

INCOMING PORTABILITY

“Portability” is the process to transfer your Section 8 Housing Choice Voucher issued through another Housing Authority’s jurisdiction to the Colorado Springs Housing Authority.

Here’s an explanation of the process to transfer your Section 8 Voucher to Colorado Springs:

- **You must fulfill all obligations to your current Housing Authority before your file can be sent to us. Upon transfer to our jurisdiction all of our rules, policies, payment standards and occupancy standards will apply. We will conduct a background check for all drug-related or violent criminal activity.**
- **Please have your current case manager send us their contact info (phone and email) and send the necessary paperwork to:**

**Housing Authority of the City of Colorado Springs
831 S. Nevada Avenue
Colorado Springs, CO 80903
Attention: Portability Intake
719-387-6728 - Phone
719-635-6045 - Fax
mms@csha.us - Email**

- **Once we have received your paperwork, please contact Ms. Salas to schedule an orientation appointment. Please note that we will not be able to work with you until we have your paperwork from your current Housing Authority. During our appointment, we will review rules, policies and procedures, along with current payment standards. You will receive all of the necessary paperwork to find a unit.**
- **Please allow 14 days for the portability process to be complete. This includes time for the appointment and scheduling an inspection.**