

**H.O.V.E. Road Maintenance Corporation**  
**Monthly Board Meeting**  
**Tuesday January 28, 2014 @ 10:00 am in the RMC Office**

**I. QUORUM:** Yes.

Present: President, Mike Finn; Treasurer, Bruce Petrovic; Secretary, Jim O'Hara.

Absent: VP, Jim Steenburg (excused)

Also in attendance: Manager, Laura Foster

**II. CALL TO ORDER:** The Meeting was called to order at 9:56 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed.

**IV. APPROVAL OF MINUTES:**

The minutes of the BOD meeting held on Tuesday December 24, 2013 were unanimously approved as distributed.

**Guests:** A member who has a civil engineering background was in attendance along with his wife and wanted to offer his services free of charge when time permits.

**V. REPORTS:**

**President's Report:** The water haulers have requested a meeting with the BOD in regards to the Special Assessment for commercial vehicles. A meeting will be scheduled as soon as we get an opinion letter from our lawyer.

**MOTION:** To accept Mike Taylor's resignation as a board member.

Motion made by MF and seconded by BP all in favor.

**General Report:** On January 17<sup>th</sup>, 2014 a total of 10,570 annual statements were mailed using 7262 envelopes and costing \$3555.00 in postage. The total amount of 2014 assessments billed is \$1,268,400.00.

On January 10<sup>th</sup>, 2014 the shop roof was completed. The job consisted of painting and replacing the sky lights. Total amount spent on this job was \$4151.00.

We closed out the year with a large budget surplus due to the fact that there is 2013 road work pending completion and payment.

The 2014 road work will consist of 5 miles resurfacing and 10 miles fog sealing.

The location will be determined.

**VII. ADJOURNMENT:** Meeting adjourned at 10:33 am by President, Mike Finn at 10:33am.

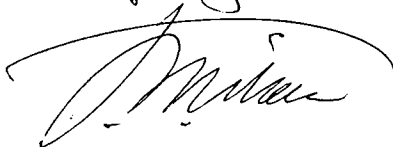
The next Board Meeting will be held at 10:00 am on Tuesday February 25, 2014 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation**  
**Monthly Board Meeting**  
**Thursday March 6th, 2014 @ 10:00 am in the RMC Office**

**I. QUORUM:** Yes.

**Present:** President, Mike Finn; VP, Jim Steenburg; Treasurer, Bruce Petrovic; Secretary, Jim O'Hara.  
**Also in attendance:** Managing Director, Laura Foster and prospective Board Member George Campbell.

**II. CALL TO ORDER:** The Meeting was called to order at 10:00 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of an Executive Session following the Board Meeting.

**IV. APPROVAL OF MINUTES:**

Monthly RMC Board meeting, Tuesday January 28, 2014, approved as distributed.  
Special Meeting, Saturday, February 15, 2014, approved as distributed.

**V. REPORTS:**

**President's Report:** The President has been out and about looking at the roads. At this time however, nothing to report for the BOD meeting.

**General Report:** At this time our membership is 63% compliant with their assessments with still one month to go. We will be transferring excess funds into the Operating Account. Once Triple K is finished with Paradise Pkwy., we will need to cut him an \$82,500.00 check.

All road work on Koa Lane is finished and work has begun on lower Paradise Parkway. The job should be completed on or before March 21, 2014. Fog sealing will be the next project.

The new area on Koa that was damaged by a trucker we will let cure and then make necessary repairs.

The new Crack sealer is still down waiting on a special replacement hose.

It was suggested that we make contact with other communities or government agencies that use the chip seal methods for road work. We may both benefit from knowledge gained.

**VI. UNFINISHED BUSINESS:**

A discussion followed on damage to the new chip seal on Koa Lane and the blatant disregard by water haulers for the HOVE rules of the road. It was agreed that the PUC should be contacted and informed of the problems we are having in this regard.

**Motion:** To get action started with the party responsible for the road damage on Koa. Make contact first and then send them a bill. Motion made by JS., 2<sup>nd</sup> by BP. Approved unanimously.

(Note. A motion to amend this motion was made and approved at the Executive Session that directly followed this meeting. The amendment called for a meeting between our COO and the water hauler responsible for the damage. The meeting to take place before any bill is sent).

A short discussion followed on how the payroll was separated and posted to the monthly statement.

The question was also discussed again about hiring a part time Police Officer to patrol our roads. The purpose would be to help slow down the dangerous disregard of speed limits and stop signs.

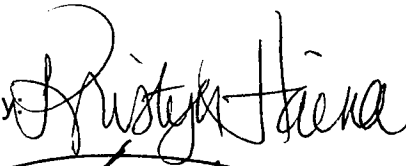
**VII. New Business:**

**Motion:** To accept George C. on the Board of Directors. Motion made by JO., 2<sup>nd</sup> by JS. Approved unanimously.

**VIII. ADJOURNMENT:** Meeting adjourned at 10:26 am by President, Mike Finn.

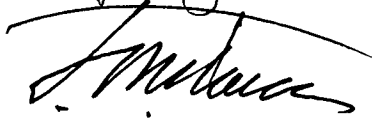
The next Board Meeting will be held at 10:00 am on Tuesday March 25, 2014 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation**  
**Monthly Board Meeting**  
**Thursday March 6th, 2014 @ 10:00 am in the RMC Office**

**I. QUORUM:** Yes.

**Present:** President, Mike Finn; VP, Jim Steenburg; Treasurer, Bruce Petrovic; Secretary, Jim O'Hara.  
**Also in attendance:** Managing Director, Laura Foster and prospective Board Member George Campbell.

**II. CALL TO ORDER:** The Meeting was called to order at 10:00 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of an Executive Session following the Board Meeting.

**IV. APPROVAL OF MINUTES:**

Monthly RMC Board meeting, Tuesday January 28, 2014, approved as distributed.  
Special Meeting, Saturday, February 15, 2014, approved as distributed.

**V. REPORTS:**

**President's Report:** The President has been out and about looking at the roads. At this time however, nothing to report for the BOD meeting.

**General Report:** At this time our membership is 63% compliant with their assessments with still one month to go. We will be transferring excess funds into the Operating Account. Once Triple K is finished with Paradise Pkwy., we will need to cut him an \$82,500.00 check.

All road work on Koa Lane is finished and work has begun on lower Paradise Parkway. The job should be completed on or before March 21, 2014. Fog sealing will be the next project.

The new area on Koa that was damaged by a trucker we will let cure and then make necessary repairs.

The new Crack sealer is still down waiting on a special replacement hose.

It was suggested that we make contact with other communities or government agencies that use the chip seal methods for road work. We may both benefit from knowledge gained.

**VI. UNFINISHED BUSINESS:**

A discussion followed on damage to the new chip seal on Koa Lane and the blatant disregard by water haulers for the HOVE rules of the road. It was agreed that the PUC should be contacted and informed of the problems we are having in this regard.

**Motion:** To get action started with the party responsible for the road damage on Koa. Make contact first and then send them a bill. Motion made by JS., 2<sup>nd</sup> by BP. Approved unanimously.

(Note. A motion to amend this motion was made and approved at the Executive Session that directly followed this meeting. The amendment called for a meeting between our COO and the water hauler responsible for the damage. The meeting to take place before any bill is sent).

A short discussion followed on how the payroll was separated and posted to the monthly statement.

The question was also discussed again about hiring a part time Police Officer to patrol our roads. The purpose would be to help slow down the dangerous disregard of speed limits and stop signs.

**VII. New Business:**

**Motion:** To accept George C. on the Board of Directors. Motion made by JO., 2<sup>nd</sup> by JS. Approved unanimously.

**VIII. ADJOURNMENT:** Meeting adjourned at 10:26 am by President, Mike Finn.

The next Board Meeting will be held at 10:00 am on Tuesday March 25, 2014 at the HOVERMC office.

Minutes submitted by:  Kristyn Haina

Approved by:  Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation.  
Monthly Board Meeting  
Tuesday March 25th, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM:** Yes.

**Present:** President, Mike Finn; VP, Jim Steenburg; Treasurer, Bruce Petrovic; Secretary, Jim O'Hara.

**Also in attendance:** COO, Laura Foster; guests Gene and Carrie Phillips.

**Excused Absence:** George Campbell

**II. CALL TO ORDER:** The Meeting was called to order at 10:04 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of an Executive Session following the Board Meeting.

**IV. APPROVAL OF MINUTES:**

The minutes from the September 4<sup>th</sup>, 2013 Special Meeting contained a minor error which has been corrected.

The minutes of the BOD meeting held on Thursday March 6<sup>th</sup>, 2014 (re-scheduled February Board Meeting) were unanimously approved as distributed.

The minutes of the Executive Meeting on Thursday, March 6<sup>th</sup>, 2014 were unanimously approved as distributed.

At this time a prospective Board Member, Gene Phillips, was given the opportunity to present his background and reasons for joining the Board. Gene will provide the Board with a letter summarizing his background in the next few days.

The normal agenda was then continued.

**V. REPORTS:**

**President's Report:** The President and our COO met with owner of lot 50 and discussed a number of issues. The president gave a summary of what was accomplished at this meeting. He stated that we will need to meet again to resolve all issues.

**General Report:** On Saturday we had a meeting with the truckers. There was considerable discussion but very little was resolved.

In February we collected \$536,000 and we are now only \$75,000 away from meeting the 2014 operating budget. Spending at the present time is at a minimal.

The road work on Paradise Pkwy has been completed; the job was well done with a few minor spots that need to be filled in. The crew will now have time to focus on the day to day operations, mowing, weed whacking, potholes, etc.

**VI. UNFINISHED BUSINESS:**

Discussion on the cost of future road work and fog sealing. The present contractor's price for one mile of fog sealing has gone up in price from \$7,500.00 to \$10,000.00. A plan for our own crew plus part time help is being worked on. The question now is which would provide the most economical method of fog sealing.

**VII. New Business:**

The Hawaii County Police Department is not sure on the legality of HOVERMC hiring an off duty police officer to patrol HOVE and issue citations on our private roads. Their legal team in Kona will be advising.

The subject of widening the road on Lehua between Keaka and Hwy. 11 for the proposed new Lehua Court has come up again. A discussion followed.

**MOTION:** Contact the Planning Department to make sure we are on the agenda for any permitting in the HOVE area. Further, inform them that we object to HOVE RMC making any changes or providing future maintenance at our expense that is solely for the benefit of the Lehua Court development. Motion made by Jim O., 2<sup>nd</sup> by Jim S. Passed unanimously.

**VIII. ADJOURNMENT:** Meeting adjourned at 10:53 am by President, Mike Finn.

The next Board Meeting will be held at 10:00 am on Tuesday April 29th, 2014 at the HOVERMC office.

Minutes submitted by: 

Kristyn Haina

Approved by: 

Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation.**  
**Monthly Board Meeting**  
**Tuesday April 29<sup>th</sup>, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM:** Yes.

**Present:** President, Mike Finn; VP, Jim Steenburg; Treasurer, Bruce Petrovic; Secretary, Jim O'Hara; Director, George Campbell

**Also in attendance:** COO, Laura Foster

**Guest:** Member, M. Last

**II. CALL TO ORDER:** The Meeting was called to order at 10:00 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of the Newsletter and Record Date to new business.

At this time it was decided that the May's BOD meeting be moved from Tuesday May 27<sup>th</sup>, 2014 to Monday May 19<sup>th</sup>, 2014 due to a Board Member being unavailable that day.

**IV. APPROVAL OF MINUTES:**

The minutes of the BOD Meeting held on Tuesday March 25<sup>th</sup>, 2014 were unanimously approved as distributed.

The minutes of the Executive Meeting on Tuesday March 25<sup>th</sup>, 2014 were unanimously approved as distributed.

**V. REPORTS:**

**President's Report:** We need to move forward with the truckers and commercial business issues, discussion to resume under unfinished business.

**General Report:**

The second notice was sent out at the beginning of April to Members with unpaid road assessments due and there has been a good response.

The Mas90 accounting software has been upgraded to include Paperless Office which will give HOVE RMC the ability to send statements via email. The office staff is in the process of contacting members and updating their email addresses. This is an excellent addition to the Mas90 system.

There are two pieces of office equipment that will need to be upgraded in the near future, the main printer and the postage machine. At this time the office is researching cost efficient new equipment. Also, timers will be added to certain office equipment to save on the electric bill.

The County of Hawaii Planning Department has added HOVERMC to their mailing list for permits being applied for in HOVE.

Cold patch is our biggest expense at this time so we are going to try using hot oil and chip for pothole repair and patching to lower costs.

The distribution hose for the Crack Sealer has been obtained and installed. As the manufacturer recommends replacing the hose once a year we may be money ahead to buy a 100' roll of hose. There is a prospective Board Member that appears qualified to hold the position of Treasurer. However, he would be unavailable for 3 months out of the year and we would need to set up conference calling when he was off island. It was decided to have his name put on the October ballot.

It was suggested to separate all Office and Road Crew expenses on the financial report. This would allow a better comparison of in-house to contracted costs. The COO will look into this matter.

The Police have been instructed by their superiors to enforce traffic laws in HOVE. Re: truck routes, stop signs, speed limits, etc.



## VI. UNFINISHED BUSINESS:

**Road Work:** The road resurfacing done on the bottom of Paradise Pkwy look's very good. Due to an increase of cost for fog sealing our 2014 road plan may have to be reduced from ten miles to seven miles. It was suggested that the present contractor take another look at pricing. A discussion was held on the 2015 Road Plan. It was noted that our road work could probably be done at less cost in-house using some part time help. The COO is checking out a qualified contractor to run the oiler. He agreed to work with our people, who would run the chip spreader, plus several part timers. This would reduce the costs of road work. Our people must get going on their upgraded CDL licensing.

**Lehua Court:** HOVERMC is requesting that if a Commercial Zoning Permit is granted to Lehua Court by the County that Lehua Court will re-build the necessary roadway to County standards. This would be on Lehua from the Highway to Keaka. After completion, either Lehua Court would pay to maintain the road or it would be dedicated to the County. A letter has been drafted and will be sent to the county in regards to this issue.

**Truckers:** It was agreed that the trucking issue will remain on hold for a while longer until we have a definite plan laid out, in writing, regarding enforcement of the Rules of the Road.

## VII. New Business:

**News Letter:** The timeline for the Newsletter was distributed, several dates corrected and then approved. The first Newsletter Meeting will be on Saturday June 21<sup>st</sup>, 2014. Newsletter tasks will be assigned shortly.

**Audit:** A discussion followed on the method we would use for the yearly audit. The new Board Treasurer would be instrumental in getting the yearly audit accomplished. The question was brought up regarding tax filing now or after the audit. The president will contact the proposed new Treasurer for his input on the audit method.

**Parking:** Parking on roadways is illegal and causes a safety issue. Vehicles will now be towed by Ka'u Towing at owners' expense. It was agreed that signs concerning this matter will be posted shortly.

Cash for Cars is interested in coming in and towing abandoned vehicles out of HOVE.

**Record Date:** The record date is the date that a member must be on file as a lot owner to be able to vote in the October election.

**MOTION:** The record date to be set for 60 days ahead of the Annual Meeting as stated in the By-Laws. Motion made by J.O., G.C. seconded. Passed unanimously. (Record Date: 08-12-14).

## General Discussion:

The guest asked about hiring an off duty Police Officer to enforce our road rules. The COO noted that this idea is being considered at present but nothing has been finalized.

**VIII. ADJOURNMENT:** Meeting adjourned at 10:58 am by President, Mike Finn.

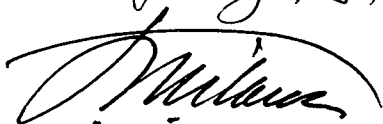
The next Board Meeting will be held at 10:00 am on Monday May 19<sup>th</sup> 2014 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation.**  
**Monthly Board Meeting**  
**Monday May 19<sup>th</sup>, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM: Yes.**

**Present:** President, Mike Finn; VP, Jim Steenburg; Treasurer, Bruce Petrovic; Secretary, Jim O'Hara; Director, George Campbell  
**Also in attendance:** C.O.O., Laura Foster  
**Guest:** Member, G. Phillips

**II. CALL TO ORDER:** The Meeting was called to order at 9:58 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of adding the discussions of solar panels and a new front gate to new business.

**IV. APPROVAL OF MINUTES:**

The minutes of the BOD Meeting held on Tuesday April 29<sup>th</sup>, 2014 were unanimously approved as written. The minutes of the Executive Meeting on Tuesday April 29<sup>th</sup>, 2014 were unanimously approved as written.

**V. REPORTS:**

**President's Report:** Everything is running smoothly, no complaints to report but did receive compliments on the recent road work. Members are happy that the crew is back mowing the road shoulders.

**General Report:** Finances are on track and the 2013 road work is complete and on budget. The 2014 road work is now underway.

The 2015 budget planning has begun.

The office is close to finishing an e-mail to send out to members announcing the option of paperless billing. The COO and office staff will be reviewing the 2015 Budget for submission to the BOD shortly.

HOVE RMC has been on the County of Hawaii waiting list for a standpipe for 2 ½ years now and they have yet to implement a procedure for issuing applications for available meters. At this time, once a standpipe becomes available the County of Hawaii will pull the meter and reduce the amount of standpipes at the HOVE fill station by 1. There doesn't appear to be any logic behind this shutdown of standpipes. It was suggested and agreed that we get Brenda Ford, our council representative, to look into this matter.

**VI. UNFINISHED BUSINESS:**

A short discussion followed in regards to Members that are way behind in payment of the Road Maintenance fees. It is imperative that a plan be instigated to resolve this problem. Further discussion and action to be taken will be brought up on the Executive session following.

**Lehua Court:** Is on the COH docket for June 5<sup>th</sup>. It is in HOVE RMC's best interest to remain involved with the Planning Department commercial property applications in HOVE. Commercial properties will most likely bring more traffic and damage to roadways. One important stipulation is that RMC should not be burdened with improvements or upkeep of the road way serving a commercial activity such as Lehua Court. A letter will be written to the County in this regard.

**Audit:** An internal audit for 2013 has begun. Our guest and RMC Member GP agreed to take on the audit at no cost. He has considerable financial background and he gave a breakdown of the method and procedures that will be followed. Phase 1 will be a review of the financial statement and to provide recommendations for bookkeeping procedures if needed. Phase 2 will be to look specifically at how we capture and recognize billings, receipts, invoices. Follow the deposit all the way from the deposit to the bank statement. The same will apply with payroll, payables and tax returns and again provide recommendations and analysis.

**H.O.V.E. Road Maintenance Corporation.**  
**Monthly Board Meeting**  
**Tuesday June 24<sup>th</sup>, 2014 @ 8:00 am in the RMC Office.**

**I. QUORUM:** Yes.

**Present:** President, Mike Finn; VP, Jim Steenburg; Secretary, Jim O'Hara; Director, George Campbell  
**Also in attendance:** COO, Laura Foster  
**Absent:** Treasurer, Bruce Petrovic

**II. CALL TO ORDER:** The Meeting was called to order at 7:56 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of rescheduling July's BOD meeting from Tuesday July 22<sup>nd</sup>, 2014 to Tuesday July 29<sup>th</sup>, 2014.

**IV. APPROVAL OF MINUTES:**

The minutes of the BOD Meeting held on May 19<sup>th</sup>, 2014 were unanimously approved as distributed.  
The minutes of the Executive Meeting held on May 19<sup>th</sup>, 2014 were unanimously approved as distributed.

**V. REPORTS:**

**President's Report:** Things have been running smoothly. The crew has been busy finishing 2013 road work and getting ready to begin the 2014 road work. For safety reasons, a 4-way stop has been implemented at the intersection of Hukilau and Lotus Blossom. Several Members thanked us for the signs.

**General Report:** The front gate by the office has been repaired and is in good working condition. \$75.00 for hardware and 2 days of labor was the final cost for repairing the gate. As of this report, the compliance rate is up to 80% and spending is at a minimal. A check to Triple K Trucking for \$150,000.00 has been cut, this is the amount agreed upon for them to start the road work. The office is finally set up to send emails to our members, there were a few small glitches but all in all it has turned into a beneficial addition to our billing system. Lot 50 received our May 1<sup>st</sup> correspondence and has yet to make contact with us. The Financial Report looks good and no excessive spending is seen.

**VI. UNFINISHED BUSINESS:**

**Audit:** The Board of Directors is impressed with the audit work done so far by Gene Phillips.  
**Overweight Vehicles:** The COO spoke with one of the water delivery companies this morning and it appears that we may have another company getting into compliance with HOVE RMC road rules. There are a few more trucking companies that are not in compliance with the rules and if they refuse to comply, we will be taking legal action to keep them out of HOVE. Alii wireless will be hauling a new cell tower into HOVE to replace the cell tower located on Reef Circle. It was discussed and the decision was made to charge a \$100.00 one time fee.  
**Road Work:** Our crew has finished up with clearing the shoulders on Tree Fern Lane. They will then be starting on Ginger Blossom followed by Hukilau and Plumeria. It is planned that the 2014 chip sealing of 4 miles will be starting approximately on July 10<sup>th</sup> weather permitting.  
**Solar Proposal:** The idea of installing solar panels at the RMC office to lower our electric bill was discussed. The written proposal for the Solar Panels was not available for this meeting so it was decided to wait until the July Board meeting for any decision. At that time a written proposal should be available.

**Lehua Court:** We have yet to see a proposal from Lehua Court to the Planning Commission that shows a plan for actually rebuilding the existing roadway on Lehua Lane for the increase of traffic that this venture would produce. Also, RMC needs a commitment from Lehua Court to maintain Lehua from Hwy. 11 to Keaka. The subject of the water delivery to Lehua Court is also an issue as there is no right turn from the fill station. The truck that delivers their water will have to turn left from the fill station and enter Highway 11 then travel to Lotus Blossom, Keaka and back to Lehua. The COO will be contacting the Planning Commission with these concerns.

**Newsletter:** Not much to discuss unless there is any input. There has been another minor by-laws change added to the newsletter. HRS 416-74 has been repealed and we are now under HRS 414D-114. A change to Art II, Sec 2.6: in reference to cumulative voting will be made.

## **VII. NEW BUSINESS:**

**Arrow Hawaiian:** It has come to our attention that Arrow Hawaiian may not even have a permit to be mining cinder and gravel. They are also mining in an area that no mining is allowed. Not to mention that they have been using Mahi Mahi which is a closed road and which is now totally destroyed. All roads in that area are getting deteriorated due to use of heavy equipment by the gravel and cinder haulers.

**MOTION:** Have the COO contact the County of Hawaii and find out what it will take to stop Arrow Hawaiian from using any and all of our roadways. Motion made by M.F and seconded by J.S. Passed unanimously.

**Foreclosures:** We have been recently contacted by two different Law Firms that are very interested in taking over our foreclosures. An appointment with one the attorney's has been set up for the end of July. We currently have 325 accounts that are in jeopardy of foreclosing. Signs will be posted on the properties when foreclosure proceeding begin.

**2015 Budget:** We need to either decrease the cost of man power for 2015 or increase the amount budgeted for salaries by \$10,000.00.

**2015 Road Plan:** Our plan is to do 5 miles of roadway chip seal and 10 miles of roadway fog seal in 2015 for the cost of \$475,000.00. The actual roads to be worked on in 2015 will be decided at a later date.

Discussion followed on doing one more mile of chip seal this year as funds are available.

**MOTION:** To do 5 miles of chip sealing instead of 4 miles in 2014. Motion made by G.C. and seconded by J.S. Passed unanimously.

Discussion followed on the road assessments for 2015.

**MOTION:** Leave the 2015 assessment the same as 2014. Motion made by J.O. and seconded by G.C. Motion passed unanimously.

It will be mentioned in the Newsletter that an increase in the assessments for 2016 may go up to insure that enough road work is accomplished to keep our roads in good shape for the future.

A brief executive session will follow this meeting.

**VIII. ADJOURNMENT:** Meeting adjourned at 8:57 am by President, Mike Finn.

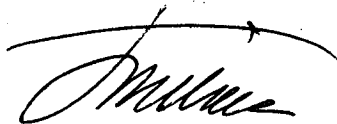
The next Board Meeting will be held at 10:00 am on July 29<sup>th</sup>, 2014 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation.  
Monthly Board Meeting  
Tuesday July 29<sup>th</sup>, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM:** Yes.

Present: President, Mike Finn; VP, Jim Steenburg; Secretary, Jim O'Hara; Treasurer, Bruce Petrovic; Director, George Campbell  
Also in attendance: COO, Laura Foster

**II. CALL TO ORDER:** The meeting was called to order at 9:56 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of scheduling an Executive Meeting after the Board Meeting.

The Meeting agenda was modified to hear a proposal from Ted Wakeman regarding mowing and weed control. It was agreed that he will contact Laura regarding needed information to give us a proposal.

Another proposal followed from John Able regarding solar panels at the RMC facility. He will give us a contract proposal after receiving a letter of intent from RMC.

**IV. APPROVAL OF MINUTES:**

The minutes of the BOD Meeting held on 06/24/14 were unanimously approved as distributed.  
The minutes of the Executive Meeting held on 06/24/14 were unanimously approved as distributed.  
The minutes of the Special Meeting held on 07/04/14 were unanimously approved as distributed.

**V. Guest Speaker:** Bill Stockton from Lehua Court was a no-show.

**VI. REPORTS:**

**President's Report:** The portion of Tree Fern that has been worked on has been widened to 20ft.

**General Report:** The COO made a proposal to set aside funds in a usable emergency fund to cover necessary road work brought about by a natural disaster. GC added some details regarding the amount and usage of the fund. It was also suggested to do an additional 5 miles of road work this year. The Budget would have to be modified to accommodate this idea. It was decided to postpone any decision until the next BOD Meeting

**Old Business:**

**Overweight Vehicles:** The COO is compiling a list of names and addresses of the owners of all overweight vehicles to be sent to our attorney for his information.

**Road Work:** Paving has begun on Tree Fern Lane but is moving rather slow. The COO will contact the contractor to see what the problem is.

**Newsletter:** Newsletters are in house and will be ready for mailing prior to August 16<sup>th</sup>.

**Foreclosures:** Carl, Smith & Ball have begun working on 3 foreclosures involving individuals who have not paid their Road Maintenance Assessments. The COO is also going to contact Robert Crudele in Hilo to handle two additional foreclosures. We will be able to compare the results of the two firms.

**Arrow Hawaiian:** Arrow Hawaiian is still continuing illegal quarrying at the cinder lots but the County assures us that they are working to correct the situation. To date nothing has been done. The heavy vehicles used in this operation have done extensive damage to our roads.

A short discussion on overweight vehicles and control methods followed. Legal action may be necessary to get control of the continuing damage being done to our roads.

**VII. UNFINISHED BUSINESS:**

**Solar Proposal:** (See New Business).

**Lehua Court:** Nothing to discuss due to the no-show of guest speaker, Bill Stockton. A short discussion was held concerning the County permits for the project.

**VIII. New Business:**

**Gofer:** It is possible that we will be looking for a part-time employee to pick up parts and do other miscellaneous minor tasks. Some of these tasks are now being done by the COO. The employee would work less than 20 hours per week with vehicle mileage included.

**Motion:** Have the COO take care of the details and hire a part time worker to do errands. Motion made by J.O. 2<sup>nd</sup> by J.S. Passed unanimously.

**Solar Proposal:**

**Motion:** To send a letter of intent to Zero Down Solar.

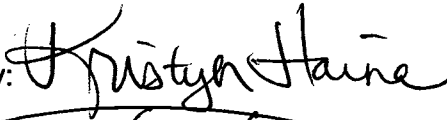
Motion made by J.S. 2<sup>nd</sup> by G.C. Passed unanimously.

**IX. General Discussion:** None.

**X. ADJOURNMENT:** Meeting adjourned at 11:03 am by President, Mike Finn.

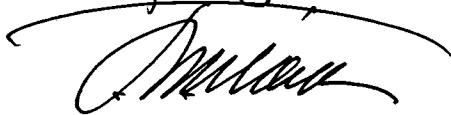
The next Board Meeting will be held at 10:00 am on August 26<sup>th</sup>, 2014 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation.**  
**Monthly Board Meeting**  
**Tuesday August 26<sup>th</sup>, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM:** Yes.

Present: President, Mike Finn; VP, Jim Steenburg; Secretary, Jim O'Hara; Treasurer, Bruce Petrovic; Director, George Campbell

Also in attendance: COO, Laura Foster and a guest member.

**II. CALL TO ORDER:** The meeting was called to order at 10:00 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed with the addition of scheduling an Executive Meeting after the Board Meeting.

**IV. APPROVAL OF MINUTES:**

The minutes of the BOD Meeting held on 07/29/14 were unanimously approved as distributed.

The minutes of the Executive Meeting held on 07/29/14 were unanimously approved as distributed.

**V. REPORTS:**

**President's Report:** Due to the increase in rain, grass has begun growing thru the new road work on Tree Fern and Ginger Blossom. The crew will be going back and weed spraying again. It was suggested that the mix be made stronger of at least 3 oz. per gal. to kill all grass on the paved area.

**General Report:** The Peterbilt dump recently had its brakes replaced and now is in need of a cylinder for the dump bed, the one currently installed is leaking. To avoid a break down in the middle of the road work this repair needs to be done, the Peterbilt is a crucial piece of equipment needed for road work. Our International dump, the back-up dump, is currently getting its starter replaced and the Mac dump has a problem with the dump lift. The mower and sweeper are both on the road clearing debris on the roadways from hurricane Iselle and about 80% of the roads have been cleaned at this time.

**VI. Old Business:**

**Road Work:** Road work has been stalled momentarily due to the repairs needed on the dump trucks and the lack of oil.

**Newsletter:** The 2014 newsletter was sent out on time and since then we have received 300 ballots which accounted for 447 votes and we received another 300 ballots yesterday that need to be processed. Notices were sent via email to announce the mailing of the newsletter & ballot and to encourage voting. We are hoping this has a positive impact on the number of votes received.

**Foreclosures:** Our Attorney has drawn up and mailed out demand letters to 3 H.O.V.E. lot owners who have not paid their court mandated road maintenance fees. These lot owners will have 10 days to respond with a payment or the attorney will move forward with their foreclosures.

**Lehua Court:** Lehua Court has passed its final zoning change therefore it is now zoned commercial, the first for H.O.V.E. We have a signed letter from Lehua Court that states that they will upgrade Lehua Lane from Highway 11 to Keaka with two 12' driving lanes and 3' of easement on both sides of roadway with a 2" overlay on the 30'. They have agreed to pay a special assessment fee due to the increase of traffic in HOVE. Discussion on water drop off for Lehua Court be done off Hwy 11 instead of tearing up HOVE roads.

**VII. UNFINISHED BUSINESS:**

**Solar Proposal:** A letter of intent was sent to Zero Down Solar and now we are just waiting to hear back from them with a proposal. Any action on this project will be after the Board has a chance to study the proposal. Any action will likely be at the next Board Meeting.

### VIII. NEW BUSINESS:

**Mark Jernigan:** The permit on the cinder pit next to ours has expired. The owner of that pit has applied for a 5 year extension on the permit. The procedure in which he is digging and distributing his quarry has raised concerns. One major concern is the steep slope in the pit. He should have his quarry follow the Federal Mining regulations, the same ones that his Kona quarry follows. Laura is in contact with the County Planning Dept. concerning this problem.

**Board Member Recruiting:** We still need more qualified volunteers to serve on the BOD. An idea to help accomplish this was brought forth by J.S. which was then discussed. It was decided to gather more input on this idea and have a plan ready to be included in the January Newsletter.

### IX. GENERAL DISCUSSION:

A discussion transpired regarding either a new separate fund be set up for emergency road work only or, as money is now available, put those funds to use now for 5 more miles of road work this year.

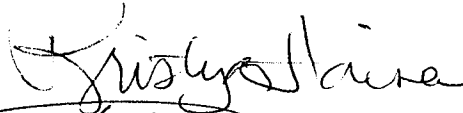
**Motion:** To chip seal 5 more miles of roadway in 2014. Motion made by J.S. and 2<sup>nd</sup> by GC, passed unanimously.

(Note: A motion passed at the June BOD meeting was for 5 miles vice 4 miles of road work in 2014).

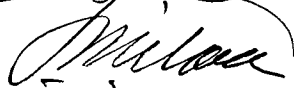
**X. ADJOURNMENT:** Meeting adjourned at 10:42 am by President, Mike Finn.

The next Board Meeting will be held at 10:00 am on September 23<sup>rd</sup>, 2014 at the HOVERMC office.

Minutes submitted by:

 Kristyn Haina

Approved by:



Jim O'Hara, Secretary



**H.O.V.E. Road Maintenance Corporation.**  
**Monthly Board Meeting**  
**Tuesday September 23<sup>rd</sup>, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM:** Yes.

Present: President, Mike Finn; VP, Jim Steenburg; Secretary, Jim O'Hara; Director, George Campbell.  
Also in attendance: COO, Laura Foster and 2 guest members.  
Excused absence: Treasurer, Bruce Petrovic.

**II. CALL TO ORDER:** The meeting was called to order at 9:59 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed.

**IV. APPROVAL OF MINUTES:** The minutes of the BOD Meeting held on 08/26/14 were unanimously approved as distributed. The minutes of the Executive Meeting held on 08/26/14 were unanimously approved as distributed.

**V. REPORTS:**

**Presidents Report:** The President pointed out that the roadway at the upper part of Tiki Lane is pulling apart and that we should find out if it has anything to do with the oil quantity and/or quality or dirty chip. Tree Fern seems to be having the same problem. A Discussion followed on methods for improvement. The contractor will be contacted concerning these problems.

**VI. GENERAL REPORT:** There was a typo in the Financial Report total for the Raymond James Operating Fund. The report will be corrected. The assessment income has slowed down which is not unusual at this time of the year. We will be transferring \$200,000.00 from the RJ Operating account into the BOH account to cover upcoming road work. There is likelihood of an additional transfer of \$100,000.00 before the next meeting.

**Foreclosures:** The attorney sent out the demand of payment letters last month and now has moved forward with the demand to foreclose letters.

**Cinder Pits:** The COO brought the Board up to date on the legal ownership and the status of the various cinder pits in HOVE. The County has sent a letter of demand to one owner to replace material that was illegally mined. RMC has been notified from the County that the next hearing in regards to the special permit applications for the cinder pit lots will be held on October 2<sup>nd</sup>, 2014.

**Letters to BOD:** The BOD has read and discussed the letters received from two members in regards to their continuous negative input with present road work. The necessary action will be forthcoming to alleviate this situation.

**Annual Meeting:** The Annual Membership Meeting is Saturday, October 11<sup>th</sup>, 2014 at OVCA at 10:00am. To date the total vote count has passed the necessary 10% for voting and is nearing 15% required for Bylaws changes. It was suggested and agreed to invite the Community Police Officer to attend the meeting.

**Board Member Recruiting:** The C.O.O. and office staff has been working on ideas for getting more individuals interested in becoming Board Members.

**VII. OLD BUSINESS:** None.

**VIII. UNFINISHED BUSINESS:**

**Solar Proposal:** We have not heard from Zero Down Solar regarding the proposal for installing solar panels at RMC. The Board discussed the fact that it appears HELCO and their parent company are both opposed to the installation of solar systems. It was agreed to evaluate the outcome of two known local solar installations before we make a final move.

**Road Work:** Tree Fern Lane resurfacing is complete except for painting and the improvement of the tie-in at the intersection of Tree Fern and Hukilau. Road work is now in progress on Ginger Blossom Lane. Due to our chip supplier overcharging us it was decided that any future purchases will be from a different company. It was also noted that the heavy truck being used to deliver the chip was not using the designated truck route. The trucker will be notified to adhere to the proper route.

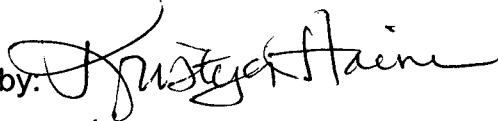
**Equipment:** The seals were replaced on our dump truck hoist instead of hoist replacement due to costs. All equipment needed for day to day operations are up and running.

**IX. NEW BUSINESS:** None.

**X. GENERAL DISCUSSION:** How do we get the truckers to comply with our road rules? We have to make a decision shortly on what method to use to solve this problem. It may be necessary to use legal procedures to get truckers to conform.

**XI. ADJOURNMENT:** Meeting adjourned at 10:48 am by President, Mike Finn.

The next Board Meeting will be held at 10:00 am on Tuesday, October 28<sup>th</sup>, 2014 at the HOVERMC office.

Minutes submitted by: 

Kristyn Haina

Approved by: 

Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation.  
Monthly Board Meeting  
Tuesday October 28<sup>th</sup>, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM:** Yes.

**Present:** President, Mike Finn; VP, Jim Steenburg; Secretary, Jim O'Hara; Treasurer, Eugene Philips; Director, Bruce Petrovic.

**Absent:** Director, George Campbell. (Excused).

**Also in attendance:** COO, Laura Foster and 3 guest members.

**II. CALL TO ORDER:** The meeting was called to order at 10:01 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed, with the addition of an Executive Session following this Board Meeting.

**IV. APPROVAL OF MINUTES:** The minutes of the BOD Meeting held on 09/23/14 were unanimously approved as distributed. The Minutes of the Annual Meeting held on 10/11/14 were unanimously approved as distributed.

**V. REPORTS:**

**Presidents Report:** The President reminded the BOD of the Executive Session immediately following the Board Meeting.

**General Report:** The 2013 taxes have been filed and there will be a \$3,270 credit returned for insurance paid. The County of Hawaii will be holding an auction on November 18<sup>th</sup> and if necessary November 19<sup>th</sup>. There are approximately 120 lots up for auction of which 88 are in HOVE.

**Foreclosures:** Two of the three individuals have been served with their foreclosure notices and a third is in progress. We have received a settlement offer from one of the individuals, a lump sum down with monthly payments until account is paid in full. The settlement will include all fees incurred. If the lot owner misses one payment the property will go straight to foreclosure. The first payment will be by certified check to our attorney on November 1. Further action on this matter will be taken up in the Executive Session.

**Cinder-pits:** The County of Hawaii has granted a three year extension to a Special Use Permit with stipulations for one of the pit owners. They will have to get an Engineers study done, have a complete plan outline and an additional 12' setback from the neighboring cinder pits set back. Another pit owner has been fined by the County of Hawaii for their Special Use Permit for illegal excavation of material. This Cinder pit is still being mined and has caused extensive damage to our bordering Roads. The County has suggested that all owners in the cinder-pit area come to a resolution regarding the hazardous conditions in that area. It was suggested that a letter be sent to the cinder pit owners to put them on notice to assist in the repair of these roads or be prepared for future penalties. It was noted that considerable illegal mining has occurred in the past and is still going on today. To date, not all the cinder and gravel trucks have obtained permits to operate on the HOVE Roads.

**Annual Meeting:** The final voting results have been received from the ballot counters. The number of votes required for bylaws changes and other voting were met. All of the items on the ballot were approved by the Membership.

(The details of the voting results are available for viewing in our office or on our web site, [www.hoveroad.com](http://www.hoveroad.com)).

**Road Work:** Letters are being sent out to members who live in the area of upcoming road work. KP is in the process of getting the oil and our crew is out prepping the roadway. We have 1.5 mile to chip-seal and 1 mile to prep and chip-seal on Mahimahi. The safety painting and stripping will be last. We are looking at a completion date of December 1<sup>st</sup>.

**VI. OLD BUSINESS:**

Solar Proposal: To this date we have not had any contact with the individual who was supposed to draw up a proposal for HOVE RMC.

Lot 50: Will be added to the agenda under Old Business for next month's Board Meeting.

**VII. NEW BUSINESS:** None

**VIII. GENERAL DISCUSSION:** Question to the Board by guest members: Can HOVE provide an exemption to disabled individuals for their road maintenance fee? Not according to our bylaws. The current fee system was put into place by the court system and agreed to by the Membership. All lot owners are assessed the same amount annually and this is necessary to cover the costs of the road work. HOVE does accept monthly payments from members.

A member brought up several problems regarding our roads. One problem is the encroaching rock walls and plants or trees on the edges of the roads. Can anything be done about this problem? Encroachments are an ongoing problem in HOVE and are being addressed on a continuing basis.

A guest member added his appreciation for the mowing that has been completed.

The meetings on the new HOVE water well were discussed. The location of the second well will have a direct impact on our road system if and when another pipeline is installed under the roadway. It was noted that the installation of the pipeline for the existing well left the affected roads in poor condition. Neither the County nor the contractor has ever made appropriate repairs on those sections of our roadway.

**IX. ADJOURNMENT:** Meeting adjourned at 10:45am by President, Mike Finn.

The next Board Meeting will be held at 10:00 am on Tuesday, November 25, 2014 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Minutes approved by:



Jim O'Hara, Secretary

## **H.O.V.E. Road Maintenance Corporation**

### **Annual Membership Meeting**

**Saturday, October 11, 2014 @ 10:00 am in the Ocean View Community Center**

#### **I. QUORUM: Yes.**

Present: President, Mike Finn; VP, Jim Steenburg; Treasurer, Bruce Petrovic; Secretary, Jim O'Hara; Director, George Campbell.

Also in Attendance: COO Laura Foster, Director Elect Eugene Phillips and 18 Members.

#### **II. CALL TO ORDER: 10:00 am by President, Mike Finn.**

At this time President Mike Finn thanked all the Members in attendance for coming to the meeting and he introduced the Board Members and our COO.

#### **III. ADOPTION OF AGENDA: Agenda will stand as written.**

#### **IV. LAST CALL FOR VOTING: All in Attendance have voted.**

#### **V. REVIEW OF THE PAST YEAR AND THE 2015 ROAD PLAN.**

The President turned the meeting over to our COO, Laura Foster for the report.

Laura reported that collection of the Road Maintenance fees is going well. At this time, 87% of the membership has paid their road maintenance fees. There are also about 500 members on the payment plan and they are also up to date. We are on track to end the year with 95% of the membership to be current with their road fees.

Last year we had designated 5 miles of road to be chip sealed. Some of that was carried over to 2014 due to a very rainy season but it did get accomplished early this year.

The 2014 road work of 5 miles of chip seal is underway and so far two miles are completed. The work is being accomplished on both Tree Fern and Ginger Blossom. Tree Fern is completed except for line painting. Residents on these streets were notified to not have any hauling ordered to their homes during this period and drive the shortest routes on the new pavement. Most residents have abided by this request. The next resurfacing will be done on Plumeria and Mahi Mahi to complete the 5 miles.

The Board made a decision 3 months ago to use existing funds for an additional 5 miles of resurfacing. This work will start on Palm and Luau and the remaining funds will go to other deteriorated sections of roadway.

The RMC Road Crew has been working with the contractor on the 10 miles of road resurfacing. After this is completed, our crew will go back to pot hole patching, weed control and signage repair.

The road plan for 2015 is to resurface another 5 miles of roadways. The specific roads will be designated early next year when the road condition can be better assessed.

#### **VI. 2015 BUDGET:**

The 2015 Budget was approved with 1531 Yes votes compared to 116 No votes.

The 2015 Budget was contained in this years Newsletter and is also available for viewing on our website, [www.hoveroad.com](http://www.hoveroad.com).

#### **VII. VOTING RESULTS:**

The following are the voting results as of the start of this meeting.

There have been 1683 votes counted which meets the requirements of the bylaws for all matters that were voted on. A few more votes are still to be counted but they should have no effect on the present voting results.

The 2015 Road Plan was approved with Yes, 1518. No, 130.

The Bylaws changes were both approved: Art. VII, Sec. 7.1. Yes, 1568. No, 79. The Cumulative Voting change to correct wording to HRS 414D-114: Yes, 1564. No, 74.

George Campbell was ratified as a Board Member: Yes, 1581. No, 54.

Eugene Phillips was elected as the newest Board Member with 2920 votes.

The president again mentioned that new members are still needed on the Board. Any qualified person that is interested is invited to turn in an application to the RMC office.

**VIII. ADJOURNMENT:** The meeting was adjourned at 10:07 am by President Mike Finn.

**IX. OPEN FORUM.** A period for the members present to ask questions or give input followed.

**A Member didn't understand what a cumulative vote is.** The purpose was explained to the members. Basically cumulative voting entitles a Member to have one vote for each lot they own.

**Question on why the cost increase in the budget for professional services.** The reason is the legal costs for the foreclosures that have just been initiated. The foreclosures are against members that have not paid their road maintenance fees for many years. It is not fair that these members have not paid these fees while most members pay on time. There is a good possibility that legal fees may be offset by the return from the foreclosures. Also, getting a non paying person off the property may bring in a new owner who will be paying. The procedure for Liens and foreclosure were also explained.

**A member requested a brief explanation on what the investment fund entailed.** It was explained that we have an account with Raymond James that has a modest return but has little chance for any loss. This is where the funds that are received early in the year are placed before they are required to pay for road work later in the year. Funds that are left in the bank draw little interest.

**The question was asked as to why they could not post notices on our road signs.** The reason given was there are many other venues to post notices. Posting on our road signs is basically unsafe and detracts the driver from the actual purpose of the sign. Many notices are never removed by the poster and in many cases the road signs have been damaged when the notices are removed.

**Why can't we park on the roadway?** It was explained to the members present that parking on our roads is a hazard to other drivers especially when a parked vehicle obstructs the line of sight. When a vehicle is forced to pull over the centerline to pass a parked car on a hill it can lead to a serious accident with another unseen vehicle coming over the hill. Parking off the paved surface on the road easement for short periods may be acceptable as long as it does not interfere with traffic.

**A question was asked about the percentage of commercial vehicles that have paid their required fee and what are the consequences if they don't pay.** Less than one percent has paid at present. Very shortly the consequences will be that we will be going to court to keep those that don't pay off our roads. Heavy vehicles cause damage to our road system and they must contribute to the cost of road maintenance. Authorized trucks should post their permit on the rear window or rear bumper. There is a lesser fee for trucks that use our roads only on a one time basis. All fees received go exclusively to the repair of the truck routes. Only vehicles over 10,000 GVWR fall under the fee system at present.

The Open Forum was adjourned by President Mike Finn at 10:30 am.

A short Board Meeting was called to order immediately after the Membership Meeting by President Mike Finn for the purpose of the election of Officers for 2015. JO made a motion that the officers holding the present positions on the Board be re-elected to those positions except that Eugene Phillips will assume the position of Treasurer to replace Bruce Petrovic. 2<sup>nd</sup> by MF. Motion approved.

Meeting adjourned at 10:41 am.

Minutes submitted and approved by:



Jim O'Hara, Secretary

**H.O.V.E. Road Maintenance Corporation.  
Monthly Board Meeting  
Tuesday November 25th, 2014 @ 10:00 am in the RMC Office.**

**I. QUORUM: Yes**

Present: President, Mike Finn; Secretary, Jim O'Hara; Director, Bruce Petrovic; Director, George Campbell

Absent: VP, Jim Steenburg, Excused; Treasurer, Eugene Philips, Unexcused

Also in attendance: COO, Laura Foster and 1 guest member.

**II. CALL TO ORDER:** The meeting was called to order at 9:58 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed, with the addition of adding the subject of Board Member during the Executive Session.

**IV. APPROVAL OF MINUTES:**

BOD Meeting held on Tuesday, October 28, 2014: Unanimously approved as distributed.

Executive Session held on Tuesday, October 28, 2014: Unanimously approved as distributed.

**V. REPORTS:**

**Presidents Report:** The President pointed out that the road work on lower Plumeria Lane seems to have stopped. The COO explained that the increase of rain and lack of materials put a brief halt to work. However, the contractor is back at work today and that section should be done by the end of the week. This will include the intersection of Koa Lane and Luau Drive. At that time work on Mahimahi Drive between Iwalani Parkway & Trade Wind Boulevard will commence. Tree Fern Lane has work that needs to be completed and that will be done just before the time of centerline striping. On another note members have been giving kudos to HOVE RMC for the work that they have been doing.

**General Report:** In regards to Foreclosures, one lot owner still needs to be served papers and that is still ongoing. We are now waiting on a court date for another lot owner. The last lot owner has made a settlement agreement and will be making monthly payments. All accrued interest, late fees and attorney expenses will be passed on to the accounts that are being foreclosed so other members are not paying for their debt.

The County auction that was just held for delinquent taxes was brought up. The COO will follow up on funds received by the County that are due RMC for liens on property that were sold at the auction.

**Road Work:** Some of the upper roads are in disrepair and will need to be fit into the upcoming road work schedule. Upper Trade Winds Blvd, Lehua Lane, King Kamehameha Blvd and Catamaran Lane need to be worked on.

The contractor has added boom extensions on the oiler truck at his expense. They now can do a full 20' width in one pass rather than two. This will cut down on costs and time.

The manufacturer's rep for our chip spreader was here and gave some employees instructions on its operation and maintenance.

The COO gave a breakdown of the cost relating to contract road work accomplished and proposed. A short discussion followed regarding the rising cost of chip and questionable chip quality. Input was given on possible methods of reducing the cost of chip.

**Water Well #2:** It seems that the 2nd well is far from being started. A letter should go to the BWS and County Planning regarding the stipulations by HOVERMC regarding our roads. This includes that any road torn up to lay water pipe must be refinished the full width to RMC specs and at the contractor's expense.

## VI. OLD BUSINESS:

Cinder Lots: A cinder lot owner has contacted HOVE RMC and would like to have a meeting with the BOD and other cinder lot owners in regards to resuming work at the cinder pits.

Lot 50: Is agricultural land and it is not authorized to be used for any quarry operations. The county is supposed to be coming out and checking on this.

The main concern of RMC is the cost to repair damage to our roads caused by heavy commercial trucks hauling from lot 50 to the highway. Some of our road ends have already been badly damaged by equipment from lot 50.

A Discussion ensued concerning the lot 50 owners failure to come to a meeting in regards to stipulations on the use of, and access to, lot 50. A letter send on May 1, 2014 has been ignored. It was decided to write a final letter requesting a meeting and if there is no response, some or all of our road ends would be closed.

## VII. NEW BUSINESS:

Audits: The 2013 audit needs to be done.

The question of external or internal audit was discussed. As there is no one presently employed by RMC that is qualified to do an audit, we should get at least two quotes from outside accountants. It was agreed that an audit should be accomplished on a yearly basis and the expense would be a part of the annual budget. The quotes received will be considered at the December Board Meeting  
Second 5 miles of Road Work: (Was discussed under road work).

Mowing & Weed Control: Weed control by spraying weed killer is opposed by some members of the community. As the spraying would be done on no more than 2 feet of the 10 foot road shoulder, it would not affect the member's property. It was suggested that those members that don't want the spray fronting their property should clean out any roadside growth themselves.

## VIII. GENERAL DISCUSSION:

The COO brought up the fact that our two water tanks are old and in a deteriorating condition. These are the original tanks and about 25 to 30 years old. They are rusted in the lower sections and are in need of replacement.

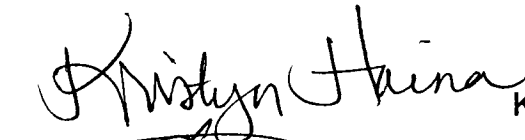
MOTION: We get at least 2 or 3 bids for the cost of replacing both of our 30 year old water tanks and give the COO permission to go forward in making the final decision and ordering the tanks.

Motion by J.O. 2<sup>nd</sup> by G.C. Passed unanimously.

**IX. ADJOURNMENT:** Meeting adjourned at 10:57am by President, Mike Finn.

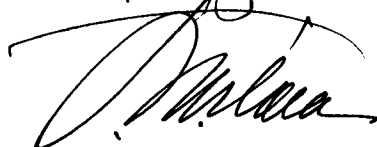
The next Board Meeting will be held at 10:00 am on Tuesday, December 23, 2014 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Minutes approved by:



Jim O'Hara, Secretary



**H.O.V.E. Road Maintenance Corporation  
Monthly Board Meeting  
December 23, 2014 @ 10:00 am in the RMC Office**

**I. QUORUM:** Yes.

Present: President, Mike Finn; VP, Jim Steenburg; Secretary, Jim O'Hara; Director, Bruce Petrovic; Director, Eugene Philips.

Treasurer, George Campbell was in attendance via video conferencing.

Also in attendance: RMC COO, Laura Foster and 2 Guest Members.

**II. CALL TO ORDER:** The meeting was called to order at 9:59 am by President, Mike Finn.

**III. ADOPTION OF AGENDA:** The agenda was unanimously approved as distributed.

**IV. APPROVAL OF MINUTES:**

The minutes of the BOD Meeting held on 11/25/14 were unanimously approved as distributed.

The minutes of the Executive Session held on 11/25/14 were unanimously approved as distributed.

The minutes of the Executive Session held on 12/01/14 were unanimously approved as distributed.

**V. REPORTS:**

**President's Report:** On Tuesday, November 25<sup>th</sup>, by a vote of the majority of the Board, Eugene Phillips was removed as Treasurer. That position was reverted back to Bruce Petrovic.

On Monday, December 1<sup>st</sup>, via teleconference, a quorum was met and a majority of the Board voted to appoint George Campbell to replace Bruce Petrovic as Treasurer.

The Members of the HOVE Road Maintenance Board of Directors are now as follows:

President :	Mike Finn
Vice President:	Jim Steenburg
Secretary:	Jim O'Hara
Treasurer:	George Campbell
Directors:	Bruce Petrovic and Eugene Phillips

It was noted by the President that Lot 50 will be up for discussion during Old Business and KP will be discussed during General Report.

**General Report:** KP is having 1000+ tons of rock delivered this week. Road oil is on site and they will begin chip sealing this weekend.

Mahimahi Dr. has been widened, cleaned up and is ready for resurfacing next week.

It was brought to the Boards attention that the last block of Tree Fern Ln. that was recently oiled is already coming up. It appears that the layer of oil is too thin. Safety painting needs to be completed in this area also.

The additional 5 miles of road work for 2014 will not be accomplished until early 2015. These additional 5 miles will be started in January and be accomplished by the end of March.

It was noted that KP must speed up the road work. It is taking too long now and people are driving over the uncompleted roads.

The placement of signage before work and removal when the road is finished must also be improved.

The next work will be on Mahimahi Dr. between Trade Wind Blvd. and Iwalani Pkwy.

**VI. OLD BUSINESS:**

Lot 50: A discussion followed regarding Lot 50. The Lot 50 owner doesn't feel that he should have to pay for usage of the 7 access points he has created to obtain entry into his subdivision which are located at the ends of 7 different dead ends at the top of HOVE.

At the beginning of the New Year HOVERMC will be temporarily blocking 6 of the 7 access points with boulders and posting no trespassing signs until something more concrete can be installed.

**MOTION:** Block off all but 1 access point into Lot 50 and get the owner to come to an agreement with HOVERMC or the last access point will be blocked as well. He then will be denied access through HOVE to his Lot 50.

Motion made by JS, 2<sup>nd</sup> by BP. Motion passed unanimously.

The next 5 Miles of Road Work: A map was distributed with locations in need of road work in 2015. A brief discussion followed but no decision on which roads was made at this time.

It was suggested that the COO get a price quote from KP that includes the white "stop" painting for future work.

We need to find out how much KP is paying for oil at this time. The cost of oil is going down but his price appears to be going up.

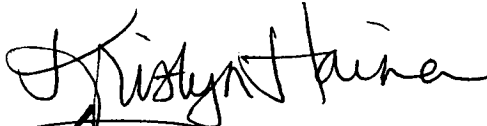
**VII. NEW BUSINESS:** Due to the abundance of rain, the grass along the roadways has grown long and thick. This season it is much drier so HOVE may be looking at dangerous fire conditions ahead. We should look into hiring a few individuals to handle grass control and maybe get the lot owners involved to cut the grass fronting their property.

**VIII. GENERAL DISCUSSION:** None.

**IX. ADJOURNMENT:** Meeting adjourned at 10:34 am by President, Mike Finn.

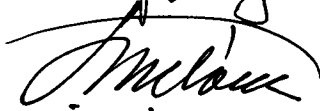
The next monthly Board Meeting will be held at 10:00am on Tuesday, January 27, 2015 at the HOVERMC office.

Minutes submitted by:



Kristyn Haina

Approved by:



Jim O'Hara