

Sheffield Q
Resident Information sheet
Unit# _____

Parking

Residents must park in the space provided for the unit purchased or rented.
Visitors may park in Guest (**white bumper**) spaces **only**. If parked anywhere else surrounding the Association property, the vehicle may be towed at the vehicle owner's expense. **Any visitor of a resident wishing to park overnight in a Guest space, must notify the Association's President at least 24 hours prior to the stay.**

Laundry

Laundry washers and dryers are located on both the first and second floors. Keep the doors locked at all times when not in the rooms and turn off the lights when not in use.

Indicate on the board provided your unit number and the time you begin the wash and/or dry cycles.

Washers and Dryers are **NOT** allowed in any unit.

Recycle Right

Refer to the web site (SWA.org) for all recycling questions.

Information or concerns

For renters, contact your landlord

For association matters, contact a board member.

No pets are permitted at any time on Sheffield Q property.

8pm – 8am

All noise in your unit and on Sheffield Q property is expected to be **reduced** during this time frame in consideration of the neighbors. Violators may be reported to WPB Sheriff's Department.

Nothing can be attached to the outside of your doors or windows.

Landscaping/Planting

Nothing may be planted on any outside common areas without Board approval.

Catwalks, Stairways and Exterior Common Areas

Nothing can be stored outside including but not limited to linens, clothing, rugs, potted plants, aerials, antennas, shoes, boots or any footwear. **No signs** of any sort may be displayed or erected on the property or on the exterior of the building. The use of chairs or other furniture or fixtures by a unit owner/occupant (such as umbrellas, tables, etc.) is allowed but **must** be taken into their unit at the end of each day.

Trash

Any trash that is not recyclable must be placed in the dumpsters provided, **nowhere else.** Large items considered bulk trash must be placed by (**not in front of**) the dumpster on Thursday evening (or early Friday morning) for pickup on Friday. The amount of bulk trash allowed for pickup is limited and in some cases, there may be a charge. When in doubt, please contact the LCAM at the UCO office. **UNDER NO CIRCUMSTANCES IS TRASH OF ANY KIND, BAGGED OR BULK, TO BE THROWN OVER THE SECOND FLOOR RAILINGS.**

Bicycles

Must be kept in your unit when not in use.

Grills

No grills of any sort are permitted on Association property.

Vehicle repair

No vehicle repairs, including oil changes, shall be performed on Sheffield Q property, including but not limited to a unit owner's designated parking space or in any Sheffield Q Visitor Parking space.

Service Animals

If you have a Service Animal, the proper paper work **must** be filled out **before** bringing the animal on the property. **Guests must also have the proper paperwork turned into the President BEFORE BRINGING THE ANIMAL ON SHEFFIELD Q PROPERTY.**

A/C buckets

A/C buckets, where applicable, must be regularly emptied by the resident and not allowed to overflow at any time.

IN ADDITION TO THE ABOVE, PLEASE REFER TO THE BY-LAWS, ARTICLE XVII ENTITLED "RULES AND REGULATIONS" FOUND ON PAGES 55-58

Sheffield Q

By signing this document, I acknowledge that I have received a copy of the Resident Information Sheet and By-Laws of the Sheffield Q Condominium Association containing Article XVII (Rules and Regulations). I further agree that if I or any of my guests violate any of the Rules and Regulations and/or Condominium Documents, I agree to pay all legal fees and any other fees which may be incurred by Sheffield Q Condominium Association in order to enforce the Rules and Regulations and/or Condominium Documents that are willfully broken. I have read the Resident Information Sheet and the Sheffield Q Condominium Association Documents.

Unit no.: _____

Resident printed name

Resident signature & Date

Resident printed name

Resident signature & Date

Witness #1, printed name

Witness#1 signature

Witness #2, printed name

Witness #2 signature