

H.O.V.E. Road Maintenance Corporation
BOD Meeting
JAN 23, 2018 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President; George Campbell; Secretary; Peter Fleuret, Directors; Paul Greeson, Bill Wyres & Frank Loosli

Also, in attendance: COO Laura Foster and 2 guest members.

II. CALL TO ORDER: The meeting was called to order at 9:57 am.

III. ADOPTION OF THE AGENDA:

Yes, with two changes, move Brian (representative from the State of Hawaii Student Transportation office) from New Business to the beginning of this meeting and add an Executive Session after this meeting.

IV. APPROVAL OF MINUTES:

The minutes of the BOD meeting held on 12/26/17 were unanimously approved as distributed.

The minutes of the Executive Session meeting held on 12/26/17 were unanimously approved as distributed.

V. State of Hawaii, Student Transportation discussion: Brian came to discuss locations for a few more school bus stops in the higher part of the subdivision. Ka'u High is looking to bring down the percentage of truancies. HOVE RMC is concerned about one of the locations, due to the amount of traffic traveled on this road and speeding. It is important to note that HOVERMC, the schools nor the bus companies are responsible for un-supervised students at the bus stop locations the responsibility is in the parents' hands.

VI. REPORTS:

President's Report: We have been discussing the possibility of selling a few pieces of machinery. The 1980 Mac dump truck, will sell as is - no deliveries.

Treasurer's Report: Closed out the year under budget. But keep in mind that the 2017 road work is not quite finished.

General Report: The 2018 annual billing went out in the mail and our office staff is prepared to be inundated with phone calls, emails, payments and returned billing.

Our crew just completed 3 miles of roadway on Trade Wind down to Hukilau including the safety painting. Oil arrives every two weeks and the average cost per mile is \$56,000.00.

VII. OLD BUSINESS: Discussion concerning roads that need that to be addressed for repair.

VIII. NEW BUSINESS:

Topics that need to be added to next month's agenda are; Consider how we handle the permit process for heavy vehicles and handling encroachments.

The February BOD meeting has been moved to Monday February 19, 2018.

IV. GENERAL DISCUSSION: At next months meeting a guest will be here to discuss the possibility of receiving solar street lights and cameras in HOVE at no cost.

X. ADJOURNMENT: Meeting adjourned at 10:53am. The next Board meeting will be held on Monday February 19, 2018 10:00am at the HOVE Road Maintenance office.

Submitted by:  Kristyn Haina

Approved by:  Pete Fleuret, Secretary

H.O.V.E. Road Maintenance Corporation
BOD Meeting
FEB 19, 2018 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President; George Campbell; Secretary; Peter Fleuret, Directors; Paul Greeson, Frank Loosli
Excused absence: Bill Wyres
Also, in attendance: COO Laura Foster and 1 guest member.

II. CALL TO ORDER: The meeting was called to order at 9:55 am.

III. ADOPTION OF THE AGENDA: Yes

IV. APPROVAL OF MINUTES:

The minutes of the BOD meeting held on 1/23/18 were unanimously approved as distributed.
The minutes of the Executive Session meeting held on 1/23/18 were unanimously approved as distributed.

V. REPORTS:

President's Report: If the additional school bus routes are agreed upon the DOE wants HOVERMC to install the appropriate signage.

Treasurer's Report: Assessments are being paid and like years before February will be the month we see the highest amount of payments because of members taking advantage of the pay early discount.

General Report: According to the local newspapers the COH Environmental Management no longer wants to handle abandoned vehicles in private subdivisions.

The crew is working on Trade Winds Boulevard and making their way towards Sea Breeze Parkway. Due to the increase in rain, road work has slowed a little but continues to go forward.

We ran into a problem last week when we tried to order chip. The company that delivers our chip from Hilo informed us that they were told by the DOT that they could no longer drive their trucks that weighed 13 tons or more over 2 bridges near Punalu'u. We did receive our oil tanker via the same route. If this is in fact true it could make things difficult for us and for many others in this area. We have enough chip to finish 3 more blocks of roadway. Our next tank of oil will need to be put on hold until we can find rock on the West side of the island.

The nine-wheel roller is broken down, parts have been ordered. Still looking for a nine-wheel pneumatic roller to purchase.

VI. OLD BUSINESS: MOTION: Go forward and work with the DOE in putting into place the 4 new bus stop locations. Motion made by G.C. passed unanimously.

VII. NEW BUSINESS: Discussion about implementing and enforcing the heavy truck permits.

It was discussed and agreed that HOVE RMC needs to put together a Standard Operating Procedure for encroachments.

VIII. GENERAL DISCUSSION: None

IV. ADJOURNMENT: Meeting adjourned at 10:37 am. The next Board meeting will be held on Tuesday March 27, 2018 10:00 am at the HOVE Road Maintenance office.

Submitted by:  Kristyn Haina

Approved by:  Pete Fleuret, Secretary

H.O.V.E. Road Maintenance Corporation

BOD Meeting

March 27, 2018 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President; George Campbell; Secretary; Peter Fleuret, Directors; Frank Loosli, Bill Wyres.

Excused absence: Director; Paul Greeson

Also, in attendance: COO Laura Foster and 1 guest member.

II. CALL TO ORDER: The meeting was called to order at 9:59 am.

III. ADOPTION OF THE AGENDA: Agenda was adopted with the change to add excess equipment to Old Business.

IV. APPROVAL OF MINUTES:

The minutes of the BOD meeting held on 2/19/18 were unanimously approved as distributed.

The minutes of the Executive Session meeting held on 2/19/18 were unanimously approved as distributed.

V. REPORTS:

President's Report: We are getting rock delivered at a \$4.00 per ton increase since the delivery trucks must take a longer alternate route to get to Ocean View due to the restriction on heavy trucks going over the bridges at Punalulu. The road work on Aloha Blvd. will be put on hold until the schools go on summer break.

Treasurer's Report: Received quite a bit of payments in February now just waiting to see how the month of March did. The cost of the Workers Comp insurance increase came up and it was explained that we normally get a refund at the end of the year. Workers Comp is something that we pre-pay into. If we don't use it or have less employees, the rates get reduced.

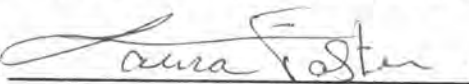
General Report: The crew has finished chip sealing and fog sealing 5+ miles on Trade Winds Blvd. Safety painting is being completed when possible during breaks in the rain. The upper 2 blocks on Hukilau Dr. are in bad shape and will need to be re-built per our COO. Once we finish off this next load of oil we will be taking a short break from major road work and catch up on miscellaneous maintenance.


We have seen an increase in illegal dumping and abandoned vehicles in the subdivision. When this happens please call HPD on their non-emergency number. The County of Hawaii wants to label HOVE as "private" so they don't have to haul abandoned vehicles but label HOVE as "public" to allow HPD to come in and give citations in the subdivision.

VI. OLD BUSINESS: The MOA for the bus company has been signed by President, G. Campbell. The BOD went over the price list for the used equipment that we are considering selling and seemed to agree with the prices suggested. The discussion about the 2018 road work will be conducted later.

VIII. GENERAL DISCUSSION: None

IV. ADJOURNMENT: Meeting adjourned at 10:35 am. The next Board meeting will be held on Tuesday April 24, 2018 10:00 am at the HOVE Road Maintenance office.

Submitted by:  Laura Foster

Approved by:  Pete Fleuret, Secretary

H.O.V.E. Road Maintenance Corporation
BOD Meeting
April 24, 2018 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President; George Campbell; Directors; Frank Loosli, Paul Greeson
Also, in attendance: COO Laura Foster and 2 guest members.

II. CALL TO ORDER: The meeting was called to order at 10:00 am.

III. ADOPTION OF THE AGENDA: Agenda was adopted with the change to add an Executive Session at the end of the BOD meeting.

IV. APPROVAL OF MINUTES:

The minutes of the BOD meeting held on 03/27/2018 were unanimously approved as distributed. The minutes of the Executive Session meeting held on 03/27/18 were unanimously approved as distributed.

V. REPORTS:

Presidents Report: The BOD has received resignations from 2 Board members.

MOTION: To accept Bill Wyres and Pete Fleuret's resignations made by GC, passed unanimously. The BOD has appointed Paul as the secretary.

Treasurers Report: 69% of assessments have been paid membership payments are on track.

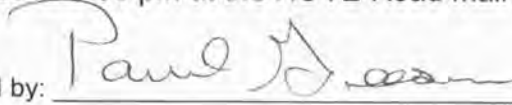
General Report: Last week 196 HOVE properties were on the County of Hawaii auction block. 107 lots were sold, 27 lots were removed from the auction due to payments by the lot owners and 62 lots did not get sold and may go up for auction again in June. Final numbers on surplus are not available yet. We are prepping for the 2017 audit and for our next batch of liens to be placed for non-payment of assessments.

Due to BOD schedules, the May 22 meeting will be held at 3:00pm rather than 10:00am.

MOTION: To re-appoint Jim Steenburg to the Board of Directors made by GC, passed unanimously.

MOTION: To appoint Paul Greeson as secretary, passed unanimously.

IV. ADJOURNMENT: Meeting adjourned at 10:57 am. The next Board meeting will be held on Tuesday May 22, 2018 3:00 pm at the HOVE Road Maintenance office.

Submitted by:  Paul Greeson, Secretary

H.O.V.E. Road Maintenance Corporation
BOD Meeting
May 22, 2018 @ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President; George Campbell; Directors; Frank Loosli, Jim Steenburg.
Excused absence; Jim O'Hara; Treasurer, Paul Greason, Secretary.
Also, in attendance: COO Laura Foster and 1 guest member.

II. CALL TO ORDER: The meeting was called to order at 10:00 am.

III. ADOPTION OF THE AGENDA: Agenda was adopted.

IV. APPROVAL OF MINUTES:

The minutes of the BOD special meeting held on Friday, 04/27/2018 were unanimously approved as distributed.

V. REPORTS:

Presidents Report:

Treasurers Report: 74% of assessments have been paid membership payments are on track.

General Report: Crew has been busy doing the normal road maintenance. We haven't been able to get oil for a few weeks because no tank has been available. A tanker became available, so we finally have oil scheduled for delivery this afternoon.

Abandoned vehicles are popping up all over the subdivision again. A bill has been proposed to change the A/V law to include private subdivisions.

The office will be closing at 11:30 am on Friday May 25th and closed all day on Monday May 28th in observance of Memorial Day.

IV. ADJOURNMENT: Meeting adjourned at 10:33 am. The next Board meeting will be held on Tuesday June 19, 2018 10:00 am at the HOVE Road Maintenance office.

Submitted by:  _____ Laura Foster, COO

H.O.V.E. Road Maintenance Corporation
BOD Meeting
June 19, 2018@ 10:00 am in the RMC Office

I. QUORUM: Yes.

Present: President; George Campbell, Directors; Frank Loosli, Jim Steenburg, Treasurer; Jim O'Hara
Excused absence: Secretary; Paul Greason.
Also, in attendance: COO Laura Foster.

II. CALL TO ORDER: The meeting was called to order at 10:00 am.

III. ADOPTION OF THE AGENDA: Agenda was adopted.

IV. APPROVAL OF MINUTES:

The minutes of the BOD meeting held on Tuesday 06/19/2018 were unanimously approved as distributed.

V. REPORTS:

Presidents Report: Nothing to report currently.

Treasurers Report: The new Treasurer, who just recently joined the BOD did not have a chance to go over the financials prior to this meeting.

General Report: A longtime employee with the road crew has moved on to the next chapter in his life. We wish him the best of luck and we are thankful for his many years of dedication. We have since welcomed a new equipment operator to the company.

We have an oil tanker scheduled to be delivered this afternoon, so patching will commence tomorrow. We are finishing up the last few upper blocks of Hukilau. At this time, we have completed 5 miles on Trade Wind Blvd. and 2 miles on Hukilau Drive. The 2017 road work is ongoing and once completed we can begin the 2018 road work.

IV. ADJOURNMENT: Meeting adjourned at 10:17 am. The next Board meeting will be held on Tuesday July 31, 2018 10:00 am at the HOVE Road Maintenance office.

Approved by:  _____ Jim O'Hara, Secretary

**HOVE Road Maintenance Corp.
BOD Meeting Minutes**

July 31, 2018 at 10:00 am at the HOVE RMC Office

I. Quorum

Yes. Present: President; George Campbell, Secretary; Jim O'Hara, Director; Jim Steenburg
Excused absence: Treasurer; Paul Greason, Director, Frank Loosli
Also, in attendance: COO Laura Foster and 1 guest member

II. Call to Order

The meeting was called to order at 10:00 am.

III. Adoption of Agenda

Agenda was modified to add the change to the Board of Directors officers to New Business.

IV. Approval of Prior Minutes

The minutes of the BOD meeting held on Tuesday 06/19/18 were unanimously approved as distributed.
The minutes of the Executive meeting held on Tuesday 06/19/18 were unanimously approved as distributed.

V. Reports

- Presidents Report: No report currently.
- Treasurer's Report: Spending has been down, and the planning of the 2019 Budget has begun.
- General Report: Equipment has been malfunctioning as of late and put us back by 3 weeks in road work. We have now completed 7 miles of road work.

VI. Old Business

A new stop bar has been applied to Aloha Blvd. & Highway 11 and Hawaii Blvd. & Aloha Blvd. for safety reasons. We have 5600 gallons oil and 140 tons of chip ready to go for road work. Due to the ongoing earthquakes at the Kilauea summit we felt we should order our chip a week early because of the unknown future of Highway 11 in that area.

Removal of abandoned vehicles on the road and or road easement will resume at the end of August.

VII. New Business

The office will provide the layout for the 2019 Newsletter. Last year's budget was based upon HOVE RMC working with an outside road contractor, this year's budget will need to be adjusted for in-house road work. December 8th, 2018 is the date of the Annual Meeting and the location will likely remain at the Community Center. We will continue working with Colors of Hawaii for the printing of our newsletter. Effective 7/16/18 our BOD are as follows: President; George Campbell, Secretary; Jim O'Hara, Treasurer; Paul Greason, Directors; Jim Steenburg and Frank Loosli.

VIII. General Discussion

HOVE RMC is having a difficult time in locating and obtaining the new Kau Business Directory. The person working on our Audit is on vacation and wasn't available for an update.

IX. Adjournment

Meeting adjourned at 10:45 am. The next Board meeting will be held on Tuesday August 28, 2018 10:00 am at the HOVE Road Maintenance office.

Minutes approved by: _____



Jim O'Hara