

BYLAWS  
AMENDED FEBRUARY 8, 2021

**I. NAME**

The name of this organization is the Republican Central Committee of Warren County, Iowa.

**II. OFFICERS**

Sec. 1. The officers of the County Central Committee shall serve at the pleasure of the County Central Committee (herein referred to as The Committee) and shall discharge the duties described below:

A. The Chair shall preside at the meetings of The Committee and serve as its spokesman. The Chair shall provide the leadership and direction necessary for the fulfillment of the purpose of The Committee, subject to the provisions of the bylaws and the concurrence of The Committee, in matters of policy. The Chair, after consultation with the Co-Chair and the approval of The Committee, may establish special committees and appoint all special committee members.

B. The Co-Chair shall assist the Chair in fulfillment of His/Her duties and assume those duties in the absence of the Chair.

C. The Secretary shall keep minutes of all meetings of The Committee, the Executive Committee, and all other records. The Secretary shall perform such other duties as may pertain to the office and as specified in these bylaws.

D. The Treasurer shall maintain all financial records for The Committee, and prepare and file records required by Federal and State laws.

Sec. 2. The officers shall be elected by The Committee at the March meeting in the odd numbered years following the General Election and they shall assume their duties April 1st. The term of office shall be for two years and until the officer's successor is elected and qualified, unless the officer dies, resigns, or is sooner removed by The Committee for inattention to duty, incompetence, or other just cause. A person may be, but need not be, a member of The Committee to be elected or to hold office. The officers shall serve at the discretion of The Committee.

In the event of vacancy in the office of Chair, the Co-Chair shall call a meeting of The Committee for the election of a new Chair. In the event a vacancy occurs in the office of Co-Chair, Secretary, or Treasurer, the Chair shall call a meeting of The Committee for the purpose of filling such vacancy. If the offices of Chair and Co-Chair are both vacant, the Secretary, or in His/Her absence, the Treasurer, shall call a meeting of The Committee for the purpose of filling any vacancies. In the event that all offices are vacant, or in the event of a vacancy in any one office

for a period of more than 30 days, a meeting for the purpose of filling vacancies may be called by the Chairman of the District Executive Committee.

Sec. 3. The Committee shall be notified at least ten days in advance of any meeting at which it is proposed to fill a vacancy in the position of Chair, Co Chair, Secretary, or Treasurer.

Sec. 4. Once a member of the Executive Committee declares that the member is a candidate for a public elected office where candidates are identified by party, such declaration shall be deemed to constitute the member's resignation from the Executive Committee.

Sec. 5. When a member of the Central Committee is a candidate for office, the member shall be recused from voting on any motion which would result in the Warren County Republican Party providing a donation to the member's campaign.

### **III. COMMITTEES**

Sec. 1. The Standing Committees may be empowered by The Committee, and in appropriate circumstances by the Chair, after consultation with the Co-Chair, to make determinations, make recommendations, and implement action consistent with the purposes and the policies of The Committee.

The Standing Committees are:

- A. The Fundraising Committee, which shall plan and implement fundraising activities.
- B. The Budget Committee, shall develop a budget of expenses and revenue for the coming two-year election cycle to be proposed to the Executive Committee for consideration. Upon approval of the Executive Committee, the proposed budget is to be voted upon by The Committee. Expenditures of each line item of the budget shall be limited by the budget, unless the amount authorized is later specifically increased by The Committee.

### **IV. EXECUTIVE COMMITTEE**

The members of the Executive Committee shall include the Chair, Co-Chair, Secretary, and Treasurer.

### **V. MEETINGS**

Sec. 1. Regular meetings of The Committee shall be held at least quarterly and be called by the Chair or Co-Chair or 30% of the duly elected and serving members of The Committee.

Sec. 2. Meetings shall be convened on written calls of the Chair, Co-Chair, or

30% of the duly elected and serving members of The Committee.

Sec. 3. Notice of each meeting shall be provided to each Central Committee member prior to the meeting date.

Sec. 4. A quorum for the conduct of business shall consist of ten (10) members of The Committee.

Sec. 5. In the event a member of The Committee is unable to attend a duly called Central Committee meeting, he shall notify the Chair, the Co-Chair, or the Secretary.

Sec. 6. Robert's Rules of Order Revised shall prevail at all meetings of The Committee except as shall be altered by the Code of Iowa or the Republican Party Constitution.

## **VI. PROPERTY, RECORDS. AND PERSONAL RESPONSIBILITY**

Sec. 1. All records and property purchased or acquired by The Committee or any of its employees in connection with the conduct or the affairs of The Committee shall be the property of The Committee.

Sec. 2. Contracts -- Loans -- Checks -- Deposits

A. Contracts -- The Committee may authorize the Chair or the Treasurer to enter into any contract or execute and deliver any instrument in the name of and on behalf of The Committee.

B. Loans -- No loans shall be contracted on behalf of The Committee and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of The Committee.

C. Checks, Drafts, Etc. -- All checks, drafts, or other orders for the payment of money, notes, or other evidence of indebtedness issued in the name of The Committee shall be signed by the Treasurer of The Committee and in such manner as may be determined by resolution of The Committee. All expenditures shall be approved by The Committee. In the event of unexpected expenditures that require payment before the next Committee meeting takes place, the Executive Committee is authorized to spend up to \$400.00 if a majority of the Executive Committee votes to approve such expenditures. Such expenditures shall be reported to the Central Committee at the next Committee meeting.

D. Deposits -- All funds under control of The Committee shall be deposited to the credit of The Committee in such banks, trust companies, savings and loan institutions, or other depositories as The Committee may select.

All funds of The Committee shall be segregated from any personal funds of the

officers, members, or associates of The Committee.

## **VII. MINIMUM PERFORMANCE**

Sec. 1. Minimum performance by The Committee members includes: • attend at least half the meetings each year held by The Committee, unless excused

- organize precinct caucuses in his or her precinct
- cooperate with Central Committee fundraising activities in his or her precinct
- cooperate with organizational activities in his or her precinct, such as county registration or canvass activities
- organize election day activities in his or her precinct
- actively support the candidates nominated by the Republican Party

Sec. 2. A member of The Committee may be removed by a two-thirds vote of The Central Committee members present and voting if the member fails to properly carry out his or her duties. Written notice of the removal motion must be given to said member at least five days before the meeting at which the removal action will be considered. The member shall be given an opportunity to be heard when the removal question is before The Committee;

## **VIII. CONFLICT WITH STATUTES**

No provision hereof shall supersede or abrogate any of the provisions of the statutes of The State of Iowa, the Constitution and rules of the Republican Party of Iowa, and the rules of the Republican National Committee which are in conflict herewith.

## **IX. AMENDMENTS TO BYLAWS**

These bylaws may be amended by a majority vote of the members of The Committee present at any meeting of The Committee. Written notice of the proposed amendment and a full copy thereof shall be forwarded to the members of The Committee at least five days before the meeting at which said amendment is to be presented for consideration and vote.

Paid for by:  
Republican Central Committee of Warren County, Iowa  
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Indianola, Iowa