**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday August 16, 2023**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – In attendance were Jack Fowler, TJ Weaver, Rick Zeigler, JR DePanfilis, Earl Park, Eric Poague, Paul Villella

Brian Buesink, Corey McCabe, Chris Everett, Tracey Mehalko, Peter Reith, Travis Long of JHA (ZOOM)

**VISITORS** – Brian Stockman (Ridgway Record), Aljoe Maletto, Joyce Maletto (Johnsonburg Press)

A motion was made by Eric Poague and seconded by Earl Park to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – Brian Stockman said he was glad to see Brian back.

**EXECUTIVE SESSION** – A motion was made by TJ Weaver and seconded by Earl Park to enter into executive session at 4:03 (carried). A motion was made by Rick Zeigler and seconded by TJ Weaver to exit executive session and enter into the regular meeting at 4:56 (carried). Personnel and property were discussed with no decisions made.

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by TJ Weaver and seconded by Rick Zeigler to approve the minutes from the July 12, 2023 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS**

1. Administrative – None
2. Finance – None
3. Fire Department – None
4. Hiring – None
5. Johnsonburg Borough – None
6. Operations – None
7. Grants – There will be a meeting Sept. 11th at 1:00 with PennVest and USDA

**TREASURER’S REPORT** – A motion was made by Earl Park and seconded by Rick Zeigler to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Earl Park to pay the bills in the amount of $ 84,088.66 (carried).

**Bank Balances as of: July 31, 2023**

**Northwest**

Sewer Money Market - $ 64,283.63

Payroll - $ 137,279.03

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,854.88

Operating Checking - $ 69,604.49

Sewer Savings - $ 52,539.19

Water Savings - $ 704,429.64

**CNB**

CD - $ 26,072.96

Savings Acct. - $ 3,340.15

Water Project Checking (COA) - $ 100,538.63

Sewer Checking - $ 12,663.57

Waterline Extension - $ 14.00

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest - $ 1,389.06

CNB WWTP Upgrade - $ 3,459.20

Pennvest - $ 15,529.32

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

**BOARD DISCUSSION –**

-A motion was made by TJ Weaver and seconded by Earl Park to pass the resolution for the Jones Township rate increase (carried).

-A motion was made by Eric Poague and seconded by JR DePanfilis to promote Chris Everett to Chief Water Operator at an annual salary of $48,000 plus benefits (carried).

**BUSINESS AFFAIRS** – The administrative committee will meet with each employee one on one for an evaluation.

**COMMENTS FROM VISITORS –** Aljoe Maletto asked when the bagged fire hydrants will be replaced.

**EXECUTIVE SESSION –** None.

**ADJOURMENT OF MEETING**- A motion was made by Eric Poague and seconded by Rick Zeigler to adjourn the meeting at 5:30 p.m. (carried).

Jack Fowler, Chairperson

TLM