**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday July 12, 2023**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – In attendance were Jack Fowler, TJ Weaver, Rick Ziegler, JR DePanfilis, Earl Park, Eric Poague, Paul Villella

Brian Buesink, Corey McCabe, Tracey Mehalko, Peter Reith, Travis Long of JHA (ZOOM), Chad Reid of JHA, Chris Everett

**VISITORS** – Brian Stockman (Ridgway Record), Aljoe Maletto, Jim Reinsburrow

A motion was made by Eric Poague and seconded by JR DePanfilis to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – Jim Reinsburrow made comments about the potential rate increase and the rate that Jones Township Municipal Authority will pay.

**EXECUTIVE SESSION** – A motion was made by JR DePanfilis and seconded by Earl Park to enter into executive session at 4:07 (carried). A motion was made by Earl Park and seconded by Rick Zeigler to exit executive session and enter into the regular meeting at 4:43 (carried). Possible litigation was discussed with no decisions made.

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by Earl Park and seconded by Eric Poague to approve the minutes from the June 14, 2023 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS**

1. Administrative – The committee met and discussed the handbook and the idea of hiring an additional employee.
2. Finance – None
3. Fire Department – None
4. Hiring – None
5. Johnsonburg Borough – None
6. Operations – None
7. Grants – None

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by TJ Weaver to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by JR DePanfilis and seconded by Earl Park to pay the bills in the amount of $ 48,916.93 (carried).

**Bank Balances as of: June 30, 2023**

**Northwest**

Sewer Money Market - $ 64,279.81

Payroll - $ 123,026.30

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,854.71

Operating Checking - $ 61,619.00

Sewer Savings - $ 52,536.96

Water Savings - $ 684,450.55

**CNB**

CD - $ 26,072.96

Savings Acct. - $ 5,050.39

Water Project Checking (COA) - $ 124,028.63

Sewer Checking - $ 62,880.00

Waterline Extension - $ 14.00

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest - $ 1,430.26

CNB WWTP Upgrade - $ 3,459.20

Pennvest - $ 15,529.32

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

**BOARD DISCUSSION –**

-A motion was made by JR DePanfilis and seconded by Eric Poague to accept the negotiated agreement with Jones Township where they will agree to pay $9,875/month from November 2022 through June 2023 (carried 6-1).

-A motion was made by Eric Poague and seconded by TJ Weaver to raise our monthly sewer rate from $50 to $55 for 5,000 gallons. The overage on both water and sewer will increase from $9 to $11 per 1,000 gallons effective July 15,2023. Roll call vote: Paul Villella – yes, Eric Poague – yes, JR DePanfilis – yes, Rick Zeigler – yes, TJ Weaver – yes, Jack Fowler – yes, Earl Park – yes (carried 7-0).

-A motion was made by JR DePanfilis and seconded by Earl Park to set our bulk user rate at $13 per 1,000 gallons. A resolution will be written and provided to Jones Township Municipal Authority giving them 90 days notice. Roll call vote: Paul Villella – yes, Eric Poague – no, JR DePanfilis – yes, Rick Zeigler – yes, TJ Weaver – no, Jack Fowler – yes, Earl Park – yes (carried 5-2).

-A motion was made by Earl Park and seconded by Rick Zeigler to accept Ken Caldwell’s resignation effective June 19, 2023 (carried).

-The discussion on Genset quotes was tabled to get additional quotes.

**BUSINESS AFFAIRS** – None

**COMMENTS FROM VISITORS –** Jim Reinsburrow made comments about employees. Aljoe Maletto asked about lead test results.

**EXECUTIVE SESSION –** A motion was made by Earl Park and seconded by Eric Poague to enter into executive session at 5:37 (carried). A motion was made by Eric Poague and seconded by Earl Park to exit executive session and enter into the regular meeting at 6:03 (carried). Personnel was discussed with no action taken.

A motion was made by Eric Poague and seconded by TJ Weaver to advertise for a new employee (carried).

**ADJOURMENT OF MEETING**- A motion was made by Rick Zeigler and seconded by Eric Poague to adjourn the meeting at 6:04 p.m. (carried).

Jack Fowler, Chairperson

TLM