



# The Colorado Springs Housing Authority

## JOB ANNOUNCEMENT

Posting Date: **October 27, 2020**

Closing Date: **November 13, 2020**

### **Maintenance Technician I**

Starting Salary: **\$16.50 Hourly, \$2,860/monthly**

**OPEN COMPETITIVE**

FLSA Status: **Non-Exempt**

**JOB SUMMARY:** As an entry level Maintenance Technician I you will perform a variety of semi-skilled maintenance and janitorial duties in support of CSHA systems and properties. In this entry level position, you will provide support to co-workers, prep vacant units, trash removal and overall maintenance of CSHA properties.

**MINIMUM QUALIFICATIONS:** Equivalent to the completion of the twelfth grade (high school diploma or GED). Possess a minimum of one year of experience performing maintenance work. Must possess a valid Colorado Driver's License. Must have the ability to lift up to 65 lbs.

### **Note:**

1. The Housing Authority is independently governed by a Board of Commissioners and, individuals employed by this agency are not employees of the City of Colorado Springs.
2. This position is engaged in the performance of work funded by a federal grant subject to the requirements of the Drug Free Workplace Act of 1988.
3. Filling of this position will be subject to Section 3 requirements as directed by the Department of Housing and Urban Development. Additional information will be required following submission of an initial application from the applicant if chosen for an interview.

For more information about Section 3 requirements, please go to <http://www.hud.gov/offices/fheo/section3/section3.cfm>.

### **ESSENTIAL JOB FUNCTIONS:**

- Perform the entry level maintenance of buildings, structures, grounds, and related systems. Perform entry level duties in the area of assignment including carpentry, electrical, plumbing, painting/drywall and ground maintenance.
- Complete assigned work orders and tasks requiring entry level maintenance skills and techniques following Housing Authority policies and procedures
- Required to be on call after hours and available for snow removal/emergency/disaster situations, on a rotating basis, as necessary.
- Operate various hand and power tools and shop equipment, while observing safe work methods, techniques and compliance with applicable standards.
- The ability to operate a variety of tools and vehicular and stationary mechanical equipment in a safe and effective manner.
- Perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.
- Understand and follow verbal and written instructions.
- Communicate clearly, verbal and in writing.
- Establish and maintain effective working relationships.

**All fields in the application must be completed, including the Work Experience section, or your application may not be considered, even if accompanied by a resume. Send resumes to the Housing Authority's Human Resource Department, via mail, fax, or email.**

### **Send applications AND resumes to:**

**Human Resources**

**PO Box 1575, MC 1490**

**COS, CO 80901-1575**

**[humanresources@cscha.us](mailto:humanresources@cscha.us)**

**fax: 719-632-7807**