

JMA Jan 11, 2023 meeting minutes

**JOHNSONBURG MUNICIPAL AUTHORITY  
REORGANIZATIONAL AND REGULAR MEETING  
WEDNESDAY, JANUARY 11, 2023**

The meeting was called to order at 4:00 pm by Acting Chairman Jack Fowler. The Pledge to the Flag and a moment of silence followed.

**ROLL CALL** – In attendance were: Jack Fowler, Rick Ziegler, TJ Weaver, Earl Park, Eric Poague, Paul Villella and JR DePanfilis.

Visitors: Aljoe and Joyce Maletto, Emil Zaunick, and Authority Crew members.

**VISITOR COMMENTS** – None

**REORGINIZATION**

Chairman: Jack Fowler by TJ Weaver, seconded by Earl Park. (carried)

Vice Chairman: TJ Weaver by JR DePanfilis, seconded by Earl Park. (carried)

Treasurer: JR DePanfilis by Earl Park, seconded by Eric Poague (carried)

Secretary: Rick Ziegler by Earl Park, seconded by Eric Poague (carried)

Alternate Secretary/Treasurer: Earl Park by TJ Weaver, seconded by Eric Poague. (carried)

Auditor: McKeever, Varga and Senko by Earl Park, seconded by Eric Poague (carried)

Depository: Northwest Bank and County National Bank by Earl Park, seconded by Rick Ziegler (carried)

Meetings: Monthly meetings second Wednesday of the Month at 4:00 pm, at the Johnsonburg Municipal Authority Office, 601 Market St., Johnsonburg by JR DePanfilis, seconded by Rick Ziegler. (carried)

**REGULAR MEETING**

Approval of Minutes of the previous meeting and Dec. 29, 2022 Special Meeting was tabled until February due to minutes not being available.

Following discussion on e-mails was had. A motion was made by Earl Park, seconded by TJ Weaver to have all e-mails go to Ken Caldwell, Corey McCabe, Jack Fowler and Tracey Mehalko was made by Earl Park, seconded by TJ Weaver. (carried)

## **ENGINEERS REPORT**

Copy is attached

A motion to amend the agenda to allow bidding the water line extension was made by Eric Poague, seconded by Earl Park. (carried)

A motion to advertise for bid the completion of the water line in the area of Kwik-Fill was made by Eric Poague, seconded by Rick Ziegler. (carried)

## **SOLICITOR REPORT**

Solicitor Reith had nothing at this time.

## **WATER REPORT**

1. The new intake is working well
2. Guys are working on meter installations
3. Leak repairs as necessary
4. Guys have been doing PA One Calls
5. Alex Miller is learning the water and sewer systems

## **SEWER REPORT**

1. A water leak in the Chlorine room at the Sewer Plant has been repaired.
2. The transfer switch at Building 80 is not working. Parts are ordered and will be 6 to 12 weeks out.
3. The new sampler has been installed.
4. On December 26 the meters were calibrated.

## **COMMITTEE REPORTS**

1. Administration – none
2. Finance – none
3. Fire Department – none
4. Hiring – none
5. Johnsonburg Borough – none
6. Operations – none

Bank Signatures for both Northwest and CNB banks.

A motion to have the Officers (Chairman, Vice Chairman, Secretary and Treasurer along with Tracey have the ability to sign checks, with two signatures required was made by Eric Poague, seconded by Rick Ziegler. (carried)

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A complete treasurer's report was not available at this meeting.

A motion to pay the bills for the month was made by Eric Poague, seconded by TJ Weaver. (carried)

### **BUSINESS AFFAIRS**

A letter was received from the Johnsonburg Borough Solicitor John Thomas concerning the resignation and rescinding of the resignation of Earl Park was presented to the board. This clarifies the proper way to resign and withdraw the resignation.

There were no visitor comments at this time.

A motion to accept Dan Newell's resignation was made by TJ Weaver, seconded by Rick Ziegler. (carried)

A motion to go into Executive Session at 5:30 pm was made by Eric Poague, seconded by JR DePanfilis. (carried)

A motion to resume the regular meeting at 6:30 was made by Earl Park, seconded by Rick Ziegler. (carried)

Personnel and Litigation was discussed – no decisions were made.

A motion to hire Brian Buesink as Municipal Authority General Manager at the rate of \$77,500 per year plus 4 weeks vacation and full-time benefits was made by Earl Park, seconded by Rick Ziegler. (Carried) – TJ Weaver was opposed

Being no further business a motion to adjourn was made by Eric Poague, seconded by Earl Park. (carried)

Jack Fowler  
Chairman

#### **Attachments:**

1. JHA Report
2. Bank Balances
3. Profit and Loss Statement
4. Minutes of 12/15/22 meeting
5. Minutes of Special meeting December 29, 2022