**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, June 11, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver via ZOOM, Duane Duffy, Paul Villella, Eric Poague, Tony King

Earl Park – excused

Also present: Bryon Gregori, Tracey Brown, Kathleen Mooney & AJ Coval of JHA via ZOOM

**VISITORS** – Tracy Crowe from the Ridgway Record

**APPROVAL OF AGENDA** - A motion was made by Eric Poague and seconded by Duane Duffy to approve the agenda (carried).

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by Eric Poague and seconded by Tony King to approve the minutes from the May 14, 2025 Regular Meeting (carried). A motion was made by Eric Poague and seconded by Tony King to approve the minutes from the May 21, 2025 Special Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

A motion was made by Eric Poague and seconded by Duane Duffy to move forward with extending and burying a 2-inch line to hook up a flushing hydrant close to the sedimentation basins for future cleaning (carried).

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

A motion was made by Paul Villella and seconded by Eric Poague to approve the Notice to Proceed with an updated start date of June 10, 2025 for the Waterline Extension project (carried).

A motion was made by Eric Poague and seconded by Duane Duffy to have a Special Meeting on Wednesday, June 18, 2025 to approve the Waterline Extension Pay Request #1 (carried).

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

1. Administrative – none
2. Operations – none
3. Finance – none
4. Fire Department – none
5. Hiring - none
6. Johnsonburg Borough – The committee had a meeting with the borough to discuss the sewer issue at the Community Building. It was decided that the borough will be advised to call our on-call phone when they have a backup and the guy from our crew will come immediately to see if the manhole is backing up. A motion was made by Tony King and seconded by Paul Villella to have Solicitor Brown review PA laws on grease traps and storm water draining into the sanitary sewer (carried).
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by Tony King to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Tony King to approve the bills for payment in the amount of $ 51,413.04 (carried).

**Bank Balances as of: May 31, 2025**

**Northwest**

Payroll - $ 146,494.70

Water Pennvest - $ 510.67

Sewer Pennvest - $ 17,569.37

Operating Checking - $ 254,580.73

Sewer Savings - $ 52,587.36

Water Savings - $ 135,623.56

**CNB**

Savings Acct. - $ 7,973.66

Water Project Checking (COA) - $ 40,829.93

Sewer Checking - $ 29,141.17

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 707,380.29

Sewer General Fund - $ 94,089.04

Water General Fund - $ 100,480.58

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,734.47

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest (Sewer)- $ 8,580.54

Pennvest (Sewer)- $ 11,718.30

**OLD BUSINESS –** None

**NEW BUSINESS**

* Bryon Gregori reported that the pipes are moving in the pipe gallery at Zeigler’s Tank. The board requested that he have Travis Long from JHA look at them the next time he is in town.
* Tracey Brown presented various quotes from SmartSights for licensing at the sewer plant. A motion was made by Duane Duffy and seconded by Eric Poague to approve quote #1 for $ 6,496.00 (carried).

**COMMENTS FROM VISITORS –** None

**EXECUTIVE SESSION –** A motion was made by Tony King and seconded by Eric Poague to enter into executive session at 5:48 (carried). A motion was made by Eric Poague and seconded by Duane Duffy to exit executive session and enter the regular meeting at 6:22 (carried). Personnel was discussed with no decisions made.

**ADJOURNMENT OF MEETING**- A motion was made by Duane Duffy and seconded by Tony King to adjourn the meeting at 6:26 p.m. (carried).

Jack Fowler, Chairperson

TLB