



## VOLUNTEER APPLICATION

**VOLUNTEER PROGRAM(S) YOU ARE APPLYING FOR:**

CERT	ECS	California Disaster Corps	Fire Corps
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City/Town/Community:			
Are you, or have you ever been a member of another San Bernardino County Fire, OES Volunteer Program? If so, what program? <input type="checkbox"/> CERT <input type="checkbox"/> ECS <input type="checkbox"/> California Disaster Corps <input type="checkbox"/> Fire Corps			

**PERSONAL INFORMATION:**

Name		Social Security # (Last 4 only)	Blood Type	
		XXX-XX-		
Physical Address		City, State	Zip	
Mailing Address		City, State	Zip	
Home Phone	Cell Phone		Work Phone	
Email Address	HAM Call Sign	Class	Expires	
Driver's License	State	Class	Expires	

**EMERGENCY CONTACT:**

Name		Relationship		
Address		City, State	Zip	
Home Phone	Cell Phone		Work Phone	

**OES USE ONLY:**

Identification	DSW Registration	DOJ/FBI Pass	ID Issued	Removed
#	Date:	Y <input type="checkbox"/> N <input type="checkbox"/> Date:	Date:	Date:

**\*\*Please print clearly and use BLUE or BLACK INK ONLY.\*\***



**CERTICATES AND LICENSES:**

BASIC CERTIFICATES				
<input type="checkbox"/> IS-100	<input type="checkbox"/> IS-200	<input type="checkbox"/> IS-700	<input type="checkbox"/> IS-800	<input type="checkbox"/> SEMS Introduction
OTHER CERTIFICATES	ISSUING AGENCY	CERTIFICATE #	DATE ISSUED	
CPR-AED/First-Aid				

**CONVICTIONS: You must complete this section to be considered for a volunteer position.** Convictions are evaluated for each position and are not necessarily disqualifying. **However, failure to list conviction(s) WILL disqualify an applicant. Attach additional information as necessary.**

As an adult (age 18), have you ever been convicted, or pled guilty, or no contest, to a misdemeanor or felony (excluding misdemeanor marijuana-related offenses over two years old pursuant to Labor Code 432.8)?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Date(s) and location(s):	
Penal Code Number(s): <small>(section(s) required)</small>	
Conviction(s)/Plea(s):	
Explanation:	

**CONFIDENTIAL INFORMATION RELEASE/ACKNOWLEDMENT OF AT-WILL VOLUNTEER**

I, \_\_\_\_\_, (please print) having made application with the County of San Bernardino, and desiring to be informed as to my previous record and character, hereby authorize it to investigate my past record and to ascertain any and all information that may concern my record and character, whether same is of record or not, and release my present and past employers, references and all persons whomsoever from any liability because of furnishing said information.

I also acknowledge that I am an at-will volunteer with the San Bernardino County Fire, Office of Emergency Services, without vested property rights in my position as a volunteer. I acknowledge that I may be terminated/released at any time, without cause, and without right of appeal.

I also certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if accepted, falsified statements on this application shall be grounds for dismissal.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date



## OES VOLUNTEER CODE OF CONDUCT

The San Bernardino County Fire, Office of Emergency Services (OES) VOLUNTEER CODE OF CONDUCT establishes the ethical standards of conduct required of OES VOLUNTEERS in County OES VOLUNTEER Programs.

As an OES VOLUNTEER you are expected to comply with the following:

1. OES VOLUNTEERS represent the San Bernardino County Fire, Office of Emergency Services (OES) and are to conduct themselves with professionalism, dignity and pride. OES VOLUNTEERS are expected to act appropriately and responsibly at all times while representing the OES VOLUNTEER Program.
2. OES VOLUNTEERS are not professional first responders but are trained to function as an extension of the Fire Department's response to disasters when such circumstances exist or when directed by emergency services officials. When disaster occurs, an OES VOLUNTEER'S responsibility is to ensure their own safety and the safety of their family. After, they can respond to their pre-assigned assembly points to join with other OES VOLUNTEERS, when activated.
3. OES VOLUNTEERS are to work in full cooperation with other public officials and volunteers unless prohibited from so doing by law.
4. OES VOLUNTEERS will follow the OES VOLUNTEER Chain of Command defined by their Standard Operating Guidelines.
5. OES VOLUNTEERS will only undertake activities that are within their physical capabilities, within the scope of their training and will not take risks that are likely to cause injury to themselves or others.
6. OES VOLUNTEERS could be exposed to privileged or confidential information. No OES VOLUNTEER shall disclose confidential information except as authorized or required by law, or use such information for personal gain or benefit. This would especially be true in an Emergency Operations Center (EOC) and/or Incident Command Post (ICP) environment.
7. OES VOLUNTEERS shall not engage in any business or transaction or shall have a financial or other personal interest or association whether direct or indirect, which is in conflict with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties.
8. OES VOLUNTEERS are prohibited from using County-owned equipment, materials, or property for personal benefit or profit.
9. OES VOLUNTEERS involved in OES VOLUNTEER activities are strictly prohibited from using alcoholic beverages and/or non-prescription drugs while actively assigned to an activity. This could include actual incidents, trainings, exercises, meetings and/or special events.
10. OES VOLUNTEERS will not favor or discriminate against any individual or group due to age, ancestry, sex, race, religion, national origin, marital status, mental disability, medical condition, sexual orientation or other status protected by law.



11. OES VOLUNTEERS are strictly prohibited from using or carrying any firearms or other weapons (solely intended to cause injury to others) while involved in OES VOLUNTEER activities. This could include actual incidents, trainings, exercises, meetings and/or special events.
12. OES VOLUNTEERS shall not exceed their authority, breach the law or ask others to do so.
13. OES VOLUNTEERS will not use their status as an OES VOLUNTEER or their OES VOLUNTEER Identification Cards to gain favors, preferential treatment, financial gain or to influence others for any purpose other than privileges afforded during emergency preparedness and response.
14. OES VOLUNTEERS are to wear their uniform (polo, jacket, vest, hardhat, etc.) only during official OES VOLUNTEER activations and other approved activities.
15. OES VOLUNTEERS are expected to wear proper personal protective equipment (gloves, goggles, masks, appropriate footwear, etc.) when appropriate.
16. OES VOLUNTEERS should hold to professional grooming standards during activations and other approved activities.
17. OES VOLUNTEERS shall display their OES VOLUNTEER Identification Cards during all activations and other approved activities.
18. OES VOLUNTEERS will be good stewards of emergency preparedness in the community.

I, \_\_\_\_\_ (please print), do hereby certify that I have read, understand and agree to abide by the above OES VOLUNTEER CODE OF CONDUCT. I understand that failure on my part to comply with the letter or spirit of the OES VOLUNTEER CODE OF CONDUCT could result in the termination of my status as an OES VOLUNTEER. I also understand that if terminated from the program I must immediately surrender my OES VOLUNTEER Identification Card to the San Bernardino County Fire, Office of Emergency Services.

I also acknowledge that I have received, read and understand the County of San Bernardino Special Districts Department Policy No. 06-13 (dated 5/24/04), "Non-Discrimination/Harassment Policy and Complaint Procedure". (Policy attached, please retain for your records.)

I also acknowledge that failure to adhere to this policy may result in disciplinary action and/or dismissal from the program.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date



**PHOTOGRAPHIC, VIDEO, AUDIO, AND WEB SITE  
INFORMATION CONSENT AND RELEASE FORM**

I, \_\_\_\_\_ (please print) do hereby give my consent to the San Bernardino County Fire Protection District (FIRE), its staff, agents, and assigns to take photographs, record video and/or audio of me (and/or my property), and print an article about my story, actions, or conduct.

I acknowledge that FIRE may wish to use the photographs, video and audio for educational, professional, advocacy, or promotional purposes. I further understand that my likeness may also be used in FIRE promotional materials including, but not limited to, brochures, publications, booklets, and on FIRE’s website and social media sites, or may be used by the commercial news media, including, but not limited to, newspapers, magazines, radio, television, films, or the Internet.

I further acknowledge that my name and identity may be revealed therein or by descriptive text or commentary unless explicitly stated otherwise. I give to FIRE all rights to exhibit this work publicly or privately, including posting on a web site.

I acknowledge that all photographs, videos, and audio (whether they are digital, originals, copies, negatives, or proofs) shall become the property of FIRE and those items may be used, produced, reproduced, or distributed without obtaining my prior approval.

I waive any rights, claims or interests I may have to control the use of my identity or likeness in the photographs, video, or audio, and agree that any uses described herein may be made without compensation or additional consideration of me.

I hereby hold harmless and release forever FIRE from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I represent that I have read and understand the foregoing statements and am competent to execute this agreement.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date



## CERT MEMEBERSHIP REQUIREMENTS

Participants who complete the 20-hour CERT Basic Training have the option of becoming CERT Members in their community. Only CERT Members may continue to participate with an established CERT during community events, hands-on training, exercises and activation activities.

CERT Membership is open to any individual eighteen (18) years of age and older who satisfactorily completes the CERT Membership requirements below.



- IS-100.B: Introduction to the Incident Command System, ICS 100 introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS).
- IS-700.A: Introduction to the National Incident Management System (NIMS), introduces the NIMS System and provides the foundation for higher level training. This course describes the history, features and principles, and organizational structure of the National Incident Management System. It also explains the relationship between ICS and the National Incident Management System (NIMS).

The online courses can be taken at: <http://training.fema.gov/is/>