



The Housing Authority of the City of Colorado Springs

Pest Control Specialist/Inspector

Posting Date **November 9, 2021,**

Closing Date: **November 12, 2021**

Salary: **\$39,686.40 -46,238.40**

FLSA Status: **Non-Exempt**

OPEN/COMPETITIVE

JOB SUMMARY: To coordinate resident involvement (to include public speaking) and cooperation in the implementation of health and safety procedures as it relates to pest control management. Coordinates pest control management systems including contractor procurement and scheduling, tenant notifications, monitoring and tracking. To assist as needed with the Housing Authority's Inspection Program; including enforcement of HQS Standards, Section 8 Housing Choice Vouchers, Tenant Based Rental Assistance and other Public Housing and miscellaneous rental assistance programs..

MINIMUM QUALIFICATIONS: *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

- Possess a minimum of one year experience in the maintenance, pest control, or related field.
- Possess a minimum of one year experience of HQS enforcement program experience.
- Equivalent to the completion of the twelfth grade, supplemented by specialized training in HQS codes, public health, environmental regulations or a related field.

ESSENTIAL JOB FUNCTIONS:

- 1) Perform a variety of duties in support of the Housing Authority's Inspection Program to protect the health, safety and welfare of the Housing Authority's residents.
- 2) Investigate complaints and enforce all regulations related to housing standards, environmental health, and vehicle and vegetation abatement and zoning ordinances; confer with residents and staff on compliance with regulations relating to housing, health and safety.
- 3) Inspect homes, apartment buildings, and other properties; ensure compliance with applicable housing standards, zoning and environmental health codes, ordinances and regulations; determine whether property is in compliance; issue notices of violation as requires; document all actions and notices; perform follow-up inspections to ensure compliance.
- 4) Meet with residents and landlords who are in violation of regulations; explain actions required to comply with regulations.
- 5) Respond to reports alleging HQS violations including high weeds, junk vehicles, litter and graffiti; interview complainants and witnesses; take photographs of violations and document activities through computer input; perform research to determine ownership of property and the approved conditional uses of property; process certified letters.
- 6) Confer with residents/landlords and perform mediation and intervention to resolve potential conflicts regarding regulations or violations.
- 7) Generate monthly inspection activity reports; distribute as required.
- 8) Testify in court and at administrative proceedings as necessary.
- 9) Perform related duties and responsibilities as required.

All fields in the application must be completed, including the Work Experience section, or your application may not be considered, even if accompanied by a resume. Application can be found at www.csha.us or by taking a photo of the following QR Code:

