**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, May 8, 2024**

The meeting was called to order at 4:00 p.m. by Vice Chairman TJ Weaver, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King

Also present: Brian Buesink, Chris Everett, Tracey Brown, Solicitor Reith, Travis Long of JHA via ZOOM

**VISITORS** – None

**APPROVAL OF AGENDA** - A motion was made by Earl Park and seconded by Eric Poague to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by Earl Park and seconded by Duane Duffy to approve the minutes from the April 10, 2024 Regular Meeting (carried). A motion was made by Eric Poague and seconded by Earl Park to approve the minutes from the May 2, 2024 Special Meeting (carried).

**MANAGER’S REPORT** – Copy attached

A motion was made by Eric Poague and seconded by TJ Weaver to rebill Jones Township for March and April (and future months that their meter is not working) at an amount equaling the average of the billings three months prior to the meter malfunction, as per the agreement (carried).

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

1. Administrative – none
2. Operations - none
3. Finance – A motion was made by Eric Poague and seconded by Earl Park to transfer $100,000 from the Northwest water savings account and $25,000 from the Northwest payroll account into our current PLGIT account. Also, to open a second PLGIT account, label it sewer, and deposit $25,000 from the Northwest payroll account and deposit the total balance of the Northwest sewer money market fund. This will close the Northwest sewer money market fund (carried).
4. Fire Department - none
5. Hiring - none
6. Johnsonburg Borough - none
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by TJ Weaver to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Tony King to approve the bills for payment in the amount of $ 81,277.25 (carried).

**Bank Balances as of: April 30, 2024**

**Northwest**

Sewer Money Market - $ 64,569.59

Payroll - $ 165,204.76

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,858.25

Operating Checking - $ 147,735.61

Sewer Savings - $ 52,558.89

Water Savings - $ 254,786.30

**CNB**

Savings Acct. - $ 9,858.46

Water Project Checking (COA) - $ 96,286.63

Sewer Checking - $ 18,030.77

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 546,440.34

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,605.94

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

**OLD BUSINESS**

* Travis Long from JHA said that the Act 57 Rate Study is ongoing
* A motion was made by Tony King and seconded by Duane Duffy to approve the new draft of the bylaws, with a change of date (carried).
* A motion was made by TJ Weaver and seconded by Duane Duffy to have the 3 new trucks undercoated (carried).
* A motion was made by Eric Poague and seconded by TJ Weaver to send Jones Township a letter informing them of the upgrade to our sewer plant and that, according to the terms of the agreement, they owe 27.2% of the cost. Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Duane Duffy – yes, Paul Villella – yes, Eric Poague – yes, Tony King – yes (carried 6-0).
* The Spring St. paving will be completed when we have consistent warmer weather

**NEW BUSINESS** - None

**COMMENTS FROM VISITORS –** None

**EXECUTIVE SESSION –** None

**ADJOURNMENT OF MEETING**- A motion was made by Eric Poague and seconded by Paul Villella to adjourn the meeting at 5:17 p.m. (carried).

Jack Fowler, Chairperson

TLB