**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, June 12, 2024**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King

Also present: Brian Buesink, Corey McCabe, Chris Everett, Tracey Brown, Travis Long of JHA via ZOOM

**VISITORS** – None

**APPROVAL OF AGENDA** - A motion was made by Eric Poague and seconded by Tony King to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by Earl Park and seconded by Duane Duffy to approve the minutes from the May 8, 2024 Regular Meeting (carried). A motion was made by Eric Poague and seconded by Duane Duffy to approve the minutes from the May 22, 2024 Special Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

A motion was made by Eric Poague and seconded by Earl Park to rescind last month’s carried motion to pay Elcon $25,666.41 for the WWTP upgrade project. Making this payment will be revisited when they have further completed the project (carried).

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

1. Administrative – They met since the last meeting. Will discuss in executive session.
2. Operations - none
3. Finance – none
4. Fire Department - none
5. Hiring - none
6. Johnsonburg Borough - none
7. Grants – Brian & TJ are working on a grant from the Johnsonburg Endowment Fund for a fire hydrant

**TREASURER’S REPORT** – A motion was made by TJ Weaver and seconded by Earl Park to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Duane Duffy to approve the bills for payment in the amount of $ 89,075.18 (carried).

**Bank Balances as of: May 31, 2024**

**Northwest**

Payroll - $ 152,296.93

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,859.02

Operating Checking - $ 184,282.75

Sewer Savings - $ 52,561.12

Water Savings - $ 174,746.57

**CNB**

Savings Acct. - $ 7,972.39

Water Project Checking (COA) - $ 96,286.63

Sewer Checking - $ 132,251.57

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 649,000.61

Sewer General Fund - $ 64,655.51

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,573.60

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

**OLD BUSINESS**

* Travis Long from JHA said that the Act 57 Rate Study is ongoing
* Jones Township Municipal Authority’s contribution to the WWTP upgrade was discussed
* The easements for the waterline extension project will be mailed this week
* The transfer of Powers Ave. property and dam to the Borough was discussed

**NEW BUSINESS** - None

**COMMENTS FROM VISITORS –** None

**EXECUTIVE SESSION –** A motion was made by TJ Weaver and seconded by Eric Poague to enter into executive session at 4:50 (carried). A motion was made by Tony King and seconded by Eric Poague to exit executive session at 5:58 (carried). A motion was made by Eric Poague and seconded by TJ Weaver to enter into regular meeting at 5:59 (carried). Personnel and litigation were discussed with no action taken.

A motion was made by TJ Weaver and seconded by Eric Poague to offer Chris Everett $ 1,940 now with an additional 5 vacation days (15 total) and another $ 1,940 increase upon receipt of his certification. Roll call vote: Jack Fowler – yes, TJ Weaver – yes, Earl Park – yes, Duane Duffy – yes, Paul Villella – yes, Eric Poague – yes, Tony King – yes. (carried 7-0).

**ADJOURNMENT OF MEETING**- A motion was made by TJ Weaver and seconded by Duane Duffy to adjourn the meeting at 6:01 p.m. (carried).

Jack Fowler, Chairperson

TLB