick Howsley that Committee members and Road supervisor be there too. Amendment seconded and carried. Motion seconded and carried. Motion made by Rick Howsley that the President contact Attorney Smith for legal advise concerning filing criminal and/or civil suits. With all

New Buisness

- B.[Con't] approval we withdraw criminal complaint against bulldozer responsible parties. Seconded and carried.
- C. Don Swangel reported that on January 4 and 5, 1988 the crew worked for one and a half days. Eighteen loads of cinders were laid on Tradewinds and Aloha. Power steering went out on the Ford dump truck. Oiling on January 21,22, and 23 used 1,800 gallons. The area covered was King Kamehameha Blvd. from Luau Dr. to Walaka Dr. On January 25,26.27, and 28, 2,500 gallons of oil were used to patch King Kamehameha Blvd. from Walaka Dr. to the Highway, and Tradewinds from Aloha Blvd. to Leilani Circle. Also patched was Coral Dr. from Aloha Blvd. to Sea Breeze Dr. The crew changed a tire on th GMC dump truck. Pictures were taken of the road damage caused by the bulldozer. Total 4,300 gallons of oil were laid down in six and a half days.
- D. Bob Drew reports as liason officer that he drove 85 miles. He reports the roads are badly deteriorated. He recomends that the loader remain at the cinder pit permantly. There should be a broom on each truck to sweep the intersections. Some patches are dry, they need more oil. Use no dry cinders. Use only one truck. We need two crews. Tradewinds to Mahimahi repaired. King Kamehameha lower end in great shape. Signs are misssing all over. Weeds are bad on both sides of some roads. Tiki is a disaster fron Keaka to Donala. Upper part of Coconut is bad. Oceanview Parkway to Tradewinds is a disaster. More money is needed to work on the 157 miles of roads. Princess Kaiulani from Bamboo to Koa needs repair. Repair work on the two and a half miles of bulldozer damage very poor. Slopes have a harder time holding cinder/oil mix. Ken Arbo moves to reimburse Bob Drew for milage. Seconded and carried. .10 cents per mile was suggested.
- E. Discussion about private parties repairing roadways. Attorney Smith says we are liable for any injuries incurred by anyone repairing the road. The party repairing any part of a road is responsible for the repair work forever.
- F. Moved by Ken Arbo to purchase oil as long as there are sufficient funds. Seconded and carried. Board decides to use earned income funds to pay for oil.
- G. Moved by Clyde Crawfoot to send to every dues paying member as of December, 1987 a quarterly newsletter. Seconded and carried. Lorn Douglas offers use of his computer for the mailing list.
- H. Visitor Discussion. The Civil Defense Siren will be moved by the end of the year from Aloha Blvd. to Leilani Circle on County property.
- VIII Motion made by Rick Howsley to adjourn at 10:20. Seconded and carried.

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BOARD MEETING MINUTES MARCH 3, 1988 page 1 of 2

- I. Meeting called to order at 7:35 pm by President Walter Fisher.
- II. Present were Walter Fisher, Ken Arbo, Lou Hummrich, Ted Whip, Lorn Douglas, Betty Rhodes, George Lewis, Clyde Crawfoot. Rick Howsley was absent.
- III. Minutes of the February 4th meeting were read. Barbara Bolton said that "misc. cost" should be "misc income" of \$199.21 in #IV which reduces HOVECA account. V G should be asked owners to remove vehicles? VII E. strike "forever". Minutes stand as corrected. Minutes of February 16 meeting with Attorney Smith were read and approved as read.
- IV. Treasurers report given. Sadamoto account is being straightened out concerning return of Sheriffs charges. Accepted as corrected.
- V. Committee Reports.
 - A. Road Maintenance Management. Lou Hummrich reports that we need a cost per mile for repairs.
 - B. Legal Committee. Walt Fisher reports that:
 - 1. Court case concerning LaPrielle Swann is postponed until September 20, 1988.
 - 2. There was some problem getting together with Attorney Smith. Ken Arbo reported Smith says we should send each lot owner a letter telling them the costs if we repair the roads ourselves or contract it out to an established firm. Also state the time frame.
 - 3. Clyde Crawfoot showed the pictures of the dozer damage of 2 $\frac{1}{2}$ miles of road in the upper subdivision.
 - 4. Conflict of interest statement to be turned in to the office as soon as possible.
 - C. Financial Committee. No report.
 - D. Membership Committee. No report
 - E. By-Laws Committee. Meeting 1 pm Saturday.
 - F. Community Awareness. No report.
 - G. Derelict and Abandoned Vehicles Committee. No report.
 - H. The mailing lists and update and requirements for bulk mailing were discussed.
- VI. Unfinished Buisness.
 - A. Walter Fisher reported on dozer damage and the meeting with the dozer owner.
 - B. Barbara Bolton reports audit almost completed. General Membership Meeting March 14, 1988.
 - C. The assessment letter was discussed. Ken Arbo, George Lewis, and Richard Flint were appointed as a committee to draft a letter to present to Attorney Smith.
 - D. Ted Bretcher is to be asked to draw up a map so we can get a county approval for our baseyard.
 - E. Clyde Crawfoot moves the five main boulevards be clarified as being King Kamehameha Blvd., Hawaii Blvd., Princess Kaiulani Blvd., Trade Winds Blvd., and Aloha Blvd. These streets should have priority for repair. Lou Hummrich 2nded. Carried.

VII. New Buisness

- A. Liason Officer not present to give his report.
- B. Don Swangel reports Princess Kaiulani finished from Trade-winds and Reef down.
- C. Cinders are being stolen from the upper baseyard. The cable at the lower baseyard is not up. Ken Arbo moved that the road crew buy cement to set up the posts at the lower baseyard. Ted Whip 2nded. Carried.
- D. Letter from Big Island Asphalt was read for information with oil prices. Clyde Crawfoot moved that the next load of oil be ordered from Peren of Big Island Asphalt. Ted Whip 2nded. Carried. *Pearring*

VIII. Meeting adjourned at 9:28 pm.

HOVE ROAD MAINTENANCE CORPORATION
ANNUAL MEMBERSHIP MEETING MARCH 14, 1988

- I. The meeting was called to order by President Walter Fisher at 7:00 pm.
- II. Present were: Walter Fisher, Ken Arbo, Barbara Bolton, Lou Hummrich, George Lewis, Clyde Crawfoot, Lorn Douglas, Betty Rhodes and Ted Whip. 22 visitors present.
- III. The December 14, 1987 minutes were read and approved with the following corrections: Article IV-B. strike "treasury bonds" insert "high security bonds".
- IV. Treasurers report read. (copy inclosed). The theft of several items from the shed are to be noted. A police report was made. Accepted as submitted.
- V. Committee Reports.
 - A. Road crew reports that King Kamehameha Blvd. was completed. Princess Kaiulani from Koa to Hawaii Blvd was done. Aloha below Tradewinds was worked on.
 - B. Road Maintenance Management: Lou Hummrich reports on getting cost per mile estimates.
 - C. Legal Committee: Ken Arbo reports that we are now using Attorney Robert Smith to adopt the procedure that Orchidland Estates is using to adopt mandatory assessments. The lawsuit involving LaPrielle Swann is awaiting a court date.
 - D. Financial Committee: Bob Carlson reports that our investment portfolio is down about four per cent. Average yeild this year is 8.4%.
 - E. By-Laws Committee: Rick Howsley reports the by-laws are to be changed to plain language the layman can understand. The work continues.
 - F. Liason Officer Bob Drew reports he will have a report for the April meeting.
- VI. Unfinished Business.
 - A. Clyde Crawfoot reports that each name in the mailing list needs a label that will cost \$.10 each.
- VII. NEW BUSINESS.
 - A. Walter Fisher reports Andy Levins bill #2550 to give police authority to patrol our roads for traffic offenders is going to the Senate after passing the House. Clyde Crawfoot moved we send a letter to Transportation Committee Chairman Fernandez-Sallings that we are in favor of passing Bill 2550 Ken Arbo seconded. Motion carried.
 - B. Richard Flint moved Tiki Lane be repaired up to the first Boulavard, Princess Kaiulani, Lorn Douglas seconded. It is to be put on a priority list. Motion carried.
- VIII. The meeting was adjourned at 8:39.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING APRIL 7, 1988

- I. Meeting called to order at 7:32 pm by President Walter Fisher.
- II. Present were Walter Fisher, Ken Arbo, Lou Hummrich, Barbara Bolton, Lorn Douglas, Betty Rhodes, George Lewis, Clyde Crawfoot, Rick Howsley & Ted Whip.
- III. The meeting minutes of March 3 were read and approved with the following changes: Article VI-A corrected to read "operator" rather than "owner". The emergency meeting minutes of March 24 were read and approved as read.
- IV. The treasurer's report was given and explained. The audit is done and will be presented later.
- V. Committee Reports.
 - A. The road crew reports that Tradewinds was coated from Aloha to Princess Kaiulani and Princess Kaiulani was finished to Hawaii Boulevard. Tiki Lane is to be given some work.
 - B. Road Maintenance Management: No report.
 - C. Legal Committee: No report.
 - D. Financial Committee: No report.
 - E. By-Laws Committee: The By-Laws Committee is meeting once a week. They are working toward a complete revision of the By-Laws.
 - F. Derelict and abandoned Vehicles: No report.
- VI. Unfinished Buisness.
 - A. Walter Fisher reports that the dozer operator who should repair the road damage is not available now. Clyde Crawfoot moved that we contact Attorney Smith to see which is the best way to proceed in this matter. Rick Howsley seconded. Motion carried.
 - B. The newsletter was sent and the returns are coming in. A follow-up letter is planned for two months hence. Ted Whip moved we give people a quarterly or half yearly payment schedule in our follow-up letter to sent within two months. Rick Howsley seconded. Polled vote revealed three for six against. Motion not carried.
 - C. Barbara Bolton reports a copy of the audit will be here for the May meeting.
 - D. The late oil shipment is because of a mix-up in shipping.
- VII. New Buisness.
 - A. Walter Fisher asks that each board member submit their idea about how the road repair program should be carried out. Ken Arbo moved that each board member submit his program for the road rehabilitation after the next board meeting a special meeting will be called by the President. George Lewis seconded. Motion carried.
- VIII. The metting was adjourned.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES MAY 5, 1988

- I. Meeting called to order at 7:32 pm by President Walter Fisher.
- II. Present were Walter Fisher, Lou Hummrich, Barbara Bolton, Betty Rhodes, Clyde Crawfoot, Rick Howsley, and Ted Whip. Absent were Ken Arbo, Lorn Douglas and George Lewis.
- III. The April 7 meeting minutes were read and approved as read.
- IV. Barbara passed out the treasurers report and then explained the lack of totals. Clyde moved we accept the report as corrected. Motion carried.
- V. Committee Reports.
 - A. Don Swangel reports that Tradewinds and Tiki were worked on. $1\frac{1}{2}$ blocks of Tiki were in too poor condition to patch and he recommends using cold mix to complete these areas. Palm was worked on until they ran out of oil. King Kamehameha and Lehua were worked on in early May.
 - B. Road Maintenance Management. No report.
 - C. Financial. No report.
 - D. Legal. Walter reported on the Coy accident case. The special meeting revealed the Board favoring court action. The insurance company vetoed this and will settle out of court.
 - E. By-Laws. Rick reports that all property owners will be considered members.
 - F. Derelict and Abandoned Vehicles. The question of how to enforce removal of said vehicles.
- VI. The visitors were given speaking time.
- VII. Unfinished Business.
 - A. Much discussion on the unfinished block and a half of Tiki Lane. Don asked to use cold mix on this part. Rick moved we repair the bad section of Tiki Lane between Walaka and Donala with gravel and bitumal as a test section of this mix. Barbara seconded. Motion Carried.
 - B. The audit is delayed pending in-house repair of the funds.
 - C. Rick moved that as soon as the material is delivered the road crew commence work on the Tiki Lane unfinished section. Clyde seconded. Motion carried.
- VIII. New Business.
 - A. Rick moved that the road crew shall. one day per week, repair selected side streets which will connect the highest of homes to major boulevards, enabling the greatest number of residents to travel between their homes and the highway over maintained roadways. This one day a week shall be the same day already allotted and approved by the Board of Directors to repair a street other than a main boulevard. Ted seconded. Motion carried.

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BOARD MEETING MINUTES MAY 5, 1988 PAGE 2 OF 2

- IX. A. A letter from Merle Lai, Chairperson of the Committee of public works was read for information. A meeting is to be held with her on May 14, 1988 at 1 pm.
- B. The letter from Gus Gauze was read for information and labeled.
- C. The Big Island Asphalt Proposal was read for information.
- D. The letter from Attorney William Jolly was read for information and will be forwarded to Attorney Smith.
- E. A special Meeting is set for Monday May 16, 1988 at 7:30 pm for the purpose of reviewing proposals for the increased revenue from assessments.
- X. The meeting was adjourned at 8:58 pm.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES JUNE 2, 1988

- I. Meeting called to order at 7:32 pm by President Walter Fisher.
- II. Present were Walter Fisher, Ken Arbo, Lorn Douglas, Ted Whip Barbara Bolton, George Lewis, Lou Hummrich, Clyde Crawfoot, Rick Howsley, and Betty Rhodes.
- III. The minutes of the May 5, 1988 meeting were read. They were approved as corrected.
- IV. The treasurers report was read and approved as submitted.
- V. Committee reports.
 - A. Don Swangel reports that King Kamehameha Blvd. was repaired from Oceanview to the Highway. Also repaired were Lehua from Aloha to Keaka, Tradewinds from Mahimahi to Kailua, and Tradewinds from Palm to Aloha.
 - B. Road Maintenance Management- No report.
 - C. Financial - No report
 - D. Legal: We are awaiting reports from Attorney Smith on mandatory assessment.
 - E. By-Laws Committee: Rick Howsley reports that a rough draft of the by-law revisions will be available for the next meeting.
 - F. Abandoned Vehicles: No report.
- VI. Visitors were given speaking time.
- VII. Unfinished Business.
 - A. Barbara reported that the mandatory assessments income at the end of May is 100,000+ dollars.
 - B. Walter reported on the second notice of assessment due. They should be made more clear.
 - C. George Lewis moved that we add the lower half of the office form be attached to Lorn's corrected form. Rick 2nd. The motion carried. Betty Rhodes abstained as she has not paid her dues.
 - D. Lorn will list the priorities on the things to be done.
- VIII. New Business.
 - A. Lorn read a letter from Don Swangel about vacation and wage review. Walter asked the board to consider this request. A special meeting on Monday, May 6, 1988 at 7:30pm.
 - B. Rick moved we send Laura Brown to the Department of Labor seminar on June 24, 1988. The motion was seconded and passed.
 - C. Rick Howsley moved Walter have the authority to go tho the road maintenance island wide meeting if invited (from Puna). Clyde seconded. Motion carried with one abstention.
 - D. Walter suggested we send a simple newsletter this month.
 - E. The next meeting was scheduled for June 13, 1988 is the quarterly General Membership meeting.
- IX. Meeting adjourned at 9:22pm.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES JUNE 2, 1988

- I. Meeting called to order at 7:32 pm by President Walter Fisher.
- II. Present were Walter Fisher, Ken Arbo, Lorn Douglas, Ted Whip Barbara Bolton, George Lewis, Lou Hummrich, Clyde Crawfoot, Rick Howsley, and Betty Rhodes.
- III. The minutes of the May 5, 1988 meeting were read. They were approved as corrected.
- IV. The treasurers report was read and approved as submitted.
- V. Committee reports.
 - A. Don Swangel reports that King Kamehameha Blvd. was repaired from Oceanview to the Highway. Also repaired were Lehua from Aloha to Keaka, Tradewinds from Mahimahi to Kailua, and Tradewinds from Palm to Aloha.
 - B. Road Maintenance Management- No report.
 - C. Financial - No report
 - D. Legal: We are awaiting reports from Attorney Smith on mandatory assessment.
 - E. By-Laws Committee: Rick Howsley reports that a rough draft of the by-law revisions will be available for the next meeting.
 - F. Abandoned Vehicles: No report.
- VI. Visitors were given speaking time.
- VII. Unfinished Business.
 - A. Barbara reported that the mandatory assessments income at the end of May is 100,000+ dollars.
 - B. Walter reported on the second notice of assessment due. They should be made more clear.
 - C. George Lewis moved that we add the lower half of the office form be attached to Lorn's corrected form. Rick 2nd. The motion carried. Betty Rhodes abstained as she has not paid her dues.
 - D. Lorn will list the priorities on the things to be done.
- VIII. New Business.
 - A. Lorn read a letter from Don Swangel about vacation and wage review. Walter asked the board to consider this request. A special meeting on Monday, May 6, 1988 at 7:30pm.
 - B. Rick moved we send Laura Brown to the Department of Labor seminar on June 24, 1988. The motion was seconded and passed.
 - C. Rick Howsley moved Walter have the authority to go tho the road maintenance island wide meeting if invited (from Puna). Clyde seconded. Motion carried with one abstention.
 - D. Walter suggested we send a simple newsletter this month.
 - E. The next meeting was scheduled for June 13, 1988 is the quarterly General Membership meeting.
- IX. Meeting adjourned at 9:22pm.

HOVE ROAD MAINTENANCE CORPORATION
SPECIAL MEETING JUNE 16, 1988

- I. Meeting called to order at 7:35 to discuss Don Swangel's wage request and vacation plan. The October 3, 1988 pay scale was read.
- II. Clyde ^{ending} Crawfoot moved we give a two years employees 4% of pay December 31, 1987 as vacation pay. Ted 2nded. The motion failed.
- III. Lorn moved both Don & Richard Swangel recieve a two week vacation with pay in recognition of their work as of December 31, 1987 as a one shot deal. Ted 2nded. 1 opposed. The motion carried.
- IV. Ken Arbo moved we notify Don that we are re-evaluating our wage structure system. Clyde 2nded. His evaluation will be included.
- V. Meeting adjourned at 8:41pm.

EMERGENCY MEETING JUNE 6, 1988

- I. Meeting called to order at 8:42pm.
- II. Ken Arbo moved we approve Laura Brown work up to 30 hours per week approved by the President in emergency. Clyde 2nded. Passed.
- II. The priorities list is to be redone by Lorn Douglas for our newsletter.
- III. Meeting adjourned at 9:00pm.

HOVE ROAD MAINTENANCE CORPORATION
GENERAL MEMBERSHIP MEETING SECOND QUARTER JUNE 13, 1988

- I. The meeting was called to order at 7:23pm by President Walter Fisher.
- II. Present were Walter Fisher, Ken Arbo, Barbara Bolton, Lou Hummrich, George Lewis, Lorn Douglas, and Ted Whip. Absent were Betty Rhodes, Clyde Crawfoot and Rick Howsley.
- III. The minutes of the March 14, 1988 General Membership meeting were read and accepted as read.
- IV. The treasurers report was passed out and Barbara Bolton explained the usable funds. The report was approved as submitted.
- V. Committee reports.
 - A. The road crew reports 83 blocks or 21 miles repaired to date this year. Tiki Lane is repaired with gravel and bitumal in the rough spots.
 - B. Legal ~~6~~committee. Ken Arbo talked to Attorney Robert Smith who will evaluate past court action to see if we can profit from those cases. The road damage by the bull dozer refuses two bids and uses these figures to assess the dozer owner for repair as he did not do the damage.
 - C. Financiäl Committee. No report.
 - D. By-Laws Committee. The Committee is ironing out the rough Spots.
- VI. Unfinished Buisness.
 - A. House bill ²⁵⁵⁰ concerning police enforcement of basic traffic laws in the subdivision passed both the House and the Senate and is awaiting the governors signature.
- VII. New Buisness.
 - A. The assesment monies are being used now to repair the roads.
 - B. Tom Stanlick moved all monies received an mandatory ass-essment be deposited in an interest bearing account etc. Copy inclosed. Elaine Stanlick 2nded. The motion was withdrawn and Tom asked that it be used as advise.
- VIII. Meeting was adjourned at 9:50pm.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES JULY 14, 1988

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- I. Meeting called to order at 7:41 pm by President Walter Fisher.
- II. Present were Walter Fisher, Ken Arbo, Barbara Bolton, Clyde Crawfoot, Richard Flint, Lorn Douglas, and Mary Crawfoot filling in for Rick Howsley, Laura Brown took minutes. Absent were George Lewis, Ted Whip and Rick Howsley. There was one vacant Board position from Lou Hummrich resigning.
- III. Walter read Lou Hummrich's resignation. Clyde moved to table the resignation until he speaks with Lou. Ken seconded. The motion carried.
- IV. The minutes of the June 2, 1988 Board meeting were read. Corrections were: Change "May" to "June" in item VIII A. The minutes of the June 6, 1988 Special meeting were read. Corrections were: Change "June 16" to "June 6" in the heading. Change "1988" to "1986" in item I. Strike the sentence beginning "His evaluation" in item IV.
- V. Treasurer's report was read by Barbara Bolton. She explained adding a "one year ago" column for comparative purposes. The Charge Card expense of 3% was discussed. The payment will come from the assessments. Change "HMAS" to "HMSA" in the "expenses direct cost rd repair" column. Mat/gravel/water is a new heading. Barbara explained the available funds. Ken moved we accept the report as read. The motion was seconded and carried.
- VI. Committee Reports.
 - A. Don Swangel reported in the month of June the road crew worked on many different streets.

The crew repaired Tradewinds from Lei to Oceanview. Tiki from Keaka to Donala was repaired as a test site. Materials used were 16 ton 3/8- gravel, 13 ton 3/4- gravel, and 900 gallons oil. 402 feet were done using 32½ man-hours. The area was brushed with the power broom and graded. King Kamehameha from Ohia to Mahimahi, Princess Kaiulani from Koa to the Highway, Aloha from Tradewinds to Hula, Mahimahi from Lurline to Marlin, Marlin from Mahimahi to Kailua, then Kailua from Marlin to Tradewinds were repaired to provide a good road for trucks. Aloha was finished at the highway. Coconut was done from King Kam to the Highway. Kona Drive between Lehua and Leilani Circle and Sea Breeze from Lehua to Leilani was patched. The GMC has wheel cylinder problems. Parts are on order from the Mainland. Bob Perkins will repair the truck when the parts arrive.

Ken Arbo notes that he did not ask the crew to work on Hula Lane.Discussion on the Tiki Lane test patch brought out that the area should have had the potholes filled first then allowed to cure, then been sealed. More time could have been spent on the area.
 - B. Financial Committee reports GREIG Associates requests to

- VI. B. sell certain issues and purchase bonds. They will go ahead with this as per the Presidents OK.
- C. Legal committee reports Steven Palmore was contacted about leins. He has filed 250 in the past 12 months. Many lot owners have complied with the assessment after being leined. Bob Smith says to send out Second Notice. He gave court recommendations to Ken about By-Laws that were approved by the Court in the Paradise Hui Hanalike case. The By-Laws Committee will review these to use as a guideline for our By-Laws revisions.
- D. By-Laws Committee reports the changes already made will be put on a word processor and the changes should be ready for Board approval next month.
- VII. Visitors asked about the Jolly letter. Has Smith answered all of the points Jolly brought up? We do have a program in progress to make sure this assessment is as legal as possible.
- IX. Unfinished Buisness.
- A. The lein papers will be sent from Steven Palmore.
- B. The newsletter has been sent out up to letter "R". We need more printed to finish.
- C. Barbara moves we have written permission from Attorney Smith before we send out second notices. 2nded and carried.
- D. Clyde moved we fix Aloha from Tradewinds to Lurline. Richard seconded. The point was raised that we fix main boulevards 80% of the time and other streets the remaining 20% of the time. Public relations are important, Richard Flint volunteers to do a monthly update on what we will do/have done on the roads. Road Maintenance Management needs to make recomandations to the crew and follow up to make sure they are carried out. Poll of the members was taken on the motion. Ken-no, Barbara-no, Mary-abstain, Richard-yes, Lorn-no, Clyde yes. The motion failed. We can ask the crew to work on section when we have more time.
- E. Bob Perkins gave a bid for doing work on the equipment. He will lube according to the schedule in the books for \$12.00 per hour. He will make recommendations on replacement and repair. He will do repair and emergency work at \$20.00 per hour. Clyde moves we accept Bobs maintenance program with evaluation after 6 months. 2nded and carried.
- F. Lorns list of prioities was given unanimous Board response. No one responded. Lorn spent many hours organizing the list and would like to know what to do with it now. No response.
- G. Tom Stanlick offered to take over Road Maintenance Management. Lorn moves we accept Tom Stanlick as head of Road Maintenance Management. 2nded and carried. There was much discussion about repairing roads. Should we hire professionals?
- X. New Business.
- A. A letter from Merle Lai was read on the subject of privately owned subdivision roads. (Copy enclosed) We are working to develop a plan with a cost per mile of less than \$800,000.00.
- B. Laura Brown brought up a request for an assessment return from Judith Donald of Tucson, AZ. The request was denied and Walter will write a letter to her.

- X. C. Mary Huffman offered to sell a membership and mailing list to the Road Corporation that would provide names plat & parcel numbers for all lots in HOVE. We would need a computer system to utilize her information.
 - D. Richard Swandel requests vacation pay in lieu of vacation time off. It was decided since the crew was down so much in the first quarter of 1988 that this would be acceptable.
- XI. The meeting was adjourned at 10:32 pm.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES AUGUST 11, 1988 page 1 of 2

- I. Meeting opened by President Walter Fisher at 7:41pm.
- II. Present were Walter Fisher, Ken Arbo, Rick Howsley, Barbara Bolton, Richard Flint, and Ted Whip. Absent were Lorn Douglas and Clyde Crawfoot.
- III. Elaine Stanlick was appointed to the Board as Director to fill in for Clyde Crawfoot whose term expires in 1989.
- IV. Walter read Clyde Crawfoots resignation. Accepted.
- V. The minutes of July 14 were read and corrected.
- VI. The partial report from the treasurer was given.
- VII. Committee Reports.
 - A. Don Swangel was absent and the Road Crew report was sent in.
 - B. Tom Stanlick reports the committee members for Road Maintenance Management are Cliff Hiatt and Al Bladen.
The short comings of getting a crushing plant set up were explained. He told us of the experiments they are trying out with the amount of oil and aggregate used. Gravel is \$60.00 per square yard, cinders are about \$40.00 per square yard. Our grader is too small. Cost of repaired roads \$10,000 per mile with cinders. Test patch on Tiki is \$40,000 per mile. Committee recommends stopping now until safety measures are met.
 - C. Legal Committee reports on Robert Smith letter from July 28, 1988. It was concerning our second notice sendout. Elaine Stanlick will enclose report on other subdivision actions.
 - D. By-Laws Committee reports it is still revising. Hope to report at the September meeting.
- VIII. Unfinished Business.
 - A. Attorney Robert Smith gave an oral O.K. for sending out the second notice of assessment.
- IX. New Business.
 - A. Rick Howsley moves we immediately stop operation of the tar wagon until we know safety measures are met. Seconded. Passed with one negative vote.
 - B. Ken Arbo submitted maintenance forms for each piece of equipment. Approved. Richard Flint moved a catagory of safety measures be added to the maintenance forms. Seconded by Elaine Stanlick and passed.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES AUGUST 11, 1988 page 2 of 2

IX. New Business

C. September 1, 1988 is the next Board Meeting. September 12, 1988 is the next Quarterly membership meeting.

X. Meeting adjourned at 9:38 pm.

Submitted by Ted Whip.

HOVE ROAD MAINTENANCE COPROPATION
BOARD MEETING MINUTES SEPTEMBER 1, 1988

- I. Meeting called to order at 7:32 pm by President Walter Fisher.
- II. Roll call showed Walter Fisher, Ken Arbo, Rick Howsley, Barbara Bolton, Richard Flint, Lorn Douglas Elaine Stanlick and Ted Whip present.
- III. Minutes are accepted as corrected. (Enclosed copy)
- IV. Treasurers report accepted as submitted.
- V. Committee reports.
 - A. Richard Swangel submitted a map of the roads done last month. Much down time due to equipment break downs. Oil used per mile enclosed. 13 blocks=3.25 miles.
 - B. Road Maintenance Management report by Tom Stanlick. He submitted a map by color of condition of the roads and a lengthy report and recommendation. (copy enclosed)
A meeting will be held September 19, 1988 at 7:30pm to go over the report after reading the same.
 - C. Legal Committee: no report.
 - D. By-Laws committee reports they are preparing to go over the final rough draft for a Special Meeting of the Board.
- VI. Unfinished Buisness.
 - A. We are living with the temporary repair on the tar wagon until we can find a competent welder.
 - B. The forms the road crew foreman should be filling out are not being done. The safety helmets are not being worn.
- VII. New Business.

Rick Howsley and Elaine Stanlick are the Nominating Committee.
- VIII. The meeting was adjourned at 9:25 pm.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES OCTOBER 6, 1988

- I. Meeting called to order at 7:39 pm by President Walter Fisher.
- II. Roll call. Elaine Stanlick, Ken Arbo, Walter Fisher, Barbara Bolton, Lorn Douglas, Ted Whip, and Richard Flint were present. George Lewis and Rick Howsley were absent.
- III. Minutes of September 1, 1988 were read and approved as corrected. Minutes of September 10, and 26, 1988 special meetings were read as approved as corrected.
- IV. Treasurers report given by Barbara Bolton. Corrected July report given followed by current report. Stand as submitted.
- V. Committee reports.
 - A. Don Swangel has no report on road work.
 - B. Tom Stanlick reported on test sections now being done and repair estimates. A small pool should be used on the Aloha test section so that only tar will be hauled. The cover letter should be well formulated. Copy enclosed.
 - C. Walter approved Elaine Stanlick as newsletter chairwoman with Richard Flint, Ken Arbo and Lorn Douglas as helpers.
 - D. Bylaws opinion by Attorney Robert Smith was presented.
- VI. Floor Questions.

Tom Stanlick talked on bylaws proposed.
- VII. Unfinished Business.
 - A. Lorn moved that the proposed bylaws and election ballots be submitted to all property owners. Elaine 2nded. Carried with 2 opposing.
 - B. Nominating committee is asked to get on the ball as a notice of elections must be posted 60 days prior to the elections.
 - C. Barbara moved we not send out a mandatory assessment notice with the November mailing but wait until the ballots are returned and see if the new bylaws are adopted. Lorn 2nded. Carried.
- VIII. New Business.
 - A. Meeting at 7:30 October 13, 1988 to discuss Attorney Smith's letter on bylaws.
 - B. Laura Brown's letter was discussed. Richard moved we limit her work to no more than 40 hours. Elaine 2nded. Carried.
 - C. Rich brought the latest mailing list from Mary Huffman. A thank you for her work will be sent bt our President.
 - D. Rick Howsley will call Attorney Smith regarding "the bind we are in"
- IX. Moved we adjourn at 9:31 pm. 2nded and carried.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES NOVEMBER 2, 1988

- I. Walt called the meeting to order at 7:35 pm.
- II. Minutes of October 6 meeting were read. Article 8-D deleted. October 13 minutes item 3-B will be deleted.
- III. Treasurers report given by Barbara Bolton. Stand approved as submitted.
- IV. Committee Reports.
 - A. Don Swangel reports they worked different roads (copy inclosed). Three major breakdowns occurred that month with the grader still down.
 - B. Tom Stanlick reports test on Aloha cannot follow Big Island Asphalt's recommendations. 290 manhours and 4400 gallons asphalt. The estimates on base preparation are valid.
 - C. Rick Howsley reports on the refusal of people to serve on the Road Maintenance Board. They have a full slate.
 - D. Newsletter committee reports thanks to Lorn and Laura: The newsletter is finished.
- V. No questions from the floor.
- VI. Unfinished Business.
 - A. Charels Young will park a water trailer where we need it for a minimal fee.
 - B. The bulldozer damage has been turned over to our attorney and we are awaiting action. Richard Flint will look into it.
- VII. New Business.
 - A. The Operations Supervisor duties paper is to be read and reviewed and acted on in the December meeting.
 - B. Tom Stanlick, Don Swangel and Bob Perkins are to get together and set up machine clean up.
 - C. Laura Brown asks for two weeks and two days vacation. Rick Howsley moved we do give it to her. Elains Stanlick 2nded. Carried. Gross cost \$254.00.
 - D. Rick Howsley moved we pay 20¢ per mile to regularly paid employees for the use of their vehicle for running errands for official Road Maintenance business. Ted Whip 2nded. Carried.
 - E. Newsletters are to be sent to all owners at one address- the taxpayer.
 - F. The supplying of boots and clothing for the road crew was discussed.
- VIII Meeting adjourned at 9:34pm.

HOVE ROAD MAINTENANCE CORPORATION
BOARD MEETING MINUTES DECEMBER 1, 1988

- I. Meeting called to order by President Walter Fisher at 7:32 pm.
- II. Roll call Walter Fisher, Ken Arbo, Rick Howsley, Richard Flint, Lorn Douglas, Barbara Bolton, Ted Whip and Elaine Stanlick.
- III. Minutes of November 3, 1988 read. Article 4B is to read "290 manhours and 4400 gallons of oil used on test section. The committee estimates on the base preparation are very good and valid." Article 7B add schedule. (clean up schedule)
- IV. The treasurers report received as presented.
- V. Committee reports.
 - A. Don Swangel reported one truck and grader broke down again. Schedule of roads repaired enclosed.
 - B. Tom Stanlick reported the chip seal on the upper section of Aloha will begin tomorrow if the chips are delivered. Report and recommendation to upgrade the grader and roller we have.
 - C. Ballot Committee reported they have names for each position on the board except they are short one director:
- VI. There were many questions from the seven visitors.
- VII. Unfinished Business.
 - A. Ken Arbo moved we adapt the Operations Supervisor job description as a guideline. Rich Howsley 2nded. Passed.
- VIII New Business.
 - A. Rick Howsley moved Don, Mac, and Richard of the road crew be given a two week paid vacation for the year 1988 and that these vacations coincide as closely as possible with the office manager's vacation at the end of December, 1988. Also, they and the office manager receive December 26 as a paid Christmas holiday. Ken Arbo 2nded. Passed.
 - B. Rick Howsley moved that Mac Kaupu be paid equipment operators scale for operating equipment between 7/28/88 and 11/1/88 which is 219.75 hours for a total of \$219,75. 2nded by Elaine. Passed.
 - C. Walt read letters from Bob Carlson and Ken Arbo telling they would no longer be able to serve. Thank you. Mr. Ray Heimburger's letter complementing us on the last news letter was well received.
 - D. Barbara Bolton moved we get the treasurers book to Mr. Abel for an audit as she will no longer be treasurer. Lorn Douglas 2nded. Passed.
- IX. Meeting adjourned at 8:53 pm.

HOVE ROAD MAINTENANCE CORPORATION
ANNUAL MEETING MINUTES DECEMBER 12, 1988

- I. At 7:05 pm the meeting was called to order and the roll was called. Present were R. Flint, R. Howsley, K Arbo, T. Whip, B Bolton, E. Stanlick, and W. Fisher. L. Douglas was absent.
- II. President Fisher read the minutes from the 1987 Annual meeting as well as highlights from the November 3 regular Board meeting.
- III. B. Bolton presented the Treasurer's report, which comprised the balance sheet and statement as of November 30, 1988. Year-to-date bottom line is that we are \$66k in the black. The report was accepted (approved) as submitted.
- IV. Committee Reports:
 - A. Don Swangel reported from the road crew that, according to Laura's map, 40 miles of road have been worked on this year. He said some road were done three times. He also reported that the state permit required to operate the truck was not issued because the truck failed on many points to pass the test. He reported an "endless list" of repairs (did not elaborate) and said he thinks someone from the state can issue an exemption.
 - B. Tom Stanlick reported for the Maintenance Management that the half-mile section on Aloha had finally been completed after a month's delay caused by Yamada's failure to deliver a truck as promised to Kolea Paving (who did the chip-seal work). Tom reported that errors were made by everyone involved but that the learning experience was valuable. He said a second chip-seal coat would be necessary to assure long-term wear. The cost estimates were very close to real cost; work time was considerably less than that estimated. It was a "reasonable exercise". In other work, Tom reported that temporary repairs were made on the lower east side of the subdivision for people with medical problems. All residents on these routes were cautioned that the repairs are stopgap measures. In answer to a question, Tom responded that the thickness of the chip seal is about 3/8" and that the desired even thickness of oil on the test section was not achieved in all areas.
 - C. The Bylaws Committee had no report.
 - D. The Ballot Committee thanked Claudette Cavette, Barbara Bolton, Donna Pfeifer, Bea Haigh, and Ted Whip for counting ballots this evening.

HOVE ROAD MAINTENANCE CORPORATION
ANNUAL MEETING MINUTES DECEMBER 12, 1988 PAGE 2

- V. Election results: All officers and board members on the slate were elected and the revised bylaws passed:
278 voted for passage of the bylaws
27 voted against passage of the bylaws
25 ballots were blank
3 ballots were invalid because they had been marked both for and against.
(It should be noted that the slate of officers and board members was unopposed and that the Board is still short one Board member.)
New officers and Board members are as follows:
President, Tom Stanlick
Vice-President, Richard Flint
Treasurer, David Hughes
Corresponding Secretary, Irene Hughes
Recording Secretary, Elaine Stanlick
Lyn McKinney, Board Member
Ted Whip, Board Member
Cliff Hiatt, Board Member
The one Board holdover is Rick Howsley.
- VI. Rick Howsley made a farewell speech of appreciation to the departing Board members . B. Bolton, K. Arbo, and W. Fisher made farewell speeches to the new Board and wished the Corporation well.
- VII. The meeting adjourned at 8:10 pm.

Minutes of the Annual Meeting
(Fourth Quarterly Meeting)
HOVE Road Maintenance Corporation
December 12, 1988

Paragraph ⁵

1. ^{at 7:05} The meeting was called to order ~~at 7:05~~ and the roll was called. Present were R. Flint, R. Howsley, K. Arbo, T. Whip, B. Bolton, E. Stanlick, and W. Fisher. L. Douglas was absent.
2. President Fisher read the minutes from the 1987 Annual Meeting as well as highlights from the November 3 regular Board meeting.
3. B. Bolton presented the Treasurer's report, which comprised the balance sheet and statement as of November 30, 1988. Year-to-date bottom line is that we are \$66k in the black. The report was accepted (approved) as submitted.
4. Committee Reports:
 - a. Don Swangel reported from the road crew that, according to Laura's map, 40 miles of road have been worked on this year. He said some roads were done three times. He also reported that the state permit required to operate the truck was not issued because the truck failed on many points to pass the test. He reported an "endless list" of repairs (did not elaborate) and said he thinks someone from the state can issue an exemption.
 - b. Tom Stanlick reported for the Maintenance Management that the half-mile section on Aloha had finally been completed after a month's delay caused by Yamada's ^{ure} ~~failure~~ to deliver a truck as promised to Kolea Paving (who did the chip-seal work). Tom reported that errors were made by everyone involved but that the learning experience was valuable. He said a second chip-seal coat would be necessary to assure long-term wear. The cost estimates were very close to real cost; work time was considerably less than that estimated. It was a "reasonable exercise." In other work, Tom reported that temporary repairs were made on the lower east side of the subdivision for people with medical problems. All residents on these routes were cautioned that the repairs are stopgap measures. In answer to a question, Tom responded that the thickness of the chip seal is about 3/8" and that the desired even thickness of oil on the test section was not achieved ^{in all areas.} ~~because of a poor sweeping job in preparation for the chip seal coat.~~

- c. The Bylaws Committee had no report.
- d. The Ballot Committee thanked Claudette Cavette, Barbara Bolton, Donna ^{Perker} Pifer, Bea Haigh, and Ted Whip for counting ballots this evening.

5. Election Results: All officers and board members on the slate were elected and the revised bylaws passed:

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Lyn McKinney, Board Member

Ted Whip, Board Member

Cliff Hiatt, Board Member

The one Board holdover is Rick Howsley.

6. R. Howsley made a farewell speech of appreciation to the departing Board Members. B. Bolton, K. Arbo, and W. Fisher made farewell speeches to the new Board and wished the Corporation well.

7. The meeting adjourned at 8:10 p.m.