

H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
January 26th, 2016 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret.

Unexcused Absence: Director, Paul Greeson.

Also in attendance: COO, Laura Foster and 1 guest member.

II. CALL TO ORDER: The meeting was called to order at 10:00 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 12/22/15 were unanimously approved as distributed.

V. REPORTS:

President's Report: It has been business as usual this month. The 2016 statements have been sent out to all members. The President reminded all Directors and Officers that their road assessments need to be paid by 3/31/16.

Treasurer's Report: Liens and foreclosures are moving along and payments have begun coming in.

General Report: The C.O.O. does not have an update on the arrival of the new tractor mower as of yet.

Our old mower is up and running and doing a fine job under the circumstances. The parts needed to keep our rubber wheeled roller up and running are becoming harder and harder to find. This is an important piece of machinery and it is needed for road repairs and road rebuild. It will most likely need to be replaced next year, unless we can locate parts for it.

Road Plan: The C.O.O. has drawn a map of the road plan and it is available for review.

Kahalana Contracting will be working on a new road proposal to present to HOVERMC.

MOTION: To accept Laura's presented road plan and allow her to set the conditions of the contract with the contractor.

Motion by G.C., 2nd by P.F.

A discussion followed regarding the road plan.

A vote was held on the Motion which passed unanimously.

VI. OLD BUSINESS: We still need to discuss selling our old equipment.

The C.O.O. informed the BOD that Triple K Trucking had just recently submitted a contract proposal for the 2016 road work.

It was brought up that a Board meeting should be scheduled to discuss on both proposals.

The amount of money involved requires authorization by the Board. A vote by the full Board would then make the decision on which contractor to award the contract to. It was agreed to amend the former motion to reflect a Board vote.

The County of Hawaii Planning Department is planning a site inspection of the cinder pits with the starting point being here at our office. The Commission will accept comments from the public but there will be no dialog from the Commission.

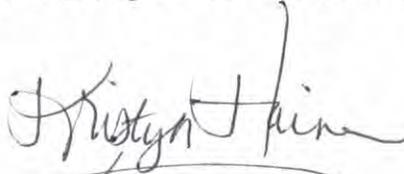
VII. NEW BUSINESS: Emergency sirens: Civil Defense has requested RMC for approval for new sirens in two different locations using the road right of way. HOVE RMC has recommended to Civil Defense they look into properties owned by the County of Hawaii. State Division of Parks (Manuka): Are planning to install the fencing between HOVE and Manuka State Reserve. They stated in a letter that they will be using HOVE roads for their contractor's access. The C.O.O noted that in previous dialog with the DLNR, they said all work and access would be from Park Land. In a discussion that followed it was agreed that the C.O.O. will notify DLNR that any use of our roads will have stipulations. These include insurance, a fee to use the roads and the hours when the roads may be used. A letter will be sent to DLNR in this regard.

VIII. GENERAL DISCUSSION: Grants will be discussed at the next Board Meeting.

IX. ADJOURNMENT: Meeting adjourned at 10:36 am by President, Jim Steenburg.

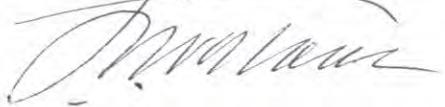
The next monthly Board Meeting will be held at 10:00 am on Tuesday February 23rd, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara

H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
February 23rd, 2016 @ 10:00 a.m. in the RMC Office

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret and Director, Paul Greeson.

Also in attendance: COO, Laura Foster and 2 guest members.

II. CALL TO ORDER: The meeting was called to order at 9:58 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 01/26/16 were unanimously approved as distributed.

The minutes of the Executive Session held on 01/26/16 were unanimously approved as distributed.

The minutes of the Executive Session held on 02/08/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The contractor's crew is up on Kailua Blvd. working on pot holes, patching and preparing the road for resurfacing.

The COO will take care of the truckers that are spilling chip on the roadway coming up the hills while delivering to the RMC base yard.

Treasurer's Report: Fees are coming in at a good rate. We recently transferred excess funds from the Bank of Hawaii to our Raymond James operating account.

General Report: The Contractor is currently working on Kailua Blvd., and will be on Palm, Bamboo, Hukilau and Paradise Circle. Work on Kailua will be done one lane at a time to keep traffic moving on this truck route. Oiling will begin in the first part of March. Gravel is being delivered at a steady pace and appears to be good clean rock.

We looked into putting our road plan into the newspaper but the fee was over \$500.00. This was considered too expensive for the viewing it would get. Lot owners directly affected by road work will be notified and we will also use road signage.

Our old mower is still operating and the new mower will be shipped from South Dakota in April.

The County of Hawaii tire amnesty program will end shortly at the end of this month. They are currently accepting old tires at all transfer stations.

VI. OLD BUSINESS:

State Division of Parks-Manuka Border Fence: DLNR is ready to sign up and license their vehicle(s) for the special use permit with HOVERMC. They will not be operating any heavy weight vehicles on HOVE roadways. It was explained that the new fence is to establish the park boundary along with keeping feral pigs out.

Heavy Weight Vehicles: A discussion followed regarding control of heavy weight vehicles. Also road fees or commercial use fee's for cinder pit operators.

Motion: To form a committee to sort out the answers to the commercial heavy truck traffic.

Motion by: PF. 2nd PG. Motion passed unanimously.

PF and PG will form the committee and report back to the Board.

Grants: PG is looking into grants relating to Hazardous Migration and Capital Road Improvements. PG also stated that he is checking out two possible grants right now that we may qualify for.

However, most grants will not be available until after the tax season. PG will continue to work on the grants.

A discussion followed on the types of grants and how they would be utilized on our roads.

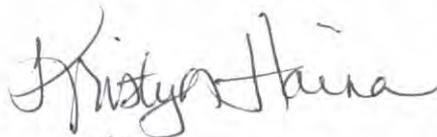
VII. NEW BUSINESS: The C.O.O. is looking for an add-on hot tank for our steam cleaner. This cleaner is utilized for cleaning our oil tanker along with other RMC road equipment.

VIII. GENERAL DISCUSSION: GC mentioned that he will be off island for medical reasons and will miss the next meeting.

IX. ADJOURNMENT: Meeting adjourned at 10:40 am by President, Jim Steenburg.

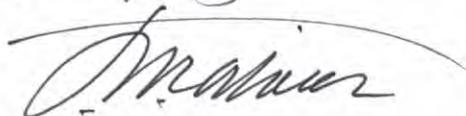
The next monthly Board Meeting will be held at 10:00 am on Tuesday March 22nd, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara

**H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
March 22, 2016 @ 10:00 am in the RMC Office**

I. QUORUM: Yes.

Present: President, Jim Steenburg; Secretary, Jim O'Hara; Director, Peter Fleuret; Director, Paul Greeson.

Excused absence: VP/Treasurer, George Campbell

Also in attendance: COO, Laura Foster and 5 guest members.

II. CALL TO ORDER: The meeting was called to order at 9:57 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 02/23/16 were unanimously approved as distributed.

The minutes of the Executive Session held on 03/11/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The contractor is currently fog sealing Kailua Blvd. and is on schedule.

Treasurer's Report: George Campbell was absent so the Financial Report was not discussed.

The BOD is pleased with the new layout of the Financial Report. The report was cut down from four pages to two pages but still contains all of the required information.

General Report: As mentioned by the President the contractor is moving along and on schedule.

At this time they are fog sealing Kailua Blvd. from Lehua Lane to King Kamehameha Blvd.

The road safety painting and striping will be next.

The contractor's sweeper has been giving them some problems.

The HOVE RMC crew is busy repairing pot holes and other routine road maintenance jobs.

VI. OLD BUSINESS: Nothing discussed.

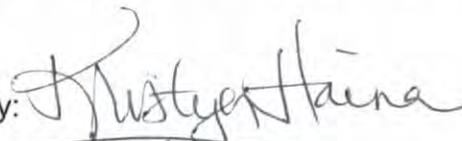
VII. NEW BUSINESS: Nothing discussed.

VIII. GENERAL DISCUSSION: Four representatives of water hauling companies came to the meeting to discuss the truck routes, delivery times and the trucking fees with the Board. The Board had no prior request from this group therefore this item was not on the agenda. However, during the 20 minute discussion, Board Members stated the position of RMC in regards to the heavy truck rules and the water haulers present were in complete disagreement. They apparently did not want to follow the 7 am to 5 pm delivery limit, use of the designated truck routes and payment of any fees for damage they cause to the roads.

IX. ADJOURNMENT: Meeting adjourned at 10:55 am by President, Jim Steenburg.

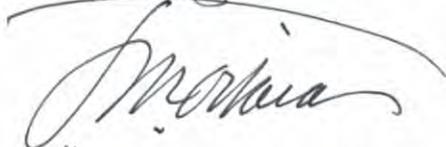
The next monthly Board Meeting will be held at 10:00 am on Tuesday April 26, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara

**H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
April 26, 2016 @ 10:00 am in the RMC Office**

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Paul Greeson.

Unexcused Absence: Director, Peter Fleuret

Also in attendance: COO, Laura Foster and 1 guest member.

II. CALL TO ORDER: The meeting was called to order at 10:00 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 03/22/16 were unanimously approved as distributed.

The minutes of the Executive Session held on 03/22/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The contractor continues with the resurfacing of the designated roads and they are currently working on Hukilau. It seems they might be cutting it close to the June 1st completion deadline. Equipment breakdowns may be part of the reason for the delay.

Treasurer's Report: Everything is on track financially. We have those who have payed their fee's and those who hold out as long as they can.

The County of Hawaii has released their June Property Tax auction and there are 28 HOVE lots on this list. We will be checking the list to be sure RMC appears as having a lien on the property. The County now tacks on a \$1775.00 fee per property for expenses related to the auction. Our own foreclosures are being held up at the moment to be sure we cover our costs when filed.

Foreclosures by RMC will continue in the near future.

A question was asked about our attorney's fees that are rather high and whether we will remain within budget this year. The COO stated that fees will come down in the remaining part of the year and we should not be over budget.

General Report: We received a call from Bacon Universal and once again the mower delivery date has been extended. We are now looking at mid June for delivery.

Some years ago we obtained a small bucket for the cat loader. Someone is now interested in purchasing the bucket that we have not be using. It was agreed that if we cover our purchase price to go ahead with the sale to the interested party. The C.O.O. will be calling Cat Hawthorne to get a price estimate for this item to be sure we are getting a fair price.

We still have ongoing problems with the cinder pit area on Mahimahi between Liliana and Lurline.

The heavy trucks and equipment operating up there have taken a serious toll on the roadway.

The intersection at King Kamehameha Blvd. and Kailua Blvd is already torn up. We are trying to come up with a solution for this ongoing problem as these intersections are only a few months old.

A letter has been sent to the cinder pit operators to stay off of Mahimahi and use the proper route.

They have ignored this request. A second notice will be sent and if it is ignored, that section of the road will be closed off. The intersection of Liliana and Ohia has also taken a beating. The COO was given authority to take necessary action to reduce the continuing road damage caused by the cinder trucks.

The County of Hawaii Environmental Management had decided to turn the temporary transfer station below Kahuku Park on Paradise Circle into a full time waste station. There was so much negative feedback that they have put this idea on hold and once again are looking for a location for a full time transfer station for this area. There was a comment about why the County does not use the original site across the Highway where they have already invested considerable tax dollars. The big problem seems to be that the State will not allow access off the highway.

OVCA has asked if we would provide rubbish bags for their program to clean up the road trash. Any funding for this would probably be in violation of the RMC Bylaws.

At the lower end of Aloha Blvd. (Aloha Extension) there is a member who owns a lot back there and he claims that there is no road fronting his lot. The easement he has been given is not accessible by vehicle. The C.O.O. is going to go and take a look at this situation and see what we can do. This problem will be addressed again at the next Board Meeting.

The contractor has completed 6 miles of roadwork to date. The center line on Kailua Blvd. has been painted from Lehua Ln. to Trade Wind Blvd. Work on Bamboo, Catamaran and Palm is completed except for painting the white stop bars at the intersections. The contractor is currently working on Hukilau, and then will continue with Sea Breeze and Paradise Circle. All cement blocks from around the circle are going to be removed.

The contractor has roughly 3 ½ to 3 ¾ miles of road work yet to finish.

VI. OLD BUSINESS: The C.O.O. has been trying to work with Maile David about getting something in the County Codes regarding truck routes and trucking hours. This would allow for better police enforcement of the continuing violations.

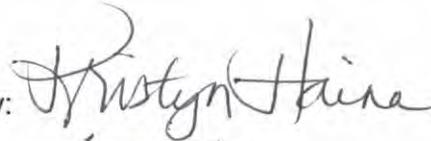
VII. NEW BUSINESS: One comment. Just for information, it's a good thing we did not sell our stock in silver. At this time silver has gone up from below \$14.00 an ounce to over \$17.00 and is continuing to climb.

VIII. GENERAL DISCUSSION: Nothing to discuss.

IX. ADJOURNMENT: Meeting adjourned at 10:25 am by President, Jim Steenburg.

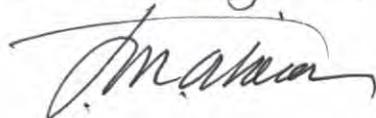
The next monthly Board Meeting will be held at 10:00 am on Tuesday May 24, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara

H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
May 24th, 2016 @ 10.00 am in the RMC Office

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Paul Greeson; Director, Peter Fleuret
Also in attendance: COO, Laura Foster and 2 Guest Members.

II. CALL TO ORDER: The meeting was called to order at 9:57 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Change: To add HOVE properties to New Business.

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 04/26/16 were unanimously approved as distributed.
The minutes of the Executive Session held on 04/26/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The contractor is still working on the roads and a little bit behind schedule. Just as a heads up. In my part of Ocean View a suspicious character has been seen getting dropped off and then running into the trees/bushes, possibly casing houses.

Treasurer's Report: We received another title to a lot here in HOVE. We need to decide what we are going to do the lots that have been deeded to us. We may have two more in the near future. Incoming Assessment payments have slowed down but we have collected 80% of the 2016 assessments.

175 liens have recently been filed on properties that are two or more years delinquent and will be in the mail shortly.

The 2015 audit is just about complete and it is being reviewed by the auditing management team.

General Report: We finally got to use the Crack-Pro crack sealer and ran product through it at the intersection of Aloha and Trade Wind. We are hoping that it will be beneficial to run the Crack-Pro prior to fog sealing to extend the life of the roadway. One of the problems we have encountered with the Crack-Pro is that once the hose cools down it begins to plug up.

The contractor has 1.75 miles still to chip and fog seal. There is .5 mile of fog sealing on Bamboo and chip and fog sealing at the the intersection of Aloha and King Kamehameha.

The big holes on Mahimahi & Lurline have been patched. There is also 1 mile of work to be completed on Kona Drive.

Our office and crew will be off on Monday May 30th in observance of Memorial Day.

VI. OLD BUSINESS: Aloha Blvd. Extension: We have a member who has 2 lots at the end of the Aloha Extension who believes HOVE should extend the roadway to the highway so that he can have a better driveway to his lot. The County of Hawaii would never allow that to happen and the Board feels that his current driveway is sufficient for him to gain access to the HOVE roads.

Board Member appointments: The original appointment of PF to the Board was for 3 months.

Motion: To appoint PF for the rest of the term until the next election.

Motion made by GC. 2nd by PG. Motion passed unanimously.

VII. NEW BUSINESS: 2016 Newsletter: A discussion was held concerning the 2016 Newsletter schedule. The COO mentioned that with final newsletter approval at the normal September meeting date, getting the newsletter out on time will be very difficult. It was suggested that the September meeting be moved forward to September 22nd to allow enough time to get it in the mail on time.

MOTION: To move the BOD meeting to Wednesday September 22nd to allow more time to get the Newsletters processed.

Motion by GC. 2nd by PF. Motion passed unanimously.

MOTION: To accept the newsletter schedule.

Motion by JO. 2nd PG. Motion passed unanimously.

A member present asked a question about the permits at the Cinder Pit area. There are two permits that have been issued at the present time.

There were two By-Law changes that were discussed at length.

MOTION: To approve the revision to 3.1 of the by-laws and not to approve the revision to 3.6.

Motion by GC. 2nd by PF. Motion passed unanimously.

It was noted that September 16, 2016 is the last day for Members to get an application into the RMC office if they want to be on the ballot for the BOD elections.

New Properties: A discussion was held regarding the properties that RMC has received title to.

MOTION: Seek legal advice in regards to whether we can sell properties as a non-profit Corporation or use a Real Estate agent and not jeopardize our non-profit status.

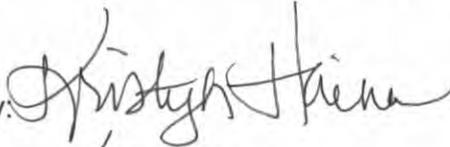
Motion by GC. 2nd by PG. Motion passed unanimously.

VIII. GENERAL DISCUSSION: It was mentioned that there were a lot of upset Members with the contractor working on Paradise Circle on a Saturday. People were not happy about being delayed access to the waste site. It was suggested that the next contract should specify road work will be done on Monday through Friday only. There is also a problem with the school bus ignoring the road closed signs.

IX. ADJOURNMENT: Meeting adjourned at 10:52 am by President, Jim Steenburg.

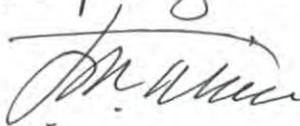
The next monthly Board Meeting will be held at 10:00 am on Tuesday June 28, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara, Secretary

H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
June 28, 2016 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Paul Greeson; Director, Peter Fleuret
Also in attendance: COO, Laura Foster and 2 guest Members.

II. CALL TO ORDER: The meeting was called to order at 10:00 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Change: Add the Newsletter to Old Business.

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 05/24/16 were unanimously approved as distributed.
The minutes of the Executive Session held on 05/24/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The road contractor has completed the road work for this year. Kona Drive and Sea Breeze will need to be monitored closely due to loose chip that is apparent on these roads. Fog sealing in these areas will be re-done next year if needed.

Treasurer's Report: Incoming payments have slowed down and we find ourselves in the same position as last year. There is about \$300,000.00 of the 2016 assessments still outstanding. We have an estimated \$9,100.00 of non-payments and legal fees in the two properties now in HOVE's possession. It was agreed that these lots should be sold as soon as possible.

General Report: After the completion of the 2016 roadwork there was some road oil left over in the tank. This will be used to fog seal two additional miles of roadway on Iwalani, which our crew is about finished with the prep work. The last surfacing of Iwalani in this area was done about seven years ago.

The contractor has agreed to redo parts of Sea Breeze and Kona next year if necessary at his expense.

The new tractor/mower will be shipped out July 22. The delay in shipment was due to adjustments that needed to be completed on the mower attachment to meet requirements of new EPA rules. Our Raymond James advisor has assured the C.O.O. and Board Members that we have nothing to worry about with our investments in regards to the bail out of the UK from the EU. The County has agreed to move the sirens off the road easements. (See Below).

VI. OLD BUSINESS:

Civil Defense-Sirens: For safety reasons the County has agreed to the suggestion from the Board of Directors about the emergency siren locations. They will place the two new sirens along with moving the existing sirens onto the County properties located in the HOVE subdivision. This will place them off the HOVE RMC road easements.

Foreclosed Properties: Carr, Gouveia & Associates do not believe that we will have a problem with obtaining and then selling properties by either gift or foreclosure, as long as we don't make any improvements to the property. Our lawyer agrees with this.

Our insurance agent now has her Realtors license and it was suggested that we give her 6 months to try to sell the two foreclosed properties. A discussion followed. There was a motion made which was later retracted. It was agreed that the realtor would sell using the fair market price on the property with the idea that RMC will recover all costs on any sale. The COO will assign the realtor who will get the property sold.

Newsletter: There is still time if any Member has anything that they would like to suggest for the Newsletter.

Motion: To approve the proposed layout of the Newsletter.

Motion made by JO. 2nd by PG. Approved unanimously.

VII. NEW BUSINESS: A suggestion was put forth to hire a qualified person next year to oversee the contracted road work. A discussion followed. It was decided that the COO will continue to look for and hire an assistant who would accomplish this task along with other duties.

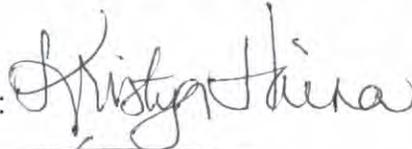
VIII. GENERAL DISCUSSION: A guest member asked if RMC would consider doing an "Adopt a Block" similar to the County with "Adopt a Mile" for litter collection. As this sort of project is not within the defined purpose of RMC, it was suggested that this might be better taken up with the County. They may furnish the trash bags and then haul them off when full.

The subject of abandoned vehicles on our roads was also discussed. It was suggested that anyone who encounters an abandoned vehicle on our roads should call the police with details. This may lead to getting these health and safety hazards towed out of our subdivision.

IX. ADJOURNMENT: Meeting adjourned at 10:32 am by President, Jim Steenburg.

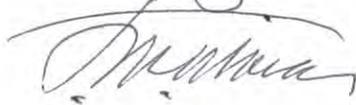
The next monthly Board Meeting will be held at 10:00 am on Tuesday July 26, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara

H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
July 28, 2016 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret
Excused absence: President, Jim Steenburg; Director, Paul Greeson.
In attendance via conference call: COO Laura Foster.

II. CALL TO ORDER: The meeting was called to order at 9:52 am by Vice-President, George Campbell.

III. ADOPTION OF AGENDA: Yes

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 06/28/16 were unanimously approved as distributed.
The minutes of the Executive Session held on 06/28/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: As the President was not in attendance the COO reported on several items. The old mower is still in operation and the new mower has arrived in Seattle Washington. The expected delivery is now the end of August.
Our Road Crew is painting centerlines, fog stripes and intersections on Kailua Boulevard. The COO was asked about the use and cost of "Fog Dots" (reflective markers). The COO explained about their use and cost. It was noted by a Board Member that when the fog rolls in, visibility becomes very limited.
When asked about cost of striping paint the COO replied that each mile uses up to 25 gallons of paint. The cost of paint runs \$100.00 per 5-gallon bucket so as you can see painting has become very expensive.

Treasurer's Report: There is nothing new to report at this time. Our income is about the same as last month and is normal for this time of year.

General Report: The County did not open the transfer station on Paradise Circle this past Saturday due to storm warnings. By Monday, there was a large pile of rubbish scattered around the area. The County had originally told us that it would be cleaned up the following Saturday. However, at the insistence of HOVE RMC, the County sent out a crew and by early Monday afternoon they had it all cleaned up.

VI. OLD BUSINESS:

Real Estate: The listed price for each of the properties that HOVE inherited during foreclosure is \$6000.00 apiece. The real estate agent is working on the sale.
Cinder Pits: It was noted that no guardrails are installed at the Cinder Pit area as specified by the County. The COO mentioned that the Cinder Pit owners have until September to install the guardrails as specified by the County Planning Department.
It was also noted that fully loaded trucks have been seen coming down from the pits at 6:45 pm, which is after the specified hours.

VII. NEW BUSINESS: None.

VIII. GENERAL DISCUSSION: None

IX. ADJOURNMENT: Meeting adjourned at 10:02 am by Vice-President, George Campbell.

The next monthly Board Meeting will be held at 10:00 am on Tuesday August 23, 2016 at the HOVERMC office.

Minutes submitted by:  Kristyn Haina

Approved by:  Jim O'Hara

**H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
August 23, 2016 @ 10:00 am in the RMC Office**

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret
Also in attendance: COO Laura Foster
Excused absence: Director, Paul Greeson.

II. CALL TO ORDER: The meeting was called to order at 10:00 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 07/26/16 were unanimously approved as distributed.
The minutes of the Executive Session held on 07/26/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: No report.

Treasurer's Report: We have collected 75% of our assessments for this year, which is about the same as last year. There is about 25% of the Membership that pay either late or not at all. In the past, non-payment was let go for too long and it is now affecting our present collections. It might be wise to start placing liens on accounts that are 60 days past due so that those Members may begin to pay up and next year pay on time. This may help to avoid foreclosures. The cost of a lien to be filed and released is \$235.00.

There was a discussion on foreclosures as we currently have 40 properties on file with the foreclosure attorney.

General Report: The 2016 roadwork is complete and the contractor has been paid. With this years roadwork completed we can now begin planning for the 2017 roadwork and the related expenses. Our crew is currently busy with pothole repair and mowing.

VI. OLD BUSINESS: Mower: We had our first incident with the new mower this morning. The mower operator noticed a vehicle coming up right behind him so he immediately proceeded to shut down the flail mower. Before the flail stopped, it picked up and threw a rock that hit the other vehicle. The COO mentioned that the operator who was on the mower is very cautious and will always shut down if cars or pedestrians are getting too close to the equipment.

It was suggested that we purchase a sign saying "Caution. Stay Back 100 ft." for the rear of the mower. We also may want signs posted on the roadway stating "Caution. Mowing ahead."

Newsletter: We have found and reserved an independent group for this year's Ballot counting and recording.

The Newsletter is complete except for the reports from the President and COO, which we now have and will add in shortly

The Newsletter will weight under the 1 oz. rate for postage. Any more pages will increase postage by at least 39 cents per Newsletter and that we really do not need.

The Budget will be ready in about two days and will fit in the allotted chart size.

A short discussion followed on the Newsletter content.

Motion: To approve the present layout of the Newsletter.

Motion by J.O. 2nd by P.F. The motion passed unanimously.

Property: We have sold one of the two lots HOVE RMC had acquired through foreclosure. Our realtor has taken photos of the remaining lot and has listed the property for sale.

VII. NEW BUSINESS:

Budget: The Treasurer gave the Board a breakdown of the proposed 2017 Budget. He also answered several questions that were asked by Board Members.

Motion: Approve the 2017 budget based on a \$140.00 Road Assessment.

Motion by J.O. 2nd by G.C. The motion passed unanimously.

2017 Road Plan: A discussion was held regarding the Road Plan for 2017.

It was again agreed that we propose ten miles of roadwork with the Road Assessment of \$140.00. A future target would still be fifteen miles.

The actual roads to be reworked will be decided early next year and it was agreed that P.F. would work on the pre-planning with the C.O.O.

Motion: Approve the 2017 Road Plan of ten miles.

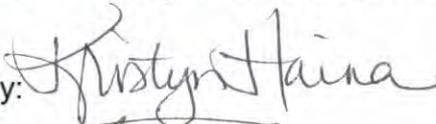
Motion by G.C. 2nd by P.F. The motion passed unanimously.

VIII. GENERAL DISCUSSION: None.

IX. ADJOURNMENT: Meeting adjourned at 10:54 am by President Jim Steenburg.

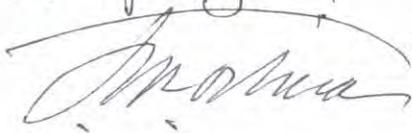
The next monthly Board Meeting will be held at 10:00 am on Tuesday September 27, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara

H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
September 27, 2016 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara
Also in attendance: COO Laura Foster
Excused absence: Director, Paul Greeson; Director, Peter Fleuret

II. CALL TO ORDER: The meeting was called to order at 9:55 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes, with the addition of the Newsletter to Old Business.

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 08/23/16 were unanimously approved as distributed.
The minutes of the Executive Session held on 08/23/16 were unanimously approved as distributed.
The minutes of the Special BOD Meeting held on 09/16/16 were unanimously approved as distributed.
The minutes of the Executive Session held on 09/16/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The office staff is busy getting the 2016 Newsletter and Ballots into the envelopes for the October mailing date.

Treasurers Report: To date we have collected about 80% of the 2016 Assessments. This is about the same as recent past years. We are contemplating whether or not to send past due accounts to a bill collector and/or reporting them to the 3 credit bureaus. Bill collectors will charge 25% of what they have collected. However, 80% collected is better than 0%. We are waiting for more information on the guidelines for reporting to the credit bureaus.

General Report: At present, our crew is working on potholes and other road repairs. The new flail mower has a leaking o-ring and because of this, the mower is presently down. When Bacon Universal came over to repair the leak they brought with them o-rings from their supply but none of them fit. This special square o-ring has to be special ordered from the manufacturer. The C.O.O. will be attending a court hearing in October along with our attorney for one of our foreclosure accounts.

VI. OLD BUSINESS: The Newsletters have been picked up and delivered to our office. We are just waiting for the last of the small return envelopes that will be ready for pick up shortly. Our Printer said that these return envelopes are going out of style so they have had a hard time getting them for us.

The COO, our office staff and two part-time helpers are currently busy stuffing and labeling the envelopes for the October 11 mailing deadline. The Newsletters are forecast to be finished well ahead of this deadline.

VII. NEW BUSINESS: Several Ocean View businesses's including the RMC office have been broken into recently.

The President showed us a picture of one of the individuals who is rumored to be responsible for the break-ins at Mehe's, Arrow and possibly others. It was noted that two people have been questioned by police regarding the robberies and they have a lead on the third person. The minor break-in damage to the RMC office door and windows is about complete.

Our COO has talked with several security companies regarding a new security system for our facility. The first company quoted a setup fee of \$2450.00 for the shop and \$1151.00 for the office with a monthly monitoring fee of \$49.99 per month. This quote appears to be rather high. We are waiting to hear from Alert Alarm Hawaii and it seems ADT does not service the Ocean View area. We are also waiting on a quote from Secure Technology. One Board Member uses Custom Security and he recommends that we give them a call.

VIII. GENERAL DISCUSSION: A Board Member mentioned that he would not be here for the scheduled date of next months meeting. He requested that we move the meeting one day ahead to Monday, October 24.

A short discussion followed.

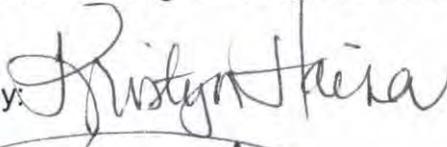
MOTION: To change the next BOD Meeting from Tuesday October 25, 2016 to Monday October 24, 2016 to accommodate a Board Member who has personal matters on October 25.

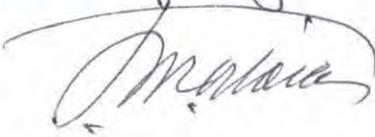
Motion by G.C. 2nd by J.O. Passed unanimously.

Items to be included on the October 24, 2016 meeting agenda under New Business will be the security for our facility and the use of a bill collector and the Credit Bureau for delinquent accounts.

IX. ADJOURNMENT: Meeting adjourned at 10:23 am by President, Jim Steenburg.

The next monthly Board Meeting will be held at 10:00 am on Monday October 24, 2016 at the HOVERMC office.

Minutes submitted by:  Kristyn Haina

Approved by:  Jim O'Hara

**H.O.V.E. Road Maintenance Corporation.
Newsletter Board Meeting
Friday, September 16, 2016**

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret.

Excused Absence: Paul Greeson.

Also in Attendance: COO, Laura Foster.

Meeting called to order: At 9:56 am by President, Jim Steenburg.

Quorum: Yes.

Purpose of the Meeting: **1. Newsletter.**

1. Newsletter.

The final edition of the Newsletter was passed around the table. It was mentioned that this copy is no different from the copy that was emailed to all Board Members on September 9. There were no changes or corrections from the Board Members present.

Motion: Approve the final copy of the Newsletter (dated 09-09-16) and send it to the printer.

Motion by GC. 2nd by PF. Motion passed unanimously.

(Note: After the motion passed, the printer was notified to proceed with printing the Newsletter and Ballot that was sent via email on 09-13-16.)

Adjournment: Meeting adjourned at 10:03 am by President, Jim Steenburg.

Minutes submitted by:



Jim O'Hara, Secretary

H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
October 24, 2016 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret

Excused absence: Director, Paul Greeson

Also in attendance: COO Laura Foster and two guest Members

II. CALL TO ORDER: The meeting was called to order at 9:58 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes. Move "Future Roadwork" from New Business to Executive Session.

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 09/27/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The Office Staff is still working on getting things back in order after the break-in last month.

Treasurers Report: Not much has changed in terms of income. We are on track to end this year within budget. There was an error in the 2017 Budget in the Newsletter under Equipment Expense. The 2016 Total should have been \$143,294.00. However, the total balance at the bottom of that column is correct.

General Report: The tractor/mower is up and running. Bacon Universal came out and temporarily fixed the hydraulic leak until the proper seals arrive.

Regular maintenance is being done which includes mowing, weed whacking and patching.

The RMC crew removed a tree that was down across Palm Parkway below Orchid Parkway.

VI. OLD BUSINESS: We have received proposals from two surveyors to mark the road property line of the lot located on Palm Pkwy and Orchid Pkwy. There is a rock wall and trees there that are encroaching on the roadway. The road is so narrow that two cars can barely fit when passing through that area. In addition, we have numerous other encroachments in HOVE that need to be addressed. HOVE RMC is working on getting back our Members rights to have safe roadways and easements.

MOTION: We go forward with the \$800.00 proposal for the survey to ascertain the exact placement of the lot boundary stakes adjoining the roadway.

Motion by G.C. 2nd by PF. Passed unanimously.

At this time, a Member was given the opportunity to speak about a concern he had with a by-laws change on the ballot in the Newsletter. He also aired his opinions about the police being allowed into HOVE. He thought that HOVE RMC has control over police entry which legally, we do not.

VII. NEW BUSINESS: A review of the security system was discussed. We have decided not to hire a full time security officer.

MOTION: To update the alarm system and horn we currently use.

Motion by J.O. 2nd by G.C. Passed unanimously.

A discussion concerning collecting past due accounts followed. There are other less costly ways to collect than just liens and foreclosures. This is through a collection agency. They charge 35% of what they collect in the USA and 50% from out of country. However, if they do not collect you pay nothing.

MOTION: To try a Collection Agency and insure that they report to the Credit Bureau. Send them up to 60 accounts that are on our next foreclosure list. We will see if they can collect anything during a 6 month trial period. Those accounts not collected during this period will go back to foreclosure.

Motion by G.C. 2nd by P.F. Passed unanimously.

VIII. GENERAL DISCUSSION: It was agreed to move the next BOD meeting to Monday, November 21, 2016 to facilitate the absence of a Board Member.

Next month's Agenda will include a report on the Credit Bureau, ballot updates and a quote for upgrading the office security system.

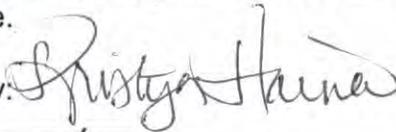
A realtor has had one of our repossessed lots for sale for approximately 3 months. No for-sale sign has been posted. That could be because of forgetfulness or vandalism. This will be checked out shortly.

Board Member P.F. brought up to the C.O.O. that there are several locations in HOVE that need the crew's attention.

IX. ADJOURNMENT: Meeting adjourned at 11:03 am by President, Jim Steenburg.

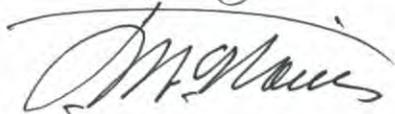
The next monthly Board Meeting will be held at 10:00 am on Monday November 21, 2016 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara

**H.O.V.E. Road Maintenance Corporation
Monthly Board Meeting
November 21, 2016 @ 10:00 am in the RMC Office**

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret

Also in attendance: COO Laura Foster and two guest Members

Excused absence: Director, Paul Greeson

II. CALL TO ORDER: The meeting was called to order at 9:53 am by President, Jim Steenburg.

III. ADOPTION OF AGENDA: Yes.

IV. APPROVAL OF MINUTES:

The minutes of the BOD Meeting held on 10/24/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: It has been an interesting 6 years and as I will no longer be on the Board, I will think about you people on that one Tuesday a month. I thank you all for everything. The roads are looking good.

Treasurer's Report: RMC will be closing 2016 within budget.

There has been a small income last month from Members that are late on their 2016 road fees.

RMC is still waiting to hear from the Credit Bureau, who at this time is going over our By-Laws.

A lot owner interrupted and asked if we would offer a "Work off Your Bill" program. The response to that was "no". It was explained that Members could sign up to make small monthly payments for their current year assessment.

The Board Secretary asked the President if we could hold this discussion until General Discussion. The President agreed.

The guest then started to set up a video recorder. The Board Secretary asked the guest if he had received authorization to video record the Board Meeting. The recorder was put away after the Member made a lengthy rebuttal on the legality of his use of the recorder.

The Member was reminded that this was a Board of Directors Meeting not a General Membership Meeting. A guest could not just come to the meeting and speak out of turn or be otherwise disruptive.

General Report: We have had a few down days with the mower again but we are confident that the problems with the hydraulics are pretty much behind us.

The crew has been accomplishing routine maintenance to the road system including repairing potholes.

Board Member P.F. reported a pothole on Aloha between Pineapple and Plumeria that needed attention. This problem will be looked into shortly.

The COO noted that considerable damage has been done to the roads by illegal commercial tandem trailer trucks running down the edge of the road. The truckers have been requested to stay within the lane but still run on the edges.

Abandoned vehicles have become a big problem again. HOVE RMC cannot legally remove or touch abandoned vehicles on the roadway. The COO explained the procedure for removal by the County. The Police have been tagging the abandoned vehicles but the rest of the procedure by other County Departments has not been followed.

It was noted that if you see an abandoned Vehicle or witness someone dumping a vehicle, please call and report it to the Police Department.

One of the guests mentioned that Matson might still have a fund for roadside cleanup that might be looked into. It was so noted and will be checked out.

VI. OLD BUSINESS: The President asked the C.O.O. what was wrong with the tractor, as it has been having problems for a few months now. The C.O.O. explained that the first problem was the special square O-Ring that failed. That problem has now been solved. The newest problem was vibration in the mower arm had caused a crack in a metal hydraulic line. This resulted with a hydraulic fluid leak. We are waiting for a new pipe to arrive and be installed. All costs are being paid for by Bacon Universal.

VII. NEW BUSINESS: Signs and Poles: Stop signs cost us \$65.00 apiece, the 10' pole costs \$35.00 and street signs run anywhere from \$25.00 to \$35.00 each depending on the size.

A discussion followed on how to deal with the graffiti problem. Solutions were discussed that included the feasibility of re-painting compared to purchasing new signs. RMC might also consider offering a reward to anyone supplying information identifying and convicting the vandals concerned.

Abandoned Vehicles: This was discussed during General Report.

Encroachments: The encroachment on the road right-of-way by a wall at Orchid and Palm was discussed.

MOTION: Send a letter to the bank that owns the property and inform them of their encroachment problem on Orchid and Palm. The letter will include our intentions for removal.

Motion made by G.C. 2nd by P.F. Passed Unanimously.

VIII. GENERAL DISCUSSION: A guest Member brought up a question that he has with a proposed By-Laws amendment and how it was written. As the discussion got overly long, the Board Secretary will email the Member and explain our position on the proposed amendment. The guest Member was also informed that if he wishes to give input at a Board Meeting, it would be limited to 3 minutes. He will also need to submit a request in writing 10 days prior to the Board Meeting.

It was noted that the Board of Directors does not intend to take away the right to vote of the Membership. The Directors do not change the Bylaws. It is done by the voting Membership. A guest Member also brought up the Abandoned Vehicle problem again, which was further discussed.

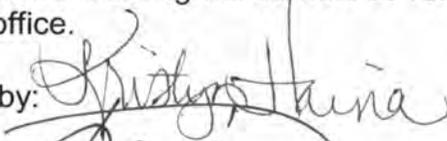
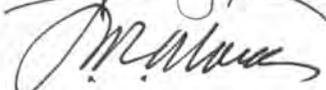
A guest had a question on how the vote is handled when a property is owned by more than one individual. In answer, it is one vote per lot. The procedure for more than one owner is specified in the Bylaws that can be found on our website. A copy is also available in the office.

Do not forget the Annual General Membership Meeting on Saturday December 10, 2016 at St. Jude's Church at 10:00am.

IX. ADJOURNMENT: Meeting adjourned at 10:40 am by President, Jim Steenburg.

The next monthly Board Meeting will be held at 10:00 am on Tuesday December 27, 2016 at the HOVERMC office.

Minutes submitted by:

Kristyn Haina

Approved by:

Jim O'Hara 12-09-16

**H.O.V.E. Road Maintenance Corporation
Annual Membership Meeting
December 10, 2016 @ 10:00 am at St. Jude's Church**

I. QUORUM: Yes.

Present: President, Jim Steenburg; VP/Treasurer, George Campbell; Secretary, Jim O'Hara; Director, Peter Fleuret; Director, Paul Greeson
Also in attendance: COO Laura Foster and twelve guests

II. CALL TO ORDER: The meeting was called to order at 10:00 am by President, Jim Steenburg.

III. ADOPTION OF THE AGENDA: Yes.

IV. LAST CALL FOR VOTING: All in attendance have voted.

At this time, President Jim Steenburg Introduced the Members of the Board of Directors and our COO. The President then gave a brief farewell statement, as he will be off the Board after this meeting.

I joined the RMC Board of Directors six years ago at the time when the main concern was to bring the Corporation back from being nearly bankrupt. This was accomplished several years ago and by prudent use of your money since then, RMC remains today in a comfortable position financially. Because of this, we were able to budget and purchase a new flail mower to replace the antique equipment that was on its last legs. This has significantly helped attack the growth along side the roadways.

By the use of outside contractors and a small permanent road crew, your roadways remain in good condition. Our big concern at present is the damage being done by heavy commercial truckers that refuse to contribute their share for road maintenance. This is a big problem that I hope our future Board Members will be able to solve.

With the start of the new term for the Directors after this meeting, the Board finds itself very short on Members. If any Member would step forth to serve on the Board of Directors, it would be very much appreciated by all of us in Ocean View.

This is especially directed at those of you that have a problem with the operation. Instead of sitting back and complaining, please step up to the plate and help us succeed.

Last, but certainly not least, I would like to extend my appreciation to the ladies in our office, our COO Laura, our road crew and the other Members of the Board for all the effort they have put forth over the years. They have done a fine job during my tenure. Aloha and thank you very much.

V. REVIEW OF THE PAST YEAR AND THE 2017 ROAD PLAN:

We were able to complete 10 miles of roadway this year compared to the 5 miles in the prior year. With only a \$20.00 annual increase in road assessment fees, we have accomplished twice the amount of roadwork.

The new mower was costly but has proven to be very effective in weed control on our roads.

In 2017, we will again do 10 miles of road resurfacing. This will probably be in the center and the North end of the subdivision. The road plan will be finalized in January or February of next year. If you witness someone vandalizing the signs, please report it to the office or the police.

VI. 2017 BUDGET: Even with the purchase of the new tractor and the completion of 10 miles of roadway, we will still end 2016 under budget.

Next year's budget is quite similar to this year. We will be able to complete another 10 miles of roadway in 2017. The price of road resurfacing materials has come down slightly recently and we may be able to do a little more resurfacing and still be within the 2017 budget.

With the budget we have, RMC is committed to spend mainly on road resurfacing and repairs along with salaries and necessary maintenance.

We will notify lot owners of the up-coming roadwork schedule by email and it will be posted on our website.

VII. VOTING RESULTS: We sent out 10,570 possible votes with 1726 total votes returned. Sixteen percent of the entire Membership voted.

The following are the voting results as of the start of this meeting.

There have been 1726 votes counted which meets the requirements of the Bylaws for all matters that were voted on.

The individual results are as follows:

Approval of the 2017 Budget	Yes -1592 (92%)	No -107	No Vote - 27
Approval of the 2017 Road Plan	Yes -1581 (92%)	No -107	No Vote - 38
Approval of the Bylaw change Sec 3.1	Yes -1556 (90%)	No -136	No Vote - 34
Approval of the Bylaw change Sec 3.3	Yes -1562 (90%)	No -119	No Vote - 45

George Campbell received 1850 votes

Peter Fleuret received 1618 votes

Paul Greeson received 1527 votes

The official certified voting results will be posted on our website or can be viewed in the office.

The ballots were counted by an independent vote counter.

Our office will close at 4:00pm on Friday December 23, 2016 and re-open on Monday January 2, 2017 at 7:30am.

VIII. ADJOURNMENT: Meeting adjourned at 10:12 am by President, Jim Steenburg.

IX. OPEN FORUM:

With the upcoming billing coming out would you consider putting in a lockbox inside the gate at your Lehua location for people to drop off payments? We have put thought into this but we are concerned that members may put cash and that could cause problems.

Could you provide us with companies or individuals who could pave our driveways? Call our office and they can give you the information.

I understand that the easement for roadways in HOVE is 25' and boulevards are 35' from the centerline is this correct? It is actually 20' for roadways and 30' for boulevards. For those lot owners who are about to put in a driveway, rock wall or fence should get their property surveyed so that they are sure of their property line. There are many encroachments in HOVE and RMC is in the process of taking back our roadways. The lot owner should take care of encroachments at their own expense. If RMC is forced to remove it, all costs will be billed to the lot owner.

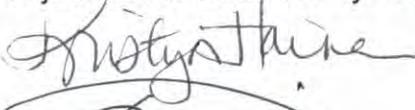
Abandoned vehicles are a big problem in HOVE and the RMC really cannot do much about it.

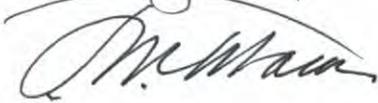
However, we have been working closely with the police department. In sense, we have formed a task force that is going to petition Maile David and the Mayor that we do not deserve to have AV's all over HOVE. We deserve the same courtesy that other subdivisions and towns receive from the County of Hawaii. If you see an abandoned vehicle on the roadway, please notify the police.

Do we have many delinquencies in HOVE? There are a number of delinquencies but we have reduced that number considerably. Please note that you can make payments for your annual assessment or pay in full by the end of February and take a \$10.00 discount. We do lien accounts and the lien is forever until payed. After one year of a lien being filed, we can begin foreclosure proceedings.

Are all billings going out now by email? At present, all billing are still being mailed out. Billing will be out by the second or third week in January. Details of payment are included and are available on our website.

The Open Forum was adjourned at 10:36 am by President Jim Steenburg.

Minutes submitted by:  Kristyn Haina

Approved by:  Jim O'Hara:

**H.O.V.E. Road Maintenance Corporation
BOD Meeting
December 27, 2016 @ 10:00 am in the RMC Office**

I. QUORUM: Yes.

Present: President/Treasurer; George Campbell; VP/Secretary; Peter Fleuret, Director; Paul Greeson.
Also in attendance: COO Laura Foster

II. CALL TO ORDER: The meeting was called to order at 9:54 am by President, George Campbell.

III. ADOPTION OF THE AGENDA: Yes.

IV. APPROVAL OF MINUTES:

The minutes of the BOD meeting held on 11/21/16 were unanimously approved as distributed. The minutes of the Annual Membership Meeting held on 12/10/16 were unanimously approved as distributed.

V. REPORTS:

President's Report: The new 2017 HOVE RMC Board of Directors are as follows:

President/Treasurer; George Campbell; VP/Secretary; Peter Fleuret, Director; Paul Greeson.

At this time Paul Greeson was approved as the new 2nd VP.

The Official Results from the 2017 ballot are:

Approval of the 2017 Budget Approval of	Yes-1592	(92%)	No -107	No Vote - 27
the 2017 Road Plan Approval of the Bylaw	Yes-1581	(92%)	No -107	No Vote- 38
change Sec 3.1	Yes-1556	(90%)	No -136	No Vote - 34
Approval of the Bylaw change Sec 3.3	Yes-1562	(90%)	No -119	No Vote- 45
George Campbell received 1850 votes				
Peter Fleuret received 1618 votes				
Paul Greeson received 1527 votes				

Treasurer's Report: We have sufficient funds to get us going into 2017 and pay for the upcoming insurance policies that are due on the 1st of January. We have a new General Liability carrier who provided us with a savings of about \$5000.00. We are at 90% compliance. Out of the 41 foreclosed accounts 24 are still active and 17 are either paid off or making monthly payment to reduce their debt. We have 440 lien accounts and another 30 or so to be lien.

General Report: Along with the everyday patching, weed control, mowing and sign repairs the crew has been busy up keeping the machinery. They have been removing rust and re-painting the dump trucks. With all the new dump sites and AV's popping up, this of course takes away from their job at hand.

We have a list of 25 AV's to turn in to the police department. The white van abandoned near a school bus stop has been removed. Our mower is having a vibratory issue and Bacon needs to fix this and possibly provide us with a loaner. The C.O.O.'s computer has been down it may be time for upgrades.

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

New (Used) Road Equipment: We really could use a sweeper and a 9 wheel roller. Using the John Deere as the sweeper is possible but not feasible. We have a few contacts that are assisting us in locating these items. It was recommended that if we go forward with the purchases we should sell off some of the old un-used equipment. Gutters for Storage Building: An un-solicited quote for \$4000.00 for the installation of gutters on the storage building was given to the C.O.O. This is something we will discuss further at a later date. However it was suggested to get a 2nd quote for comparison purposes.

VIII. GENERAL DISCUSSION: None

IX. ADJOURNMENT: Meeting adjourned at 10:41 am by President, George Campbell.

Submitted by: _____ Kristyn Haina

Approved by: _____ Pete Fleuret, Secretary

H.O.V.E. Road Maintenance Corporation
BOD Meeting
December 27, 2016 @ 10:00 am in the RMC Office

I. **QUORUM:** Yes.

Present: President/Treasurer; George Campbell; VP/Secretary; Peter Fleuret, Director; Paul Greeson.
Also in attendance: COO Laura Foster

II. **CALL TO ORDER:** The meeting was called to order at 9:54 am by President, George Campbell.

III. **ADOPTION OF THE AGENDA:** Yes.

IV. **APPROVAL OF MINUTES:**

The minutes of the BOD meeting held on 11/21/16 were unanimously approved as distributed. The minutes of the Annual Membership Meeting held on 12/10/16 were unanimously approved as distributed.

V. **REPORTS:**

President's Report: The new 2017 HOVE RMC Board of Directors are as follows:
President/Treasurer; George Campbell; VP/Secretary; Peter Fleuret, Director; Paul Greeson.
At this time Paul Greeson was approved as the new 2nd VP.
The Official Results from the 2017 ballot are:

Approval of the 2017 Budget	Yes-1592	(92%)	No -107	No Vote - 27
Approval of the 2017 Road Plan	Yes-1581	(92%)	No -107	No Vote- 38
Approval of the Bylaw change Sec 3.1	Yes-1556	(90%)	No -136	No Vote - 34
Approval of the Bylaw change Sec 3.3	Yes-1562	(90%)	No -119	No Vote- 45
George Campbell received 1850 votes				
Peter Fleuret received 1618 votes				
Paul Greeson received 1527 votes				

Treasurer's Report: We have sufficient funds to get us going into 2017 and pay for the upcoming insurance policies that are due on the 1st of January. We have a new General Liability carrier who provided us with a savings of about \$5000.00. We are at 90% compliance. Out of the 41 foreclosed accounts 24 are still active and 17 are either paid off or making monthly payment to reduce their debt. We have 440 lien accounts and another 30 or so to be lien.

General Report: Along with the everyday patching, weed control, mowing and sign repairs the crew has been busy up keeping the machinery. They have been removing rust and re-painting the dump trucks. With all the new dump sites and AV's popping up, this of course takes away from their job at hand. We have a list of 25 AV's to turn in to the police department. The white van abandoned near a school bus stop has been removed. Our mower is having a vibratory issue and Bacon needs to fix this and possibly provide us with a loaner. The C.O.O.'s computer has been down it may be time for upgrades.

VI. **OLD BUSINESS:** None

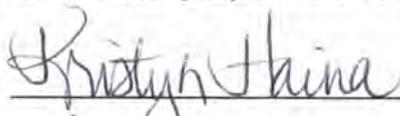
VII. **NEW BUSINESS:**

New (Used) Road Equipment: We really could use a sweeper and a 9 wheel roller. Using the John Deere as the sweeper is possible but not feasible. We have a few contacts that are assisting us in locating these items. It was recommended that if we go forward with the purchases we should sell off some of the old un-used equipment. Gutters for Storage Building: An un-solicited quote for \$4000.00 for the installation of gutters on the storage building was given to the C.O.O. This is something we will discuss further at a later date. However it was suggested to get a 2nd quote for comparison purposes.

VIII. **GENERAL DISCUSSION:** None

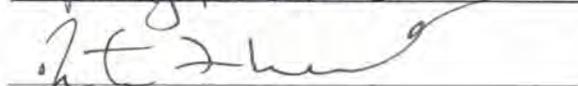
IX. **ADJOURNMENT:** Meeting adjourned at 10:41 am by President, George Campbell.

Submitted by:



Kristyn Haina

Approved by:



Pete Fleuret, Secretary