**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, August 14, 2024**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King

Also present: Corey McCabe, Solicitor Reith, Travis Long of JHA via Zoom

**VISITORS** – JR DePanfilis

**APPROVAL OF AGENDA** - A motion was made by Earl Park and seconded by Eric Poague to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING** – A motion was made by Eric Poague and seconded by Duane Duffy to approve the minutes from the July 10, 2024 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – Solicitor Reith spoke about his upcoming resignation. He said that he has been working with Brian on a JTMA response letter.

**COMMITTEE REPORTS** –

1. Administrative – none
2. Operations - none
3. Finance – none
4. Fire Department – Jack Fowler thanked JMA for the “dummy” fire hydrant for practice purposes
5. Hiring - none
6. Johnsonburg Borough - none
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by TJ Weaver to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – Tabled until after executive session

**Bank Balances as of: July 31, 2024**

**Northwest**

Payroll - $ 122,913.74

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,860.57

Operating Checking - $ 286,712.61

Sewer Savings - $ 52,565.50

Water Savings - $ 85,367.06

**CNB**

Savings Acct. - $ 4,133.90

Water Project Checking (COA) - $ 96,286.63

Sewer Checking - $ 99,666.76

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 680,075.36

Sewer General Fund - $ 90,457.20

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,574.89

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

**OLD BUSINESS**

* The Act 57 Rate Study is near completion. A motion was made by Eric Poague and seconded by TJ Weaver to table this until next month (carried).
* A motion was made by Eric Poague and seconded by TJ Weaver to table the discussion regarding Jones Township and the wastewater treatment plant upgrade (carried).
* A motion was made by Eric Poague and seconded by Earl Park to table the discussion regarding the Powers Ave. property and dam (carried).

**NEW BUSINESS** – None

**COMMENTS FROM VISITORS –** JR DePanfilis suggested that JMA offer Jones Township Municipal Authority financing for their part of the wastewater treatment plant upgrade.

**EXECUTIVE SESSION –** A motion was made by Eric Poague and seconded by Earl Park to enter into executive session at 4:35 (carried 6-1). A motion was made by Duane Duffy and seconded by Eric Poague to exit executive session at 5:15 (carried). Personnel and litigation were discussed with no action taken.

**BILLS FOR PAYMENT** - A motion was made by Eric Poague and seconded by Earl Park to pay the bills in the amount of

$ 61,463.42. This excludes the $ 25,666.41 invoice from Elcon (carried).

A motion was made by Eric Poague and seconded by Earl Park to reach out to Elcon to request a meeting to review the wastewater treatment plant upgrade project with the Operations Committee & Corey (carried).

**ADJOURNMENT OF MEETING**- A motion was made by Duane Duffy and seconded by Paul Villella to adjourn the meeting at 5:30 p.m. (carried 6-1).

Jack Fowler, Chairperson

TLB