

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
WEDNESDAY, JUNE 8, 2022

The meeting was called to order at 4:00 pm by Chairman James Reinsburrow followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were James Reinsburrow, Charles DeStephano, Richard Zeigler, Jack Fowler, Kenneth Polaski, Earl Park, Thomas J. Weaver-participated via ZOOM.
Dan Newell, Brad Kraus-for Rick Brown, Ken Caldwell, Corey McCabe, Tracey Mehalko, (Travis Long - JHA and Andy Johnson - GDF – participated by via ZOOM).

VISITORS – Joyce Maletto (Johnsonburg Press), Al Maletto, Brian Stockman (Ridgway Record), Emil Zaunick, Adrian Bevacqua, Bart O’Leary.

VISITOR COMMENTS – NONE

EXECUTIVE SESSION – NONE

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING – A motion was made by Earl Park and seconded by Rick Zeigler to approve regular meeting minutes from May 11, 2022. Motion carried unanimously by members present.

MANAGERS REPORT – Week of 5-22-22 – restroom for Powers Ave Garage has begun installation. WWTP upgrade with ELCON – Engineering phase is complete. Part availability is becoming a concern ELCON is working on a solution. JMA has a new logo. The logo displays BLUE for water and GREEN for sewer. This is to reference the PA-one call system. The logo also displays JMA in the center for Johnsonburg Municipal Authority. All prints (approximately 130) per JMA water/sewer system are being reviewed/cataloged/stored. Reminder to customers on condition of service. Per JMA Rules and Regulations -Section 2 – Conditions of Service: No persons shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, subsurface drainage, cooling water, or unpolluted water to any sanitary sewer. JMA is informing you that this is illegal and if you have an illegal connection this needs to be corrected immediately. This is being closely monitored. Reminder to JMA customers to please pay your water/sewer bill on time to avoid services being discontinued. Trees at 109 1st Avenue and the payoff of a PENNVEST loan was discussed.

WATER REPORT - Guys are marking all Pa 1 calls. Guys are doing water shut offs/turn on’s. Work orders being completed as scheduled. Water and sewer plant daily checks completed. Guys are mowing all grass for the various sites. Water flushing program for 2022 Spring complete. Working with contractors on completing plant punch lists. Leaks in system being repaired as needed. Plant tours given to Board members and Bradford Water Authority. Working on final numbers for USDA remaining monies to be spent on the system. Valves, hydrants, 2 air releases. Dep reports. VOC and SOC sampling in the new water plant. Weekly distribution compliance sampling. Chuck DeStephano inquired about the demo of 510 Glen. Hazel Road and the equipment needed to demo the house. A motion was made Chuck DeStephano to rent an excavator at an estimated cost of \$2000.00 for 3 days of rental to demo 510 Glenn Hazel Road. There were 3 calls for a second motion with no response. Motion was dismissed. Earl Park inquired about the intake for the water plant at 109 1st Avenue. Jack Fowler inquired about new meter installs, economic impacts are affecting MXU readers for the meters and shipments are being delayed.

WASTE-WATER REPORT - The meter guy calibrated #2 chlorination channel meter. WAS pump #2 was elevated by Jeff Schatz, needs rebuilt. Dave Jones is putting in safety ladder in CL2 channels. Matt Vaughn replaced surge protector @ building 80. Camera, Erie Ave. main sewer line was clear. Yearly WET testing done, waiting results. Finished sewer tap @ Powers Run bathroom facility. Community building pool drained 75,000 gallons of water to sewer system. RAS pump #2 blew up. Jeff Schatz believes lightening hit it. Insurance claim was filed. Camera manholes from Cushing Ave and Church. Sump pump 2 117 Church is hooked in. This residence was notified by

letter to correct. Johnson Run pump station needed a relay. Matt Vaughn ordered and replaced. Grass at all pump stations was cut and straightened up.

Earl Park inquired about the replacement of manholes and per Cory McCabe, there are 5 manholes that are of high concern and are expected to be corrected starting week on June 12, 2022.

Chuck DeStefano inquired about the following:

- Infiltration into the sewer from the Community Building, Johnsonburg Nutrition (formally known as KJ's), Elks Club and 117 Church Street. There is infiltration into the JMA sewer system from these establishments and per JMA Rules and Regulations this is not legal and needs to be corrected. This is also being closely monitored.
- UTV (Kabota) at the WWTP, since corrections were made to the machine. Corey McCabe indicated that the UTV is working okay at this time
- Licensing for the UTV to be able to use the unit around the town, this is being investigated.

ENGINEERS REPORT – CAPITAL IMPROVEMENTS PROJECT (WATER TREATMENT, STORAGE AND DISTRIBUTION) –

USDA FUNDED: JHA continues to monitor the punch list finalization/project closeout process.

Punch list being finalized and communicated with GD&F. Decommissioning: Silver Creek Lagoon and storage tank dewatering/sediment removal is completed. Request for termination of NPDES-IW permit has been made to DEP and acknowledge. Final termination will be 30-days from May 3, 2022, or specifically June 2, 2022. JHA continues correspondence with chief water operator and GD&F on various items pertaining to distribution, intake, and overall operations. JHA/JMA/GDF have been communicating with vendor's, contractors, and team to determine a corrective action approach. CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED PENNVEST FUNDED: Rights-of-Way easements in processing with Solicitor Brown remain ongoing. JHA and Solicitor Brown continue to address easements for the water line extension and will be having ongoing meetings to review and discuss. Permitting packages being finalized (on-track). WATER: JHA continues routine correspondence with JMA, operations staff. JHA conducting the stream survey for validation of elevation information to refute other parties desire to remove the dam at Domtar. WASTEWATER: JHA continues routine correspondence with JMA, operation staff. JHA continues to provide NPDES reporting oversight and guidance. GRANTS AND FUNDING ASSISTANCE: JHA continues to monitor all grant funding sources and opportunities, in concert with those identified by JMA for review and considerations as applicable. MISCELLANEOUS: Powers Run Dam Permit issued – Awaiting grant funding opportunities through American Rivers. Status Pending. Rick Zeigler commented that to his understanding there will NOT be any known dam removal near DOMATAR along the Clarion River.

PROJECT ENGINEERS REPORT – Project Status Updates, Contract No. 1 – Water Treatment Plant, General Construction. Contractor working on finishing punch list. Change order approved for intake screen modifications and currently reviewing drawings. Contract No. 2 – Water Treatment Plant, Electrical Construction. Contractor has submitted all Contract Closeout Documents for Final Completion with USDA. Contract No. 4 – Water Distribution System Improvements. We have requested all required documents for Contract Closeout. Project Payment Applications and RUS Requisition Approvals: USDA-RD Requisition #80 documentation compiled for the month. Requisition #80 to USDA: JMA Draw #75 \$ 420.00.

Jim Reinsburrow inquired about the following:

- Asked Andy Johnson if a permit is needed to make corrections to the intake for the new water plant and per Andy Johnson and Travis Long, this is not needed.
- Transfer switches at pump stations. Per Ken Caldwell this is complete.

Earl Park inquired about intake correction for the new water plant and its completion, Andy Johnson indicated this should be completed by winter of 2022.

Jack Fowler inquired about generators for pump stations, these are expected to in the 3rd quarter of 2022, but due to economic impacts this could be delayed longer.

SOLICITORS REPORT- NONE

COMMITTEE REPORTS –

- a. Administration – NONE
- b. Finance– NONE
- c. Fire Department– NONE
- d. Hiring – NONE

- e. Johnsonburg Borough– NONE
- f. Operations– NONE

BIDS FOR FLUSHER TRUCK-(MUNICIPAL)- A motion was made by Earl Park and seconded by Rick Zeigler to sell the JMA flusher truck per highest bid. High bid was by Dick Cherry for \$1501.00. Motion carried unanimously by members present.

APPROVAL TO CHANGE RATE STRUCTURE FOR JTMA – This will be tabled for further discussion with JMA operations team.

APPROVAL OF USDA CONTINGENCY PURCHASES - A motion was made by Earl Park and seconded by Rick Zeigler to use remaining USDA contingency funds to purchase valves and hydrants for JMA system at an estimated amount of \$137,921.12, \$420.00 for security upgrades at Willman Pontiac pump station and 109 1st Avenue, and Geci Accounting – services for January, February, and March of 2022 in the amount of \$5,250.00. Motion carried unanimously by members present.

APPROVAL OF TREASURERS REPORT (financial snapshot) - A motion was made by Earl Park and seconded Ken Polaski to approve the May 2022 as presented. Motion carried unanimously by members present.

Bank Balances as of: May 31,2022

Northwest

Sewer Money Market - \$ 64,231.12

Payroll - \$ 48,432.57

Water Pennvest - \$510.67

Sewer Pennvest - \$ 37,853.65

Operating Checking - \$ 213,929.72

Sewer Savings - \$ 76,683.69

Water Savings - \$ 884,975.46

CNB

CD - \$ 25,958.55

Savings Acct. - \$ 14,626.83

Water Project Checking (COA) - \$ 231,915.54

Sewer Checking - \$ 9,953.84

Waterline Extension - \$ 14.00

Debt Payments Due

CNB Mortgage - \$ 284.86

CNB Line of Credit Interest - \$ 927.75

Pennvest - \$ 15,529.32

Pennvest - \$ 8,580.54

Pennvest - \$ 11,718.30

Jack Fowler inquired about cash flow at JMA.

APPROVAL OF BILLS A motion was made by Earl Park and seconded by Rick Zeigler to approve bills as presented. Motion carried unanimously by members present.

WATER:\$62,620.53

WASTEWATER: \$59,836.41

WATER LINE EXTENSION PROJECT: \$927.75

REQUISITION #80 to USDA, JMA DRAW #75: \$420.00

BUSINESS AFFAIRS – Jim Reinsburrow brought to the attention of the board about a Senate Bill about public utilities and possible new obligations.

BOARD DISCUSSION – Chuck DeStephano inquired about repurposing a building for storage at Powers Run, this will be discussed in more detail with operations team before a decision is made.

Property restoration of 510 Glenn Hazel Road was discussed and JMA will continue the clean-up of this property; operational needs are slowing progress, but this is being addressed.

COMMENTS FROM VISITORS – Al Maletto commented on the 1845 Long Level Road and the new owner has posted the property for sale. Mr. Maletto also inquired about the generator and air compressor that was at 1845 Long Level Road.

EXECUTIVE SESSION – None

ADJOURNMENT OF MEETING- Motion made by Rick Zeigler and seconded by Ken Polaski, to adjourn the meeting at 5:12 PM. Motion carried unanimously by members present.

Kenneth Polaski,
Secretary
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DRAFT