### Hello & Welcome,

Thank you for your inquiry. Oklahoma Blooms Wedding and Events is excited to be a part of your wedding planning. My name is LaGayla Nelson, and I have been a floral designer for over 20 years. You can be confident in my many years of experience and my desire to make your wedding day your dream come true. I can assist you with your vision whether you are looking for a rustic cozy Cabin wedding or a large formal Church or Venue, either inside or outside, and anything in-between. I have very unique and handcrafted arches and pergolas, from full to partial set-ups. I will help you choose your flowers and coordinate your textures and color tones; I may offer suggestions on money saving ideas to meet your budget. I have the most amazing setups, our Décor~ Package is a pot of Gold. Please note, I am not a rental company. My desire is to make your Wedding Dream a reality, your wedding should be a reflection of your story; let me help you tell it to your guest.

My service includes complete turnkey to partial services. This year has been the Biggest Year in 6 years. I have started requiring help from you on Unloading and loading. Please have Guys handy to tackle that job. The sooner we are unloaded the sooner we start – the sooner we are loaded the sooner Our long weekend is complete. Our Team/Person for Event day is based on how large the event is. I am the designer, on site Coordinator, my job starts with our first consultation, to quoting, and ordering flowers, etc. I press every linen, fold every napkin, hang every light, design every flower stem, I setup every display setting, chairs, tables, as well as table/settings, decorations, food displays, to serving guest Wedding Cake. I see to it that everything you have requested is completed, right down to the smallest of details. The next day, I'm there to take it all down. My promise to you, when you book with Oklahoma Blooms Wedding and Events, you are reserving me. What sets me apart from others, is my knowledge and design. (One Person for everything) Contact me to schedule a consultation today, or to go over our Welcome Bride PDF. that includes details and local Vendor listings, as well as our Rental prices. I'm often mistaken for a Rental Company. Please keep in mind that all Clients must Book in the Date. Floral Quotes Fee are an upfront fee as well. Locations are for you to Book. You must have your location prior to Booking me. If you need help on Local area options, Check out Our Face Book Album (Perfect Wedding Places). If you have any questions, please ask! As always, I look forward to planning your amazing day with the both of you. Please remember to Book your date early, even if that's all you do. Planning ahead is by far the smartest choice you can make. Do not wait until the last minute. I will not do last minute Weddings or Events. Planning takes time, my time. Save your date, make sure you Book in your other Vendors, as soon as possible... Note: Booking Fee & Floral Quote Fee must be paid up front. I'm too busy to "quote" my time away. One-half of payment must be paid prior to flower order. I normally, order flowers 5 weeks out. The remaining balance, plus any adjustments, must be paid 3 weeks prior to your event date. You can pay the balance however you like. Break up the payments, are all at once, that is up to you. As long as I'm paid by the Event Date. Again, be sure to Book your date, and all your Vendors, as soon as possible. We intend to book up very fast. Fill Out and Return Terms & Conditions below. This is important to me, to know and have all your information. Below is all the contact information for myself and Oklahoma Blooms Wedding and Events.

### LaGayla Nelson

Oklahoma Blooms Wedding and Events 320 Marmot Trl Broken Bow, Ok 74728 Cell: 903-276-3929 Email: <u>lagayla73@gmail.com</u>

### **OKLAHOMA BLOOMS WEDDING & EVENTS**

Terms & Condictiones:

1st <u>Floral Quote Fee</u>; I do charge an up-front fee of \$75 to quote Wedding Flowers. This is a nonrefundable fee. No quote, unless payment is completed. I hope you will understand the amount of time involved in quoting a wedding. This fee helps determine serious clients. I have a vast market of competitive suppliers and farms. I shop for the best quality products for your wedding, and this takes time. My floral quotes are based on the flowers that you choose. After receiving my quote, please look it over carefully. I will do a phone Consultation with you. We will discuss every item on the quote. If you would like to make changes, we can make them. If you decide to do a look-a-like flower for cost adjustment, I will accommodate you in every way that I can. Look over Our Rentals, there is everything you need, without the cost of buying. Once again, Quote Fee is a non-refundable fee.

#### We do accept Cash, Checks, a 3% Added Fee for Pay Pal Payments

2<sup>nd</sup> Booking Fee; After quoting you must lock in your date. A booking fee of **\$100** is required to save your date. This fee is separate from the Quote Fee discussed above. This fee is my personal retainer fee. I talk to brides all day long, I respond to your emails, texts, calls, etc up until your Big Day! Why Book? There is only one 3rd Saturday in June. You must book your date in writing and pay the \$100 booking fee. I will not save dates. Talking to me on the phone, texting me, or e-mailing me is not a form of booking your date. Your date is not booked until the fee is paid. This is for both Partial and Turnkey Services. Additionally, I only focus on One Turnkey Wedding at a time, your wedding day is the upmost importance of booking. Please don't wait ~ book your date. This fee is also non-refundable. Booking is Guaranteed up to one year of the first chosen date.

#### We do accept Cash, Checks, a 3% Added Fee for Pay Pal Payments

**Postponing Notice:** Uncertain times do happen to us all. In case there is a need to postpone your event, I will give you one year to your date to postpone. However, if by chance flower order has already been place, there is no refund, you lose that cost. You will have to pay for flowers again. Once a flower order is placed, I pay for all florals; fresh do not have a long-life span. Postponing ahead, saves us all a good deal of stress.

Cancelation Notice: You must give a 60-day notice prior to Event Date. If Flowers have been Order then there is no REFUND on Flowers, you lose that cost. A Cancelation Charge of 25% of Rentals and Turnkey Service Fee's will not be refunded upon cancelation. If you cancel after the 60-days there is no REFUND! I do try to work with Client, for the best solution possible. You can read more of Terms and Conditions Contract Below. Please be sure to sign and return form as soon as possible. No one likes the idea of Canceling a Wedding, please remember if I saved your date for months or a year, I lose as well.

### Please mail in Contract Terms & Condition Policy with payment.

### **Packages**

### **Quick Elopement Rental:**

#### We do a lot of Lake & River Setups

Lake & River Setups (Permits are Required) 3-hours Same day Setup & take down. Up to 20 Guest Only 20 White Padded Folding Chairs Wooden Arch Set-up (Your Choice) Décor~ Package (Your Choice) Delivery \$35. May vary on Miles Flowers (Added Cost) Silk Flower Rental (Added Cost) Total Cost \$ 700.00

### All Services over 30 Guest Must arrange help unloading and loading...

**Partial Setups Fee;** Will be charged with the **\$100** Booking Fee as well. We have had a lot of people take advantage of the Partial Setup Fee. By offering this service, we are turning down key turn Weddings to serve you. What are Partial Setups (We reserve inventory for you, deliver, assembly all Arches, Chairs, Tables and Rental Displays, you are responsible for organizing and decorations.) Next day take down and pickup. Adding Florals and Décor or Fabric Linens are an added price. Note: I'm only responsible for what I'm hired to do. Inventory is too costly to be misused, and mistreated. All Clients will be asked to put up Credit Card Information prior to this Booking. Anything over 30 Guest, please have help unloading and loading. Time is always an important factor. Keep in mind, I'm not there for the whole day. I always seem to run behind, because of this very reason. Please have help with the unloading and loading....

**Turnkey Services Fee;** My term for turnkey is, I do Everything on setup, as well as <u>take down</u>. I base my turnkey fees on the number of Guest. This way, I am aware of the work it will involve preparing for your event. As well as what may be needed. Larger Events, we do hire in helpers for the Event day only. Our helpers cost \$100 for the day. Anything over five hours is an additional charge. We do require hanging lights the day prior to the event. Lights are time consuming; area needs to be free of objects for ladders and such. Note: Turn Key Coordinating Team is for the whole Event Day Setup/Next Day Take Down. That's Me! My Team is only for the setup/decorating/serving, etc. Price Chart below is My Fee and Teams Coordination Fee. For Turnkey Services, Flowers and Rentals are an added Cost. They are not included in Turnkey Pricing. Meal Severing is an added fee of \$100 per Server that includes clean up. I will discuss my time frame with you upon booking, keep in mind I'm available for as long as I'm needed.

**Rehearsal Night Fee:** If you are wanting a rehearsal night for your rentals, this intel's another day's rental charge. I personally do not attend unless it is a request. I do charge an extra \$100 Fee for this night. My normal night before events is set aside for floral design or hanging lights which is a must. I most certainly face an up all night with preparing for most events. Your Florals are important to me as they are to you. Fresh is always the key to Beautiful Flowers.

# Turnkey Coordination Fee Chart

30 Guest	60 Guest	70 Guest	80 Guest	90 Guest	100 Guest	150 Guest
\$1000.00	\$1700	\$2000	\$2300	\$2500	\$2800	\$3500
2 Person Team	3 Person Team		4 Person Team		5 Person Team	6 Person Team

We have added a \$200. Holiday Fee! All Fee's must be Paid in Full 5 weeks prior to Event Date. No Refunds on the Quote or Booking Fee. We accept Cash & Checks, (C Cards & PayPal Payments) Will have a 3 % fee. We are not a Rental Company; we offer a Service...

### Wedding Arches & Backdrops

*Our One-of-a-Kind Arches are known & loved by many.* 

**Rustic Wedding Arch w/ Chandelier** 150.00 Small County Wedding Arch w/Fabric 3ft x 6ft 100.00 Large Country Wedding Arch w/ Fabric 4ft x 7ft 125.00 Double Barn Doors 150.00 **Circle Arch 8ft** 100.00 Macramé Wooden Arch 125.00 Double French Glass Door Ladder Arch 150.00 125.00 **Hectogon Arch Triangle Arch** 75.00 Pallet Wall Dark Stain w/ Fairy String Lights (great for hiding Hot-Tubs) 60.00 6ft Silk Garland Runners (perfect for long tables) 25.00 Silk Floral Arrangements Available to RENT Ask **Check out Our Facebook Page Photo Album** 

### Every Summer, I complete a new project....

I love a new idea. Sharing your own Visions is most certainly an advantage into your inspiration, as well as vision. If you have something in mind, I'd love to see. Bouquet pictures are welcome as well. This ensures that we are Both on the right path in the planning process.

**Rental List Below** 

### **Rentals**

Antique Chaise Lounge 75.00 Aisle Runner 35.00 Round Tables (5ft) 15.00 Long Tables (6ft) 15.00 Food Tables (30' x 6") 15.00 Chairs (White Padded Folding) 3.00 Couples Table w/2 Antique Chairs 30.00 Wooden Benches set of 6-6ft 25.00 Pub Table (Cake Table) 15.00 5ft Round Tablecloths (White or Ivory or Black) 15.00 6ft Long Tablecloths (White or Ivory or Black) 15.00 Table Runners (Color) 3.00 Overlay (Color) 5.00 Chair Sashes (Color) 3.00 Cake Table Shimmering Overlay 20.00 Arch Draping Fabric Linens (Color) 20.00 Table Fabric Runners (Color) 10.00 Mason Jar Burlap/Lace 1.00 Napkins (Color) 1.00 Plate Chargers (Gold) 1.00 Toasting Glasses 15.00 Cake Cutting Set 10.00 Food Serving Setup Ask Guest Book 15.00 Cake Stands Wooden or Destressed 10.00 Cake Stump Log 5.00 Clear Cup Cake Display 10.00 Wooden Cup Cake Display 5/piece set 20.00 Clear Disposable Dishes/Flatware Ask Bulk Only Bird Cages Gold 5.00 Large Silver Bird Cage 20.00 Old Picture Frames 5.00 Tall 4", 9", 12" - 3 Vase with (Floating Candles) 9.00 a set Candles Bulk Rental (Battery) 30.00 (No Real Candles) Lanterns Black Metal Medium set of 10 w/Candles - 75.00 Lanterns White Wooden Extra-Large w/Candles 2/50.00 Fairy Lights Small Set 3.00 Tree Solar String Lights 5.00 Lighted Trees 4ft-6ft-8ft 3/sets 30.00 Old Globe Oil Lamps w/oil 10.00 Globe Patio Lights (200 Ft) 200.00 (300 Ft) 300.00 Lanterns/Wrath Iron Globes w/Purchased Flowers on Wrath Iron Pole set of 2/25.00 or 3/35.00 Wedding Mis-Décor Package (a must have) Ask 100.00 Clear Bottle different sizes 12 set 10.00 Rustic Ladder 10.00 Wooden Tree Slabs 1.00 Wooden Tree Pillars 3.00 Guest Book Table Door Display 30.00 Guest Book Wood Farmhouse or Iron/Barn wood Table 25.00 Party Favors Wooden Stand 15.00 Mason Jar Drink Dispenser setup 3/ 30.00 Clear Drink Dispenser 2/20.00 Galvanized Trough (Drinks) small 25.00 large 50.00 (Ice not included) Whiskey Barrels 75.00 Wooden Cable Stool 100.00 Wooden Crates 3/set 15.00 Cedar Stump Logs (2 sets of 3) 30.00 Hay Bales 8.00 Wagon Wheels 2/set 10.00 Monster Bluetooth Sound/Mic System 50.00 Silk Floral Arrangements are AVAILABLE to RENT... ASK

Local Venues	Photography	Clergy	Cakes	DJ's	Catering	Stylist
Crystal Forest Venue 580-306-2265 Has 3 Cabins! Pond Forest! Large Pavilion	Timothy Goings Photography 580-306-6770 Awesome!!! Big Events. Video	David Nelson 580-495-8450 Awesome*	The 3 Cupkateers Teresa Morris 580-236-0728 Awesome***	Shawn Lyons 580-236-0878	Abendigos 580-79-3126 Jake's BrickHouse Grill 580-262-6062	Hochatown Salon 580-494-5924 Southern Sass Salon 580-236-0185
Beavers Bend Amphitheater 580-494-6497	*Meagan Leffel* Photography 580-306-8532	*John Manning 405-833-5496	Tina Fields Jones 580-433-5139 Awesome*	385 Events 479-385-1005 DJ, Lighting, Photos, Video	Rolling Fork Takery 580-494-7655	Ginger Hale Hair 870-582-6478
Mt. Fork River Right on the River Cabins 580- 306- 3370	*Mandy Parks * Photography 479-216-4229 385 Events 479-385-1005 DJ-Lights-Photos	* Lynn Tomlinson 580-236-0279	Brenda Stewart 870-642-7165 Over the Top*	Russ Biles 580-236-2997	Rock Bottom Boys BBQ 580-579-5811 Personal Chef Monica Wimbley 580-236-6371	Adrienne Wallace 580-306-2247
The Lyric Idabel, Ok 580-286-0831	*Chance Freeze 580-236-9439 *Rebekah Owens 918-721-1563	Dustin Quiring 405-623-7219	Kay Pratt 580-420-6355	Daniel Bacon 918-470-1819	Romas Italian 580-286-3400 Stevens Gap 580-494-6350	Chloe Berry Makeup 580-212-2224 Makeup by Morgan 580-612-0404
Google Broken Bow Ok Cabins to get Local Companies	*Matt Cameron* Photography (580) 306-5180	Ralph O'Brien 580-236-5524	Michelle Green 580-286-8934		Cielito Lindo 580-494-3430 LaParrilla Mexican Street Taco's 870-584-9546	Make-up Channing Judith 580-306-2652

### **Local Vendors List**

This list is provided to you, to Contact and Book! Please keep in mind that we book up fast. So please do not wait. Book in your Date and all Vendors ASAP! If you have any concerns, please feel free to ask me. You are not required to use any of these Vendors.

We are not a Venue, nor do we book in Your Cabins. Location is for you to Reserve. Most Cabins have restrictions on guest number, please let Cabin Company know that you will be hosting a ceremony as well as the number of Guest when booking your cabin. This is very important, for drive by checks...

**Floral Information Below!** 

### I will not do last minute Florals...

Note: I will not do last minute Floral Orders. Do Not Wait! \$75 Quoting Fee must be paid upfront. My Floral quotes are based on the Flowers that you choose. I can offer you suggestions on Cost of Flowers and what may be available as a substitute for texture, tones, and look alike flowers. However, do to flower cost adjustment's there is only one way to quote florals. That entails getting prices from suppliers. Flower orders are based on bunches not stems. You will have Shipping Charges. Believe me, I do use every bloom. Due to Pinterest Photo's keep in mind that not all flowers are in season. I can try to do a look alike; I may color tint to match. Not all blooms tint well. Ask me! I do offer High Quality Silks as well. Quote Fee must be paid up-front, before I begin a quote.

Once Flowers are ordered there is absolutely no refunds on Flower Payments!

### <u>Florals</u>

**Brides Bouquet** Maids Bouquet **Flower Girls** Centerpieces **Boutonnieres** Corsages Wristlets Arm Bands **Floral Hoops Floral Crowns Floral Hair Clips Table Center Pieces Floral Arch Swags Fresh Garland Runners** Silk Garland Runners **Floral Lanterns** 



Terms & Conditions Contract Below

This Must Be Signed and Retu	rned to me!!!	
Oklahoma Blooms Wedding &	Event Information Sheet (M	Iust Complete and Return)
Wedding-Date:	Time:	
Location:		
Name: (Bride)		
Address		
Phone	Email:	
(Number of Maids)	Flower Girls	
Name:(Groom)		
Address		
Phone		
(Number of Groomsmen)		
Number of Guest:		
Florist:		
Photographer:		
Music/DJ:		
Caterer:		
Cake:		
Comment Notes:		
Please Sign and Return.		
Brides Signature:		
Grooms Signature:		
Date:	-	
Send this Form with Payment	<u>.</u>	
Payments can be mailed to:		

LaGayla Nelson 320 Marmot Trl Broken Bow, Ok 74728

### Terms & Conditions Contract:

Our Policy is to always do our best to ensure the perfect day. This does not include Changing the locations, and last-minute additions. When I quote your event, I Quote only what you have chosen. I realize, that Mother Nature sometimes has other plans for outdoor Events. With this in mind, I do my very best with my clients, to comply with the best possible solutions given. There is no Refund of any kind. The only way to save the day, in case of any bad weather is to Pull together and see what our opinions are, and make it the best. Adding other items to your Event is an added cost. All payments for additional Items are cash payments only. When we arrive, I like to have everything on Hand, with no surprises. It's always for the best to have a call prior to the Event Day. My promise to all my Brides is that I will go above and beyond to Ensure that you're Wedding Day is the best that nature will allow. Payment is due in full no later than 5 weeks prior to Event Date. A 3% Added Fee on Paypal Payments

Another addition to Our Policy, if you choose to do something in the Event yourself. Please Keep in mind that upon quoting your event, that was noted in pricing. Time and time again, I have had problems with this. I only complete the job, that I'm hired to do. No more and no less. If you choose to do or to be a part of any setups or decorations, please know that only you are responsible for that. Note: I am Responsible for only what I'm hired to do. If you choose to setup Yourself than that is on you.

Quote & Booking Fees are not Refunded: If you have paid money for booking a date, (that is me saving that date just for you). If it is not used, then you lose it. Rental Refunds only within 60-day prior to the event date of cancelation notice. No refunds once Flower Order has been placed. Note: if you book your event within a 59-day time period of the event date, there is no Refund of payments. There is no refund on Quoting Fee's if you decide not to use Oklahoma Blooms Wedding & Events. Weddings are as important to me as they are to you. My goal is to work with each of my Clients. Thank you!

Brides Signature:

Groom's Signature:	 	 		 
Date Signed:	 	 	 	 

### By Signing you agree to all the above terms and conditions.

If you would like to setup a Consultation with me in person or by phone. Please Contact me at 903-276-3929 or email lagayla73@gmail.com. I would gladly Speak with you on your thoughts and ideas. I realize that there are 3000 Cabins in the Hochatown area. It is wise to view the location, and have a plan. Please make sure that there is plenty of Parking and that Covered Decks are large. These are issues that we always seem to face. Weather does play a big role in outdoor Events. Please be prepared for that.

Thank You,

LaGayla Nelson