



The Housing Authority of the City of Colorado Springs

Colorado Springs Housing Authority
An Equal Opportunity Employer

JOB ANNOUNCEMENT

Posting Date: **January 29, 2021**

Closing Date: **February 7, 2021**

Maintenance Technician II

Salary Range: **\$3,307 - \$3,853/monthly**

INTERNAL/EXTERNAL POSTING

FLSA Status: **Non-Exempt**

JOB SUMMARY: As a Maintenance Technician II you will function as a lead worker while performing a variety of skilled/semi-skilled maintenance and repairs in support of CSHA systems and properties. This is the second level Maintenance Technician class within the series. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise. Employees in this position are cognizant of, and promote the operating procedures and policies of CSHA.

MINIMUM QUALIFICATIONS: Equivalent to the completion of the twelfth grade (high school diploma or GED). Proven success in a Maintenance Technician I position. Possess a minimum of four years' experience in maintenance service or related fields. Demonstrate Journey level experience in a minimum of two skilled fields of maintenance work or specialized training in the maintenance field.

ESSENTIAL JOB FUNCTIONS:

1. Perform the full range of skilled maintenance duties and repairs of CSHA buildings, structures, grounds and related systems.
2. Perform skilled/semi-skilled tasks in support of assigned duties to include; carpentry, plumbing, electrical, mechanical systems, security hardware, HVAC, drywall repair, painting and masonry.
3. Lead vacant prep teams and verify vacant unit completion.
4. Complete assigned work orders following CSHA policies and procedures and ensure proper documentation.
5. Display above average organizational and time management skills to achieve job assignments.
6. Estimate time, materials and equipment required for job assignments; requisition materials as required.
7. Ensure adherence of safe work practices and procedures following both CSHA and OSHA guidelines.
8. Ability to communicate clearly & concisely with CSHA staff, clients, vendor's & the public, orally & in writing.
9. Demonstrate exceptional problem solving skills.
10. Consistently meets and exceeds set goals while pursuing additional responsibilities.

All fields in the application must be completed, including the Work Experience section, or your application may not be considered, even if accompanied by a resume. Application can be found at www.csha.us or by e-mailing HumanResources@csha.us