



JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING AGENDA
Wednesday, October 8, 2025
4:00 PM

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
- ROLL CALL
- APPROVAL OF AGENDA
- VISITORS COMMENTS on agenda items (2-minute limit)
- EXECUTIVE SESSION (if needed) Note: discussion is limited to Personnel, Litigation, Property, etc.
- APPROVAL OF MINUTES FROM THE September 10, 2025 REGULAR MEETING
- APPROVAL OF MINUTES FROM THE September 23, 2025 SPECIAL MEETING
- APPROVAL OF MINUTES FROM THE September 30, 2025 SPECIAL MEETING
- Manager's Report
- Water Operator's Report
- Sewer Operator's Report
- Engineer's Report
- Solicitor's Report
- Committee Reports:
 - a. Administrative
 - b. Operations
 - c. Finance
 - d. Fire Department
 - e. Hiring
 - f. Johnsonburg Borough
 - g. Grants
- APPROVAL OF TREASURER'S REPORT
- APPROVAL OF BILLS FOR PAYMENT
- OLD BUSINESS
 - Approve Waterline Extension Pay Request(s)
- NEW BUSINESS
 - DCED – LSA grant application for Watermain Replacement on West Center St.
 - DCED – LSA grant application for Watermain Extension on Glen Ave.
 - JTMA letter
- BOARD DISCUSSION
- COMMENTS FROM VISITORS
- EXECUTIVE SESSION (If needed)
- ADJOURN

JOHNSONBURG MUNICIPAL AUTHORITY

Regular Meeting Minutes

Wednesday, September 10, 2025

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

ROLL CALL – Jack Fowler, Earl Park via ZOOM, Duane Duffy, Paul Villella, Eric Poague, Tony King

TJ Weaver - excused

Also present: Brian Buesink, Corey McCabe, Bryon Gregori, Tracey Brown, Travis Long of JHA via ZOOM, Solicitor Brown

VISITORS – Aljoe Maletto, Kylie Maland, Linda Vanatta, Karl Breakey

APPROVAL OF AGENDA - A motion was made by Tony King and seconded by Paul Villella to approve the agenda (carried).

COMMENTS FROM VISITORS – Linda Vanatta asked if there were any decisions made on what JMA will do with the land on Powers Ave. that is leased to the homeowners. She is concerned about dead trees at 326 Powers Ave. She was told that no decisions have been made regarding the land. Kylie Maland told the board she is opening a business on the brick block and is looking to improve tourism in town. Chairman Fowler read a letter to JMA from the Borough in support of the installation of a canoe/kayak exit ramp area on JMA's property along Glen Hazel Rd. Solicitor Brown will look into the liability exposure there for JMA.

EXECUTIVE SESSION – None

APPROVAL OF MINUTES FROM PREVIOUS MEETING – A motion was made by Eric Poague and seconded by Duane Duffy to approve the minutes from the August 13, 2025 Regular Meeting (carried).

MANAGER'S REPORT – Copy attached

WATER REPORT – Copy attached

SEWER REPORT – Copy attached

ENGINEER'S REPORT – Copy attached

SOLICITOR'S REPORT – None

COMMITTEE REPORTS –

- A. Administrative – none
- B. Operations – none
- C. Finance – none
- D. Fire Department – none
- E. Hiring – none
- F. Johnsonburg Borough – Met with the borough to discuss the issue of storm water in the sanitary sewer
- G. Grants – none

TREASURER'S REPORT – A motion was made by Eric Poague and seconded by Tony King to approve the Treasurer's report (carried).

BILLS FOR PAYMENT – A motion was made by Tony King and seconded by Paul Villella to approve the bills for payment in the amount of \$ 46,629.26 (carried).

Bank Balances as of: August 31, 2025

Northwest

Payroll - \$ 164,639.43

Water Pennvest - \$ 510.67

Sewer Pennvest - \$ 17,571.64

Operating Checking - \$ 339,109.41

Sewer Savings - \$ 52,593.98

Water Savings - \$ 66,195.28

CNB

Savings Acct. - \$ 16,745.75

Water Project Checking (COA) - \$ 40,829.93

Sewer Checking - \$ 18,763.57

Waterline Extension - \$ 518,685.77

PLGIT

General Fund - \$ 715,196.66

Sewer General Fund - \$ 95,128.70

Water General Fund - \$ 101,590.86

Debt Payments

CNB Mortgage - \$ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - \$ 1,792.29

CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20

Pennvest (Sewer)- \$ 8,580.54

Pennvest (Sewer)- \$ 11,718.30

OLD BUSINESS

- A motion was made by Eric Poague and seconded by Duane Duffy to approve PennVest Pay Request #4 in the amount of \$ 743,792.87 (carried).
- Manager Brian Buesink informed the board that a letter was mailed to Jones Township Municipal Authority regarding the sewer plant upgrade. It was decided to give them until the next meeting to respond.
- Charging of tap fees to the homeowners who want to connect during the waterline extension project was revisited. The May motion stands and tap fees will be charged.

NEW BUSINESS - None

BOARD DISCUSSION – Duane Duffy stated that now that we paid off the office building, we need to make improvements to the upstairs exit door, the fire escape and the sidewalk. Tony King said that we need to make public announcements to keep our customers informed of JMA news. He also said he hopes that the “wish list” is being developed by Brian, Corey and Bryon and will be given to the operations committee. Paul Villella had ongoing concerns with the storm water from the Community Center draining into the sanitary sewer. There are ordinances against this, but no enforcement.

COMMENTS FROM VISITORS – None

EXECUTIVE SESSION – None

ADJOURNMENT OF MEETING- A motion was made by Duane Duffy and seconded by Tony King to adjourn the meeting at 5:48 p.m. (carried).

Jack Fowler, Chairperson
TLB

JOHNSONBURG MUNICIPAL AUTHORITY

Special Meeting Minutes

Tuesday, September 23, 2025

The meeting was called to order at 10:00 a.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

ROLL CALL – Jack Fowler, TJ Weaver, Earl Park, Duane Duffy, Eric Poague, Tony King

Paul Villella – excused

Also present: Brian Buesink, Corey McCabe, Zachary Florio, Kristin Green

VISITORS – None

APPROVAL OF AGENDA - A motion was made by Earl Park and seconded by TJ Weaver to approve the agenda (carried).

2026 EMPLOYEE HEALTH INSURANCE – After much discussion, a motion was made by Earl Park and seconded by Eric Poague to get figures from Municipal Benefits Services on what the premiums would be with both a \$1,000 and \$2,500 deductible. Another special meeting will be held on Tuesday, September 30th at 10:00 a.m. (carried, Duane Duffy abstained)

COMMENTS FROM VISITORS – None

EXECUTIVE SESSION – None

ADJOURNMENT OF MEETING- A motion was made by Eric Poague and seconded by Duane Duffy to adjourn the meeting at 10:45 a.m. (carried).

Jack Fowler, Chairperson
TLB

JOHNSONBURG MUNICIPAL AUTHORITY
Special Meeting Minutes
Tuesday, September 30, 2025

The meeting was called to order at 10:00 a.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

ROLL CALL – Jack Fowler, TJ Weaver via ZOOM, Earl Park, Paul Villella, Eric Poague, Tony King
Duane Duffy – excused
Also present: Brian Buesink, Tracey Brown, Corey McCabe, Mike DaCanal, Kristin Green

VISITORS – None

APPROVAL OF AGENDA - A motion was made by Eric Poague and seconded by Earl Park to approve the agenda (carried).

2026 EMPLOYEE HEALTH INSURANCE – A motion was made by Eric Poague and seconded by TJ Weaver to approve the same health insurance coverage for 2026 with the rate increase (carried).

APPROVAL OF PMRS MINIMUM MUNICIPAL OBLIGATION FOR 2026 – A motion was made by Eric Poague and seconded by Earl Park to approve the 2026 MMO in the amount of \$ 20,575 (carried).

COMMENTS FROM VISITORS – None

EXECUTIVE SESSION – None

ADJOURNMENT OF MEETING- A motion was made by Eric Poague and seconded by Earl Park to adjourn the meeting at 10:27 a.m. (carried).

Jack Fowler, Chairperson
TLB

SEPTEMBER/OCTOBER 2025

MANAGER'S REPORT

1. WTP and WWTP operations going well.
2. All daily and monthly sampling completed at the WTP and WWTP.
3. Lacey w/ DEP stopped by WTP.
4. Corresponded with JHA and Jan on WTP operations as needed.
5. Continued LT-2 testing per DEP.
6. Hach onsite to calibrate chlorine analyzers @ WTP.
7. 2 employees attended certification testing.
8. 2 employees attended an insurance meeting.
9. Undercoating of new truck completed.
10. Working on curb boxes/water shut offs.
11. Hydrant painting continues.
12. Corresponded with JHA on Powers Run Dam.
13. Received drawdown permit for Powers Run Dam.
14. Powers Run Dam removal completed.
15. Corresponded with JHA on waterline extension.
16. Attended waterline extension progress meeting.
17. Contractor hit mismarked gas line on Clarion Road.
18. Repaired leaks on Elk and Clarion Road.
19. Signed Pennvest payment request for waterline extension.
20. Attended meeting regarding sewer line with school officials.
21. Testing of new waterline continues.
22. Waterline tie-in at Cavalier Roofing completed.
23. Waterline tie-in at Main Street and Elk Avenue completed.
24. Audit prep with Quinn and Sharkey, Piccirillo.
25. Restoration completed at leak sites around system.
26. Received new NPDES permit for WWTP.
27. Located buried manholes on Main Street.
28. Main Street sewer line unplugged.
29. Continued additional sample testing per DEP at WWTP.
30. Corresponded with Hach representative regarding the chlorine analyzer at the WWTP.
31. Work to be completed on auger compactor at WWTP.
32. JTMA calibrated meter at building 80.
33. Letter sent regarding WWTP upgrade reimbursement.
34. Cleaned all equipment.
35. JMA sites mowed as necessary.
36. Completed street opening permit for the Borough.
37. Attended Borough committee meeting.
38. Attended JMA special meetings.
39. JHA completed monthly reports.
40. PA 1 calls marked, work orders completed, read meters, shut-offs and return to service, distribution maintenance ongoing, meter replacement ongoing.

Water Report
For September 2025

Water Treatment Plant

1. Completed MCIP on filters 1 and 2 weekly
2. Full CIP's done on both filter racks
3. Monthly samples submitted to lab
4. Monthly reporting submitted to JHA
5. Monitored plant operations
6. Chemicals ordered and added as needed
7. Jim from Hach in to do quarterly calibrations on CL-17s
8. Working with Kathleen from JHA on plant optimization goals
9. Working with Jan C. concerning main computer issues at the plant
10. Zach and Bryon helped with Distribution projects
11. LT2 samples submitted to White Oak Lab
12. Matt V. in to finish the pump set up on the Silver Creek chlorine station
13. Lacy in from DEP for a follow up of FPPE evaluation

Upcoming

Ongoing daily operations

September Sewer Report 2025

9-5-25—Angel, Bryon & Corey opened valve at Powers Run Dam.

9-8-25—Sprayed pump station with degreaser. Noticed a loud noise with Johnson Run grinder! Called Ram, they were in area, stopped and pulled grinder and took it back to get fixed around 4pm.

9-9-25—Angel stopped at sewer treatment plant and asked about manhole on Main & Elk Street. Started digging up two on Main. One was a foot deep under pavement and other was 6 inches deep.

9-10-25—Mike, Angel & Dalton dug up manhole on intersection of Spring Street and Elk. Beurks stopped and asked if they could dump Elementary sewer break sewage. Mike talked to Brian about that.

9-11-25—Corey, Mike & Dalton worked on exposing manhole for bids on replacing 3 manholes.

9-16-25—Went to White Oaks Labs to discuss and show them our new permit for sewer treatment plant.

9-19-25—Replaced broken cover at Johnson Run and Building 80. Put 2 bags of bugs in each station to help with grease build up.

9-22-25—Met with M&M for bid on manhole replacement. Brian Buesink informed me that C & R Boring is going to replace 2 manhole risers and rings on Main Street and the one on Elk Ave, also. All responsibility to C&R now.

9-28-25—Computer screen in main building went down on Zach. Called and figured out from Bryon & Corey there was another computer with readings in control room.

9-29-25—Called Elcon went though a couple resets. Tony believed we needed a new screen and it is not under warranty. Called ACS in St. Mary's, took it there and they found a faulty cord, put new one in and problem fixed.

9-30-25—Problem with augur compactor in pre-treatment, had Universal Machine Rebuilder in to pull it apart, found the hexagon shaft rounded off. They took it to shop to fix. Meeting at office about insurance, staying the same.



MONTROSE OFFICE
466 South Main Street
Montrose, PA 18801
(570) 278-3100
fax (570) 278-3114

**JOHNSONBURG MUNICIPAL AUTHORITY (2018-479)
ENGINEERS REPORT
OCTOBER 2025**

SR-219 EXTENSION CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED PENNVEST FUNDED:

- Funding: PennVEST awarded with \$5,586,470 (non-repayable loan)
 - Settlement **Completed**
- Tentative Schedules:

<u>Settlement Call #1</u>	<u>Thursday 8/29/2024 10:00 AM</u>	<u>COMPLETED</u>
<u>Advertise for Bids</u>	<u>Thursday 9/5/2024</u>	<u>COMPLETED</u>
<u>Pre-bid (optional)</u>	<u>Monday 9/12/2024 at 10:00 AM</u>	<u>COMPLETED</u>
<u>Bid Deadline/ Bid Opening</u>	<u>10/07/2024 at 4:00 PM</u>	<u>COMPLETED</u>
<u>Issue Bid Tabulation & Recommendation</u>	<u>10/09/2024</u>	<u>COMPLETED</u>
<u>Issue Notice of Award</u>	<u>10/23/2024</u>	<u>COMPLETED</u>
<u>PennVEST Settlement</u>	<u>4/28/2025</u>	<u>COMPLETED</u>
<u>Issue Notice to Proceed</u>	<u>4/29/2025</u>	<u>COMPLETED</u>
<u>Construction Kickoff</u>	<u>6/24/2025</u>	<u>COMPLETED</u>
<u>Construction Start</u>	<u>6/10/25 (confirmed)</u>	<u>INITIATED</u>
<u>Substantial Completion</u>	<u>3/7/2026</u>	<u>270 days</u>
<u>Final Completion</u>	<u>4/21/2026</u>	<u>315 days</u>

- Other future projects to monitor funding opportunities
 - Lead Line Replacement – Lead Service Line Inventory completed. Monitoring funding opportunities and any regulation updates from DEP.
 - JHA and JMA are monitoring all sources of funding for any lead line inventory and will pursue them accordingly to JMA directive. PennVEST does have a program that is very high grant dollars for lead line replacement. **To be determined.**

Summary of work completed on SR 219 Extension

Phase A SR 219

Completed:

- Watermain installed as of 09/11/2025 STA 31+00 to 107+57 (dead end).
- 6-inch watermain on Launer Drive done 08/05 and 08/06/2025. Launer road tied in to 12-inch main.
- Spring Street temporary connection
- Service lines completed. (24) ¾-inch services installed, and five (5) 2-inch services installed.
- School – Tied into well w/ 4-inch line on 07/08. Provided ¾" service tap to serve as air release valve on 4-inch line.
- Flushing valve at school.
- Railroad Crossing started 7/22/2025, completed 7/24/2025.
- Stream Crossing Clarion River completed 7/14/2025
- Hydrostatic testing as of 10/02/2025 STA 31+00 to 107+57, Launer Rd, and 4-inch line at school.

• Restoration <u>Remaining:</u> • Hydrant extensions • School: Service connection bus garage pending. Borough, school, and bus garage have been notified. When SR 219 has been tested and is ready, C&R will work with the school to connect bus garage to 4-inch line. • Restoration at school (after services and flushing valve are installed)
<u>Phase B</u> “Mobilization” to the sections starting along Main St at the 10 inch tie in working toward and through the neighborhood located along Main St to include Clarion Rd and others was started 09/08. Work is expected to take 4-6 weeks. Completed: Watermain installed as of 09/29/2025 STA 1+00 to 31+00. Spotting existing utilities. Remaining: Hydrostatic and bacteriological testing Watermain Clarion 0+00 to 11+59. Service lines Restoration
<u>Phase C</u> Assume mid-October for work to have progressed to a point to allow for mobilization to Grove and Rose St.

Miscellaneous items of notation:

- C&R hit an unmarked gas line on Wednesday, homes were evacuated, fire department called. C&R is planning to file a complaint with OneCall regarding the unmarked line.
- We are still in discussions with C&R about the school’s sewer lateral, and then a follow-up meeting with JHA C&R, JMA and the Elementary school is expected.
- Greg Menniti connection extension status Pending further instructions.
- The homeowner at 209 Elk Ave believes he has a galvanized service line. Kathleen spoke with Chris Laird from DEP Municipal Services and determined that replacement of the customer owned portion of this line is not necessary, and the Risk Mitigation Measures (notify customer of replacement, provide pitcher and cartridges, offer to do follow-up testing) does not apply to this replacement. Kathleen has this response in writing from DEP.

WATER

- 2nd round of LT2 sampling plan approved by PADEP. Sampling began August 5th.
- JHA has been in correspondence with staff and manager on operational issues, monitoring compliance and system optimization.
- Recommendation for system maintenance
 - JHA recommends continued efforts to utilize JMA leak detection equipment and sweep the system for leak detection is encouraged.

WASTEWATER:

- JHA continues routine correspondence with JMA, and its operation staff.
- JHA continues to provide NPDES reporting oversight and guidance, monthly reporting was completed, with NO violation occurred for August 2025.
 - Average flow 0.257 MGD, max flow 0.286MGD (Inflow and Infiltration evident)

- JHA submitted the GP-5 permit for the aerial crossing at the Vennor Island bridge for the insulation and heat tracing work Domtar has committed to undertaking to address the line freezing issues. **(Permit Approval Status Pending)**

GRANTS AND FUNDING ASSISTANCE:

- JHA continues to monitor all grant funding sources and opportunities, in concert with those identified by JMA for review and considerations as applicable.
 - LSA Gaming Monies OPEN Applications are accepted from September 1 – November 30. Project costs \$25,000 - \$1,000,000 (Program details attached under separate attachments to email).
 - **JHA will submit for main replacement from plant to West Center Street and Marvin Street. (Ongoing)**
 - **Resolutions and documentation will be provided at the November meeting.**
- PA Small Water and Sewer Grant Program via DCED submitted **(STATUS PENDING)**
 - JHA submitted three (3) applications, Center Street Transite line replacement, Community Center sewer line replacement and New Source Development (well).
- DCED- LSA grant applications for continuation of waterline improvements throughout town submitted fall of 2024 are expected to be reviewed and issuance of any approvals on or before fall of 2025. **(PENDING)**

MISCELLANEOUS:

- Powers Run Dam Removal –
 - Lisa Hollingsworth-Segedy has confirmed that Brenon Environmental Services has been awarded the Powers Run Dam Removal Project. Earliest potential start is approximately 2 weeks out. JMA has received the draw down permit from PFBC. – **STATUS PENDING**
 - **Construction completed**
 - Easement meets and bounds have been drafted, completing two minor additions associated with paper ally's. – **ONGOING**

RESPECTFULLY SUBMITTED,



Travis J. Long, CEP, LO
Vice-President & Director of Environmental Services

Johnsonburg Municipal Authority
Profit & Loss by Class
September 2025

	01 - WATER	02 - SEWER	TOTAL
Ordinary Income/Expense			
Income			
1300001 · Sales Domestic - Water	64,151.38	0.00	64,151.38
1300002 · Sales Domestic - Sewer	0.00	56,948.81	56,948.81
1301001 · Sales Commercial-Water	13,048.91	0.00	13,048.91
1301002 · Sales Commercial - Sewer	0.00	46,904.39	46,904.39
Total Income	77,200.29	103,853.20	181,053.49
Expense			
134002 · Bad Debt - sewer	0.00	106.91	106.91
1350002 · Collections - Labor	0.00	438.00	438.00
1351002 · Collection System	0.00	11,376.95	11,376.95
1352002 · Sewer - Treatment - Labor	0.00	8,896.79	8,896.79
1353002 · Sewer - Treatment Chemicals	0.00	5,588.00	5,588.00
1356002 · Sewer - Treatment System	0.00	2,542.34	2,542.34
1357002 · Sewer - Sampling	0.00	1,600.00	1,600.00
1365002 · Supervision	3,140.80	3,140.80	6,281.60
1367002 · Clerical	2,839.79	2,839.79	5,679.58
1369002 · Automotive	1,166.68	1,166.67	2,333.35
1371002 · Office	805.20	805.19	1,610.39
1373002 · Advertising	18.20	18.20	36.40
1375002 · Payroll Taxes	2,193.08	744.26	2,937.34
1376002 · ADP Payroll Fees	24.35	24.36	48.71
1381000 · Diversified Billing Fees	1,882.50	1,882.50	3,765.00
1385002 · Legal	512.50	512.50	1,025.00
1392002 · Accounting Fees	4,975.00	4,975.00	9,950.00
1393002 · Engineering	6,612.50	667.50	7,280.00
1394002 · General Expenses	852.92	745.91	1,598.83
1394003 · Employee Work Boot Reimbursemen	0.00	404.09	404.09
1397002 · Employee Insurance	6,168.96	6,168.96	12,337.92
353001 · Water- Purification - Labor	7,408.41	0.00	7,408.41
355001 · Water - Purification - Chemical	5,826.40	0.00	5,826.40
356001 · Water - Purification System	1,011.05	0.00	1,011.05
368001 · Water- Distribution - Labor	9,692.25	0.00	9,692.25
375001 · Water - Distribution System	2,416.09	250.00	2,666.09
389001 · Utilities	1,283.36	11,514.31	12,797.67
68300 · Travel and Meetings	26.60	26.60	53.20
Total Expense	58,856.64	66,435.63	125,292.27
Net Ordinary Income	18,343.65	37,417.57	55,761.22
Other Income/Expense			
Other Income			
1315001 · Penalties Imposed - Water	615.38	0.00	615.38
1315002 · Penalties Imposed - Sewer	0.00	587.13	587.13
Total Other Income	615.38	587.13	1,202.51
Other Expense			
1403002 · Interest Expense	1,792.28	1,682.07	3,474.35
Total Other Expense	1,792.28	1,682.07	3,474.35
Net Other Income	-1,176.90	-1,094.94	-2,271.84
Net Income	17,166.75	36,322.63	53,489.38



JOHNSONBURG MUNICIPAL AUTHORITY
601 Market St.
Johnsonburg, PA 15845
814-965-4218

Bank Balances as of: September 30, 2025

Northwest

Payroll - \$ 175,966.63
Water Pennvest - \$ 510.67
Sewer Pennvest - \$ 37,871.23
Operating Checking - \$ 432,168.94
Sewer Savings - \$ 52,596.14
Water Savings - \$ 106,148.82

CNB

Savings Acct. - \$ 14,976.96
Water Project Checking (COA) - \$ 40,829.93
Sewer Checking - \$ 15,304.37
Waterline Extension - \$ 1,806.28

PLGIT

General Fund - \$ 717,735.97
Sewer General Fund - \$ 95,466.46
Water General Fund - \$ 101,951.56

Debt Payments

CNB Mortgage – Paid in full 8/21/25: \$22,252.94
CNB Line of Credit Interest Only (Waterline Ext.) – regular payment on 9/2: \$ 1,792.28
Paid in full 9/3/25: \$347,737.95
CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20
Pennvest Loan (Sewer) - \$ 8,580.54
Pennvest Loan (Sewer) - \$ 11,718.30

Unpaid Bills - Oct. 2025

Water bills	\$	8,082.60
Sewer bills	\$	27,628.34
Water/Sewer split	\$	33,887.99

Total of Unpaid Bills	\$	69,598.93
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Johnsonburg Municipal Authority SR 219 Waterline Extension ME# 80247 PROJECT BUDGET							
Category	Budgeted Amount	Budget Remaining	Pay Req #1 (Submitted 06/25/2025)	Pay Req #2 (Submitted 07/21/2025)	Pay Req #3 (Submitted 08/15/2025)	Pay Req #4 (Submitted 09/15/2025)	Pay Req #5 (For Board Review 10/08/2025)
Administrative	Reserved \$	\$ 18,474.25	\$ -	\$ -	\$ -	\$ -	\$ -
	PennDOT Inspection \$	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Newspaper Ads \$	\$ 1,072.75	\$ -				
	Admin Subtotal \$	\$ 34,547.00	\$ 33,474.25				
Land	Easement - Winters Check No. 17737 12/12/2024 \$	203.00	\$ 203.00				
	Easement - Launer - Check No. 17755 12/12/2024 \$	250.00	\$ 250.00				
	Land Subtotal \$	453.00	-				
Legal	Reserved \$	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Meyer Wagner Brown & Kraus Invoices (9/10/2024-3/19/2025) \$	\$ 25,000.00	\$ -				
	Legal Subtotal \$	\$ 50,000.00	\$ 25,000.00				
Financial/Accounting	\$	\$ 25,000.00	\$ -	\$ -	\$ -		
Interest	\$	\$					
Engineering	\$	\$ 75,975.83	\$ 442,593.72	\$ 29,377.30	\$ 41,992.93	\$ 39,933.99	\$ 34,467.23
Permits	Railroad Flagger \$105/hr x 8-hr x 60-days \$	\$ 60,105.00	\$ -	\$ -	\$ 4,895.00	\$ -	\$ -
	NPDES - to DEP Check No. 00123 2/27/2023 \$	\$ 1,400.00	\$ 1,400.00				
	NPDES - to ECCD Check No. 00124 2/27/2023 \$	\$ 800.00	\$ 800.00				
	NPDES Minor Mod - to ECCD Check No. 17860 3/13/2025 \$	\$ 650.00	\$ 650.00				
	Railroad Permit Check No. 17616 08/15/2024 \$	\$ 5,000.00	\$ 5,000.00				
	Railroad Permit Annual Fee \$	\$ 925.00	\$ 925.00				
	Permits Subtotal \$	\$ 73,775.00	\$ 60,105.00				
Construction	C&R Bid 10/7/2024 \$	3,797,391.00	\$ -	\$ 11,400.00	\$ 868,328.50	\$ 697,626.80	\$ 797,953.69
	Construction Subtotal (C&R Total Contract Amount) \$	\$ 3,797,391.00	\$ 1,422,082.01				
Contingency (5%)	\$	\$ 170,054.02	\$ -	\$ -	\$ -	\$ 6,232.08	\$ 13,583.90
	TOTAL \$	\$ 4,835,377.00	\$ 1,811,691.11	\$ 477,894.47	\$ 40,777.30	\$ 915,216.43	\$ 743,792.87



2025 DCED-LSA Application

Applicant: Johnsonburg Municipal Authority

Project: Watermain Replacement on West Center Street

County: Elk

Township: Johnsonburg Borough

Date: 10/08/2025

System Description

The Johnsonburg Municipal Authority (JMA) owns and operates a 24.9-mile potable water distribution system serving customers in Johnsonburg Borough, Ridgway Township, and Jones Township. This public water supply (PWSID 6240007) provides potable water to approximately 2,900 people through 1,371 service connections. The Authority works continuously to maintain and improve the system. The Authority has identified a top priority area for watermain replacement, being West Center Street in Johnsonburg Borough. Portions of distribution system on West Center Street contain transite (asbestos cement) piping, which is a top priority for replacement. Also, the waterline along West Center Street is undersized and beyond its useful life.

Problem

West Center Street:

The waterline on West Center Street consists of antiquated transite (asbestos cement), ductile iron, and cast iron watermain. The existing watermain is well beyond its' useful life and poses a public health and safety concern, with the potential for asbestos to leach from the waterline into the potable water.

In addition to being beyond useful life and constructed of hazardous materials, the waterline along West Center Street is the only line feeding the water system in the northwest region of Johnsonburg Borough. Failure of this waterline would result in disruption of service for approximately half of the system's customers.

Solution

West Center:

Replacement of waterline on West Center Street will allow the Johnsonburg Municipal Authority to eliminate the health and safety concerns caused by the existing asbestos pipe and other antiquated waterlines, reinforcing this crucial portion of the distribution system. Completing the replacement of water line along West Center Street will reinforce this crucial portion of the distribution system which is the only waterline that connects two sections of Johnsonburg Borough. Failure of this existing waterline would mean approximately half of the Johnsonburg Municipal Authority's customers would lose service.

The scope of the replacements along West Center Street is 1,955-feet of watermain replacement, replacement of four fire hydrants and five service connections. The project will allow the Authority to provide fire flow along West Center Street. This will improve public safety, increase water pressures, decrease water loss, and reinforce a crucial part of the distribution system.

The project will also allow the Authority to inspect service line materials during construction to update the service line inventory and notify customers of their service line material in compliance with the Lead and Copper Rule.

The project for replacement and new watermain on West Center Street is in-line with Elk-Clearfield Joint Comprehensive plan. The Joint Plan notes that "The services that are essential to providing quality of life and improving a household's standard of living includes the basic infrastructure of roads and bridges, water, sewer, and stormwater networks." Improvement of the potable water system and fire suppression within Johnsonburg will improve the quality of life for affected residents, hence improving the standard of living.

Funds

An Engineer's Opinion of Probable Cost has been prepared based on recent unit price bids received for similar projects in the same area. The project funds will be used to design, bid, and construct the waterline replacement project. Construction inspection services will be provided as needed and are included in the cost estimate. The construction project will provide all necessary waterline, fittings, appurtenances, fire hydrants, water service lines (main to curb stop), and full restoration of the project area.

Project Schedule and Milestones

Design (2-3 months): November 2026 – January 2027

Public Bid and Award (2-3 months): February 2027 – March 2027

Construction (4 months): March 2027 – June 2027

Project Closeout (12 months): July 2027 – July 2028

West Center St Waterline Replacement

Replacement of 8" waterline with 12" waterline, replaces a portion of asbestos pipe.

Legend

- Existing Waterline
- Feature 1
- Proposed 12" Waterline



JOHNSONBURG MUNICIPAL AUTHORITY
WATERLINE REPLACEMENT - WEST CENTER STREET
2018-479



ENGINEERS OPINION OF PROBABLE COST

PROJECT DESCRIPTION

Waterline replacement on West Center Street (approx. 1,955-LF total)

	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
1.	BASE BID: Replacement from Cobb St. to W. Center St.				
1-1	12" Diameter CL. DR-18 C900 PVC Pipe	LF	1,700	\$ 140.00	\$ 238,000.00
1-2	12" Diameter HDPE DR-11 (Horizontal Directional Drilling Method)	LF	180	\$ 280.00	\$ 50,400.00
1-3	12" Diameter CL. DR-18 C900 PVC Pipe (Bored w/ 24-inch ASTM A-252 Casing Pipe)	LF	75	\$ 850.00	\$ 63,750.00
1-4	6" Diameter AWWA DI C-S2 Hydrant	LF	36	\$ 140.00	\$ 5,040.00
1-5	12" x 12" x 12" Tee, DIMJ w Mechanical Joint Restraints	EA	4	\$ 3,000.00	\$ 12,000.00
1-6	12" x 12" x 8" Tee, DIMJ w Mechanical Joint Restraints	EA	1	\$ 2,750.00	\$ 2,750.00
1-7	12" x 12" x 6" Tee, DIMJ w Mechanical Joint Restraints	EA	0	\$ 2,750.00	\$ -
1-8	12" 11.25-deg Bend, DIMJ, w/ Mechanical Joint Restraint	EA	4	\$ 1,100.00	\$ 4,400.00
1-9	12" 45-deg Bend, DIMJ w/ Mechanical Joint Restraints	EA	4	\$ 1,100.00	\$ 4,400.00
1-10	12" 90-deg Bend, DIMJ w/ Mechanical Joint Restraints	EA	1	\$ 1,250.00	\$ 1,250.00
1-11	12" to 4" Reducer, DIMJ, w Mechanical Joint Restraints	EA	1	\$ 950.00	\$ 950.00
1-12	12" to 6" Reducer, DIMJ, w Mechanical Joint Restraints	EA	1	\$ 950.00	\$ 950.00
1-13	12" to 8" Reducer, DIMJ, w Mechanical Joint Restraints	EA	4	\$ 950.00	\$ 3,800.00
1-14	4" Coupling, Romac Alpha Lock	EA	1	\$ 1,000.00	\$ 1,000.00
1-15	6" Coupling, Romac Alpha Lock	EA	1	\$ 1,000.00	\$ 1,000.00
1-16	8" Coupling, Romac XR501	EA	5	\$ 1,000.00	\$ 5,000.00
1-17	12" Coupling, Romac Alpha Lock	EA	1	\$ 1,000.00	\$ 1,000.00
1-18	12" Diameter, M.J., AWWA C-515 Gate Valve	EA	12	\$ 5,500.00	\$ 66,000.00
1-19	4" Diameter, M.J., AWWA C-515 Gate Valve	EA	1	\$ 2,500.00	\$ 2,500.00
1-20	12" Cap, DIMJ w/ Mechanical Joint Restraints & Thrust Blocks	EA	1	\$ 850.00	\$ 850.00
1-21	Fire Hydrant Assembly, Hydrant, Hydrant T, and Valve	EA	4	\$ 9,000.00	\$ 36,000.00
1-22	Hydrant Removal	EA	4	\$ 2,500.00	\$ 10,000.00
1-23	Combination Air Valve w/ Valve Box	EA	2	\$ 8,500.00	\$ 17,000.00
1-24	3/4" Water Service Connection (Replacement)	EA	4	\$ 1,600.00	\$ 6,400.00
1-25	3/4" Diameter DR-9 CTS HDPE Pipe (opencut)	LF	20	\$ 40.00	\$ 800.00
1-26	3/4" Diameter DR-9 CTS HDPE Pipe (trenchless)	LF	30	\$ 70.00	\$ 2,100.00
1-27	2" Water Service Connection (Replacement)	EA	1	\$ 3,000.00	\$ 3,000.00
1-28	2" Diameter DR-9 CTS HDPE Pipe (open cut)	LF	10	\$ 55.00	\$ 550.00
1-29	2" Diameter DR-9 CTS HDPE Pipe (trenchless)	LF	0	\$ 75.00	\$ -
1-30	Concrete Pipe Encasement	LF	12	\$ 90.00	\$ 1,080.00
1-31	Concrete Joint Encasement	LF	0	\$ 125.00	\$ -
1-32	Type A - PennDOT State Routes	SY	950	\$ 90.00	\$ 85,500.00
1-33	Type D - Concrete Sidewalks	SY	0	\$ 350.00	\$ -
1-34	Type E - Stabilized Shoulders	SY	45	\$ 25.00	\$ 1,125.00
1-35	Type D - Curbs	LF	0	\$ 130.00	\$ -
1-36	Type F - Lawn	SY	47	\$ 15.00	\$ 708.33
1-37	PennDOT 2A Select Backfill	CY	950	\$ 60.00	\$ 57,000.00
1-38	Testing Laboratory Service	LS	1	\$ 3,000.00	\$ 3,000.00
1-39	Exploratory Excavation of PA One Call	CY	25	\$ 120.00	\$ 3,000.00
1-40	Maintenance and Protection of Traffic	LS	1	\$ 45,000.00	\$ 45,000.00
1-41	PennDOT Inspection	ALLOW	1	\$ 7,500.00	\$ 7,500.00
1-42	Mobilization and Demobilization	LS	1	\$ 55,000.00	\$ 55,000.00
1-43	Soil & Erosion Sedimentation Control	LS	1	\$ 45,000.00	\$ 45,000.00
				BID ESTIMATE	\$ 844,803
				CONTINGENCY (5%)	+ \$ 42,240
				BASE BID TOTAL CONSTRUCTION COST	= \$ 887,044
				ENGINEERING (7.5% DESIGN AND 2.5% BIDDING/INSPECTION)	+ \$ 88,704
				ADMIN (2%)	+ \$ 17,741
				BASE BID TOTAL COST	= \$ 993,489

AJ Coval, PE
Municipal Project Leader

Date:

Johnsonburg Municipal Authority
601 Market Street
Johnsonburg, PA 15845
Phone: (814) 965-4218 ; Email: tbrown@jburgma.com

October 8, 2025

PA Department of Community and Economic Development
CFA Programs Division
Local Share Account – Gaming Funds Statewide – LSA Program
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg PA 17120

RE: Johnsonburg Municipal Authority - Replacement of Watermain on West Center Street
Request for Grant
Local Share Account – Statewide

To Whom It May Concern,

Johnsonburg Municipal Authority is an eligible applicant for the PA LSA Program for which a grant is requested. Johnsonburg Municipal Authority owns and operates the water system which would benefit from this grant. The water system is comprised of a membrane filtration water treatment plant, 24.9 mile water distribution system, three (3) water storage tanks, and six (6) water booster stations serving customers in Johnsonburg Borough, Ridgeway Township and Jones Township, Elk County, Pennsylvania.

Should our grant request be awarded and the project constructed, Johnsonburg Municipal Authority will be capable of operating and maintaining the water distribution system with proper size piping to reduce water loss and improve system pressure, and allow us to eliminate a portion of existing asbestos piping.

Sincerely,
Johnsonburg Municipal Authority

Jack Fowler; Chairman

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the **Johnsonburg Municipal Authority** (Name of Applicant) of **Elk County** (Name of County) hereby request a Statewide Local Share Assessment grant of **\$993,489** from the Commonwealth Financing Authority to be used for **West Center Street waterline replacement**.

Be it FURTHER RESOLVED, that the Applicant does hereby designate **John E Fowler, Chairman** (Name and Title) and **Tracey Brown, Office Administrator** (Name and Title) as the official(s) to execute all documents and agreements between the **Johnsonburg Municipal Authority** (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, **Tracey Brown**, duly qualified Secretary of the **Johnsonburg Municipal Authority** (Name of Applicant), **Elk County** (Name of County), PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the **Johnsonburg Municipal Authority Board of Directors** (Governing Body) at a regular meeting held **October 8, 2025** (Date) and said Resolution has been recorded in the Minutes of the **Johnsonburg Municipal Authority** (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the **Johnsonburg Municipal Authority** (Applicant), this ____ day of _____, 2025.

Johnsonburg Municipal Authority _____
Name of Applicant

Elk _____
County

Tracey Brown _____
Secretary



2025 DCED-LSA Application

Applicant: Johnsonburg Municipal Authority

Project: Watermain Extension on Glen Ave

County: Elk

Township: Johnsonburg Borough

Date: 10/08/2025

System Description

The Johnsonburg Municipal Authority (JMA) owns and operates a 24.9-mile potable water distribution system serving customers in Johnsonburg Borough, Ridgway Township, and Jones Township. This public water supply (PWSID 6240007) provides potable water to approximately 2,900 people through 1,371 service connections. The Authority works continuously to maintain and improve the system. The Authority has identified Glen Avenue in Johnsonburg Borough for installation of a waterline as a capital improvement project. There is currently no watermain on Glen Avenue. There is one dead-end of the existing water distribution system adjacent to Glen Avenue.

Additional waterline on Glen Avenue could provide distribution system looping, eliminate one dead end, and even out water age in the area.

Problem

Glen Ave:

Glen Avenue is near the water treatment plant and does not have any waterline currently. There are two dead ends near Glen Avenue. Construction of a new watermain on Glen Avenue would allow the system to eliminate one dead end.

Solution

Glen Ave:

Glen Avenue does not currently have a waterline. Installation of 1,500-feet of 12-inch watermain on Glen Avenue will allow the Authority to eliminate one system dead end and provide distribution system looping. It will also allow the Authority to install fire hydrants for fire flow on Glen Avenue, which does not currently have any watermain.

The installation and connection of waterline along Glen Avenue to the rest of the distribution system will increase system looping, which will improve system reliability and maintenance as well as enhance water quality by preventing water stagnation. It will also provide fire flow on Glen Avenue.

The project for new watermain on Glen Avenue is in-line with Elk-Clearfield Joint Comprehensive plan. The Joint Plan notes that "The services that are essential to providing quality of life and improving a household's standard of living includes the basic infrastructure of roads and bridges, water, sewer, and

stormwater networks.” Improvement of the potable water system and fire suppression within Johnsonburg will improve the quality of life for affected residents, hence improving the standard of living.

Funds

An Engineer’s Opinion of Probable Cost has been prepared based on recent unit price bids received for similar projects in the same area. The project funds will be used to design, bid, and construct the waterline replacement project. Construction inspection services will be provided as needed and are included in the cost estimate. The construction project will provide all necessary waterline, fittings, appurtenances, fire hydrants, water service lines (main to curb stop), and full restoration of the project area.

Project Schedule and Milestones

Design (2-3 months): November 2026 – January 2027

Public Bid and Award (2-3 months): February 2027 – March 2027

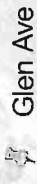
Construction (4 months): March 2027 – June 2027

Project Closeout (12 months): July 2027 – July 2028

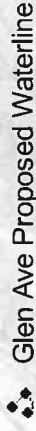
Glen Ave Proposed Waterline

12" Proposed Waterline on Glen Ave

Legend



Glen Ave



Glen Ave Proposed Waterline

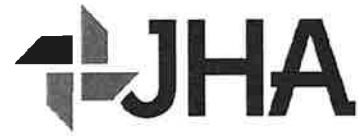
Google Earth

Image © 2025 Airbus

700 ft



JOHNSONBURG MUNICIPAL AUTHORITY
WATERLINE EXTENSION - GLEN AVE
2018-479



ENGINEERS OPINION OF PROBABLE COST

PROJECT DESCRIPTION

Glen Avenue Waterline extension for looping - from Cobb Street to 1st Ave

	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
2.	BASE BID: New Waterline Along Glen Ave (1st to Cobb)				
2-1	12" Diameter CL. DR-18 C900 PVC Pipe	LF	1500	\$ 140.00	\$ 210,000.00
2-2	6" Diameter AWWA DI C-52 Hydrant	LF	40	\$ 140.00	\$ 5,600.00
2-3	12" Wye, DIMJ w/ Mechanical Joint Restraints	EA	2	\$ 6,000.00	\$ 12,000.00
2-4	12" 45 deg Bend, DIMJ with Mechanical Joint Restraints	EA	3	\$ 1,100.00	\$ 3,300.00
2-5	12" 11.25-deg Bend, DIMJ, w/ Mechanical Joint Restraint	EA	1	\$ 1,100.00	\$ 1,100.00
2-6	12" to 4" Reducer, DIMJ, w Mechanical Joint Restraints	EA	2	\$ 950.00	\$ 1,900.00
2-7	4" Coupling, Romac Alpha Lock	EA	2	\$ 1,000.00	\$ 2,000.00
2-8	12" Diameter, M.J., AWWA C-515 Gate Valve	EA	7	\$ 5,500.00	\$ 38,500.00
2-9	Fire Hydrant Assembly, Hydrant, Hydrant T, and Valve	EA	2	\$ 9,000.00	\$ 18,000.00
2-10	3/4" Water Service Connection (Replacement)	EA	0	\$ 1,600.00	\$ -
2-11	3/4" Diameter DR-9 CTS HDPE Pipe (open cut)	LF	0	\$ 40.00	\$ -
2-12	Concrete Pipe Encasement	LF	6	\$ 90.00	\$ 540.00
2-13	Type A - PennDOT State Routes / Local Roads	SY	900	\$ 90.00	\$ 81,000.00
2-14	PennDOT 2A Select Backfill	CY	750	\$ 60.00	\$ 45,000.00
2-15	Testing Laboratory Service	JOB	1	\$ 1,500.00	\$ 1,500.00
2-16	Exploratory Excavation of PA One Call	EA	10	\$ 120.00	\$ 1,200.00
2-17	Maintenance and Protection of Traffic	JOB	1	\$ 10,000.00	\$ 10,000.00
2-18	PennDOT Inspection	ALLOW	1	\$ 2,500.00	\$ 2,500.00
2-19	Mobilization and Demobilization	LS	1	\$ 17,500.00	\$ 17,500.00
2-20	Soil & Erosion Sedimentation Control	LS	1	\$ 6,000.00	\$ 6,000.00
BID ESTIMATE					\$ 457,640
CONTINGENCY (5%)					+ \$ 22,882
BASE BID TOTAL CONSTRUCTION COST					= \$ 480,522
ENGINEERING (7.5% DESIGN AND 2.5% BIDDING/INSPECTION)					+ \$ 48,052
ADMIN (2%)					+ \$ 9,610
BASE BID TOTAL COST					= \$ 538,185

AJ Coval, PE
Municipal Project Leader

Date:

Johnsonburg Municipal Authority
601 Market Street
Johnsonburg, PA 15845
Phone: (814) 965-4218 ; Email: tbrown@jburgma.com

October 8, 2025

PA Department of Community and Economic Development
CFA Programs Division
Local Share Account – Gaming Funds Statewide – LSA Program
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg PA 17120

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Should our grant request be awarded and the project constructed, Johnsonburg Municipal Authority will be capable of operating and maintaining the water distribution system with proper size piping to reduce water loss and improve system pressure, provide system looping, eliminate one existing system dead end, and provide fire flow on Glen Avenue.

Sincerely,
Johnsonburg Municipal Authority

Jack Fowler; Chairman

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Be it RESOLVED, that the Johnsonburg Municipal Authority (Name of Applicant) of Elk County (Name of County) hereby request a Statewide Local Share Assessment grant of **\$538,185** from the Commonwealth Financing Authority to be used for Glen Avenue watermain extension.

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I, Tracey Brown, duly qualified Secretary of the Johnsonburg Municipal Authority (Name of Applicant), Elk County (Name of County), PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Johnsonburg Municipal Authority Board of Directors (Governing Body) at a regular meeting held October 8, 2025 (Date) and said Resolution has been recorded in the Minutes of the Johnsonburg Municipal Authority (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Johnsonburg Municipal Authority (Applicant), this ____ day of _____, 2025.

Johnsonburg Municipal Authority _____
Name of Applicant

Elk _____
County

Tracey Brown _____
Secretary