**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, November 8, 2023**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – In attendance were Jack Fowler, TJ Weaver, Rick Zeigler, JR DePanfilis, Eric Poague, Earl Park

Paul Villella was excused

Brian Buesink, Chris Everett, Tracey Brown, Travis Long of JHA (ZOOM)

**VISITORS** – Aljoe Maletto, Emil Zaunick, Slade Horner of The Driveway Company

A motion was made by Eric Poague and seconded by Rick Zeigler to amend the agenda to include opening of paving bids and then approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by JR DePanfilis and seconded by Eric Poague to approve the minutes from the October 11, 2023 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached

A motion was made by Eric Poague and seconded by Rick Zeigler to amend the agenda to include giving Dalton Stahli the work boot/clothing allowance for 2023 (carried 5-1).

A motion was made by Eric Poague and seconded by Rick Zeigler to give Dalton Stahli the work boot/clothing allowance for 2023 (carried 5-1).

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS**

1. Administrative – They request handbook opinions be handed in by Nov. 22nd
2. Operations - none
3. Finance – Jack Fowler commented that the budget for next year needs to be done soon. He will talk to Brian and Tracey and come to next month’s meeting with more information
4. Fire Department - none
5. Hiring - none
6. Johnsonburg Borough - none
7. Grants - none

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by JR DePanfilis to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Rick Zeigler to pay the bills in the amount of $ 86,039.36 (carried).

**Bank Balances as of: October 31, 2023**

**Northwest**

Sewer Money Market - $ 64,294.97

Payroll - $ 170,638.04

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,855.04

Operating Checking - $ 59,809.59

Sewer Savings - $ 52,545.81

Water Savings - $ 264,318.91

**CNB**

CD - $ 26,130.83

Savings Acct. - $ 9,535.54

Water Project Checking (COA) - $ 99,526.63

Sewer Checking - $ 148,825.97

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 506,051.58

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest - $ 1,394.82

CNB WWTP Upgrade - $ 3,459.20

Pennvest - $ 15,529.32

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

**BOARD DISCUSSION –**

-The discussion of charging customers for past-due notices was tabled, as Solicitor Reith was not present.

**BUSINESS AFFAIRS** –

-A motion was made by JR DePanfilis and seconded by Earl Park to reject all paving bids (carried). A motion was made by JR DePanfilis and seconded by TJ Weaver to have The Driveway Company identify the problems on Spring Street and do repairs to make it passable for the winter (carried).

-A motion was made by JR DePanfilis and seconded by Earl Park to accept the $43,795.70 bid from Thorwart Electrical Contracting for booster station generators (carried).

**COMMENTS FROM VISITORS –** Emil Zaunick voiced his concerns about his water freezing in the winter.

**EXECUTIVE SESSION –** A motion was made by Earl Park and seconded by JR DePanfilis to enter into Executive Session at 5:10 (carried). A motion was made by Eric Poague and seconded by Earl Park to exit Executive Session and enter into Regular Meeting at 5:50 (carried). Personnel and litigation were discussed with no action taken.

**ADJOURMENT OF MEETING**- A motion was made by Eric Poague and seconded by Earl Park to adjourn the meeting at 5:51 p.m. (carried).

Jack Fowler, Chairperson

TLB