

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
WEDNESDAY, JULY 13, 2022

The meeting was called to order at 4:00 pm by Chairman James Reinsburrow followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were James Reinsburrow, Charles DeStephano, Richard Zeigler, Jack Fowler, Kenneth Polaski, Earl Park, Thomas J. Weaver.

Dan Newell, Rick Brown, Ken Caldwell, Corey McCabe, Tracey Mehalko, (Travis Long - JHA and Andy Johnson - GDF – participated by via ZOOM).

VISITORS – Joyce Maletto (Johnsonburg Press), Al Maletto, Brian Stockman (Ridgway Record), Emil Zaunick, Adrian Bevacqua, Bart O’Leary, Jeff Costanzo, Eric Poague, Christopher Wright, JR DePanfilis, and Trooper Lenze.

VISITOR COMMENTS – Trooper Lenze spoke about CDL licenses and compliance to JMA equipment. Dan will follow up with Trooper Lenze on these matters.

EXECUTIVE SESSION – A motion was made by Earl Park and seconded by Thomas Weaver to enter executive session at 4:09 pm. Motion carried unanimously by members present. A motion was made by Rick Zeigler and seconded by Earl Park to exit executive session at 4:26 pm. Motion carried unanimously by members present. A motion was made by Earl Park and seconded by Rick Zeigler to enter back into regular meeting at 4:27 pm. Motion carried unanimously by members present. Personal was discussed with no action taken.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING – A motion was made by Earl Park and seconded by Thomas Weaver to approve minutes from regular meeting on June 8, 2022. Motion carried unanimously by members present.

COMMENTS FROM VISITORS ON AGENDA RELATED ITEMS: None

MANAGERS REPORT – Congratulations to Mike DaCanal for completing, Activated Sludge and Collection System. Congratulations to Corey McCabe for completing Corrosion Control and Sequestering, Chemical Addition, Distribution System, Water General. Corey has received a State Board for Certification authorizing him to operate a water system per – Classes: A, E, Water and Subclasses: 7,8. Per JMA Rules and Regulations -Section 2 – Conditions of Service: No persons shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, subsurface drainage, cooling water, or unpolluted water to any sanitary sewer. JMA is informing you that this is illegal and if you have an illegal connection this needs to be corrected immediately. JMA continues to demo the house on 510 Glenn Hazel Road. JMA is completing this in the most cost effective and timely manner as possible. JMA’s priority is to keep customers in water and effects in the system (such as leaks and breaks) hinder abilities to remain at demo site on a continuous basis. The JMA operations team has been looking at needed Capital Improvements for 2023 and future projects at JMA. Updates will be provided in the months to follow. Some of the projects include - new trucks, Membrane filters, Savings for water and sewer. Possible funding opportunities for continued water system improvements that are being looked at: Water Street to Louisiana to Elk, Avenue – Tie-In, Grove to Mary Tie-In and Grove to Beech, SR 219 Old Route. The Johnsonburg Municipal Authority 2021 Annual Drinking Water Quality Report (CCR) is available at the Direct URL goh2o.net/jma/ccr If a paper copy is required contact the JMA Office; CCR can also be seen on the JMA website: <https://johnsonburgmunicipalauthority.com> Chuck DeStephano inquired about plaque at the new water plant, this has not been posted as of now. Chuck DeStephano inquired about the JMA audit; this has not been completed, still in process. Eric Poague inquired about CCR and violations – Ken Caldwell explained the details of the violation; this was because testing was submitted 3 days late.

WATER REPORT – Working on work orders. Marking PA one calls. Repairing leaks in the water system. Mowing and weed eating the various sites on the water and sewer systems. Operating the water and sewer plants per regulations. Flushing water as needed. Locating valves and blow offs in the system. Replacing water meters as possible (supplies are low). Cleaned up garage at 510 Glen Avenue. Sampling water per sampling protocol. Working with Engineers on intake upgrade. Working with Engineers on new chlorination site at Silver Creek pumpstation. Working with Engineers, contractors on warranty and punch list items. Thomas Weaver inquired about hydrant replacements, and this then went into discussion about coordination and future installations. Drain behind Johnsonburg Community Center was discussed which led into a history of its installation and issues with infiltration into the sewer system. 109 Grove Street sidewalk was discussed, and this was determined to be the homeowner's responsibility.

WASTE-WATER REPORT – 6-1-22: Camera 'ed 117 Church Street. Sump pump is discharging water into the sewer. 6-3-22. Todd Musser came and evaluated manholes. Matt Vahghn replaced relay at Johnson Run pump station. 6-7-22. Received WETT test result. Passed all tests. 6-10-22. Day lighted road to sewer plant. 6-13-22. Josh from CAT replaced coolant hose on main generator at STP. 6-16-22. Shut down south aeration. Challenger was called to pump out sludge and put it in to the digester. 6-20-22. Dave Jones installed safety rail and ladder in chlorination channels. 6-23-22. Matt Vaughn checked building 80 electrical issue. Need new part, replaced it on 6-27-22. Dave from RAM came to raw pump station pulled #1 pump and evaluated. Needs rebuilt, took it to shop to rebuild. 6-27-22. Drained south EQ to fix airline. 6-29-22. Main control building module failed. On back-up leg. Matt Vaughn to order part. -Electrical problem-PCU down in CL2 building, Pipe gallery also. Earl Park inquired about manholes and per Corey McCabe he is waiting on the contractor to make corrections. Jack Fowler inquired about 117 Church Street sump pump infiltration into sewer system and the illegal connection. Corey is working on correcting all infiltration issues. Jack Fowler noted that he believes that there are many sump pumps in Johnsonburg which are flowing into the sewer system.

ENGINEERS REPORT – CAPITAL IMPROVEMENTS PROJECT (WATER TREATMENT, STORAGE AND DISTRIBUTION) – USDA FUNDED: JHA continues to monitor the punch list finalization/project closeout process. Continued discussions with GD&F, JMA and legal on closeout and punch list. Status Pending. JHA continues correspondence with chief water operator and GD&F on various items pertaining to distribution, intake, and overall operations. JHA/JMA/GDF have been communicating with vendor's, contractors, and team to determine a corrective action approach. Status Pending. August 13th, 2022, will mark the 12-month operation of the new plant, pursuant to the public water supply permit Innovative Technology status, a report of the plant performance and tabulation/summary of plant performance data is to be compiled and submitted within 15 months of plant start-up. JHA has been working with JMA staff to receive said performance data and compile/summarize for the necessary reporting. JHA/JMA will also be reviewing the COA to make sure all system reports, SOP's, etc. are updated as per the requirements.

CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED PENNVEST FUNDED: Rights-of-Way easements in processing with Solicitor Brown remain ongoing. o JHA and Solicitor Brown continue to address easements for the water line extension and will be having ongoing meetings to review and discuss. Permitting packages being finalized (on-track). Funding opportunities to be reviewed with lending agencies to identify best available packages.

WATER: JHA continues routine correspondence with JMA and its operations staff. Chlorination issues continue to be problematic in the Silver Creek Road and Long Level areas of the system, in part due to the volume of water use and warm temperatures, and Total coliform rule modifications requiring a residual of 0.20 mg/L at all times in the system vs. the 0.02 mg/L that was previously permissible. It is recommended that a permit amendment be sought for adding a chlorination station at the booster pump located at the intersection of Long Level Road and Silver Creek Road. This is an inexpensive means of ensuring proper chlorination is being achieved in this section of the system. Stream Survey completed and records saved relative to the hydraulic profile of the stream/dam/intake etc. No further action required at this time.

WASTEWATER: JHA continues routine correspondence with JMA, and its operation staff. Monitoring ongoing electrical work at the WWTP and addressing staff questions as needed. JHA continues to provide NPDES reporting oversight and guidance.

GRANTS AND FUNDING ASSISTANCE: JHA continues to monitor all grant funding sources and opportunities, in concert with those identified by JMA for review and considerations as applicable. Meeting with USDA on 7/18/2022 to review funding opportunities.

MISCELLANEOUS: Powers Run Dam Permit issued – Awaiting grant funding opportunities through American Rivers. Status Pending. Travis Long asked about the application about a public water supply permit, chlorine pump and building.

A motion was made by Earl Park and seconded by Ken Polaski to amend the agenda for Travis Long to proceed with the application for a public water supply permit, equipment and building for a total approximate cost of \$25,000.00. Motion carried unanimously by members present. A motion was made by Earl Park and seconded by Rick Zeigler to approve for Travis Long to proceed with the application for a public water supply permit, equipment and building for a total approximate cost of \$25,000.00. Motion carried unanimously by members present. This project was determined a must have for compliance in the system.

PROJECT ENGINEERS REPORT – WATER SYSTEM IMPROVEMENT PROJECT: Construction Status. Project Status Updates: Contract No. 1 — Water Treatment Plant, General Construction. Contractor has outstanding punch list items at the treatment plant to complete. Continue to work with Contractor and JMA staff to get outstanding items finished. All materials have been approved for intake screen modifications. Equipment is expected to be delivered early September. Continue to work with operator on any operational issues. Contract No. 4 — Water Distribution System Improvements. Contractor has completed all contract work and we are in the process of getting in place all contract closeout paperwork for USDA. Working to resolve warranty issue with Dill Hill Pump Station flow meter. Project Payment Applications and RUS Requisition Approvals. USDA-RD Requisition #81 documentation compiled for the month Requisition #81 to USDA: i. Continental Construction Pay App #16 \$11,980.00 ii. GDF Invoice \$1,800.00 iii. JMA (GECI \$5250.00, Truck Logo's \$1340.00, Plant Dehumidifier's \$3799.00 and Continental Extra's \$4029.91) \$14,418.91 Total=\$28,198.91. Earl Park questioned Andy Johnson on why water is infiltrating the water plant structure and creating leaking issues in the foundation. Earl also stressed to Andy that this leaking issue needs to be corrected before the close of the contract. Andy stated that he will add this to the punch list for Global to correct and legal action will be taken if needed.

SOLICITORS REPORT- NONE

COMMITTEE REPORTS –

- a. Administration – NONE
- b. Finance– NONE
- c. Fire Department– NONE
- d. Hiring – NONE
- e. Johnsonburg Borough– NONE
- f. Operations– Field staff water and sewer licensing was discussed and how important these licenses are to JMA. A motion was made by Thomas Weaver and seconded by Earl Park to inform the field staff that they need to attain the required water and sewer licenses to run JMA water and sewer plants, they have 2 years to complete licenses starting July 13, 2022.

A motion was made by Earl Park and seconded by Thomas Weaver to approve the sale of the JMA VAC TRAILER to the highest bid of \$4100.0 from Kristie Schumacher. Motion carried unanimously by members present.

A motion was made by Jack Fowler and seconded by Thomas Weaver to table the approval of the following for JTMA:

- \$25.00 per EDU per month per 2500 gallons of sewage and whatever rate is for overages per time of billing.
- JTMA meter will be calibrated once per year at the cost of JTMA, and then given to JMA.
- Contribute a percentage toward WWTP upgrades (this is a reminder).

Roll Call vote: James Reinsburrow-no, Charles DeStephano-no, Richard Zeigler-no, Jack Fowler-yes, Kenneth Polaski-no, Earl Park-no, Thomas J. Weaver-yes. Vote was 5-no and 2-yes. Motion did not pass.

A motion was made by Earl Park and seconded Rick Zeigler to approve the following for JTMA:

- \$25.00 per EDU per month per 2500 gallons of sewage and whatever rate is for overages per time of billing.
- JTMA meter will be calibrated once per year at the cost of JTMA, and then given to JMA.
- Contribute a percentage toward WWTP upgrades (this is a reminder).

There were 6 Ayes and 1 Nays. Motion passed.

Jack Fowler provided some information on figures/numbers he was working on related to JTMA.

A motion was made by Earl Park and seconded by Rick Zeigler to approve the following under USDA contingency funds:

- GECI Accounting: \$5250.00
- Truck Logos: \$1340.00
- Plant Dehumidifier: \$3799.00
- Continental Extra's: \$4029.91

Motion carried unanimously by members present.

A motion was made by Thomas Weaver and seconded by Chuck DeStephano to table the approval the installation of a new furnace/AC unit for the 1st floor of the JMA office building (601 Market Street). Roll call vote: James Reinsburrow-no, Charles DeStephano-yes, Richard Zeigler-no, Jack Fowler-no, Kenneth Polaski-no, Earl Park-abstain, Thomas J. Weaver-yes. Vote was 4-no, 2-yes and 1-abstain. Motion did not pass by majority vote.

A motion was made by Jack Fowler and seconded by Ken Polaski to approve Tettis Plumbing and Heating to install new furnace/AC unit for the 1st floor of the JMA office building (601 Market Street) for \$7860.00.

Roll Call vote: James Reinsburrow-yes, Charles DeStephano-no, Richard Zeigler-yes, Jack Fowler-yes, Kenneth Polaski-yes, Earl Park-abstain, Thomas J. Weaver-no. Vote was 4-yes, 2-no and 1-abstain. Motion was passed by majority vote.

3 quotes include:

- Tettis Plumbing and Heating = \$7860.00
- Butera's Hardware = \$7815.00 – withdrew quote
- Epic Heating and Cooling = \$8845.00

Approval to hire a laborer at JMA will be tabled until a later meeting.

APPROVAL OF TREASURERS REPORT (financial snapshot) - A motion was made by Jack Fowler and seconded Thomas Weaver to approve the June 2022 as presented. Motion carried unanimously by members present.

Bank Balances as of: June 30, 2022

Northwest

Sewer Money Market - \$ 64,234.82

Payroll - \$ 35,229.52

Sewer Pennvest - \$ 37,853.72

Water Pennvest - \$ 510.67

Operating Checking - \$ 215,478.10

Sewer Savings - \$ 76,686.84

Water Savings - \$ 775,672.38

CNB

CD - \$ 25,987.34

Savings Acct. - \$ 13,484.09

Water Project Checking (COA) - \$ 232,335.54

Sewer Checking - \$ 32,501.11

Waterline Extension - \$ 14.00

Debt Payments Due

CNB Mortgage - \$ 284.86

CNB Line of Credit Interest - \$ 855.91

Pennvest - \$ 15,529.32

Pennvest - \$ 8,580.54

Pennvest - \$ 11,718.30

Jack Fowler inquired about reduction in water savings. Dan Newell explained that this was due to a USDA payment for the new water plant.

APPROVAL OF BILLS A motion was made by Earl Park and seconded by Rick Zeigler to approve bills as presented.

Motion carried unanimously by members present.

WATER:\$89,674.76

WASTEWATER: \$61,494.45

GD&F Invoice #87099, Requisition #81: \$1800.00

Continental Construction, Contract 4, water distribution system, Requisition #81: \$11,980.00

BUSINESS AFFAIRS – Jim Reinsburrow announced that Chuck DeStephano has asked to be removed from the hiring committee, Ken Polaski is now assigned to the hiring committee. There was discussion on when the Agenda for the JMA board meeting will be released. Per the law, agendas need to be released/finalized 24 hours before the board meeting. It was agreed that the JMA office will submit a DRAFT agenda the Monday before the Wednesday's meeting with the understanding that changes may occur up to the official release date.

BOARD DISCUSSION – Thomas Weaver inquired about the number leaks within the system for the month of June. Ken Caldwell indicated that there were 2.

COMMENTS FROM VISITORS – JR DePanfilis inquired about 510 Glenn Hazel property. The plan is to have this building demolished within a week. Eric Poague commented about 2021 CCR, the meeting time and date needs corrected. Eric Poague made comment about manager being licensed in water and sewer; Earl Park commented that JMA did not hire a manager to run the plants, they hired a manager to run the business. Christopher Wright spoke to the board about his bill. Adrian Bevacqua spoke about potential hires and submitting resumes. Candidates that are interested in the laborer position at JMA may view the job description on www.indeed.com (in the *where* search bar - type in zip code 15845 and in the *what* search bar type in - Johnsonburg Municipal Authority and the laborer job description will come up). If needed deliver a resume to Johnsonburg Municipal Authority, 601 Market Street, Johnsonburg, PA 15845

EXECUTIVE SESSION – None

ADJOURNMENT OF MEETING- Motion made by Earl Park and seconded by Jack Fowler, to adjourn the meeting at 5:50 PM. Motion carried unanimously by members present.

Kenneth Polaski,
Secretary
DJN