

ATTENTION

Kern County School Administrators & Office Personnel

Do you have a *School Administrator* or *Classified* staff member who deserves recognition for their invaluable assistance, extraordinary skills, dedication, and achievement?

Consider nominating them for KAEOP's

**2025–2026 Educational Office Professional of the Year Award
or
2025–2026 Educational Administrator of the Year Award**

The nominee should be someone who has made a significant contribution to the advancement of education through his/her personal and professional achievements as an educational office professional working in a school or educational office. Neither the nominee nor the nominator is required to be a KAEOP member.

KAEOP is affiliated with the National and California Associations of Educational Office Professionals, which bring together school and district office professionals through professional growth workshops and special events. KAEOP proudly awards scholarships to high school students and members who wish to re-enter college to further their education. The awards will be presented at the **KAEOP's Annual Awards Luncheon on Wednesday, April 29, 2026, at the Bell Tower, 1200 Truxtun Ave., Bakersfield, CA 93301.**

Nominations are due February 27, 2026.

Please return the nomination form along with two letters of recommendation to:

Stacy Nava, Chair – Standard School District

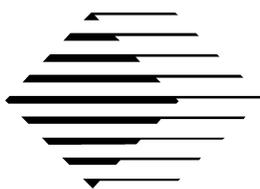
1200 N. Chester Ave., Bakersfield, California 93308

Telephone #: (661) 392-2110, Ext. 1111

Email address: kaeopmain@gmail.com



Please feel free to duplicate this form.



Kern Association of Educational Office Professionals

2025-2026 Awards Programs

Stacy Nava, Chair

Standard School District

1200 N. Chester Ave., Bakersfield, CA 93308

Phone: (661) 392-2110, Ext. 1111

Email: kaeopmain@gmail.com



Official Nomination Form

Name of Nominee: _____

Nominee's Job Title: _____

Employed by: _____
Include Job Site & District Name

Nominated by: _____ Phone # _____

Address: _____ City: _____ Zip: _____



Nomination Form for KAEOP Educational Administrator of the Year or Office Professional of the Year

Please check one category:

- 2025 – 2026 KAEOP Educational Administrator of the Year Award **or**
- 2025 – 2026 KAEOP Educational Office Professional of the Year Award

To Be Completed by KAEOP Board Member
Assigned _____
Initials _____

Years in Education: _____

Please list professional/educational affiliations or memberships: _____

Offices held, or committees served on in the above listing: _____

Outstanding contributions made as an educational office administrator or classified professional (*Please use a separate sheet if necessary*): _____

*Please include a brief history of the nominee's career in education and two letters of recommendation. Return the completed nomination form and materials to the above address no later than **February 27, 2026**. The awards will be presented at **KAEOP's Annual Bosses Luncheon on Wednesday, April 29, 2026, at the Bell Tower Plaza, 1200 Truxtun Ave., Bakersfield, CA 93301**. You may also email this form to kaeopmain@gmail.com.*