**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, January 10, 2024**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**REORGANIZATION**

A motion was made by Earl Park and seconded by Eric Poague to nominate Jack Fowler as Chairman.

Roll call vote: Jack Fowler – abstain, TJ Weaver – yes, Earl Park – yes, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague to nominate TJ Weaver as Vice-Chairman.

Roll call vote: Jack Fowler – yes, TJ Weaver – abstain, Earl Park – yes, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Tony King and seconded by Eric Poague to nominate Earl Park as Secretary.

Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Earl Park – abstain, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague to nominate Duane Duffy as Treasurer.

Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Earl Park – yes, Eric Poague – yes, Paul Villella – yes, Tony King – yes, Duane Duffy – abstain (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague to nominate Paul Villella as Alternate Secretary-Treasurer. Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Earl Park – yes, Eric Poague – yes, Paul Villella – abstain, Tony King – yes, Duane Duffy – yes (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague keep the same Engineer (Travis Long, JHA), the same Solicitor (Peter Reith), the same auditor (McKeever, Varga and Senko) and the same depositories (CNB, Northwest and PLGIT) (carried).

A motion was made by Eric Poague and seconded by Earl Park to adjourn the reorganizational meeting and enter into the regular meeting (carried).

**VISITORS** – Aljoe Maletto, Joyce Maletto (The Johnsonburg Press)

Chairman Fowler welcomed new Board Members, Duane Duffy and Tony King.

A motion was made by Eric Poague and seconded by TJ Weaver to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING** – A motion was made by Eric Poague and seconded by TJ Weaver to approve the minutes from the December 27, 2023 Special Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – A motion was made by Eric Poague and seconded by TJ Weaver to have Solicitor Reith, Brian and Tracey get together to work on revising the payment rules and regulations to better align with our current collection procedures (carried).

**COMMITTEE REPORTS** – Chairman Fowler will have the new committee appointments at next month’s meeting.

1. Administrative – none
2. Operations - none
3. Finance – none
4. Fire Department - none
5. Hiring - none
6. Johnsonburg Borough - none
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by TJ Weaver to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Earl Park to approve the bills for payment in the amount of $ 41,761.45 (carried).

**Bank Balances as of: December 31, 2023**

**Northwest**

Sewer Money Market - $ 64,356.56

Payroll - $ 164,561.21

Water Pennvest - $ 510.67

Sewer Pennvest - $ 2,027.13

Operating Checking - $ 57,203.34

Sewer Savings - $ 52,550.20

Water Savings - $ 154,952.39

**CNB**

CD - $ 26,159.50

Savings Acct. - $ 6,066.56

Water Project Checking (COA) - $ 96,286.63

Sewer Checking - $ 10,867.57

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 510,752.90

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Waterline Ext. LOC (interest only) - $ 1,396.94

CNB WWTP Upgrade LOC - $ 3,459.20

Pennvest - $ 15,529.32 (last payment)

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

USDA Loan - $ 129,287.00

**BOARD DISCUSSION –** The “Let Water Run List” was discussed. A motion was made by Earl Park and seconded by TJ Weaver to have Brian, Tracey and Chris make a decision on who can let their water run in the winter, based on individual circumstances. Those who are told they may let their water run will have their consumption monitored closely and they will be informed if they go over the minimum (Carried 6-1, Eric Poague - no).

A motion was made by Eric Poague and seconded by TJ Weaver to approve the Resolution to apply for PENNVEST funding for the Waterline Extension and the Lead/Copper Line Upgrade. Roll call vote: Earl Park- yes, TJ Weaver – yes, Paul Villella – yes, Duane Duffy – yes, Tony King – yes, Eric Poague – yes, Jack Fowler – yes (carried 7-0).

New Board Member Tony King asked questions about the responsibility of the Board and its members.

A motion was made by Eric Poague and seconded by TJ Weaver to have each Board Member receive JMA’s Rules and Regulations, JMA’s Bylaws, JMA’s Employee Handbook, a copy of the budget and a PA DCED publication called “Municipal Authorities in PA” in January of each year (carried).

**BUSINESS AFFAIRS** – none

**COMMENTS FROM VISITORS –** Aljoe Maletto asked questions about the Powers Run Dam removal.

**EXECUTIVE SESSION –** A motion was made by Eric Poague and seconded by TJ Weaver to enter into Executive Session at 5:20 (carried). A motion was made by Earl Park and seconded by Eric Poague to exit Executive Session and enter into Regular Meeting at 6:14 (carried). Personnel & litigation were discussed with no action taken.

**ADJOURNMENT OF MEETING**- A motion was made by Earl Park and seconded by Eric Poague to adjourn the meeting at 6:15 p.m. (carried).

Jack Fowler, Chairperson

TLB