CMW SPORTS MANAGEMENT

OFFICIAL OPERATIONAL, BOOKING & ATTENDANCE POLICIES

Player Development Division · Basketball Training & Evaluation Programs (Grades 6–12)

1. BOOKING CONFIRMATION & PAYMENT VERIFICATION

All training sessions, combine slots, evaluations, and 12-session training package blocks are **officially confirmed only upon receipt of full payment**.

- Court reservations and certified trainer scheduling are not secured on tentative holds.
- Invoices or booking requests must be settled prior to the release of calendar appointments and venue access.

2. CANCELLATION, RESCHEDULING & NO-SHOW POLICY

To maintain coaching consistency and facility commitments, the following notice requirements strictly apply:

- **24-Hour Notice Required:** Rescheduling requests must be submitted at least 24 hours prior to the scheduled session time to transfer the session credit without penalty.
- **Late Cancellations & Missed Sessions:** Cancellations made under 24 hours from the start time, or failure to attend without notice, result in the immediate forfeiture of that session credit.
- **Package Non-Refundability:** Multi-session packages (e.g., 12-session track) are non-refundable once the first session has commenced. Remaining balances may be converted into agency training credits valid for 6 months.
- **Weather & Emergency Exceptions:** Cancellations resulting from facility closures, extreme weather conditions, or coach emergency will be rescheduled without fee.

3. MANDATORY PARENT / GUARDIAN ATTENDANCE (GRADES 6–12)

In accordance with risk-management protocols and youth athlete safety regulations:

- A parent or legally authorized adult guardian (age 21+) **must remain physically present on-site at the facility** for the entire 90-minute training block.
- Unattended drop-offs are strictly prohibited. Athletes without an accompanying adult will not be permitted onto the hardwood court.

4. TRAINING VENUES & ACCESS CREDENTIALS

Training takes place across approved indoor facilities based on client selection:

- **Community / HOA Courts:** The client is responsible for securing court access reservations in accordance with their residential community regulations.
- **Commercial Gyms (e.g., LA Fitness):** Athletes and accompanying parents must hold active memberships or valid guest day privileges to enter the venue.
- **Equipment:** CMW Sports Management supplies all reactive cones, ladders, resistance bands, and regulation basketballs.

5. PUNCTUALITY, EQUIPMENT & CODE OF CONDUCT

Athletes are expected to arrive 10 minutes prior to session start, properly hydrated, in athletic court attire, and ready to demonstrate high-level collegiate work ethic and sportsmanship.

Client Acknowledgment: By signing below, I certify that I have read, understand, and agree to uphold all booking, payment, cancellation, and parental attendance policies set forth by CMW Sports Management.

Parent / Legal Guardian Printed Name

Date (MM/DD/YYYY)

Parent / Legal Guardian Signature

Athlete Name (Grades 6–12)