

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**WEDNESDAY APRIL 13, 2022**

The meeting was called to order at 4:00 pm by Chairman James Reinsburrow followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were James Reinsburrow, Charles DeStephano, Richard Zeigler, Kenneth Polaski, Thomas J. Weaver, Jack Fowler, Dan Newell, Richard Brown, Ken Caldwell, Adrian Bevacqua, Corey McCabe, Tracey Mehalko, Adrian Bevacqua, Bart O’Leary, Mike DaCanal, (Travis Long - JHA and Andy Johnson - GDF – participated by via ZOOM), Earl Park - excused

**VISITORS** –Al Maletto, Joyce Maletto (Johnsonburg Press), Rick and Julie Marzella (Continental Construction), Brian Stockman (Ridgway Record), Ron Meyers, Allen Zuroski, Lisa Hollingsworth-Segedy and Kate Stoy-Pavelle (American Rivers), Brenden Baptiste.

**VISITOR COMMENTS** – Lisa Hollingsworth-Segedy and Kate Stoy-Pavelle from American Rivers informed JMA that Powers Run Dam breach is moving along, and funding looks positive.

**EXECUTIVE SESSION** – A motion was made by Rick Zeigler and seconded by Ken Polaski to enter executive session at 4:01 pm. Motion carried unanimously by members present. A motion was made by Rick Zeigler and seconded by Thomas Weaver to exit executive session at 4:09 pm. Motion carried unanimously by members present. Litigation was discussed with no action taken. A motion was made by Rick Zeigler and seconded by Ken Polaski to enter back into regular meeting at 4:10 pm. Motion carried unanimously by members present.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING** – A motion was made by Jack Fowler and seconded by Thomas Weaver to approve minutes from regular meeting on March 9, 2022. Motion carried unanimously by members present. A motion was made by Rick Zeigler and seconded by Ken Polaski to approve special meeting minutes on March 22, 2022. Motion carried unanimously by members present.

**MANAGERS REPORT** – Adrian is now in rotation with the on-call phone. 1845 Long Level property is in the process of being sold. Plan is to have complete by the end of April 2022. PA One-Call percentage response rating for March 2022 =100%, Want to stay above 90%. Kirk Kirkpatrick - Damage Prevention Liaison from Pennsylvania One Call System, Inc will be visiting JMA on 4-21-22 to present and have a Q&A on PA One Call. JMA has applied for the Local Share Grant - Replacement of JMA vehicles. Request for bids to sell: Kubota UTV, pressure/sucker truck and trailer (will be on May’s agenda). Ken Caldwell did not comment on hydrant on Long Level Road. Corey McCabe and Thomas Weaver commented on redirecting building gutter down spouts. Chuck DeStephano commented about December 2021 minutes. Jack Fowler commented on meter replacements.

**ENGINEERS REPORT** – JHA continues to provide any assistance in the finalization/closeout process as applicable. O Encouraging punch list development to be finalized to enable closeout. Vendors and contractors to be meeting with Chief operator to address/identify outstanding items. Most should be under warranty therein allowing closeout to occur. JHA continues to work with JMA on decommissioning processing. o Confirmation needed on ensuring DEP has Power. Run and Silver Creek WTP’s listed as inactive to cease the generation of reporting requirements and that NPDES permit for the Silver Creek WTP has been terminated/inactivated so as to ensure no further monitoring is required. Silver Creek Lagoon and storage tank dewatering/sediment removal is underway and nearing completion. Thank you to Chief Wastewater Operator for participating in the planning and working to save the community money on disposal and compliance attainment. JHA continues correspondence with chief water operator and GD&F on various items pertaining to distribution, intake, and overall operations. JHA/JMA/GDF have been communicating with vendor’s, contractors, and team to determine a corrective action approach. Global Heavy to be providing a cost estimate. A preliminary estimate was shared and JHA has directed Global to review their manhours as listed, as to high in our opinion. Options to be presented to the board for discussion. JHA continues correspondence with all parties on the matter of the 12” line and Continental.

**CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED**

**PENNVEST FUNDED:** Rights-of-Way easements in processing with Solicitor Brown remain ongoing. JHA and Solicitor Brown continue to address easements for the water line extension and will be having ongoing meetings to review and discuss. Permitting packages being finalized (on-track).

**WATER** JHA continues routine correspondence with JMA, operations staff. PADEP pleased with the operations/operator as per a side bar conversation had in Harrisburg last week

**WASTEWATER:**

JHA continues to correspond with operation staff on optimization of facility, asset management and routine questions/comments and any general items of discussion as needed. Chapter 94 report completed and uploaded to DEP (ahead of March 31<sup>st</sup> deadline). Electronic copies provided to JMA and Chief operator with hard copies in the mail. No hydraulic or organic overloads were noted, and as such no corrective actions required.

**GRANTS AND FUNDING ASSISTANCE:**

JHA continues to monitor all grant funding sources and opportunities and will make available said findings to JMA for review and considerations as applicable. JHA has been working in concert with JMA Manager and grants consultant in pursuit of various open grant applications. I continue to commend JMA Manager for the pursuit of said funds for the betterment of JMA and its customers.

**MISCELLANEOUS:**

Powers Run Dam Permit issued – Awaiting grant funding opportunities through American Rivers.

Chuck DeStephano and Travis Long discussed available government funding for projects.

**PROJECT ENGINEERS REPORT** – Contract No. 1 – Water Treatment Plant, General Construction. Contractor has outstanding punch list items at the treatment plant to complete. Contract No. 2 – Water Treatment Plant, Electrical Construction. Booster station transfer switches and generator plugs work outstanding. The contractor is waiting on Authority to coordinate station shutdowns. Contract No. 4 – Water Distribution System Improvements. Contractor has restoration work along new 12” waterline to be completed. Project Payment Applications and RUS Requisition Approvals. USDA-RD Requisition #78 documentation compiled for the month. Requisition #78 to USDA. Continental Pay App #15 Total \$ 6,500.00. Andy commented that punch list items are being taken care of at the new water plant.

**SOLICITORS REPORT**- none**COMMITTEE REPORTS**

Administration - none

Finance: Rick Zeigler and Dan Newell gave update to the board on financial meeting with Geci Accounting.

Fire Department - none

Hiring - none

Johnsonburg Borough: TJ discussed sewer issue at community building. Corey McCabe commented on redirecting rain gutter down spouts.

Operations – none

**APPROVAL TO UPGRADE COMPUTER SYSTEMS AT JMA** – This was tabled until another meeting.

**APPROVAL TO PAY AMENDMENT TO OWNER ENGINEER AGREEMENT, AMENDMENT NO. 2** – A motion was made by Thomas Weaver and seconded by Rick Zeigler to approve to pay \$15,758.00, AMENDMENT TO OWNER ENGINEER AGREEMENT, AMENDMENT NO. 2 through USDA. Roll call vote: Rick Zeigler – yes, Ken Polaski – yes, Chuck DeStephano – yes, Thomas Weaver – yes, Jack Fowler – yes, Jim Reinsburrow – yes, Earl Park – excused. Motion carried unanimously by members present.

**APPROVAL OF TREASURERS REPORT (financial snapshot)** – A motion was made by Jack Fowler and seconded by Ken Polaski to approve the Treasurer’s report for March 2022. Motion carried unanimously by members present.

Bank Balances as of: 3/31/2022

**Northwest**

Sewer Money Market - \$ 64,223.60

Payroll - \$ 25,061.77

Water Pennvest - \$ 2,658.98

Sewer Pennvest - \$ 37,853.41

Operating Checking - \$ 123,817.88

Sewer Savings - \$ 76,677.28

Water Savings - \$ 865,003.15

CNB

CD - \$ 25,958.55

Savings Acct. - \$ 16,869.54

Water Project Checking (COA) - \$ 270,355.60

Sewer Checking - \$ 9,953.84

Waterline Extension - \$ 14.00

Debt Payments Due

CNB Mortgage - \$ 284.86

CNB Line of Credit Interest - \$ 718.84

Pennvest - \$ 2,148.32

Pennvest - \$ 15,529.32

Pennvest - \$ 8,580.54

Pennvest - \$ 11,718.30

**APPROVAL OF BILLS:** A motion was made by Jack Fowler and seconded by Thomas Weaver that the bills be approved as presented. Motion carried unanimously by members present.

WATER: \$68,609.08, WASTEWATER: \$51,858.23, Continental Pay App #15: \$6,500.00

**BUSINESS AFFAIRS** – Jim Reinsburrow acknowledged letter from Continental Construction disputing alleged debt per 12-inch line install.

**BOARD DISCUSSION** – Chuck DeStephano asked travel and expenses on P&L. Jim Reinsburrow commented that this is for the use of employee's personal vehicles for JMA. Jack Fowler asked about penalties on the P&L and Tracey Mehalko explained that this has to do with customer past dues. Jack Fowler and Ken Caldwell had discussion on restoration of area behind the fire department, per JMA leak.

**COMMENTS FROM VISITORS** – Allen Zuroski and Ron Meyers commented on the connection of the new dog kennel on Long Level Road. Chuck DeStephano commented on locating Allen Zuroski's water line, JMA will discuss next steps. Mike DaCanal and Bart O'leary asked about the \$0.25 raise for passing water and sewer classes. Adrian Bevacqua commented about attaining his CDL license, Jim Reinsburrow commented that JMA will set up a meeting to understand license requirements for JMA. Brian Stockman stated there is an egg hunt in Ridgway on Saturday April 16, 2022 at 11:00 am.

**EXECUTIVE SESSION** – None

**ADJOURNMENT OF MEETING**- Motion made by Rick Zeigler and seconded by Ken Polaski to adjourn the meeting at 5:08 PM. Motion carried unanimously by members present.

Kenneth Polaski,  
Secretary  
DJN