



# HOVE Road Maintenance

## BOD Meeting Minutes

Meeting Purpose:	Monthly BOD Meeting
Meeting Date:	November 25, 2025
Meeting Location:	92-8979 Lehua Lane
Meeting Call to Order:	10:00 am
Meeting Adjourned:	10:35 am
Attendees:	President; Jason Klhar, Secretary/Treasurer; Donna Durgin, Director; Bill Burkett, Director, Glenn Willson, C.O.O.; Laura Foster, Layna Haina
Absent:	Excused Absence: Director; Frank Loosli
Minutes Issued By:	Donna Durgin <i>X Donna Durgin</i>
Motions:	
Motion: To Adopt the agenda with the addition of 2025 audit for discussion	
Motion by: Motion made by B. Burkett, seconded by G. Willson. All in favor.	
Motion: To approve the BOD Meeting Minutes held on October 28, 2025.	
Motion by: Motion made by B. Burkett, seconded by D. Durgin. All in favor.	
Motion: To purchase new Konica copier/printer with a monthly maintenance agreement.	
Motion by: Motion made by G. Willson, seconded by D. Durgin. All in favor.	
Motion: To have the Sweep Pro sweeper repaired.	
Motion by: Motion made by G. Willson, seconded by D. Durgin. All in favor.	
Motion: To hire Carbonara CPA to do our 2025 audit.	
Motion made by B. Burkett, seconded by G. Willson. All in favor.	
Discussion:	
Presidents Report: Currently there is no report.	
Treasurer Report: Currently there is no report.	
General Report: The office copier/printer is 10 years old and needs to be replaced. (see motion)	
We just received notice that the County of Hawaii Real Property Division will be holding a property auction on January 8, 2025, in Hilo and HOVE has roughly 79 properties on the list.	
We have been plagued with equipment repairs and maintenance this year. The Dodge 5500 has been in the shop several times, the latest problem has been a radiator leak. Both sweepers are at the shop for hydraulic issues and both Fords have recently been in the shop for electrical issues and a new tailgate.	
It's been a year of replacing tires as well with a lot of our equipment.	



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A new load of oil will be here December 9<sup>th</sup>, because of the sweepers being out of commission this will likely be the last load for 2025. Sealmaster will be on Holiday Break from December 22nd into the beginning of the New Year.

The Annual Membership Meeting will be held at the Ocean View Community Center on Saturday December 13, 2025 @ 3:00pm

Next monthly BOD meeting will be Tuesday December 23, 2025. Merry Christmas!