



JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, April 9, 2025
4:00 PM

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
- ROLL CALL
- APPROVAL OF AGENDA
- VISITORS COMMENTS on agenda items (2-minute limit)
- EXECUTIVE SESSION (if needed) Note: discussion is limited to Personnel, Litigation, Property, etc.
- APPROVAL OF MINUTES FROM March 12, 2025 REGULAR MEETING
- Manager's Report
- Water Operator's Report
- Sewer Operator's Report
- Engineer's Report
- Solicitor's Report
- Committee Reports:
 - a. Administrative
 - b. Operations
 - c. Finance
 - d. Fire Department
 - e. Hiring
 - f. Johnsonburg Borough
 - g. Grants
- APPROVAL OF TREASURER'S REPORT
- APPROVAL OF BILLS FOR PAYMENT
- OLD BUSINESS
- NEW BUSINESS
 - Watermain Connection Guide
 - Resolution for PA Small Water and Sewer Program grant of \$90,000 for Center St. Sewer Rehabilitation for the Community Center
 - Resolution for PA Small Water and Sewer Program grant of \$495,000 for Center St. Asbestos Pipe Replacement
 - Resolution for PA Small Water and Sewer Program grant of \$478,000 for Groundwater Well Testing & Development
 - Motion to approve a corrected Resolution previously adopted on 9/11/2024, with such correction being a minor word change only that does not involve the expenditure of funds or the execution of a contract. This motion constitutes de minimis business of the Authority that was brought to the Authority's attention within 24 hours of the regularly scheduled board meeting.
- COMMENTS FROM VISITORS
- EXECUTIVE SESSION (if needed)
- ADJOURN

JOHNSONBURG MUNICIPAL AUTHORITY

Regular Meeting Minutes

Wednesday, March 12, 2025

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

ROLL CALL – Jack Fowler, TJ Weaver, Earl Park, Duane Duffy, Paul Villella, Eric Poague

Tony King – excused

Also present: Brian Buesink, Bryon Gregori, Solicitor Brown, Travis Long of JHA via ZOOM

VISITORS – Emil Zaunick, Randall Mason

APPROVAL OF AGENDA - A motion was made by Earl Park and seconded by Duane Duffy to approve the agenda (carried).

COMMENTS FROM VISITORS – Email Zaunick questioned his consumption overage. Randall Mason questioned his consumption overage. The board would like to have the Mason's existing meter tested for accuracy and then replaced. A letter was submitted by Megan Heindl, daughter of Ed Gapinski. The letter was asking for a credit on his bill, as he had a very large consumption overage. The Board decided to have him apply for a payment plan.

EXECUTIVE SESSION – None

APPROVAL OF MINUTES FROM PREVIOUS MEETING – A motion was made by Duane Duffy and seconded by Eric Poague to approve the minutes from the February 12, 2025 Regular Meeting (carried).

MANAGER'S REPORT – Copy attached

WATER REPORT – Copy attached

SEWER REPORT – Copy attached

ENGINEER'S REPORT – Copy attached

A motion was made by Duane Duffy and seconded by Eric Poague to have Jack Fowler and Earl Park sign the paperwork to extend the Waterline Ext. Line of Credit with CNB Bank as required by PennVest (carried).

SOLICITOR'S REPORT – None

Solicitor Brown commented that he is not aware of a JMA policy regarding high bill forgiveness. It was decided that the Administrative Committee would meet on this issue.

COMMITTEE REPORTS –

A. Administrative – none

B. Operations – met with the borough on the sewer line behind the Community Building

C. Finance – met to discuss an investment policy

A motion was made by Eric Poague and seconded by Earl Park to accept the investment policy written by Jack Fowler, with the approval of Solicitor Brown (carried). The Board would like to proceed with opening an additional PLGIT account with \$100,000 and designate it as water funds.

D. Fire Department – none

E. Hiring - none

F. Johnsonburg Borough – none

G. Grants – none

TREASURER'S REPORT – A motion was made by Eric Poague and seconded by TJ Weaver to approve the Treasurer's report (carried).

BILLS FOR PAYMENT – A motion was made by Eric Poague and seconded by Earl Park to approve the bills for payment in the amount of \$ 63,958.20 (carried).

Bank Balances as of: February 28, 2025

Northwest

Payroll - \$ 147,333.49

Water Pennvest - \$ 510.67

Sewer Pennvest - \$ 37,865.88

Operating Checking - \$ 304,947.14

Sewer Savings - \$ 52,580.74

Water Savings - \$ 95,758.93

CNB

Savings Acct. - \$ 1,764.97

Water Project Checking (COA) - \$ 40,829.93

Sewer Checking - \$ 39,518.77

Waterline Extension - \$ 14.00

PLGIT

General Fund - \$ 699,575.35

Sewer General Fund - \$ 93,050.90

Debt Payments

CNB Mortgage - \$ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - \$ 1,792.29

CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20

Pennvest (Sewer)- \$ 8,580.54

Pennvest (Sewer)- \$ 11,718.30

OLD BUSINESS

- Investment policy approved above

NEW BUSINESS

- A motion was made by Earl Park and seconded by Eric Poague to add Brian Buesink and Tracey Brown as check signers with a \$ 2,500 limit (carried).
- A motion was made by Eric Poague and seconded by Duane Duffy to designate Brian Buesink as the JMA employee to oversee the Waterline Ext. Project and report monthly progress to the Board (carried).
- A meeting will be arranged to discuss the Vennors Island issue with Domtar representatives.
- A motion was made by TJ Weaver and seconded by Earl Park to buy a new plow for the truck that Bryon Gregori drives. Roll call vote: Eric Poague – no, Paul Villella – no, Duane Duffy – yes, Earl Park – yes, TJ Weaver – yes, Jack Fowler – yes (carried 4-2).
- A motion was made by Eric Poague and seconded by Duane Duffy to approve the sample resolution included with agenda to adopt the Section 504 Grievance Procedure as required by USDA. Brian Buesink will be listed as the designated JMA representative and the time frame to file a grievance will be listed as 10 days (carried).
- A motion was made by Eric Poague and seconded by Duane Duffy to pass the Resolution for the Route 219 Waterline Extension to reimburse general funds as required by PennVest (carried).

COMMENTS FROM VISITORS – None

EXECUTIVE SESSION – None

ADJOURNMENT OF MEETING- A motion was made by Duane Duffy and seconded by TJ Weaver to adjourn the meeting at 5:50 p.m. (carried).

Jack Fowler, Chairperson
TLB

MARCH/APRIL 2025

MANAGERS REPORT

1. WTP and WWTP operations going well.
2. All daily and monthly sampling completed at the WTP and WWTP.
3. Received Chapter 94 wasteload management report from JHA for WWTP.
4. Corresponded with JHA and Jan on WTP operations as needed.
5. Corresponded with JHA on LT-2 sampling at WTP.
6. New computer for WTP to be here next week.
7. HACH onsite to evaluate a chlorine analyzer at the WTP.
8. Maintenance on Kubota completed.
9. Hydrant on Long Level to be replaced.
10. Installed new water tap on Silver Creek Road.
11. Corresponded with Ridgway Township.
12. Sewer repair planned for 3rd Avenue in spring.
13. 1 employee attended annual PRWA conference.
14. 2 employees attended certification testing.
15. Paperwork submitted by JHA on additional waterline replacement under PENNVEST project.
16. Attended PENNVEST checklist meeting.
17. Finalized PENNVEST check list.
18. Updated permit with Elk County Conservation District for waterline extension project
19. Attended coordination meeting with JHA, JMA, and PA DOT for waterline extension project.
20. Completed change of scope for waterline extension to add Clarion Road to the project.
21. Loan modification completed for waterline extension to receive reimbursement.
22. Meeting held with a JMA and Domtar regarding sewer line insulation and heat tape.
23. Corresponded with JHA on waterline extension.
24. Corresponded with Pace Labs sample testing.
25. Placed order for a new computer for WTP.
26. Placed order for a new chemical feed pump.
27. Cambria Systems installation of cellular communications going well.
28. Restoration completed at leak sites around system.
29. Corresponded with Elcon and Elco on WWTP electrical upgrade.
30. Elcon and Elco were onsite for electrical work at the WWTP week of March 10.
31. Started additional sample testing per DEP at WWTP.
32. New door lock system installed for JMA office building.
33. Cleaned all equipment.
34. JMA sites plowed as necessary.
35. Completed street opening permit for the Borough.
36. JHA completed monthly reports.
37. PA 1 calls marked, work orders completed, read meters, shut-offs and return to service, distribution maintenance ongoing, meter replacement ongoing.

Water Report
For March 2025

Water Treatment Plant

1. Completed MCIP on filters 1 and 2 weekly.
2. Full CIP's done on both filter racks.
3. Monthly samples submitted to lab.
4. Monthly reporting submitted to JHA.
5. Monitored plant operations.
6. Chemicals ordered and added as needed.
7. Hach in to service CL-17's.
8. Scheduled a tentative service with TEC Compressor to install a check valve on the air compressor in the intake building.
9. Working with Kathleen from JHA on plant optimization goals.
10. Working with Jan C. concerning main computer issues at the plant.
11. Put in a new check valve for CIP rack.
12. Zach and Bryon fixed leaking pump on UFI.
13. Working with Matt V., Travis L. and Brian B. on the start-up for the Silver Creek chlorine Booster station.

Upcoming

Ongoing daily operations

March Sewer Report

3-6-25- MD replaced filter and took out old line running to stilling well.

3-7-25-Buerks in to clean out Chlorination channel.

3-10-25-Elcon in to start on RTU aeration upgrade. Line @ Vennor's Island is working. Pump #1 problem, #2 running.

3-11-25-Lost controls to aeration @ 7:15am. Broken computer unit that controlled aeration. Elcon was talking to Rockwell about warranty. Air back on @ 3:20pm. 6pm. Regained control of aeration.

3-13-25-BB came over to talk to Tony about a call system for Win 911. Worker wants a phone call instead of text. Problem with pump @ Vennor's Island. Beurks into pump out manhole and pump station.

3-13-25-Problem with seal on pump.

3-14-25-BG came over to S.T.P. to assess electrical problem with exhaust motor. MD and ZF lowered CM into Vennor's Island pump station to replace rubber seals and fix latch on pumps. Pump station back up and running.

3-17-25-Sent results to Travis Long and Brain B. to look over our supplemental testing requested by DEP.

3-19-25-Got Kabota fixed and picked it up @ Dubois.

3-20-25-MD working with Elcon on punch list for WDS and WAS valves.

3-24-25-Talked to Elcon about punch list. Need Win 911 upgraded, password and graphics fixed. Also, fine tune Raw pump station.

3-25-25-MD & DS did repairs to yard with top soil where plow dug up.

3-31-25-CM & MD cut trees down along fence and pretreatment @ S.T.P



MONTROSE OFFICE
466 South Main Street
Montrose, PA 18801
(570) 278-3100
fax (570) 278-3114

JOHNSONBURG MUNICIPAL AUTHORITY (2018-479)
ENGINEERS REPORT
APRIL 2025

SR-219 EXTENSION CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED PENNVEST FUNDED:

- Rights-of-Way Easements acquisition efforts:
 - Completed.
- Funding: PennVEST awarded with \$5,586,470 (non-repayable loan)
 - Settlement **Process ongoing**
 - **Dates extended for inclusion of**

- Tentative Schedules:

<u>Settlement Call #1</u>	<u>Thursday 8/29/2024 10:00 AM</u>	<u>COMPLETED</u>
<u>Advertise for Bids</u>	<u>Thursday 9/5/2024</u>	<u>COMPLETED</u>
<u>Pre-bid (optional)</u>	<u>Monday 9/12/2024 at 10:00 AM</u>	<u>COMPLETED</u>
<u>Bid Deadline/ Bid Opening</u>	<u>10/07/2024 at 4:00 PM</u>	<u>COMPLETED</u>
<u>Issue Bid Tabulation & Recommendation</u>	<u>10/09/2024</u>	<u>COMPLETED</u>
<u>Issue Notice of Award</u>	<u>10/23/2024</u>	<u>COMPLETED</u>
<u>PennVEST Settlement</u>	<u>4/22/2025</u>	<u>PENDING</u>
<u>Issue Notice to Proceed</u>	<u>4/22/2025</u>	<u>PENDING</u>
<u>Construction Start</u>	<u>6/30/25 (potential early start)</u>	<u>PENDING</u>
<u>Substantial Completion</u>	<u>3/27/2026</u>	<u>270 days</u>
<u>Final Completion</u>	<u>6/30/2026</u>	<u>365 days</u>

- PennVEST has approved the inclusion of Clarion Avenue into the project.
 - Permit amendments submitted and approved.
- Other future projects to monitor funding opportunities
 - Lead Line Replacement – Lead Service Line Inventory completed. Monitoring funding opportunities and any regulation updates from DEP.
 - JHA and JMA are monitoring all sources of funding for any lead line inventory and will pursue them accordingly to JMA directive. PennVEST does have a program that is very high grant dollars for lead line replacement. **To be determined.**
- Connection Procedures for NEW customers reviewed and distributed to Authority

WATER

- JHA has compiled the 2nd round of LT2 Cryptosporidium sampling protocols, wherein a sampling plan has been composed and will require PADEP approval. Once approved, East Branch source, 12 months of sampling twice (2) per month shall commence. **(Submitted, awaiting on confirmation letter from the lab as is required for the DEP submission, sampling to commence upon PADEP approval)**

- JHA has been in correspondence with staff and manager on operational issues, monitoring compliance and system optimization.
- Recommendation for system maintenance
 - JHA recommends continued efforts to utilize JMA leak detection equipment and sweep the system for leak detection is encouraged.

WASTEWATER:

- JHA continues routine correspondence with JMA, and its operation staff.
 - JHA has had no further correspondence with JMA on the ongoing electrical work at WWTP and issues therewith. Awaiting directions on further action steps necessary.
- JHA continues to provide NPDES reporting oversight and guidance, monthly reporting was completed, with **NO** violations occurring for February 2025
- PADEP is currently reviewing the NPDES renewal application submitted by JHA in September of 2021 (submittal due date was 01/01/2022 with expiration of 6/30/2022).
- **Chapter 94:** completed and submitted via electronically on 2/28/2025. Electronic and hard copies will be sent to JMA for office copy and plant copy.

GRANTS AND FUNDING ASSISTANCE:

- JHA continues to monitor all grant funding sources and opportunities, in concert with those identified by JMA for review and considerations as applicable.
 - PA Small Water and Sewer Grant Program via DCED is open February 3, April 30, 2025
 - <https://dced.pa.gov/programs/pa-small-water-sewer/>
 - Grants are \$30,000 to \$500,000 w/ 15% matching contribution.
 - Per the meeting the following applications are being submitted:
 - Sewer Line Replacement from the Community Center
 - Asbestos Line Replacement behind Center Street
 - New Groundwater Source Development
 - Resolutions require adoption.
 - DCED- LSA grant applications for continuation of waterline improvements throughout town submitted fall of 2024 are expected to be reviewed and issuance of any approvals on or before fall of 2025.
- JHA and JMA Manager continue to review projects for various funding options as they become available-
Status On-going

MISCELLANEOUS:

- Powers Run Dam Permit issued –
 - Construction schedule pending from American Rivers

RESPECTFULLY SUBMITTED,



Travis J. Long, CEP, LO
Vice-President & Director of Environmental Services



JOHNSONBURG MUNICIPAL AUTHORITY
601 Market St.
Johnsonburg, PA 15845
814-965-4218

Bank Balances as of: March 31, 2025

Northwest

Payroll - \$ 159,373.36
Water Pennvest - \$ 510.67
Sewer Pennvest - \$ 37,866.71
Operating Checking - \$ 305,100.68
Sewer Savings - \$ 52,582.97
Water Savings - \$ 115,713.02

CNB

Savings Acct. - \$ 12,127.96
Water Project Checking (COA) - \$ 40,829.93
Sewer Checking - \$ 36,059.57
Waterline Extension - \$ 14.00

PLGIT

General Fund - \$ 702,213.86
Sewer General Fund - \$ 93,401.85

Debt Payments

CNB Mortgage - \$ 327.92
CNB Line of Credit Interest Only (Waterline Ext.) - \$ 1,618.84
CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20
Pennvest Loan (Sewer) - \$ 8,580.54
Pennvest Loan (Sewer) - \$ 11,718.30

Johnsonburg Municipal Authority

Profit & Loss by Class

March 2025

	01 - WATER	02 - SEWER	TOTAL
Ordinary Income/Expense			
Income			
1300001 · Sales Domestic - Water	61,295.52	0.00	61,295.52
1300002 · Sales Domestic - Sewer	0.00	54,530.49	54,530.49
1301001 · Sales Commercial-Water	38,382.40	0.00	38,382.40
1301002 · Sales Commercial - Sewer	0.00	54,191.15	54,191.15
Total Income	99,677.92	108,721.64	208,399.56
Expense			
1350002 · Collections - Labor	0.00	131.40	131.40
1351002 · Collection System	0.00	15,196.46	15,196.46
1352002 · Sewer - Treatment - Labor	0.00	9,732.79	9,732.79
1353002 · Sewer - Treatment Chemicals	0.00	2,794.00	2,794.00
1357002 · Sewer - Sampling	0.00	3,130.00	3,130.00
1365002 · Supervision	3,140.80	3,140.80	6,281.60
1367002 · Clerical	2,539.11	2,539.11	5,078.22
1369002 · Automotive	3,214.13	3,214.14	6,428.27
1371002 · Office	613.88	613.88	1,227.76
1375002 · Payroll Taxes	2,898.71	895.22	3,793.93
1376002 · ADP Payroll Fees	45.70	45.70	91.40
1381000 · Diversified Billing Fees	1,882.50	1,882.50	3,765.00
1385002 · Legal	355.00	450.00	805.00
1393002 · Engineering	26,776.44	1,800.00	28,576.44
1394002 · General Expenses	1,937.32	2,718.00	4,655.32
1394003 · Employee Work Boot Reimbursemen	87.98	0.00	87.98
1397002 · Employee Insurance	6,168.96	6,168.96	12,337.92
353001 · Water- Purification - Labor	7,489.48	0.00	7,489.48
355001 · Water - Purification - Chemical	6,211.53	0.00	6,211.53
356001 · Water - Purification System	974.53	0.00	974.53
368001 · Water- Distribution - Labor	8,034.80	0.00	8,034.80
375001 · Water - Distribution System	7,101.41	0.00	7,101.41
389001 · Utilities	13,481.95	17,870.79	31,352.74
Total Expense	92,954.23	72,323.75	165,277.98
Net Ordinary Income	6,723.69	36,397.89	43,121.58
Other Income/Expense			
Other Income			
1315001 · Penalties Imposed - Water	639.36	0.00	639.36
1315002 · Penalties Imposed - Sewer	0.00	1,596.85	1,596.85
Total Other Income	639.36	1,596.85	2,236.21
Other Expense			
1403002 · Interest Expense	1,676.46	1,799.02	3,475.48
Total Other Expense	1,676.46	1,799.02	3,475.48
Net Other Income	-1,037.10	-202.17	-1,239.27
Net Income	5,686.59	36,195.72	41,882.31

Unpaid Bills - April 2025

Water bills	\$	10,436.01
Sewer bills	\$	23,751.46
Water/Sewer split	\$	25,508.04

Waterline Ext. (JHA)	\$	8,459.65
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Total of Unpaid Bills	\$	68,155.16
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Notice to Existing and Potential New Water Service Customers:

Johnsonburg Municipal Authority's State Route 219 Waterline Extension Project will begin construction on or around June 30, 2025. See attached project map for affected streets.

JMA will be replacing the existing water main and connections on the following streets:

- Main Street – Near Woodland Ave
- Elk Avenue – From Main Street to Spring Street
- Spring Street – From Elk Avenue to Main Street
- Clarion Road – From Main Street to Cedar Street
- Rose Street
- Grove Street

The water distribution system will be extended to the following streets, providing potential new customers the option of connecting:

- Main Street– From Silver Creek to Elk Avenue
 - SR 219 – From Main Street to Johnsonburg Elementary School
 - Old Klondike Road
 - Launer Drive
-

Existing Customers

You have an existing service connection from the watermain to a curb stop (shut off) near the road. After the curb stop, the service line continues to your house and water meter (see diagram from EPA below).

JMA's Contractor will be replacing the service line **from the watermain to the curb stop** (owned by Authority), and replacing your curb stop. Your service line from the curb stop to the home, and to the meter at the home, **is not being disturbed as part of this project**.

JMA's contractor will connect existing customers with existing service connections to the new watermain at no cost to the homeowner (watermain to curb stop).

If you are an existing customer living on the affected streets listed and shown on the project map provided, **there is no action needed from you at this time**. As the project progresses, existing customers will be contacted by JMA's Contractor to coordinate disconnecting from the old main and connecting to the new watermain, which will cause a short-term water shut-off. If you rent, contact your landlord.

New Customers

JMA's Contractor will install a service connection from the watermain toward your property and install a curb stop near the road in front of your house at no cost to you. JMA's contractor will provide a curb stop at no cost to you. **JMA's contractor will not install a service line to your home**. See the following depiction of service connection from EPA.

If a property owner lives on the watermain extension route and **would like to connect** to the public Authority water, please fill out the attached application form and return it to the Johnsonburg Municipal Authority **with payment of the tap fee of \$1,629.00 paid to the Johnsonburg Municipal Authority. The tap fee is a one-time fee to connect to the Johnsonburg Municipal Authority's water system. A water meter is also provided.** Tap fees can be paid at the Johnsonburg Municipal Authority Office, located at 601 Market St, Johnsonburg, PA 15845, via check made out to the Johnsonburg Municipal Authority.

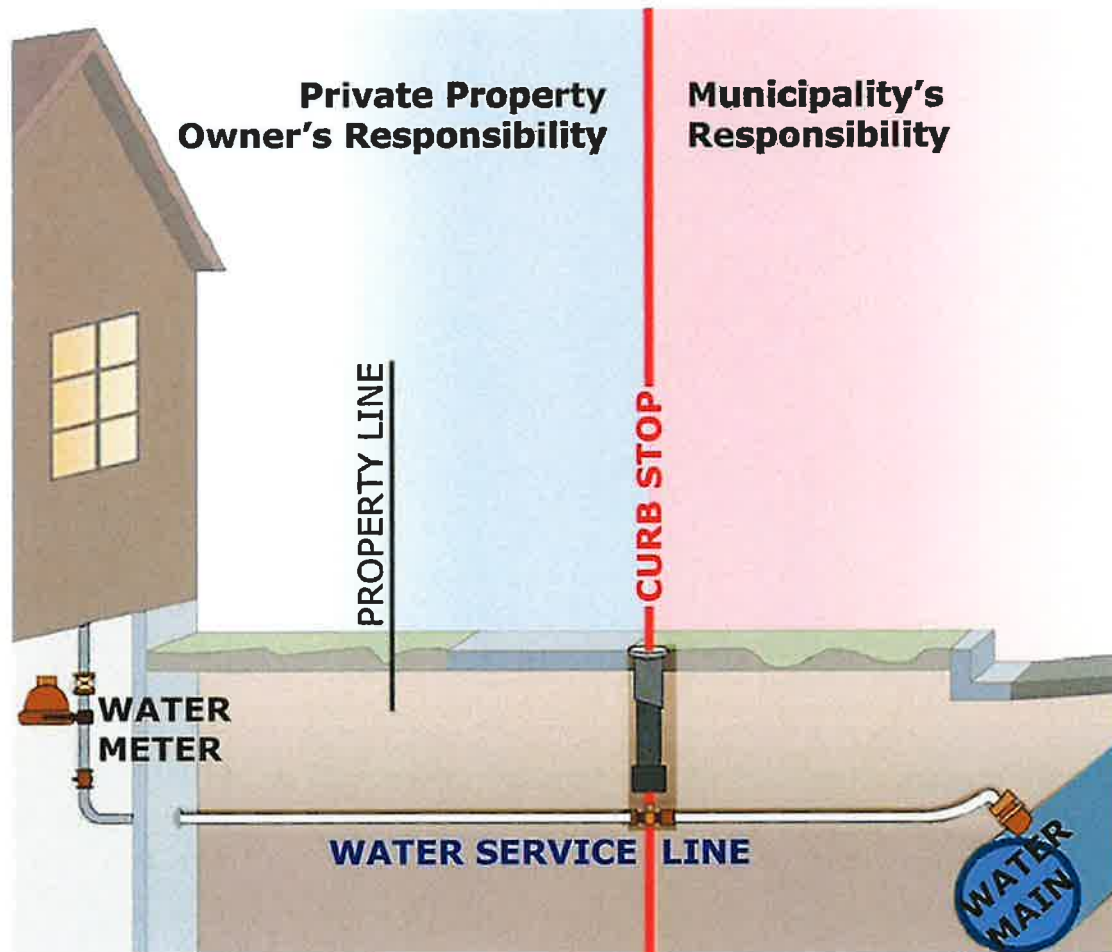
Again, JMA's contractor will install water service from the main line to the curb stop as part of the contract. If you wish to connect to JMA's water system a tap application must be completed and the tap fee paid.

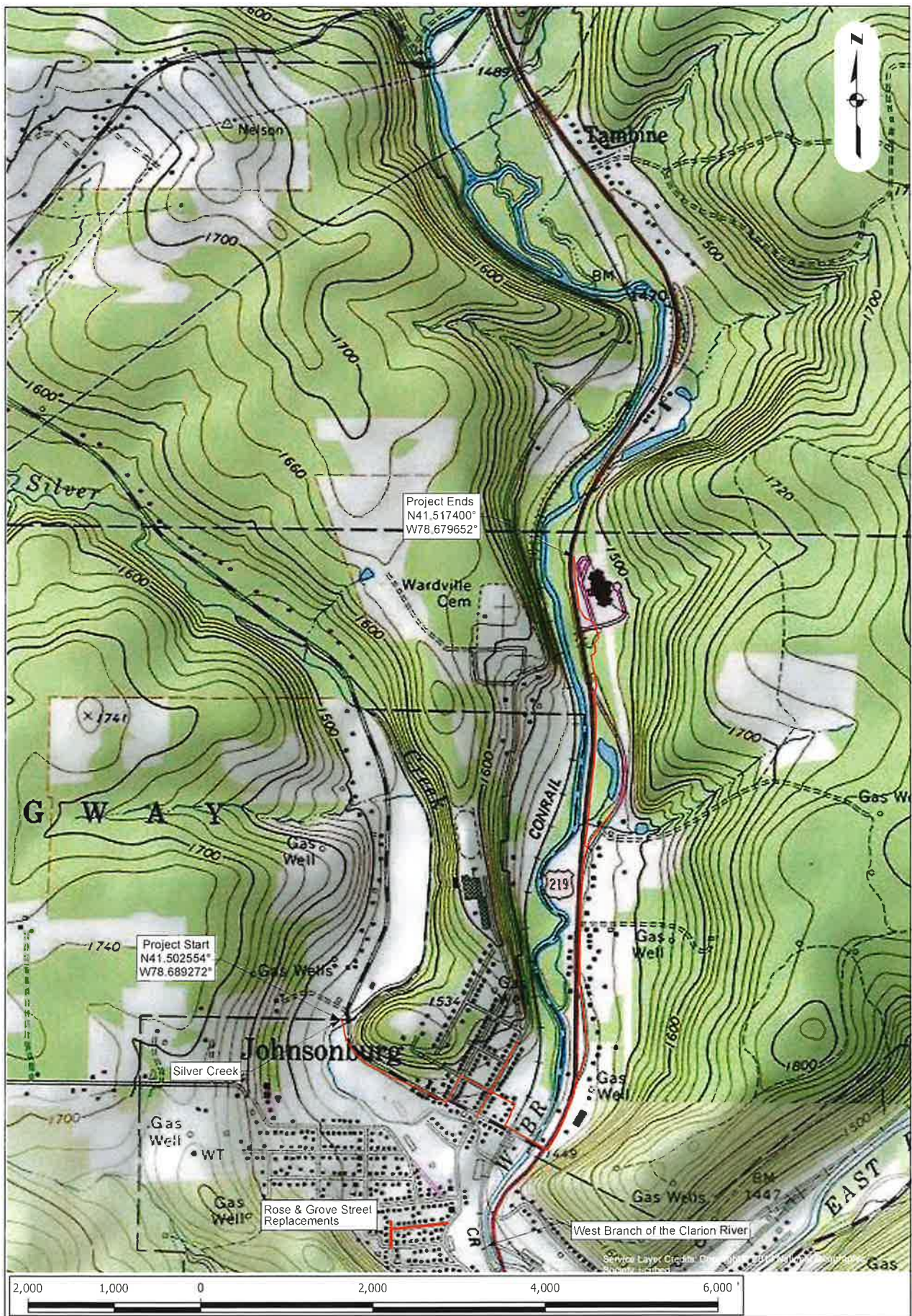
New customers will receive monthly bills to be paid to the Johnsonburg Municipal Authority via check made out to the Johnsonburg Municipal Authority, or online via credit card, debit card, or ACH payment at <https://johnsonburgmunicipalauthority.citizenactioncenter.com/> at the applicable rates. As of July 15, 2023, \$55.00 a month for 5,000 gallons and \$11.00 for each 1,000 gallons over the allotted 5,000.

All accounts for water service are between the property owner and the Johnsonburg Municipal Authority. Bills will be mailed to the property owner. If requested, duplicate bills can be sent to tenants, but ultimately the payment responsibility lies on the property owner.

Please call Johnsonburg Municipal Authority with questions at (814) 965-4218.

See below drawing from EPA:





USGS LOCATION MAP

Johnsonburg Municipal Authority

Johnsonburg Borough, Jones, & Ridgeway Townships, Elk County, Pennsylvania

PROJECT *	2015-479 Johnsonburg Extension
DATE *	01/05/2025
SCALE *	1" = 1,000'
DRAWN *	JHA
FILE *	Water Main Extension Topo.mxd



570-278-3100



Johnsonburg Municipal Authority

601 Market St.

Johnsonburg, PA 15845

APPLICATION FOR CONNECTION TO PUBLIC WATER SYSTEM

PROPERTY OWNER _____

CURRENT ADDRESS _____

TELEPHONE NUMBER _____

ADDRESS OF CONNECTION _____

CIRCLE ONE OF THE FOLLOWING

LOCATION: JOHNSONBURG BOROUGH, RIDGWAY TOWNSHIP, JONES TOWNSHIP

STRUCTURE CLASSIFICATION: RESIDENTIAL, COMMERCIAL

The owner of the above property hereby makes application for water service. Service is subject to the current rates, rules, and regulations of the Johnsonburg Municipal Authority

The Johnsonburg Municipal Authority will, under normal circumstances, install a ¾ inch type K copper service to the above property line. The owner agrees to install the same type of service into the premises unless previous arrangements have been made with the Manager of the Authority.

The owner also agrees to install a shut off valve on this service immediately upon entering the building. The owner will then leave space for a meter to be followed by a residential dual spring-loaded check backflow valve, and when necessary, a water pressure regulator (to be determined by a representative of the Authority).

Payment of the \$1629.00 tap fee must accompany this application.

Note: Installation of a backflow device could cause the pressure relief valve on your hot water tank to open. Therefore, a **THERMAL EXPANSION** tank on the cold-water line to your hot water tank is highly recommended.

Property Owner

Date

Johnsonburg Municipal Authority Manager

Appendix II – Authorized Official Resolution

Be it RESOLVED that the Johnsonburg Municipal Authority (Name of Applicant) of Elk County (Name of County) hereby request a PA Small Water and Sewer Program grant of \$90,000 from the Commonwealth Financing Authority to be used for Center Street Sewer Rehabilitation for the Community Center.

Be it FURTHER RESOLVED that the Applicant does hereby designate John E. Fowler, Chairman (Name and Title) and Tracey Brown, Office Administrator (Name and Title) as the official(s) to execute all documents and agreements between the Johnsonburg Municipal Authority (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Tracey Brown, duly qualified Secretary of the Johnsonburg Municipal Authority (Name of Applicant), Elk County (Name of County), PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Johnsonburg Municipal Authority (Governing Body) at a regular meeting held April 9, 2025 (Date) and said Resolution has been recorded in the Minutes of the Johnsonburg Municipal Authority (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Johnsonburg Municipal Authority (Applicant), this 9th day of April 2025.

Johnsonburg Municipal Authority

Name of Applicant

Elk County

County

Tracey Brown

Secretary

Appendix II – Authorized Official Resolution

Be it RESOLVED that the Johnsonburg Municipal Authority (Name of Applicant) of Elk County (Name of County) hereby request a PA Small Water and Sewer Program grant of \$ 495,000 from the Commonwealth Financing Authority to be used for Center Street Asbestos Pipe Replacement.

Be it FURTHER RESOLVED that the Applicant does hereby designate John E. Fowler, Chairman (Name and Title) and Tracey Brown, Office Administrator (Name and Title) as the official(s) to execute all documents and agreements between the Johnsonburg Municipal Authority (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Tracey Brown, duly qualified Secretary of the Johnsonburg Municipal Authority (Name of Applicant), Elk County (Name of County), PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Johnsonburg Municipal Authority (Governing Body) at a regular meeting held April 9, 2025 (Date) and said Resolution has been recorded in the Minutes of the Johnsonburg Municipal Authority (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Johnsonburg Municipal Authority (Applicant), this 9th day of April, 20205

Johnsonburg Municipal Authority

Name of Applicant

Elk County

County

Tracey Brown

Secretary

Appendix II – Authorized Official Resolution

Be it RESOLVED that the Johnsonburg Municipal Authority (Name of Applicant) of Elk County (Name of County) hereby request a PA Small Water and Sewer Program grant of \$478,000 from the Commonwealth Financing Authority to be used for Groundwater Well Testing & Development.

Be it FURTHER RESOLVED that the Applicant does hereby designate John E. Fowler, Chairman (Name and Title) and Tracey Brown, Office Administrator (Name and Title) as the official(s) to execute all documents and agreements between the Johnsonburg Municipal Authority (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Tracey Brown, duly qualified Secretary of the Johnsonburg Municipal Authority (Name of Applicant), Elk County (Name of County), PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Johnsonburg Municipal Authority (Governing Body) at a regular meeting held April 9, 2025 (Date) and said Resolution has been recorded in the Minutes of the Johnsonburg Municipal Authority (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Johnsonburg Municipal Authority (Applicant), this 9th day of April, 2025.

Johnsonburg Municipal Authority
Name of Applicant

Elk County
County

Tracey Brown
Secretary

**RESOLUTION OF
SR 219 WATERLINE EXTENSION**

**DECLARATION OF OFFICIAL INTENT TO REIMBURSE GENERAL
FUNDS OR THE 2020 CNB BANK NOTE USED TO CONSTRUCT
IMPROVEMENTS TO ITS WATER DISTRIBUTION SYSTEM WITH FUNDS
RECEIVED FROM THE PENNSYLVANIA INFRASTRUCTURE
INVESTMENT AUTHORITY**

WHEREAS, Johnsonburg Municipal Authority ("Funding Recipient") has determined that construction of improvements to the WATER DISTRIBUTION SYSTEM located in in the Borough/Township of Jones, Elk County, Pennsylvania (the "Project"), are necessary; and

WHEREAS, in order to finance the costs of the Project, the Funding Recipient has issued or intends to issue its Funding Agreement to the Pennsylvania Infrastructure Investment Authority ("PENNVEST") in the maximum principal forgiveness loan amount of \$5,586,470.00 (the "PENNVEST Funding Agreement").

WHEREAS, Funding Recipient intends to pay Project costs, on an interim basis, using its GENERAL FUNDS OR THE 2020 CNB BANK NOTE until the proceeds of the PENNVEST Funding Agreement are received;

NOW, THEREFORE, the Funding Recipient hereby declares as follows:

Pursuant to federal requirements set forth at 26 C.F.R. § 1.150-2, the Funding Recipient officially intends to reimburse its GENERAL FUNDS OR THE 2020 CNB BANK NOTE for Project costs incurred by the Funding Recipient with the proceeds of the PENNVEST Funding Agreement up to the maximum principal amount of \$5,586,470.00.

ATTEST:

Board Secretary

Board Chairman

(SEAL)

DATE: _____