



Colorado Springs Housing Authority - An Equal Opportunity Employer

JOB ANNOUNCEMENT

Posting Date: **September 2, 2020**

Closing Date: **September 8, 2020**

HOUSING AUTHORITY

Section 8 Housing Inspector

Hourly Pay Rate: **\$20.12 - \$25.15**

Open Competitive Posting

FLSA Status: **Non-exempt**

JOB SUMMARY: To perform duties in support of the Housing Authority's Inspection Program; to investigate complaints and enforce all regulations related to Housing Quality Standards (HQS), environmental health zoning and related ordinances; to confer with residents on compliance with regulations relating to housing, health, and safety; and to perform a variety of technical tasks relative to assigned areas of responsibility, to include Section 8 Program, Voucher, Tenant Based Rental Assistance (TBRA/HOME), Mod Rehab, Mod Rehab SRO, VA Shelter Plus Care and other Public Housing and rental assistance programs.

Inspect homes, apartment buildings, and other properties; ensure compliance with applicable housing standards, zoning and environmental health codes, ordinances and regulations; determine whether property is in compliance; issue notices of violation as required; document all actions and notices; perform follow-up inspections to ensure compliance.

MINIMUM QUALIFICATIONS: Equivalent to the completion of the twelfth grade, supplemented by specialized training in HQS codes, public health, environmental regulations or related field.

DESIRABLE QUALIFICATIONS: Two years of HQS enforcement program experience.

Note:

1. The Housing Authority is independently governed by a Board of Commissioners and, as a result, individuals employed by this agency are not employees of the City of Colorado Springs.
2. This position is engaged in the performance of work funded by a federal grant subject to the requirements of the Drug Free Workplace Act of 1988.
3. Filling of this position will be subject to Section 3 requirements as directed by the Department of Housing and Urban Development. Additional information will be required following submission of an initial application from the applicant if chosen for an interview.

For more information about Section 3 requirements, please go to
<http://www.hud.gov/offices/fheo/section3/section3.cfm>.

You may request an application from the HR Department, or go to the shared drive to "Employment Application" and print one off.

Applications must be received by HR no later than 4:00 pm, Tuesday, September 8, 2020.

Submit resume through interoffice mail, postal mail, fax, or email to:

Colorado Springs Housing Authority
Human Resource Department
PO Box 1575 MC 1490
Colorado Springs, CO 80901-1575
719-632-7807 (fax)
humanresources@csha.us